

**CITY OF MOUNTLAKE TERRACE  
RECREATION AND PARKS ADVISORY COMMISSION  
MEETING MINUTES**

February 11, 2020  
7:00p.m.

Recreation Pavilion  
5303 228<sup>th</sup> St SW.  
Mountlake Terrace, WA.

**PRESENT**

Noah Knodle, Vice Chair  
Amelia Anthony  
Keith Edholm  
Audrey Meyer

**EXCUSED**

Don Enochs, Chair  
Clare McLean

**ABSENT**

**Council Liaison**

Councilor Steve Woodard

**City Staff**

Jeff Betz, Recreation and Parks Director  
Ken Courtmanch, Parks and Facilities Superintendent

**10 CALL TO ORDER:**

Vice Chair Knodle called the meeting to order at 7:05 PM

**20 ROLL CALL:**

The roll was called with, Vice Chair Knodle, and Commissioners, Anthony, Edholm, and Meyer present. Commissioner Edholm moved to excuse Chair Enochs and Commissioner McLean, Commissioner Meyer seconded. Motion passes 4 yes 0 no.

**30 APPROVAL OF MINUTES**

Approval of the December 10, 2019 meeting minutes.  
Commissioner Meyer moved to approve the minutes as presented. Commissioner Anthony seconded. Motion passes 4 yes 0 no.

**40 PUBLIC COMMENT:**

There was no public comment.

**50 AGENDA CONSIDERATIONS:**

There were no agenda considerations.

**60 ORAL OR WRITTEN COMMUNICATIONS:**

Superintendent Courtmanch noted that he had received an e-mail from Commissioner Gamon that included her resignation. She stated in the e-mail that she was moving out of the city and thanked all of the Commissioners and said she enjoyed her time serving on the Commission.

**70 OTHER BUSINESS:**

**70.1 Adopt a Park Review**

Superintendent Courtmanch reminded the Commission that they had reviewed the Adopt a Park Policy numerous times and that he had made the suggested changes that the Commission had made. He then produced a digital copy on the screen and went over the draft policy. Final suggestions included adding an example to the amount of hours for recognition as well as a brief explanation of how a recognition sign could be achieved and how to retain a sign.

Vice Chair Knodle moved to approve the Adopt a Park policy pending recommended changes. Commissioner Edholm seconded. Motion passed 4 yes 0 no.

**70.2 2020 Workplan**

Director Betz and Superintendent Courtmanch discussed the public input meeting for the water elements for Ballinger Park and went through the presentation offered by the consultant firm PND for the benefit of those that were unable to attend. Director Betz also provided the written comments received at the public meeting. The Commission reviewed the presentation and public comments.

Superintendent Courtmanch reminded the Commission that they are scheduled to do a work plan presentation before the Council on February 27<sup>th</sup>. He noted that since the January Commission meeting was cancelled due to the weather that they would need to decide on who would present and what portion of the presentation they would be responsible for. The Commission then went over each slide of the presentation. After discussion the group decided that Vice Chair Knodle would present in the possible absence of Chair Enochs, and the other presenters would include the Chair of the NPIS and Commissioner Meyer. The Commission reviewed the presentation and assigned slides to each presenter.

**80 REPORTS FROM CHAIR AND MEMBERS:**

Commissioner Edholm reported that the NPIS has a meeting Scheduled for February 20<sup>th</sup>.

**90 REPORTS FROM COUNCIL LIAISON:**

Councilor Woodard reported that “Coffee with the City” is scheduled for Wednesday February 12<sup>th</sup> at 6:00 pm in the Pavilion. He also reported that County Councilor Terry Ryan will be available at the Council Meeting on the 18<sup>th</sup> to present a check for \$50,000 for play equipment at Bicentennial Park. He reported that he had been appointed as a member of the Lake Ballinger Watershed Forum.

**100 STATUS REPORT:**

Superintendent Courtmanch reported on the December status report.

Superintendent Courtmanch also reported that Eagle Candidate Steven Mudaliar will be recognized for his project at the February 18<sup>th</sup> Council meeting.

**110 AGENDA RECONSIDERATION:**

There were no agenda considerations.

**120 ADJOURNMENT:**

As there were no further items for discussion, Vice Chair Knodle adjourned the meeting at 8:30 p.m.