

**CITY OF MOUNTLAKE TERRACE
RECREATION AND PARKS ADVISORY COMMISSION
MEETING MINUTES**

March 10, 2020
7:00p.m.

Recreation Pavilion
5303 228th St SW.
Mountlake Terrace, WA.

PRESENT

Don Enochs, Chair
Noah Knodle, Vice Chair
Clare McLean
Audrey Meyer

EXCUSED

Amelia Anthony
Keith Edholm

ABSENT

Council Liaison

Councilor Steve Woodard

City Staff

Jeff Betz, Recreation and Parks Director
Ken Courtmanch, Parks and Facilities Superintendent

10 CALL TO ORDER:

Chair Enochs called the meeting to order at 7:05 PM

20 ROLL CALL:

The roll was called with, Chair Enochs, Vice Chair Knodle, and Commissioners, McLean, and Meyer present. Vice Chair Knodle moved to excuse Commissioners Anthony, and Edholm. Commissioner Meyer seconded. Motion passes 4 yes 0 no.

30 APPROVAL OF MINUTES

Approval of the February 11, 2020 meeting minutes.
Commissioner McLean moved to approve the minutes as presented. Vice Chair Knodle seconded. Motion passes 4 yes 0 no.

40 PUBLIC COMMENT:

There was no public comment.

50 AGENDA CONSIDERATIONS:

There were no agenda considerations.

60 ORAL OR WRITTEN COMMUNICATIONS:

There were no oral or written communications.

70 OTHER BUSINESS:

70.1 NPIS Appointment

Superintendent Courtmanch stated that the election of Erin Murray to the city council left an open position on the Neighborhood Park Improvement Subcommittee (NPIS) to represent Forest Crest. He noted that he had received a letter from interested candidate Tiffany Meier who resides at 5003 238th PL SW Mountlake Terrace, WA and the letter was included in the meeting materials packet provided to the Commissioners. The Commissioners discussed the letter as well as possible ideas on recruiting members.

Vice Chair Knodle moved to appoint Tiffany Meier to represent Forest Crest Park on the Neighborhood Park Improvement Subcommittee. Commissioner McLean seconded. Motion passed 4 yes 0 no.

70.2 Ballinger/Bicentennial Playground Discussion

Director Betz noted that on March 19th at 6:00 pm at the Mountlake Terrace Senior Center there is a public meeting scheduled for input on the Ballinger Park Play Equipment. The intention is to get public input on the types of themes and possible play elements that could be included in the grant funded universally accessible play equipment. Director Betz encouraged the Commissioners to attend. Vice Chair Knodle asked about the possibility of cancellation due to the spread of the Carona Virus. Director Betz noted that as of today the city hopes to hold the meeting but will follow any directives put in place by the health department/ If there is a cancellation the Commissioners would be informed. Superintendent Courtmanch noted that we have received notification that the city will be receiving funding for some play equipment at Bicentennial as well. This was discussed with the NPIS at their first meeting. The NPIS has come up with some ideas for locations and themes and will be making some recommendations to start with and the city will also be setting up public input meetings for Bicentennial in the near future.

70.2 2020 Workplan

Superintended Courtmanch reminded the Commission that they had completed the presentation before Council prior to the meeting and wanted to give the Commissioners a chance to discuss. The group discussed the presentation and ways to improve as well as items to add to the work plan including reviewing the RPAC mission statement. Director Betz added that the RPOS will be coming up soon and that the mission statement could be reviewed during that process. Superintendent Courtmanch said he had made the changes recommended by the Commission to the Adopt a Park policy and that it was being scheduled to go before Council in April.

Director Betz let the Commission know that the Evergreen Playfield Project is moving forward and we will be completing a ground water PIT test this week and the geotechnical report had been completed. He also informed the Commission that the city is reviewing the 30% plans for the Ballinger Park Waterfront

Improvement Project. Additionally, the city is working through the permitting process with the Army Corps of Engineers for that project.

80 REPORTS FROM CHAIR AND MEMBERS:

There were no reports.

90 REPORTS FROM COUNCIL LIAISON:

Councilor Woodard reported that the City Council had held their visioning retreat the prior weekend and wanted to let the Commission know that all Council members are strongly interested in parks and that all discussed how the parks are very central to the identity of the city. He also reported that “Coffee with the City” is scheduled for the following Wednesday in the Pavilion Jungle room at 6:00. He also noted that he felt that the Commissions presentation before Council was very well received and the Commissioners that presented were very professional.

100 STATUS REPORT:

Director Betz and Superintendent Courtmanch reported on the December status report. Director Betz noted that currently the city is following guidelines concerning the Corona Virus and are cleaning and wiping the facility down and will follow state guidelines as they come forward.

Superintendent Courtmanch said he had been contacted by a number of individuals interested in a volunteer effort on April 28th to assist in a general clean up at Veterans Memorial Park. He also noted on the same day the NPIS has scheduled the annual park tour to start at the Ballinger Park parking lot at 9:00 and invited the Commissioners to both events.

110 AGENDA RECONSIDERATION:

There were no agenda considerations.

120 ADJOURNMENT:

As there were no further items for discussion, Chair Enochs adjourned the meeting at 8:15 p.m.