

**CITY OF MOUNTLAKE TERRACE  
RECREATION AND PARKS ADVISORY COMMISSION  
MEETING MINUTES**

March 14, 2023  
7:00 p.m.

Mountlake Terrace City Hall  
23204 58<sup>th</sup> Ave W  
Mountlake Terrace, WA

**PRESENT**

Noah Knodle, Chair  
Molly Luna, Vice Chair (via teleconference)  
Keith Edholm (via teleconference)  
Austin Horner  
Alana Niemi  
Audrey Meyer

**EXCUSED**

**ABSENT**

**Council Liaison**

Councilor Laura Sonmore (via teleconference)

**City Staff**

Jeff Betz, Recreation and Parks Director (via teleconference)  
Ken Courtmanch, Parks and Property Management Superintendent  
Andrew Appelwick, Event Coordinator

**1 CALL TO ORDER:**

Chair Knodle called the meeting to order at 7:01 PM.

**2 ROLL CALL:**

Chair Knodle noted that Commissioner Anthony had sent an e-mail with her resignation from the Commission. The roll was called with Commissioners Knodle, Edholm, Horner, Luna, Meyer and Niemi present.

**3 APPROVAL OF MINUTES:**

Approval of the February 14, 2022 meeting minutes. Commissioner Meyer moved to approve the minutes as presented. Commissioner Horner seconded. Motion passes 6 yes, 0 no.

**4 PUBLIC COMMENT:**

There was no public comment.

**5 INTRODUCE EVENT COORDINATOR:**

Superintendent Courtmanch introduced Event Coordinator Andrew Appelwick who noted that he has been working in special events since he was eighteen and has worked at the Recreation Pavilion in support services for the last four years. Director Jeff Betz stated that council has approved the Event Coordinator position and with the former city clerk leaving it left a need to have a person fill that void. He also noted that Andrew would work with

staff on current events such as Independence Day Celebration, National Night Out and assist with the Tour de Terrace as well as looking into new events such as concerts in the parks, movie nights and cultural events.

**6 2023 WORK-PLAN:**

Superintendent Courtmanch reminded the Commission that the presentation before Council is scheduled for March 30<sup>th</sup>, at 7 pm.

Superintendent Courtmanch then shared the most recent Power Point presentation on screen. The Commission then did a practice run through the entire presentation. With Commissioners Knodle, Edholm, Horner and Luna presenting. A few minor updates were made to the presentation as it was reviewed.

**7 TREE BOARD UPDATE:**

Superintendent Courtmanch reported that he and Park Planner Donnelle Dayao met with Osbourne Consulting and conducted a tour of the parks to produce a planting and reforestation plan throughout the park system. The group is scheduled to return on Thursday the 16<sup>th</sup> for further investigation.

Superintendent Courtmanch also reported that the Earth Day/Arbor Day event is scheduled for April 22<sup>nd</sup>. The Ivy League has agreed to attend the event as part of their work party as well.

Commissioner Meyer noted that the Ivy League last work party held the last weekend on March 11<sup>th</sup>, and many yards of holly was removed.

**8 REPORTS FROM CHAIR AND MEMBERS:**

Commissioner Luna reported that she attended the interviews for the City Manager and enjoyed the experience.

Commissioner Edholm reported that the NPIS met on Thursday and the annual tour is scheduled for March 25<sup>th</sup> at 11:00 am and the next regular meeting is scheduled for April 13<sup>th</sup>.

Commissioner Meyer reported that she had started her dog in dog obedience training at the Pavilion and was pleased with the training program.

Chair Knodle reported that he had attended the last Council meeting and assisted in recognizing Eagle Scout Matthew LePere.

**9 COUNCIL LIAISON REPORT:**

Councilor Sonmore reported that she has been advocating the Trees for Terrace program and that Coffee with the City is the following Wednesday. She said she would forward further information to the Commission.

**10 STATUS REPORT:**

Director Betz reported that the City Council had selected Jeffery Niten as the new city manager and he is expected to start on April 17<sup>th</sup>. He also reported that the Council had approved the scholarship program previously discussed for the Recreation Pavilion.

Superintendent Courtmanch reported that he also attended the Eagle Scout recognition. He also requested the Commission consider some possible ribbon cutting dates for the Bicentennial Play Equipment as well as the Ballinger Play equipment once the soft

surface is installed. He also reported that the Mountlake Terrace Youth Athletic Association (MTYAA) had notified the city that they did not have enough volunteers to run the baseball leagues this spring but intend to be back next year. He noted that the Alderwood Youth Association has had a number of the athletes join their group this year and is working with the recreation staff to utilize Forest Crest this year in the absence of the MTYAA.

**11 ADJOURNMENT:**

As there were no further items for discussion, Chair Knodle adjourned the meeting at 7:40 pm.