

**CITY OF MOUNTLAKE TERRACE  
RECREATION AND PARKS ADVISORY COMMISSION  
MEETING MINUTES**

May 11, 2020  
7:00 p.m.

Remote Meeting Via  
Telephone or Teleconference

**PRESENT**

**EXCUSED**

**ABSENT**

Don Enochs, Chair (Via Teleconference)  
Noah Knodle, Vice Chair (Via Teleconference)  
Amelia Anthony (Via Teleconference)  
Keith Edholm (Via Teleconference)  
Billy McKeever (Via Teleconference)  
Clare McLean (Via Teleconference)  
Audrey Meyer (Via Teleconference)

**Council Liaison**

Mayor Pro-Tem Doug McCardle, City Council Liaison (Via Teleconference)

**City Staff**

Jeff Betz, Recreation and Parks Director (Via Teleconference)  
Ken Courtmanch, Parks and Facilities Superintendent (Via Teleconference)

**Guest**

Steve Duh, Conservation Technix

**1 CALL TO ORDER:**

Chair Enochs called the meeting to order at 7:00 PM

**2 ROLL CALL:**

The roll was called with Chair Enochs and Commissioners, Anthony, Knodle, Edholm, McKeever, McLean and Meyer present.

**3 APPROVAL OF MINUTES**

Approval of the April 13, 2021 meeting minutes.  
Commissioner Edholm moved to approve the minutes as presented. Commissioner Meyer seconded. Roll call vote approved the motion 7 yes 0 no.

**4 PUBLIC COMMENT:**

There was no public comment.

**5 Review RPOS Open House**

Director Betz introduced Steve Duh from Conservation Technix. Mr. Duh shared a presentation on screen and went over the responses and results received from the online open house. He noted that there were about 150 responses to the open house portion and about 33 responses to the Veterans Memorial Park master plan. He noted that with the

lower response on the Veterans Memorial Park master plan another survey has been put out concerning the master plan that would be open for the next two weeks.

Mr. Duh then went through the responses and comments received on the open space plan showing the Commission charts and graphs that described the input received from the open house. The Commission had the opportunity to ask questions and make comments on the information received.

**6 Review Ballinger Park Play Equipment**

Director Betz noted that the city has received four proposals from interested vendors for the play equipment project at Ballinger Park. Each vendor sent up to two variations of play equipment ideas with renderings and videos. Mr. Betz then shared his screen and went over each proposal including play elements, square footage, surfaces and costs. The Commission reviewed each of the proposals and had a round table discussion on the suggested configurations.

The group came to a final consensus that the favorite was proposal #2 from Great Western Recreation. A second choice was the one proposal received from Play Creation. Director Betz noted that the Neighborhood Park Improvement Subcommittee has a meeting scheduled for the following Thursday and would discuss the proposals as well. He said that the city would then contact the top one or two vendors for interviews and bring the results back to the Commission.

**7 Work Plan 2021**

Commissioner Meyer said that she was working with group to do a small work party at Veterans Memorial Park on May 24<sup>th</sup> and invited any interested Commissioners to join if available. She noted that while setting this up there was some discussion of doing a bit larger of an event and invite the public to another effort on a Saturday in June. She said that the primary work would be ivy and other invasive plant removal. She asked if the Commission was interested in participating. Most of the Commission said they have an interest. Commissioner Meyer said she would look into some possible dates and get back to staff and the Commission.

**8 TREE BOARD UPDATE**

Superintendent Courtmanch said that he didn't have any specific report though staff is continuing to prune and clean particularly at Ballinger Park.

**9 REPORTS FROM CHAIR AND MEMBERS:**

Commissioner Knodle reported that he attended the Volunteer effort on April 24<sup>th</sup> and was surprised at how much debris the group was able to remove.

**10 COUNCIL LIAISON REPORT:**

Mayor Pro-Tem McCardle reported that Coffee with the City is scheduled for Wednesday the 12<sup>th</sup> and invited the Commission to attend. He also thanked the Commission for the discussions around the play equipment and will be interested to see what comes before the Council.

**11 STATUS REPORT:**

Director Betz and Superintendent Courtmanch reported on the status of operations in the Recreation and Parks Department.

Director Betz also reported that Athletics Supervisor Kevin Witte has taken a new Job and will be moving on to the City of Auburn. He also reported that staff will be going before Council to award the contract for the water front elements at the next formal meeting. He also reported that the Evergreen Field project is getting close to finalizing and we hope to have it pen for rentals on June 1<sup>st</sup>. He continued to state that a ribbon cutting event will be scheduled for June 23<sup>rd</sup>.

Superintendent Courtmanch reported that 28 volunteers had attended the Spring volunteer event on April 24<sup>th</sup> which was a good turnout considering it was a cold and rainy morning. He also noted that Commissioner McLean had tendered her resignation and that this was likely her last meeting. He and the Commission thanked her for her time on the Commission. Commissioner McLean thanked the group and said that she will miss being on the Commission.

**12 ADJOURNMENT:**

As there were no further items for discussion, Chair Enochs adjourned the meeting at 8:35 p.m.