

MOUNTLAKE TERRACE SALARY COMMISSION

September 11, 2019
7:00 p.m.

Mountlake Terrace Council Chambers
6100 – 219th Street SW, Suite 220

COMMISSION MEMBERS PRESENT

Eric Chham
Dustin DeKoekkoek
Victor Eskenazi
Margaret Loiseau

COMMISSION MEMBERS ABSENT

Judi Smith (excused)

Purpose

City Manager Hugill reviewed the ordinance forming the Salary Commission. City Manager Hugill also offered suggestions on how to proceed with the scope of the Commission's work:

- Review the relationship of salaries paid by the city to the duties of the mayor and city council.
- Study the relationship of city councilmembers' salaries and benefits to those salaries and benefits of councilmembers in nearby city jurisdictions as well as those of similar size in the region.
- File a written salary schedule with the city clerk indicating the increase or decrease in salary and the effective date:
 - Automatic implementation; or
 - Committee recommends a schedule of compensation by an affirmative vote of the committee. Such schedule shall become effective only upon adoption by the City Council and in accordance with state law
- Salary increases established by the commission shall be effective as to all members of the city council, regardless of their terms of office.
- Salary decreases established by the commission shall not be effective as to incumbent city council members until the commencement of their next term of office.
- Any adjustment of salary by the commission shall supersede any city ordinance related to the budget or fixing of salaries, but only to the extent there is a conflict.

Protocol

City Manager Hugill provided an overview of the Open Public Meetings Act (OPMA) and reminded the committee that there is to be no discussion of commission issues outside of the set meetings (including via email, text, phone, etc.) Hugill told the commission that if they had questions, requests or other topics of discussion to email the city (Hugill and Leslie Choate) and the city would disperse the information to the Commission.

Hugill informed the committee of the Public Records Act and any communication (text, email, etc.) they have related to the Commission's work may be subject to public disclosure, including on their personal devices (phones, computers, etc.). If the city is included in the communications, the record would be contained and produced by the city (if requested).

Process

Hugill explained to the Commission that if the City Council implements an increase or decrease in their salary it would not become effective until election(s). If the Commission approves an increase, it would be effective when identified by the Commission.

The last increase to the Mountlake Terrace City Council was 2001 raising the mayor salary to \$1,000 per month and the councilmember salary to \$800 per month.

Once the commission has agreed upon a recommendation, there will be a public hearing followed by a resolution implementing the new salary change (if any).

Commission members requested information be provided on the salary of other jurisdictions, as well as residents' income levels and housing costs.

Meeting Schedule

It was agreed that Salary Commission meetings would be the 2nd and 4th Wednesday of each month starting at 5:00 p.m. The next meeting will be Wednesday, September 25, 2019 at 5:00 p.m. at Mountlake Terrace City Council Chambers.

Selection of Officer(s)

Margaret Loiseau was nominated for Chair – motion passed unanimously

Dustin DeKoekkoek was nominated for Vice Chair – motion passed unanimously

Adjournment

The meeting adjourned at 7:50 p.m.