

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

January 16, 2015

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Council Members:

COUNCIL MEETINGS

The City Council's next regular meeting is scheduled for **Tuesday, January 20, 2015** beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: 1) Swearing in of Reserve Officer Norman McLain, 2) FBI Academy Update and Recognition of Police Commander Doug Hansen, 3) Approval of Interlocal Agreement with Cross Valley Water District for Vehicle Maintenance, and 4) Adoption of Amended Salary Ordinance to Update Job Titles.

The City Council's next work/study session is scheduled for Thursday, January 29, 2015 beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: 1) Review of Comprehensive Plan Recreation, Parks and Open Space Element Update, 2) Review of Subdivision Regulations Ordinance (Tentative), and 3) Review of Atworth Commons PUD.

COMMUNITY MEETINGS AND EVENTS

- **Coffee with the City:** Residents, business owners and others from the community are welcome to attend and ask questions or have a casual conversation with city officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW on Wednesday, February 11, 2015 from 6:00 to 7:00 p.m. in the Jungle Room.

COMMUNITY AND ECONOMIC DEVELOPMENT

- **Atworth Commons Preliminary Plat and Planned Unit Development:** On Monday, January 12, 2015, the Planning Commission made a recommendation to City Council to approve, with conditions, a preliminary plat and concurrent planned unit development to subdivide a 4.35-acre site into 31 single family residential homes and three open space areas. The planned unit development is being requested to allow lots ranging in size between 2,628 sf. and 4,700 sf., a bonus density in the number of single-family residential units from 22 units to 31 units, variation in building setbacks, lot coverage, among others, and a reduction in street right-of-way and pavement widths. Homes will range in size between 2,000 and 3,235 sf. Two of the three open space areas, totaling over a quarter of the total site area, are proposed for passive use (such as walking, reading, etc.), and one open space is proposed for active use (such as Frisbee, rollerblading, bike riding, among others). A public hearing before the City Council has been scheduled for Tuesday, February 17, 2015, in Council Chambers to make a final decision on the applications.

- **Brighton School project submits construction permits:** The conditional use permit to allow schools in a residential zone and the associated site development plans to develop two school facilities have been approved. The Hearing Examiner issued a decision of approval, with conditions, on January 2, 2015. Construction permit applications for the Brighton K-8 School to be located at 21705 58th Avenue W have already been submitted. Staff will review the plans for consistency with city codes and standards and the applicable conditions of approval. The initial work will be to remodel the interior of the existing church building for classrooms. A water main extension in 58th north of 218th Street SW is part of the needed improvements to public infrastructure to serve the school. The school will also be making improvement to the street and sidewalk along the property frontage on the east side of 58th, complete the missing sidewalk section between the school property and 220th Street SW, and install a four-way stop with a flashing red beacon at the intersection of 58th Avenue W and 220th Street SW. This school is projected to open in the fall of 2015. The second phase of the Brighton schools, Evergreen, will be located across the street at 21704 58th Avenue W. Under the Conditional Use Permit approval, Phase II has until the end of 2016 to submit all necessary permits to build that facility.

ENGINEERING SERVICES UPDATES

- **Vineyard Park:** 231st Street SW is closed between the west driveway into Roger's Market and 57th Avenue W while the on site development is being completed. Alternate routes are 230th Street SW and 232nd Street SW.
- **Lakeview Trail Project:** A grant of \$2,080,280 will fund construction of new pedestrian and bicycle facilities along Lakeview Drive and 236th Street SW, from the Interurban Trail to I-5. The improvements will increase commuting options for residents of Mountlake Terrace and other nearby jurisdictions. They will provide safe and convenient connections for pedestrians and cyclists from west Mountlake Terrace, east Edmonds, and the Interurban Trail to the Mountlake Terrace Transit Center and the Town Center. The grant award is estimated to fund over 80% of the construction costs. The city is currently preparing and reviewing the design plans and specifications in anticipation of advertising the project in February.
- **Main Street Revitalization Project:** Based on discussions and comments received at the open house, the city is working with KPG to ensure that design improvements provide smooth flow of traffic, offer multiple modes of transportation through the Town Center, and maximize on-street parking opportunities. The 60% PS&E is currently under review by city staff. Design is anticipated to be complete in mid 2015.
- **216th Street SW Storm Improvements (52nd Avenue to 53rd Place):** This project will replace the existing storm drain pipe on 216th Street SW between 52nd and 54th Avenues W, and on 53rd Place W to the north of 216th. Work also includes installing new catch basins, and replacing short sections of curb and gutter. Storm system, concrete curb and gutter, and approximately half of the paving work is complete. Final paving is scheduled to be complete the week of January 19. This work is weather dependent. Expect detours during final paving.

- **Lakeside Apartments Pedestrian Accessibility Improvements:** This project will construct 10 new sidewalk ramps in the existing sidewalk along the north side of the 6000 to 6300 blocks of 219th Street SW. All curb ramps will meet current Americans with Disabilities Act (ADA) Standards. Concrete curb ramps and pedestrian curbs have been poured and are curing. Some minor restoration work remains. This project is expected to be completed in early February.
- **North Side Water Main Improvements:** This project will construct approximately 6,500 linear feet (1.2 miles) of new 6-inch, 8-inch, and 12-inch diameter ductile iron water main, together with 13 fire hydrants and 66 water services. This project replaces undersized and/or deteriorated water mains to provide adequate fire flows and system reliability consistent with the City's Comprehensive Water System Plan. The work will take place within 215th/216th Streets between 61st and 66th Avenues, 56th Avenue W between 216th and 220th Streets, 218th and 219th Streets west of 58th Avenue W, and in 54th Avenue W and 216th Street SW from 214th Street to 56th Avenue W. The contract has been awarded and work is expected to begin in January and be completed in summer 2015.
- **236th Street SW Pedestrian Accessibility Improvements:** This project will construct 18 new curb ramps in the existing sidewalks at the corners of the intersections along 236th Street SW between 48th and 56th Avenues W. There are currently only two curb ramps along this section of 236th. The sidewalk ramps will be constructed in accordance with the Americans with Disabilities Act (ADA) requirements. The contract has been awarded to Taylor's Excavators and work is expected to begin in February 2015.

RECREATION UPDATES

- **Pool Closure:** During the closure, aquatic staff is working on more training and completing several projects in the Recreation Pavilion. They cleared all the equipment from the deck and prepared the site for the contractor to clean and resurface the deck. In addition, Pavilion employees have been working on small projects to help improve the functionality and aesthetics of the building. Custodial staff waxed the multipurpose rental/childcare rooms to help maintain the surface.
- **CPR/FA Trainings:** Aquatic staff taught and recertified police, public works, community and economic development, engineering, parks, facilities and recreation employees in CPR and First Aid this week. Re-certification courses were completed on Tuesday and Thursday and full courses on Monday, Wednesday and Friday.
- **Staff Training:** On Sunday, January 18, the lifeguard and swim instructors from Mountlake Terrace participated in a joint in-service training with Lynnwood staff at the Lynnwood Recreation Center. Topics of discussion included Professionalism/Working in the Fishbowl, and Teaching Tips and Tricks. The possibility of sharing ideas and employees between pools, and how to make that work was also discussed. For the remainder of the day, lifeguards and swim instructors broke into groups for in-water training.
- **Summer Craze Swim League:** Recreation Supervisor Rose Ploeg will be the Craze Summer Swim League Coordinator/Scheduler for 2015. She hosted the first meeting for the Administrators at the Recreation Pavilion on January 15 to start planning for the summer

swim league. Registration for summer programming begins March 9 with more information forthcoming.

- **Therapy Pool:** The therapy pool is near completion and has had its final city inspections. The grand reopening of the therapy pool will occur at the same time as the reopening of the pool. The reopening is currently scheduled for mid-February.
- **Pool Toy:** Recreation staff is ordering a new pool toy for the leisure pool. This pool toy is shaped like a flower and has three separate nozzle heads that will slowly drizzle water on children. This stands to be a large upgrade for our guests.
- **Adult Leagues and Tournament:** The Winter 2015 Adult Basketball and Volleyball leagues have begun. There are 20+ basketball teams and 6 volleyball teams currently competing. Registration for the February 7 racquetball tournament is now open. For more information, contact the Recreation Pavilion at (425) 776-9173.
- **Online Registration 2014 Recap:** Recreation staff has analyzed the total number of registrants online in 2014. There were 1,247 registrants this past year, which exceeded previous years.

POLICE DEPARTMENT UPDATES

(January 7, 2015 to January 13, 2015)

Agency Assists	Brier	Edmonds	Lynnwood
Year to Date	1	1	1
Week	1	0	1

Patrol Statistics	Week	Year to date
Police Reports	71	128
Arrests / Misd. / Felony	28	50
Traffic Infractions	119	211
Verbal Warnings	107	195
Traffic Collisions	9	14
DUI's	0	4
FIR'S	21	42

Burglaries	Commercial	Residential
None Reported	-	-

Investigations	Assigned / Week	Closed / Week	Assigned YTD	Closed YTD
Cases (Including DV)	4	5	9	5

Vehicle Thefts/Recoveries/Prowls

- 24200 58th Place West Vehicle Theft
- 24200 44th Avenue West Vehicle Theft
- 22300 42nd Place West Theft From Vehicle
- 22100 66th Avenue West Theft From Vehicle
- 22200 62nd Avenue West Stolen Vehicle Recovery

Significant Incidents:

None

Detective Unit Update:

- Evidenced seized during a search warrant served on a Mountlake Terrace residence in December 2014 is being analyzed by the Everett Police Department Computer Forensics Unit. Additional charges and investigation is pending upon completion of the computer analysis.
- A Mountlake Terrace Police Detective is working with the Snohomish County Prosecutors Office and King County Prosecutors Office to strengthen a case against the parking garage theft/burglary suspect. As previously noted, the suspect was apprehended and is in jail with a significant amount of charges from multiple agencies pending.
- A Mountlake Terrace Police Detective recently investigated a large theft case where the suspect stole several hundreds of thousands of dollars to support his alcohol addiction and other issues stemming from his addiction. The suspect was the trustee of funds to be used to specifically pay for a disabled adult. The case, despite its strengths and the astonishing display of moral turpitude by the suspect, was declined by the prosecution due to the statute of limitations.

Other items of interest:

- On 01/08/2015 at 12:13 a.m., Mountlake Terrace Police Officers arrested a Lake Stevens resident for felony possession of narcotics after he attempted to pay for gasoline with rolled coins at a local gas station. The crime was discovered when the store clerk was counting the rolled coins and discovered a glass vial containing a suspected narcotic inside one of the rolls of coins. The suspect left the store and the clerk notified police. A Mountlake Terrace Police Officer, who pretended to be the store clerk, called the suspect and encouraged him to come back to the store to reclaim his possible narcotics. The suspect arrived over an hour later and was taken into custody without any issues. The suspect was booked into Snohomish County Jail.
- The Civil Service Commission hearing on the Donald Duncan matter concluded on Tuesday, January 6. On January 15, 2015, the Mountlake Terrace Civil Service Commission affirmed the City's termination of former Police Commander Donald Duncan from City employment for violations of Mountlake Terrace Police Department Policies and Mr. Duncan's termination appeal has been dismissed.

Code Enforcement Property of the Week:

On 1/7/2015, Mountlake Terrace Code Enforcement, while ticketing a vehicle having expired plates near the 22200 block of 67th Pl W, observed further code violations on private property. Violations included debris, trash, an unattended vehicle elevated on jacks, and another vehicle parked on the front lawn. Mountlake Terrace Code Enforcement documented the violations with photos, and issued a Notice of Violation to the property owners in accordance with; MTMC

8.15.050.B.3 - All motor vehicles shall be parked on an improved surface anywhere on a property, or on a maintained surface per MTMC 19.125.070, MTMC 8.15.050.F - Leaving vehicles unattended on blocks, jacks, ramps, or otherwise elevated above the ground is prohibited and MTMC 8.15.040.I - Debris and trash accumulations of broken or neglected items, litter, salvage materials, and junk not in an approved enclosed structure, in the front, back, or side yards of the property. Mountlake Terrace Code Enforcement will continue to follow up until the property is in compliance with City nuisance codes.



NEWS RELEASES

The following news releases issued this week can be found [here](#):

- Former Mountlake Terrace Police Commander Duncan Civil Service Commission Appeal Dismissed
- Recreation Pavilion Open – Pool Closed for Repairs
- MLT City Council Provides Regional Leadership

MARK YOUR CALENDARS

- February 2-4, Legislative Trip to Washington DC
- February 11, 6:00-7:00 p.m., Coffee with the City, Recreation Pavilion
- February 18-19, City Action Days, Olympia
- February 25, 7:30 – 9:00 a.m. Snohomish County Update with Executive John Lovick, Xfinity Arena, Everett
- March 11, 6:00-7:00 p.m., Coffee with the City, Recreation Pavilion
- April 16, Snohomish County Cities Dinner – TBD
- July 16, Snohomish County Cities Dinner – TBD
- September 17, Snohomish County Cities Dinner – TBD
- September 23, 7th Annual Evergreen Award Program, Ballinger Clubhouse
- October 15, Snohomish County Cities Dinner – TBD

Sincerely,

ARLENE FISHER
City Manager
City of Mountlake Terrace