

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

February 6, 2015

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Council Members:

COUNCIL MEETINGS

The City Council's next work/study session is scheduled for Thursday, February 12, 2015 beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: 1) Review of Planning Commission's 2014 Accomplishments and 2015 Work Program, 2) Review of 2014 Comprehensive Plan Performance Measures, and 3) Review of Subdivision Regulations Ordinance.

The City Council's next regular meeting is scheduled for **Tuesday, February 17, 2015** beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: 1) Approval of Agreement for Right-of-Way Consulting Services for Main Street Project, 2) Public Hearing and Approval of Atworth Commons PUD/Preliminary Plat, 3) Public Hearing and Adoption of Subdivision Regulations Ordinance, and 4) Update on Emergency Management Services.

COMMUNITY MEETINGS AND EVENTS

- **Coffee with the City:** Residents, business owners and others from the community are welcome to attend and ask questions or have a casual conversation with city officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW on Wednesday, February 11, 2015 from 6:00 to 7:00 p.m. in the Jungle Room.
- **Council Meeting Audio Equipment:** The new wireless microphones and digital mixer for the Council Chambers were installed on Tuesday, February 3. The new equipment should improve the sound for the City Council and Planning Commission work/study sessions by replacing the old wireless microphones. The new digital mixer should help alleviate some of the streaming problems we have experienced over the past six months and it is controlled via iPad. The equipment is funded with PEG (Public, Educational & Government access) fees and not General Fund dollars. You may see Doug Jones from Northern Lights attending some of the next few meetings doing sound checks while we get the new system up to speed.

COMMUNITY AND ECONOMIC DEVELOPMENT

- **CDBG Funding Request Considered:** On Wednesday, January 21, Associate Planner, Paula Schwartz, represented the city at the Snohomish County Community Development Block Grant Technical Advisory Committee (TAC) meeting. TAC members reviewed grant fund requests made by cities, towns, and special districts under the CDBG Public Facilities

and Infrastructure program. The TAC has made a recommendation to the Snohomish County Policy Advisory Board (PAB) to approve the city's request for \$235,854 to construct sidewalks along the east side of 60th Avenue W from 225th Street SW to 228th Street SW and along the north side of 228th Street SW from 60th Avenue W to 59th Avenue W. The PAB will issue a final decision this coming spring.

- **Atworth Commons Preliminary Plat and Planned Unit Development:** On Monday, January 12, 2015, the Planning Commission made a recommendation to City Council to approve, with conditions, a preliminary plat and concurrent planned unit development to subdivide a 4.35-acre site into 31 single family residential homes and three open space areas. The planned unit development is being requested to allow lots ranging in size between 2,628 sf. and 4,700 sf., a bonus density in the number of single-family residential units from 22 units to 31 units, variation in building setbacks, lot coverage, among others, and a reduction in street right-of-way and pavement widths. Homes will range in size between 2,000 and 3,235 sf. Two of the three open space areas, totaling over a quarter of the total site area, are proposed for passive use (such as walking, reading, etc.), and one open space is proposed for active use (such as Frisbee, rollerblading, bike riding, among others). A public hearing before the City Council has been scheduled for Tuesday, February 17, 2015, in Council Chambers to make a final decision on the applications.

ENGINEERING SERVICES UPDATES

- **Vineyard Park:** 231st Street SW is closed between the west driveway into Roger's Market and 57th Avenue W while the on site development is being completed. Alternate routes are 230th Street SW and 232nd Street SW.
- **Lakeview Trail Project:** A grant of \$2,080,280 will fund construction of new pedestrian and bicycle facilities along Lakeview Drive and 236th Street SW, from the Interurban Trail to I-5. The improvements will increase commuting options for residents of Mountlake Terrace and other nearby jurisdictions. They will provide safe and convenient connections for pedestrians and cyclists from west Mountlake Terrace, east Edmonds, and the Interurban Trail to the Mountlake Terrace Transit Center and the Town Center. The grant award is estimated to fund over 80% of the construction costs. The city is currently preparing and reviewing the design plans and specifications in anticipation of advertising the project in February.
- **Main Street Revitalization Project:** Based on discussions and comments received at the open house, the city is working with KPG to ensure that design improvements provide smooth flow of traffic, offer multiple modes of transportation through the Town Center, and maximize on-street parking opportunities. The 60% PS&E is currently under review by city staff. Design is anticipated to be complete in mid 2015.
- **216th Street SW Storm Improvements (52nd Avenue to 53rd Place):** This project will replace the existing storm drain pipe on 216th Street SW between 52nd Avenue W and 54th Avenue W, and on 53rd Place W to the north of 216th. Work also includes installing new catch basins, and replacing short sections of curb and gutter. The storm system, concrete curb and gutter, and paving work is complete. Minor restoration and some utility repair work remain. Expect detours during utility trenching.

- **Lakeside Apartments Pedestrian Accessibility Improvements:** This project will construct 10 new sidewalk ramps in the existing sidewalk along the north side of the 6000 to 6300 blocks of 219th Street SW. All curb ramps will meet current Americans with Disabilities Act (ADA) Standards. Concrete curb ramps and pedestrian curbs have been poured and are getting a substantial amount of use. Some minor restoration work remains.
- **North Side Water Main Improvements:** This project will construct approximately 6,500 linear feet (1.2 miles) of new 6-inch, 8-inch, and 12-inch diameter ductile iron water main, together with 13 fire hydrants and 66 water services. This project replaces undersized and/or deteriorated water mains to provide adequate fire flows and system reliability consistent with the City's Comprehensive Water System Plan. The work will take place within 215th/216th Streets between 61st and 66th Avenues, 56th Avenue W between 216th and 220th Streets, 218th and 219th Streets west of 58th Avenue W, and in 54th Avenue W and 216th Street SW from 214th Street to 56th Avenue W. Work has started at 218th and 219th Streets. This project is expected to be completed in summer 2015.
- **236th Street SW Pedestrian Accessibility Improvements:** This project will construct 18 new curb ramps in the existing sidewalks at the corners of the intersections along 236th Street SW between 48th and 56th Avenues W. There are currently only two curb ramps along this section of 236th. The sidewalk ramps will be constructed in accordance with the Americans with Disabilities Act (ADA) requirements. The contract has been awarded to Taylor's Excavators and work is expected to begin in mid-February 2015.

RECREATION UPDATES

- **Spotlight your Organization:** We are currently seeking groups affiliated with the city that would like to "spotlight" their organization by hosting a table in the Pavilion lobby to talk to the public about what they do and hand out literature. The Mountlake Terrace library, Senior Center, MTYAA, and many more have been contacted. Spotlights will be held one Saturday per month from 9 a.m. to 1 p.m.
- **Grand Re-Opening and Ribbon Cutting:** The Grand Re-opening event for the pool and the ribbon cutting for the Therapy Pool will take place on Friday, February 20 from 4:00-7:00 p.m. The ribbon cutting ceremony will be at 6 p.m. There will be a FREE Recreation Swim with special pool activities and demonstrations from 4:00 to 7:00 p.m.
- **February Pool Closure:** Aquatic staff continues to work on projects around the pool and locker rooms. The men's and women's public locker rooms and pool area have been painted. Some offices have been painted and much of the staff areas have been deep cleaned and organized. The Recreation Pavilion remains open during the pool closure with dance, fitness, youth programs, open gym, cardio and racquetball unaffected. The reopening date is scheduled for February 16 with the grand reopening event on February 20.
- **Therapy Pool:** The Therapy pool is complete! Keep an eye on our facebook page for more updates.
- **Free Swim Lessons for Third Graders:** If you have a third grader who either resides or goes to school within the boundaries of the Edmonds School District – you have this great

opportunity to receive 3 sets of swim lessons for free. The free swim lessons are provided through a grant from the Verdant Health Commission. Contact the Recreation Pavilion for more information.

- **Swim Lesson Program:** Registration will remain open throughout the closure for those who still want to get into swimming lessons. The new sessions will begin the week of February 16. Swim Registration is currently 82 % full with staff continually working on setting staff instruction schedules to open up classes to waiting lists.
- **Adaptive Aquatics:** Waitlists for adaptive classes have been growing. To address the growing demand, Coordinators have called those on the waitlist to see if they can attend during the 2:30—4:00 timeframe that Edmonds School District Swim Team occupies the pool September through February. They will schedule staff at 3:00, 3:30 and 4:00 for one on one instruction. A class for the visually impaired will be scheduled from 4:00-4:30 p.m. with 2 to 3 instructors between mid-February and June. All participants will be advised of this when they are called to register. Other pools in the area that offer adaptive programs are also experiencing a large demand with large waiting lists and not enough instructors, pool time, or space to meet the need.
- **Water Fitness Classes:** Classes offered include Shallow Water Fitness, Deep Water Fitness, River Fitness, Water Walk, LIFT (Low Intensity Fitness Training), Arthritis Aquatics Program, and Aqua Zumba. Classes are designed to improve cardiovascular fitness, tone muscles and increase flexibility. All classes are drop-in. The new Gentle Aquatic Movement class is gaining interest. We have several participants attending regularly. During the pool closure Joan Kashauer one of our Water Fitness instructors will offer a Land/Water Fitness Supplement. M & F 10:30-11:30 a.m. Participants can purchase a 4-punch pass Adult R\$28 N\$30 Senior/Dis R\$21 N\$23.
- **First Aid & CPR Class:** Fire District 1 has a Heartsaver First Aid /CPR class for anyone over 12 years old. Anyone interested can register at the Pavilion or online for the class that meets at the Fire District 1 Headquarters in Everett on Saturday, March 21 from 9 a.m. to 4 p.m. for \$70. We will continue to promote these courses every other month.
- **Lifeguard In-Service:** The next in-service training for lifeguards will be after the Re-Opening and Ribbon Cutting Ceremony on February 20. Staff will concentrate on in-water rescues.
- **Basic, Intermediate and Puppygarten Dog Obedience:** Classes are offered throughout the year. Dogs must have current vaccinations. Our final session of Basic Dog Obedience has begun with a full class. New Basic, Intermediate and Puppygarten classes will begin March 2, 4 and 5. Registration is open and space is available. The current classes are ending.
- **Clubhouse Zumba!** Zumba Fitness is happening every Monday and Wednesday, 10:30-11:30 a.m., at the beautiful Ballinger Park Clubhouse! Have a pre-lunch work out and shake the winter blues off your seat. Vidette McDowall will be there to guide you through a fun cardio work out that feels like a party. All levels are welcome and modifications are tailored for your individual needs. Register for the whole session or buy a punch card at the Recreation Pavilion, 5303 228th Street SW, Mountlake Terrace, WA 98043. For more information, call Dance and Fitness Programmer Chloe Davenport at (425) 640-3107.

- **School Year Dance Programs:** Register now for the School Year Program, which is run as a dance academy. Second semester began February 2. Students can register at any time and will be pro-rated. Siblings receive a discount and payment options are available if you're enrolling in more than one dance class. Second semester students are invited to perform in our end of the year recital on June 13. Classes include Creative Dance, Creative Pre-Ballet, and Ballet levels I-V, Pointe, Jazz levels I-V, Tap, Irish Step, and Hip Hop levels I, II and a Teen class. Please contact Chloe Davenport to help place your child mid-semester. (425) 776-9173 x1107 or cdavenport@ci.mlt.wa.us. See our Fall Craze for specifics at www.crazedigital.org.
- **Adult Sport Leagues:** Spring Softball registration has begun and will end March 8. Leagues start the week of March 22. Basketball and Volleyball leagues are ongoing. Registration for the next spring leagues for basketball and volleyball just began. For more information about adult sport leagues, contact the Recreation Pavilion at (425) 776-9173.
- **One-Day Racquetball Tournament:** The one-day Racquetball Tournament will be Saturday, February 7. The next racquetball tournament is scheduled for Saturday, April 18.

PARK SERVICES AND PROPERTY MANAGEMENT UPDATES

- **Evergreen Play Area Phase II:** The new play equipment has arrived. Installation began in January. The playground will open before spring. The new play equipment was funded through an \$85,000 Community Development Block Grant from Snohomish County.
- **Eagle Candidate Ryan Trueb:** Ryan has submitted his project to the city of Mountlake Terrace and has been approved by the Mount Baker Council of the Boy Scouts of America. Ryan intends to install the final piece of play equipment at Firefighters Memorial Park as part of the grant-funded enhancements.
- **Eagle Candidate Dakota Damiano:** Dakota has an interest in completing an Eagle Project at the Matt Hirvela/Bicentennial Park. Dakota's project entails continuing the pathway created during the sidewalk project and gazebo installation at the park. Dakota has drawn up plans to extend the pathway to the north along the west edge of the park and has received approval from the Mount Baker Council of the Boy Scouts of America. Dakota will be scheduling his project for February.
- **Upcoming Volunteer Project near Hall Creek Culvert:** Park staff has been contacted by Clara Guyot, a sixth grade student at Brighton School, with an interest for her class to do a project along the creek bed. Clara and her group will be working near the culvert project along Hall Creek in February.
- **Upcoming Volunteer Project at Firefighters Memorial Park:** Park staff has been contacted by Girl Scout Troop 43752 with an interest in a project at Firefighters Memorial Park. Staff passed along some ideas to troop leaders, who will submit a project to be completed in early spring.

POLICE DEPARTMENT UPDATES

(January 28, 2015 to February 3, 2015)

Agency Assists	Brier	Edmonds	Lynnwood
Year to Date	6	3	5
Week	2	1	0

Patrol Statistics	Week	Year to date
Police Reports	75	335
Arrests / Misd. / Felony	19	108
Traffic Infractions	84	482
Verbal Warnings	77	446
Traffic Collisions	10	36
DUI's	1	7
FIR'S	16	109

Burglaries	Commercial	Residential
5200 238 th Street SW		X
5900 226 th Street SW		X

Investigations	Assigned / Week	Closed / Week	Assigned YTD	Closed YTD
Cases (Including DV)	7	3	28	16

Vehicle Thefts/Recoveries/Prowls

- 6000 244th St SW Stolen Vehicle Recovery
- 5700 238th St SW Theft from Vehicle
- 23500 52nd Ave W Theft from Vehicle
- 22800 Lakeview Dr Theft from Vehicle
- 21800 66th Ave W Theft from Vehicle
- 6000 244th St SW Theft from Vehicle

Significant Incidents:

- On 01/29/2015 at 2:39 p.m., Mountlake Terrace Officers responded to a two-vehicle collision at 58th Avenue & 230th Street SW. One vehicle failed to stop at the eastbound 230th Street stop sign and was struck in the passenger side door by a northbound vehicle. The 95 year-old female seated in the front passenger seat of the vehicle that was struck was transported to the hospital. She died later that night at the hospital due to her injuries.

Detective Unit Update:

- Nothing this week.

Other items of interest:

- Nothing this week.

Code Enforcement Property of the Week:

On 1/16/2015 Mountlake Terrace Code Enforcement observed a property located in the 5200 block of 234th Street SW having multiple code violations. Observed in the front and side yards of the property were miscellaneous junk and debris, including a mattress, old tires, old buckets, etc. Also observed in the driveway of the property was a blue passenger car appearing inoperable and unused. The vehicle appeared to have some damage to one of the tires, making it inoperable. These are violations of MTMC 8.15.040I-accumulations of broken or neglected items, litter, salvage materials, and junk not in an approved enclosed structure, in the front, back, or side yards of the property, MTMC 8.15.040H-all broken or discarded household furniture, furnishings or equipment, or any appliances not in an approved enclosed structure, in the front, side, or back yard of a property and MTMC 8.15.050B1-all motor vehicles that are junk, inoperable or unused for 30 days or more shall be stored inside a fully enclosed structure. A code violations case was opened and notice sent to the property owner. Code Enforcement will perform a follow up inspection on 2/17/15.



NEWS RELEASES

The following news releases issued this week can be found [here](#):

- Coffee with the City February 11 6 p.m.
- North Side Water Main Project Construction Begins
- Subdivision Regulations Ordinance to Be Considered

- Contract Awarded for 236th Pedestrian Improvements
- MLT Garbage and Yard Debris Coupons

MARK YOUR CALENDARS

- February 11, 6:00-7:00 p.m., Coffee with the City, Recreation Pavilion
- February 18-19, City Action Days, Olympia
- February 25, 7:30 – 9:00 a.m. Snohomish County Update Featuring Executive John Lovick, Xfinity Arena, 2000 Everett Avenue, Everett
- March 11, 6:00-7:00 p.m., Coffee with the City, Recreation Pavilion
- June 23-26 – AWC 2015 Annual Conference: Engaging Future City Leaders, Wenatchee
- September 23, 7th Annual Evergreen Award Program, Ballinger Clubhouse
- Snohomish County Cities Dinner Dates (*No meetings in February, June, and December*)
 - March 19 – Location TBD
 - April 16 – Location TBD
 - May 21 – Location TBD
 - July 16 – Location TBD
 - August 20 – Location TBD
 - September 17 – Location TBD
 - October 15 – Location TBD
 - November 19 – Location TBD

Sincerely,

ARLENE FISHER
City Manager
City of Mountlake Terrace