

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

April 17, 2015

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Council Members:

COUNCIL MEETINGS

The City Council's next regular meeting is scheduled for Monday, April 20, 2015 beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: 1) Recognition of Eagle Scout Ryan Trueb, 2) Public Hearing and Adoption of Amended 2015-2020 Transportation Improvement Program (TIP) Ordinance and 3) Adoption of Resolution in Support of 2015 State Transportation Revenue and Reform Package.

The City Council's next special work/study session is scheduled for Thursday, April 30, 2015 beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: 1) 2015 First Quarter Police Department Report, 2) Discuss Transportation Impact Fees, and 3) Discuss 2015-2017 City Council Goals.

COMMUNITY MEETINGS AND EVENTS

- **Coffee with the City:** Residents, business owners and others from the community are welcome to attend and ask questions or have a casual conversation with city officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW on Wednesday, May 13, 2015 from 6:00 to 7:00 p.m. in the Jungle Room.
- **Lynnwood Extension Final Route & Stations to be Selected:** The Sound Transit Board is anticipated to select the final route and stations for the Lynnwood Link Extension at its Thursday, April 23, 2015 meeting. The Board meeting is scheduled from 1:30 to 4:00 p.m. at Union Station, Ruth Fisher Board Room 401 S. Jackson Street, Seattle. The Final Environmental Impact Statement (EIS) is available at area public libraries, the Sound Transit office and the project website www.soundtransit.org/LLE. More information about Board meetings is available at soundtransit.org/About-Sound-Transit/Board-of-Directors. The Lynnwood Link Extension Flyer is available on the city's website at www.cityofmlt.com.

COMMUNITY RELATIONS

- **Evergreen Awards:** Nominations are open for the seventh Annual Evergreen Awards. The program builds the community's pride, enhances the community's image, and promotes conservation. Nomination forms are available online at www.cityofmlt.com and at city facilities; they will be accepted through May 23, 2015. This time of year, we are in the field taking photos of the nominated properties.

- **Volunteer Boards and Commissions Recruitment:** The city is recruiting citizens to serve on its Boards and Commissions to help organize events, inform and advise the City Council, and get involved in the community. Volunteers use their time and talents to promote Mountlake Terrace and its events like National Night Out and Arts of the Terrace. Applications are due May 22, 2015. Visit the city’s website for more details and an application at www.cityofmlt.com, click on For Residents/ Advisory Boards & Commissions or contact Virginia Olsen, City Clerk/Community Relations Director at (425) 744-6206 or volsen@ci.mlt.wa.us.

COMMUNITY AND ECONOMIC DEVELOPMENT

- **2015 Comprehensive Plan update – highlights of activities and actions this week include:**

Planning Commission and City Council held work sessions, on April 13 and April 15 respectively, on draft updates to the Introduction and Plan Administration chapters, the Glossary and Appendices, and proposed revisions to draft updates of Capital Facilities and Transportation Elements.

Notices of a public open house on the proposed update to the Comprehensive Plan on April 27, 2015, were published in the official newspaper and posted in the official places. In addition, the open house was advertized through news release, City webpage, City Manager news, next MLT, MLTNews, Channel 21, Facebook, Twitter and mailing to parties on a notification list.

A draft ordinance, to adopt an updated Comprehensive Plan, was submitted to the Department of Commerce. Jurisdictions are required to submit proposed ordinances to Commerce 60 days in advance of anticipated final action by City Council. The submittal includes the draft update of the entire Comprehensive Plan as of April 15, 2015.

A SEPA Determination of Non-significance is to be published in the next several weeks. A 14-day comment period will allow public comment on the determination.

The draft updates to the Comprehensive Plan under consideration are posted on the City’s website at: www.cityofmlt.com/majorupdate.htm

- **Snohomish County Population Growth:** According to the latest U.S. Census population estimates, Snohomish County had the fastest population growth rate of the 10 most populous counties in Washington State (for the time period of July 1, 2013 to July 1, 2014). The county added an estimated 13,137 residents. Snohomish County is currently the 3rd most populous county in the state, with King County ranking 1st and Pierce County ranking 2nd.
- **New World Emergency Dispatch:** A computer aided dispatch process for emergency response will “go live” on June 8, 2015. The process will be supported by *New World*, a technology software package that includes a record management system. Every police and fire agency in Snohomish County will utilize *New World*.

ENGINEERING SERVICES UPDATES

- **Lakeview Trail Project:** A grant of \$2,080,280 will fund construction of new pedestrian and bicycle facilities along Lakeview Drive and 236th Street SW, from the Interurban Trail to I-5. The improvements will increase commuting options for residents of Mountlake Terrace and other nearby jurisdictions. They will provide safe and convenient connections for pedestrians and cyclists from west Mountlake Terrace, east Edmonds, and the Interurban Trail to the Mountlake Terrace Transit Center and the Town Center. The grant award is estimated to fund a majority of the construction costs. The contractor mobilized their job trailer into the Ballinger Park parking lot on April 14. During the week of April 20, the contractor will be mobilizing additional equipment into the area and beginning work.
- **Main Street Revitalization Project:** Based on discussions and comments received at the open house, the city is working with KPG to ensure that design improvements provide smooth flow of traffic, offer multiple modes of transportation through the Town Center, and maximize on-street parking opportunities. KPG is currently working on the 90% plans, specifications, and estimate. Universal Field Services is currently working on right-of-way activities. Design is anticipated to be complete in 2015.
- **216th Street SW Storm Improvements (52nd Avenue to 53rd Place):** This project will replace the existing storm drain pipe on 216th Street SW between 52nd Avenue W and 54th Avenue W, and on 53rd Place W to the north of 216th. Work also includes installing new catch basins, and replacing short sections of curb and gutter. The storm system, concrete curb and gutter, and paving work is complete. Minor restoration and some utility repair work remain. Expect lane closures during utility repair, but no detours.
- **North Side Water Main Improvements:** This project will construct approximately 6,500 linear feet (1.2 miles) of new 6-inch, 8-inch, and 12-inch diameter ductile iron water main, together with 13 fire hydrants and 66 water services. This project replaces undersized and/or deteriorated water mains to provide adequate fire flows and system reliability consistent with the City's Comprehensive Water System Plan. The work will take place within 215th/216th Streets between 61st and 66th Avenues, 56th Ave W between 216th and 220th Streets, 218th and 219th Streets west of 58th Ave W, and in 54th Ave W and 216th Street SW from 214th Street to 56th Ave W. During the week of April 20, work is continuing at 56th Ave W and 216th Street. A detour will be in place for 56th Avenue W between 218th Street SW and 220th Street SW during daytime work hours. Additionally, an off-duty officer will be in the intersection of 220th Street SW and 56th Ave W as necessary to direct traffic. This project is expected to be completed in summer 2015.
- **236th Street SW Pedestrian Accessibility Improvements:** This project will construct 18 new curb ramps in the existing sidewalks at the corners of the intersections along 236th Street SW between 48th and 56th Avenues W. There are currently only two curb ramps along this section of 236th. The sidewalk ramps will be constructed in accordance with the Americans with Disabilities Act (ADA) requirements. During the week of April 20, the contractor will be completing some punch list items. Work is expected to be complete this month.

RECREATION, PARKS AND PROPERTY MANAGEMENT UPDATES

- **Ballinger Park Master Plan Visioning Meeting:** The City of Mountlake Terrace hosted a visioning meeting for Ballinger Park on Tuesday, April 14 at the Ballinger Clubhouse. Over 75 excited people filled the clubhouse to share their ideas. In addition to citizens, 12 city staff, 3 councilmembers and various boards and commission members were in attendance. The Berger Partnership walked the group through the history and possible ideas for the park then had everybody break out into smaller groups. At the end of the evening, Berger presented the many ideas that were gathered. Stay tuned for the next community meeting in the coming weeks.
- **Swimming Lessons:** Weekday swimming lessons began this week. Weekend lessons (Friday, Saturday and Sunday) will begin this weekend. Over all swimming lessons are running 85% full. Registration will remain open through the third lesson for anyone who wants to register for open spots.
- **FREE third Grade Swim Lessons:** Aquatic staff is preparing to go into the third grade classrooms to give water safety presentations as part of the most recent Verdant Grant. These presentations will compliment the 3rd grade swim lesson vouchers and encourage the use of these vouchers at the three local pools involved (Mountlake Terrace, Lynnwood and Edmonds/Yost). Verdant will reimburse the cities for the staff time involved in the presentations.
- **Marlins:** Registration is open for the Marlins Summer Swim Team. This recreational/instructional swim team introduces the elements of competition to swimmers interested in experiencing what swim meets are like. Swim practices, held Monday through Thursday beginning June 22, end with a championship meet on August 15. Each week teams will swim against a different team. Teams involved in the Craze League include Mountlake Terrace, Lynnwood, Edmonds/Yost, Everett, Shoreline, Kirkland, Snohomish County and Snohomish Aquatic Center.
- **Aqua Kids:** Registration is open for Aqua Kids, a weekly aquatic camp starting June 22 for kids ages 5-7. This camp meets Monday through Thursday from 9 a.m. to noon at the Recreation Pavilion and Friday camp meets at Lake Ballinger for canoeing and a barbeque. Each week has a different theme with corresponding activities. Some of the themes include Super Heroes Camp, Pirates and Mermaids, Happy Trails, Space Camp, Super Sleuths, and Beach Blast.
- **Grant Received:** On April 14, the Youth Programs received confirmation that they were receiving a \$1000 grant from the Bill and Melinda Gates foundation who donated money for Youth Programs that participate in the Early Achievers Program. This money will be used to purchase program supplies needed to run quality programs.
- **WCIA Training:** Recreation leadership staff Linda Hennerberg and Yelena Grant attended Washington Cities Insurance Authority (WCIA) trainings on Wednesday, April 8. The training focused on generational difference in the workplace and coaching for improved performance. The topics covered how different generations think and communicate regarding ethics, loyalty and work mentality and quarterly performance check-ins for staff.

POLICE DEPARTMENT UPDATES

(April 8, 2015 to April 14, 2015)

Agency Assists	Brier	Edmonds	Lynnwood
Year to Date	28	116	10
Week	4	2	0

Patrol Statistics	Week	Year to date
Police Reports	63	969
Arrests / Misd. / Felony	15	251
Traffic Infractions	78	1275
Verbal Warnings	48	1068
Traffic Collisions	4	83
DUI's	0	10
FIR'S	15	282

Burglaries	Commercial	Residential
4008 231 st Pl. SW		X

Investigations	Assigned / Week	Closed / Week	Assigned YTD	Closed YTD
Cases (Including DV)	5	5	86	64

Vehicle Thefts/Recoveries/Prowls

- 6301 St. Albion Way Auto Theft
- 23005 67th Ave. W. Auto Theft
- 5108 221st St. SW Stolen Vehicle Recovery
- 5020 212th St. SW Stolen Vehicle Recovery
- 6003 St. Albion Way Theft from Auto
- 4434 212 ST SW Theft from Auto
- 4418 212 ST SW Theft from Auto
- 22715 Lake View Drive Theft from Auto
- 21414 48 AV W Vehicle Prowl
- 4208 214 ST SW Vehicle Prowl

Significant Incidents:

- On April 9, 2015, MLT patrol units responded to an unwanted subject in a garage. The suspect fled the scene as patrol units arrived. As he fled, he broke into a different residence, and threatened and then demanded the homeowner give him keys to her vehicle. The suspect fled in the vehicle and crashed as short distance away. The suspect then fled on foot to the Andorra Apartments where he stole another car and drove to the 22400 Block of Hwy 99 in Edmonds. Once there he robbed a female of her cell phone and fled on foot. The suspect entered a residence at the 22400 block of 73rd Avenue W in

the City of Edmonds. After a protracted standoff, the suspect was arrested by the SWAT team. The suspect was wanted in several jurisdictions for several crimes. The suspect was booked into Snohomish County Jail.

Detective Unit Update:

- Detectives cleared five cases last week and were assigned five additional cases including the case listed above. Detectives cleared a robbery case by working together with Seattle investigators, helping them identify suspects in some of their robberies. The same suspects were also charged with the robbery at the Mosque in our city. The detectives cleared a case where the victim was molested and raped by her uncle and his girlfriend repeatedly. Charges for both were forwarded to the prosecutor.

Other items of interest:

- Detective Mackenzie is currently attending the Field Training Officer Academy.
- Detective Froisland is attending interview and interrogation school.

Code Enforcement Property of the Week:

Code Enforcement responded to a complaint regarding a red inoperable vehicle parked on someone's front lawn located near the 4900 block of 239th Street SW. When Code Enforcement arrived, they observed a red Oldsmobile with an out of state expired license plate parked on an unimproved grass surface. Code Enforcement documented the violations with photos, and issued a Notice of Violation to the property owner(s) and vehicles' registered owner in accordance with; 8.15.050.B.3 - All motor vehicles shall be parked on an improved surface anywhere on a property, or on a maintained surface, and 8.15.050.B.1 - All motor vehicles that are junk, inoperable or unused for 30 days or more shall be stored inside a fully enclosed structure. While documenting the violations, Code Enforcement met with one of the property occupants and discussed the violations. On 4/9/2015, Code Enforcement inspected the property and was informed the vehicle had been towed away.



NEWS RELEASES

The following news releases issued this week can be found [here](#):

- New Opportunities for Ballinger Park
- Comprehensive Plan Update Open House
- Jane Mayer Painting Exhibit Opens May 1

MARK YOUR CALENDARS

- April 25, 9:00 a.m.-12 p.m., Earth Day Volunteer Cleanup, Ballinger Park
- April 27, 6:00-7:00 p.m., Open House on 2015 Major Comprehensive Plan Update
- May 13, 6:00 p.m., Coffee with the City, Recreation Pavilion
- June 10, 6:00 p.m., Coffee with the City, Recreation Pavilion
- June 23-26 – AWC 2015 Annual Conference: Engaging Future City Leaders, Wenatchee
- July 24-26, Tour de Terrace, Evergreen Playfield Complex
- August 4, 6:00 – 9:00 p.m. National Night Out, Evergreen Playfield Complex
- September 23, 7th Annual Evergreen Award Program, Ballinger Clubhouse
- Snohomish County Cities Dinner Dates (*No meetings in February, June, and December*)
 - May 21 – Location TBD
 - July 16 – Location TBD
 - August 20 – Location TBD
 - September 17 – Location TBD
 - October 15 – Location TBD
 - November 19 – Location TBD

Sincerely,

ARLENE FISHER
City Manager
City of Mountlake Terrace