

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

January 15, 2016

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Council Members:

COUNCIL MEETINGS

The City Council's next regular meeting is scheduled for **Tuesday, January 19, 2016** beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: (1) Eagle Scout Recognition, and (2) Public Hearing and Adoption of Code Enforcement Chapter Revisions Ordinance, (3) Review of Lakeview Drive Overlay TIB Grant Agreement, and (4) Review of Interlocal Agreement with Snohomish County for Overlay Improvements to Lakeview Drive.

The City Council's next work/study session is scheduled for **Thursday, January 28, 2016** beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: (1) Review of DOE Stormwater Capacity Grant Agreement, (2) Review of Public Assistance Grant Agreement with Washington State Military Department for FEMA-4242-DR-WA-Washington Severe Windstorm, and (3) Update on Water Comprehensive Plan Extension.

COMMUNITY MEETINGS AND EVENTS

- **Coffee with the City:** Residents, business owners and others from the community are invited to attend and ask questions or have a casual conversation with city officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW on Wednesday, February 10, 2016 from 6:00 to 7:00 p.m. in the Jungle Room.

CITY CLERK AND COMMUNITY RELATIONS UPDATES

- **New City Website:** The new City of Mountlake Terrace website was launched January 11. The new site, developed by CivicPlus and city employees, will serve as a positive first impression of the city, enhance the user experience, simplify content management, and provide better information and customer service to our residents, businesses, and visitors. The website is user friendly, available in all mobile formats, and will provide enhanced communication opportunities between the city and our community.
- **City Code Updated:** The [Mountlake Terrace Municipal Code](#) was recently updated through Ordinance 2674, passed November 16, 2015. The online code is updated frequently.

COMMUNITY AND ECONOMIC DEVELOPMENT UPDATES

- **Atworth Commons PUD Progresses:** The project known as Atworth Commons is a proposal to subdivide a 4.35-acre site into 31 single-family lots with smaller parcel sizes, narrow streets, and over an acre of park and open space available for public use. The property is located between 56th and 58th Ave W at roughly 216th Street SW. Revised applications for review and approval of the final Planned Unit Development (PUD) and Final Plat have been received and are being evaluated. The proposal includes a rezone from RS 8400 to PUD/RS 8400 consistent with the PUD. Staff will conclude review and present the applications with a recommendation to the Planning Commission and City Council.

The tentative schedule is for the Planning Commission to hold a public meeting in February and make a recommendation to the City Council. The Council is tentatively scheduled to hold a public hearing in March 2016, and consider concurrent decisions on the Final PUD, Rezone and Final Plat.

Civil site work continues to take place on the site. Landscape plans for the common areas and streetscape have been approved. Installation of the park features and plantings will begin soon. Building permits for some of the residences have been submitted so they can be issued as soon as possible after the Plat is recorded.

- **Town Center Property Purchased:** The Town Center continues to exhibit interest from the development community as shown by a recent purchase of 6 lots on the north side of 236th Street SW between 56th Avenue W and 55th Avenue W. The 6 lots (1.2 acres) sold for a combined price of nearly \$2.2 million. The lots were purchase by Acacia Terrace LLC.

ENGINEERING SERVICES UPDATES

- **Lakeview Trail Project:** During the week of January 18, the contractor will be working on roadway striping along with some cleanup items in anticipation of project completion. Expect lane closures but no detours on 228th Street SW/Lakeview Drive/236th Street SW from the Interurban Trail to I-5. On-street parking restrictions are in place for Monday-Thursday. Normal work hours are 7:00 a.m. to 6:00 p.m., Monday-Thursday. Expect delays. Use of alternate routes is recommended.
- **North Side Water Main Improvements:** This project constructed approximately 6,500 linear feet (1.2 miles) of new 6-inch, 8-inch, and 12-inch diameter ductile iron water main, together with 13 fire hydrants and 66 water services. This project replaced undersized and/or deteriorated water mains to provide adequate fire flows and system reliability consistent with the City's Comprehensive Water System Plan. The work was done within 215th/216th Streets between 61st and 66th Avenues, 56th Ave W between 216th and 220th Streets, 218th and 219th Streets west of 58th Ave W, and in 54th Ave W and 216th Street SW from 214th Street to 56th Ave W. Work is complete and a punch list is being prepared for final close out of the project.
- **Edmonds' 228th Street SW Corridor Improvement Project:** The City of Edmonds continues construction of an extension of 228th Street SW from 76th Avenue W to SR99. This project will include new traffic signals at SR99/228th and at 76th/228th, and will also include reconstructing 228th Street/Lakeview Drive from 73rd Place W to the Ballinger

Playfields. Edmonds' contractor is expected to be working in the City of Mountlake Terrace portions of the project through the winter. The majority of the work in Mountlake Terrace has been completed, but there is still some minor cleanup work. Expect lane closures on 228th Street SW/Lakeview Drive in this area. Typical work hours will be Monday-Friday from 7:00 a.m. to 5:00 p.m. Expect longer delays during the construction activity. Motorists should consider using alternate routes. Residential, pedestrian, and business access will remain open throughout the project. The project is scheduled to be completed in spring 2016.

- **227th Street SW Sidewalk Improvements (56th to 58th Avenues):** This project will construct curb, gutter and sidewalk on the south side of 227th Street SW between 56th and 58th Avenue W. This project includes ADA ramps, a planter strip, and roadway and drainage improvements on the south side of the roadway. Construction is expected to begin January 19 and be complete by April.
- **Lynnwood Emergency 212th Water Main Project:** The design process is underway for a broken water main on 212th Street SW near 60th Avenue W. The water main has been repaired and 212th Street is open with the asphalt left 2-inches low until the water main is replaced. Temporary signage will be in place for several months until the water main replacement and final lift of asphalt is installed next year by the City of Lynnwood.

RECREATION, PARKS AND PROPERTY MANAGEMENT UPDATES

- **New Year's Fitness:** It's the New Year and fitness classes are doing great! Turbokick and Zumba are full with lots of people moving to fun music and sweating off the holiday calories. Boot Camp, PiYo, Yoga and Tai Chi are also continuing with great success and new faces. The best news is that we now have a personal trainer in house. People can purchase 1, 3 or 5 sessions with Michele Tobias our newest charismatic and inspirational fitness instructor. Contact the pavilion to buy a session card and then schedule the time that works for you.
- **Mountlake Terrace Dance Academy:** The Dance Academy is currently taking registrations for Second Semester. Classes begin on February 2 and run through June 18. Ballet, Hip Hop, Tap, Jazz, Irish Step, Creative Dance, Pre-Ballet and Ballet /Tap combination classes are available to kids ages 4-19. All Academy classes are involved in our Spring Recital June 11 at the Mountlake Terrace High School Theater. Our newest Academy class is Teen Tap / Jazz on Tuesdays from 5-6 p.m. This class is intended to help teenagers prepare for musical theater auditions. They will be instructed in the basics of tap and jazz technique with an emphasis on learning routines. For more information, call Chloe Davenport (425) 640-3107.
- **Swimming lessons:** Lessons are underway at the Recreation Pavilion. Capacity ranges from 84-94%. Coordinators are still working on opening up classes where they have staff to cover. In addition, aquatics have hired three new swim instructors who will start their training this session. All three are participants from the city's swim program.
- **Staff In-Service on Friday, January 8:** Edward Kim was named "Instructor of the Month" for having several instructor requests this session and Sarah Vernon was named "Lifeguard of the Month" for picking up several shifts during the Winter Break Schedule and giving extra assistance where needed.

- **WRPA Network Meeting:** Recreation Supervisor/Aquatics Rose Ploeg will be attending the Washington Recreation and Park Association Aquatic Network meeting in Renton on January 14.
- **Free Swim Lessons for Third Graders:** If you have a third grader, who resides or goes to school within the boundaries of the Edmonds School District, you have this great opportunity to receive three sets of swim lessons free. This free swim lesson opportunity is provided through a grant from the Verdant Health Commission. The new vouchers were distributed in October 2015. The new vouchers will expire August 31, 2016. Contact the Recreation Pavilion for more information.
- **Espresso Specials:** The espresso stand at the Recreation Pavilion will have some great winter drink specials this January. Each week, receive \$.50 off a 16oz!
- **Kidz Love Soccer:** Kidz Love Soccer is a developmental program for children who are interested in soccer. This program teaches kids basic skills and rules of the game. The winter session kicks off on January 24. This session will be held indoors, so weather is not an issue! Programs are available for 2.5-10 years old. For more information or to register, call 425-776-9173 x0

POLICE DEPARTMENT UPDATES

(January 6 to January 12, 2016)

| WEEKLY ACTIVITY | | | | | | | | |
|------------------------|---------|---------|---------|------------|-------|------------|----------------|----------------|
| | Reports | T-Stops | Arrests | Collisions | DUI's | Burglaries | Vehicle Thefts | Vehicle Prowls |
| Week | 43 | 75 | 11 | 4 | 0 | 2 | 1 | 0 |
| YTD | 70 | 159 | 12 | 7 | 0 | 2 | 1 | 1 |

Significant Incidents:

- On 01/06/2016 at 3:00 p.m., Mountlake Terrace Patrol attempted to stop a vehicle that was speeding and driving recklessly. The vehicle failed to negotiate a turn and struck a decorative front yard fence in the 4200 block of 241st. The suspect vehicle then tried to back out from the fence and struck the patrol vehicle that was stopped behind the car. The vehicle then fled the scene after three passengers exited the car. The officer was able to interview the passengers and subsequently identified the local teen driver. The driver was eventually located, arrested and charged with hit and run as well as eluding a police vehicle.
- On 1-10-16 at 12:34 p.m., Mountlake Terrace Patrol Units responded to the 23000 block of Lakeview Drive for a burglary in progress. An unknown subject had broken the front door to a unit, entered, and assaulted the occupant by throwing Christmas ornaments at her. The occupant had no injuries. The occupant fled. Upon arriving patrol units found the suspect was sitting on the couch watching television. The suspect was taken into

custody without incident and booked into Snohomish County Jail for investigation of Burglary, Malicious Mischief, and Assault.

Detective Unit Update:

CASES ASSIGNED:

- 4 – Assault cases
- 1 – Sexual Offense

CASES CLEARED:

- 1 – Theft A woman had her phone stolen during a prearranged meeting. The suspects were identified and it was determined that they had committed several additional thefts around the county. Ultimately, the main suspect was apprehended. All crimes were filed with Snohomish County Prosecutor’s Office in conjunction with cases from the Sheriff’s Office.
- 1 - Assault: The suspect assaulted a victim at a party. A detective was able to track down other attendees and obtain a suspect name. The victim was positively able to identify the suspect from a montage. Charges in the case have been forwarded to the prosecutor.

Directed Enforcement:

- Mountlake Terrace Patrol Officers continued their patrol emphasis at the Studio 6 Motel and the surrounding neighborhoods.
- Mountlake Terrace Patrol Officers are investigating some recent complaints about troublesome homes and their occupants.

Code Enforcement Property of the Week:

On 1/12/2016, Mountlake Terrace Code Enforcement received a complaint of code violations at a property located in the 23000 block of 51st Ave W. Upon inspection, Code Enforcement observed trash bags piled in the side yard as well as trash scattered around the trash bins. The trash bins were overflowing. These are violations of MTMC 8.15.040G-(garbage not kept in a proper receptacle with a tight fitting lid).

Code Enforcement recognized this property as previously having code violations. A nuisance case was generated and due to recent code history a Notice and Order was prepared and posted on the front door of the property. If the violations are not corrected after issuance of the Notice and Order, the property resident will be issued civil citations. Code Enforcement will perform a follow up inspection on 1/23/16.



NEWS RELEASES

The following news releases issued this week can be found [here](#):

- Sharon Grader Painting Exhibit Opens February 1

MARK YOUR CALENDARS

- January 21, 5:30 p.m., Snohomish County Cities Meeting, Mill Creek
- January 27-28, City Action Days, Olympia
- February 10, 6:00 p.m., Coffee with the City, Recreation Pavilion
- February 18, 5:30 p.m., Snohomish County Cities Meeting, TBD
- March 9, 6:00 p.m., Coffee with the City, Recreation Pavilion

Sincerely,

SCOTT HUGILL
Interim City Manager
City of Mountlake Terrace