

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

February 5, 2016

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Council Members:

COUNCIL MEETINGS

The City Council's next work/study session is scheduled for **Thursday, February 11, 2016** beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: (1) Review of Planning Commission's 2015 Accomplishments and 2016 Work Program, (2) Review of 2015 Comprehensive Plan Performance Measures, (3) Discussion of Potential Live/Work Development Standards Amendments, and (4) Review of Non-Conforming Use Standards Ordinance.

The City Council's next regular meeting is scheduled for **Tuesday, February 16, 2016** beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: (1) Approval of Professional Services Agreement with Colin Baenziger & Associates for City Manager Recruitment, and 2) Follow-up Discussion on Potential Levy Lid Lift and Metropolitan Park District.

COMMUNITY MEETINGS AND EVENTS

- **Coffee with the City:** Residents, business owners and others from the community are invited to attend and ask questions or have a casual conversation with city officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW on Wednesday, February 10, 2016 from 6:00 to 7:00 p.m. in the Jungle Room.

CITY CLERK AND COMMUNITY RELATIONS UPDATES

- **Lakeview Trail Award Nominations:** Engineering, Community Relations and Recreation submitted the Lakeview Trail Project for two awards – Walkable Washington Symposium & Innovation Awards as well as a Trail/Path Spotlight Award by the Washington Recreation and Parks Association (WRPA). The Walkable Washington Awards showcase projects that make it easier, safer, and more inviting for people to travel on foot. The city also has plans to nominate the Lakeview Trail Project for the Livable Communities Awards and Puget Sound Regional Council VISION 2040 Award this year. Last year, the City of Mountlake Terrace won a VISION 2040 Award for its Regional Stormwater Facility and in 2014, the community won for the Arbor Village project.

COMMUNITY AND ECONOMIC DEVELOPMENT UPDATES

- **Light Rail ST2 Update:** City staff continues working with Sound Transit representatives on plans for the ST2 light rail project through Mountlake Terrace. Current efforts are focused on development of a “Term Sheet” which will be a statement of understanding between the City and Sound Transit regarding process, applicable codes, and issues to be coordinated, etc. The purpose of this Term Sheet is to confirm a common understanding of general terms and conditions that the City of Mountlake Terrace and Sound Transit believe will advance the implementation of the Lynnwood Link Extension project within the City. The Term Sheet will address such things as program management, permitting and development process and regulations, a design review process, right-of-way issues, parking, mitigation of impacts, coordination with abutting development, etc.

ENGINEERING SERVICES UPDATES

- **Lakeview Trail Project:** During the week of February 8, the contractor will be working on roadway striping along with some cleanup items in anticipation of project completion. Expect lane closures but no detours on 228th Street SW/Lakeview Drive/236th Street SW from the Interurban Trail to I-5. On-street parking restrictions are in place for Monday-Thursday. Normal work hours are 7:00 a.m. to 6:00 p.m., Monday-Thursday. Expect delays. Use of alternate routes is recommended.
- **Edmonds’ 228th Street SW Corridor Improvement Project:** The City of Edmonds continues construction of an extension of 228th Street SW from 76th Avenue W to SR99. This project will include new traffic signals at SR99/228th and at 76th/228th, and will also include reconstructing 228th Street/Lakeview Drive from 73rd Place W to the Ballinger Playfields. Edmonds’ contractor is expected to be working in the City of Mountlake Terrace portions of the project through the winter. The majority of the work in Mountlake Terrace has been completed, but there is still some minor cleanup work. Expect lane closures on 228th Street SW/Lakeview Drive in this area. Typical work hours will be Monday-Friday from 7:00 a.m. to 5:00 p.m. Expect longer delays during the construction activity. Motorists should consider using alternate routes. Residential, pedestrian, and business access will remain open throughout the project. The project is scheduled to be completed in spring 2016.
- **227th Street SW Sidewalk Improvements (56th to 58th Avenues):** This project will construct curb, gutter and sidewalk on the south side of 227th Street SW between 56th and 58th Avenue W. This project includes ADA ramps, a planter strip, and roadway and drainage improvements on the south side of the roadway. During the week of February 8, the contractor will be working on grading for curb, gutter, and sidewalk and beginning stormwater work. Construction is expected to be complete this spring.
- **Lynnwood Emergency 212th Water Main Project:** The design process is underway for a broken water main on 212th Street SW near 60th Avenue W. The water main has been repaired and 212th Street is open with the asphalt left 2-inches low until the water main is replaced. Temporary signage will be in place for several months until the water main replacement and final lift of asphalt is installed by the City of Lynnwood. Lynnwood is anticipating construction to begin at the end of February.

RECREATION, PARKS AND PROPERTY MANAGEMENT UPDATES

- **Espresso Specials:** The Recreation Pavilion's espresso stand is offering great specials. Stop by February 8 and get \$.50 off a Love Potion #9, February 15 is Melted Heart Mocha, and February 22 is Love You a-Latte.
- **Mountlake Terrace Dance Academy:** The Dance Academy is currently taking registrations for Second Semester. Classes begin on February 2 and run through June 18. Ballet, Hip Hop, Tap, Jazz, Irish Step, Creative Dance, Pre-Ballet and Ballet /Tap combination classes are available for kids ages 4-19. All Academy classes are involved in our Spring Recital June 11 at the Mountlake Terrace High School Theater. Our newest Academy class is Teen Tap / Jazz on Tuesdays from 5:00-6:00 p.m. This class is intended to help teenagers prepare for musical theater auditions. They'll be instructed in the basics of tap and jazz technique with an emphasis on learning routines. For more information, contact Chloe Davenport at (425) 640-3107 or cdavenport@ci.mlt.wa.us.
- **Free Swim Lessons for Third Graders:** If you have a third grader who resides or goes to school within the boundaries of the Edmonds School District, you have this great opportunity to receive three sets of swim lessons free. This free swim lesson opportunity is provided through a grant from the Verdant Health Commission. The new vouchers were distributed in October 2015. The new vouchers will expire August 31, 2016. Contact the Recreation Pavilion for more information.
- **Verdant Health Commission:** Verdant has been nominated for the Tom F. Warren Award for Innovation (3rd Grade Swim vouchers program). This award recognizes a program, organization or individual that has taken an innovative approach to water safety and drowning prevention. Sponsored by the Washington State Drowning Prevention Network, the award will be presented at the April 4 meeting. (History: Tom Warren was a founding member of the Washington State Drowning Prevention Network, and a major contributor to water safety and drowning prevention efforts in our area. This award, created in his honor, recognizes the efforts and achievements of the people who are champions of drowning prevention and water safety today.)
- **Swimming Lesson Registration:** A new session of swimming lessons will start Monday, February 8 and Tuesday, February 9 and will run until March 2 and 3. The next registration for weekend classes that meet on Fridays, Saturdays and Sundays will be February 12, 13 and 14 with the classes starting on February 19, 20 and 21. These classes will meet until April 1, 2 and 3. Registration for aquatic classes will remain open through the third lesson for anyone who wants to sign up for open spots. If parents are unsure of which class their children should register for, the Aquatic Coordinators are available for placement evaluations in the pool. Participants must come prepared to get into the pool.
- **Schedule Change for Staff Training:** The pool will close at 4:15 p.m. on Friday, February 5 for Lifeguard in-service. Staff will be working on rescue skills in and out of the water to keep them fresh and consistent.

- **Lap Lanes Expanding:** Edmonds School District boys swimming will end on February 12. Beginning on February 16, 1-hour Lane Rentals will be available Monday through Friday from 2:30-3:30 and 3:30-4:30 p.m. Fee for Residents is \$35 and Non-Residents \$40. There will also be two public (shared) lanes available until 4:30 p.m. Monday through Friday beginning then as well.
- **Water Fitness Classes:** These classes are designed to improve cardiovascular fitness, tone muscles and increase flexibility. All classes are drop-in. Classes offered include Shallow Water Fitness, Deep Water Fitness, River Fitness, Water Walk, LIFT (Low Intensity Fitness Training), Arthritis Aquatics Fitness and Aqua Zumba. **Lap swimming** is available Monday through Friday from 6:00 a.m.to 2:30 p.m., and Monday/Wednesday from 8-9:30 p.m. and Tues/Thurs from 8:30-9:30pm. On Saturdays, Laps are available from 7-8:30 a.m. and Sunday from 8:00 a.m. to 1:00 p.m. On January 31, a second River Fitness class was added following the 8:35 a.m. class. The second class will meet from 9:45-10:45 a.m. This class was added due to the popularity of River Fitness and limited space in the river. The first class has been selling out and turning away enough people to offer the second class. This class will meet until summer schedule begins when all fitness classes tend to drop off in participation.
- **After Hours & Overnight Pool/Room Rentals:** These areas are available for your group for an overnight activity or for a smaller block of time on Fridays or Saturdays after closing. Other opportunities available during these times include gaining points towards merit badges or water safety skills practice. For more information about after hour rentals, contact the Recreation Pavilion at (425) 776-9173.
- **Dog-Training Classes:** The Dog Obedience classes are currently underway. The next session will begin in March. Basic Dog Obedience meets Monday nights from 7:30-8:30 p.m., the Intermediate Dog Obedience class meets Wednesdays from 7:30-8:30 p.m. and Puppygarten, a beginning class for puppies 8-16 weeks old, meets on Thursdays from 7:30-8:30 p.m. All Dog Obedience and Training classes meet in the Jungle Room at the Recreation Pavilion. The next Dog First Aid/CPR class is scheduled for April 9 from 9:30 a.m.to12 p.m. Certified Professional Dog Trainer Caren Malgesini is the instructor for our dog obedience and dog first aid classes.

POLICE DEPARTMENT UPDATES

(January 27 to February 2, 2016)

WEEKLY ACTIVITY								
	Reports	T-Stops	Arrests	Collisions	DUI's	Burglaries	Vehicle Thefts	Vehicle Prowls
Week	40	83	6	6	2	0	1	0
YTD	181	432	25	20	2	4	2	4

Significant Incidents:

- On 1-28-2016 at 8:13 a.m., Mountlake Terrace Police investigated a vehicle-pedestrian accident that occurred at the intersection of 236th Street SW and 58th Avenue West. The pedestrian, a sixty-one year-old Edmonds resident, was crossing 236th Street at the crosswalk when he was struck by a vehicle that was travelling westbound on 236th. The pedestrian was transported to Harborview Hospital in Seattle with serious injuries that include multiple broken bones and head lacerations. The Lynnwood Police Traffic unit assisted with the investigation. During the investigation, all westbound traffic on 236th was diverted and had to use alternate routes to get to I-5 and the Transit Center.

Detective Unit Update:

CASES ASSIGNED:

- 1- Harassment
- 1 - Theft
- 2 - Assault
- 1- Collision

CASES CLEARED:

- 1- VUCSA, Violation of the Uniform Controlled Substances Act
- 1- Robbery
- 1- Sex Offense

Directed Enforcement:

- Mountlake Terrace Patrol Officers continued their patrol emphasis at the Studio 6 Motel and the surrounding neighborhoods.
- Mountlake Terrace Patrol Officers are investigating some recent complaints about troublesome homes and their occupants.
- Officers are checking the Ballinger Playfield area for transient related problems.

Code Enforcement Property of the Week:

On 1/14/2016, Code Enforcement responded to a 911 call involving a neighbor parking a junk vehicle and RV on the right of way located near the 5800 block of 214th Street SW. When Code Enforcement arrived, there were no junk vehicles, but there was an RV parked facing against the authorized direction of travel, and multiple objects and commercial equipment being stored on the public right of way. The RV was tagged, and the adjacent property owner was sent a Notice of Violation for the following: 8.15.040.C.2 – (Any object, construction, or damage that inhibits or obstructs the surface use of a public walkway or sidewalk), 8.15.050.B.5 – (Recreational vehicles shall not extend onto public property or public right-of-way, or obstruct the view of traffic or traffic control devices), 10.10.200.A, B – (No person shall park on a public right-of-way at anytime: trailers of any kind disconnected from a motor vehicle unless they are securely blocked to prevent movement; campers or canopies of any kind not on a vehicle; boats not on a trailer designed for transporting boats, parking of recreational vehicles in any public place or on any public right-of-way is prohibited between the hours of 12:00 am (midnight) and 6:00 am), and 10.10.080.A.1-3 – (Every vehicle standing or parked upon a roadway shall be with the

wheels parallel to and within 12 inches of the curb, or as close as practicable to the curb in the authorized direction of travel, and parallel to the curb). Code Enforcement will continue to follow up at the above location to ensure compliance with City ordinances.



NEWS RELEASES

The following news releases issued this week can be found [here](#):

- Join the Conversation Coffee with the City February 10

MARK YOUR CALENDARS

- February 10, 6:00 p.m., Coffee with the City, Recreation Pavilion
- February 18, 5:30 p.m., Snohomish County Cities Meeting, TBD
- March 9, 6:00 p.m., Coffee with the City, Recreation Pavilion

Sincerely,

SCOTT HUGILL
Interim City Manager
City of Mountlake Terrace