

# CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

March 4, 2016

Members of the City Council  
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Council Members:

## COUNCIL MEETINGS

The City Council's next regular meeting is scheduled for **Monday, March 7, 2016** beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219<sup>th</sup> Street SW, Suite 220. City Council agenda items include: (1) Continuation of Public Hearing and Adoption of Non-Conforming Use Standards Ordinance, (2) Public Hearing and Adoption of Resolution to Surplus Utility Property (Utility Easements) and Authorize City Manager to Release the Easements, and (3) Briefing on Preliminary Gateway TOD Draft Development Agreement.

The City Council's next **special work/study session is scheduled for Wednesday, March 16, 2016** beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219<sup>th</sup> Street SW, Suite 220. City Council agenda items include: (1) Independence Day Celebration Update, (2) Review of 2016 Budget Amendment Ordinance (Tentative), (3) Review of Development Activities Update, and (4) Review of Atworth Commons Final PUD, Final Plat and Zoning Map Amendment.

## COMMUNITY MEETINGS AND EVENTS

- **Coffee with the City:** Residents, business owners and others from the community are invited to attend and ask questions or have a casual conversation with city officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228<sup>th</sup> Street SW on Wednesday, March 9, 2016 from 6:00 to 7:00 p.m. in the Jungle Room.

## CITY CLERK AND COMMUNITY RELATIONS UPDATES

- **City Manager Recruitment Update:** A Professional Services Agreement with Colin Baenziger & Associates was approved by City Council at their February 16 meeting. The agreement includes a scope of services and timeline for the process. The timeline includes a recruitment through March 11, with background/reference checks from mid-March to early April. City Council selection of finalists will tentatively occur on April 18, a community reception on April 29 and final interviews on April 30.
- **Evergreen Awards:** Nominations for our seventh Evergreen Awards program are open. The program builds the community's pride, enhances the community's image, and promotes conservation. Nomination forms are available online at [www.cityofmlt.com](http://www.cityofmlt.com) and at city

facilities; they will be accepted through May 28, 2016. As soon as the weather improves, we will be in the field taking photos of the nominated properties. Since last year's program was postponed for budgetary reasons, all 2015 nominees will be considered this year.

- **Community Videos:** The Community Relations Division will be working with CGI Communications based out of New York to develop a series of five videos to play on the city website. We are hoping we can get on the schedule for filming in June. Community Relations Director Virginia Olsen will be working with Department Directors to develop a script for the videos that will promote the city, its parks and recreational opportunities and economic development. A "coming soon" link will soon appear on the city's website and businesses in our community will receive a letter from CGI and the city about advertising opportunities on the community videos. Stay tuned for more information.

### **COMMUNITY AND ECONOMIC DEVELOPMENT UPDATES**

- **Melody Hill Shops and Apartments:** The proposed Melody Hill Shops and Apartments, located at 6205 222<sup>nd</sup> Street SW (former site of Melody Hill Elementary School) were Noticed as a complete application on January 4, 2016 with a 30-day public comment period, which ended on February 12 at 5:00 p.m. The project, located on a 6.5 acre site, consists of 464 residential units above 71,000 sq. ft. of ground floor commercial space and underground/surface parking across two six-story buildings. Twenty public comments were received.
- **Atworth Commons:** Atworth Commons Rezone, Planned Unit Development, and Final Plat, located at 5601 216<sup>th</sup> Court SW is a 31-lot single-family development currently under civil site construction by Sundquist Homes. On February 8, the Planning Commission held a work session to review the final applications. The Planning Commission held a public hearing on February 22 to determine the consistency of those applications with the criteria and preliminary conditions of approval and make a recommendation to the City Council. The City Council will subsequently hold a public hearing in March and make final decisions on the plat of Atworth Commons.

### **ENGINEERING SERVICES UPDATES**

- **Lakeview Trail Project:** During the week of March 7, the contractor will be responding to items arising out of the final walkthrough with WSDOT, which will take place on March 7. Expect lane closures but no detours on 228<sup>th</sup> Street SW/Lakeview Drive/236<sup>th</sup> Street SW from the Interurban Trail to I-5. On-street parking restrictions are in place for Monday through Thursday. Normal work hours are 7:00 a.m. to 6:00 p.m., Monday through Thursday.
- **Edmonds' 228th Street SW Corridor Improvement Project:** The City of Edmonds continues construction of an extension of 228<sup>th</sup> Street SW from 76<sup>th</sup> Avenue W to SR99. This project will include new traffic signals at SR99/228<sup>th</sup> and at 76<sup>th</sup>/228<sup>th</sup>, and will also include reconstructing 228<sup>th</sup> Street/Lakeview Drive from 73<sup>rd</sup> Place W to the Ballinger Playfields. Edmonds' contractor is expected to be working in the City of Mountlake Terrace portions of the project through the winter. The majority of the work in Mountlake Terrace has been completed, but there is still some minor cleanup work. Expect lane closures but no

detours on 228<sup>th</sup> Street SW/Lakeview Drive in this area. Typical work hours will be Monday through Friday from 7:00 a.m. to 5:00 p.m. Expect longer delays during the construction activity. Motorists should consider using alternate routes. Residential, pedestrian, and business access will remain open throughout the project. The project is scheduled to be completed in spring 2016.

- **227<sup>th</sup> Street SW Sidewalk Improvements (56<sup>th</sup> to 58<sup>th</sup> Avenues):** This project will construct curb, gutter and sidewalk on the south side of 227<sup>th</sup> Street SW between 56<sup>th</sup> and 58<sup>th</sup> Avenue W. This project includes ADA ramps, a planter strip, and roadway and drainage improvements on the south side of the roadway. During the week of March 7, the contractor will be pouring concrete curb, gutter, and sidewalk. Expect intermittent delays between 56<sup>th</sup> and 58<sup>th</sup> Avenues W during construction. Construction is expected to be complete this spring.
- **PSE gas main replacements:** PSE is replacing a gas main on 44th Ave SW from 224th Pl SW to 224th St. SW. Only minor restoration remains with minor traffic impacts.
- **Lynnwood Emergency 212<sup>th</sup> Water Main Project:** The water main repair work is beginning for a broken water main on 212th Street SW. **From approximately March 7, 2016 to May 15, 2016, 212<sup>th</sup> from 52<sup>nd</sup> to 63<sup>rd</sup> Avenues is anticipated to have one lane opened to traffic while a new water main is installed.** Delay is expected during construction work hours from 6:00 a.m. to 6:00 p.m. All lanes will be opened to traffic during weekends and off-construction work hours from 6:00 p.m. to 6:00 a.m. Monday – Friday.
- **Scriber Creek Apartments Sewer Main Project:** Work has begun on the Scriber Creek Apartments Sewer Main project, which will install a new sewer main in 212th St. SW between Larch Way and 41st Ct. W. This is an Alderwood Water & Wastewater District sewer line located partially in the City of Mountlake Terrace. Expect one-lane closures through March 11. An alternate route along Poplar Way, 214th St. SW and 44th Ave. W is advised.

## **RECREATION, PARKS AND PROPERTY MANAGEMENT UPDATES**

- **Eagle candidate Gavin Clark:** Gavin has met with city staff and has an interest in completing a project over the winter. Gavin is interested in working with the MLTDOG to enhance amenities at the Mountlake Terrace Off-Leash Dog Park. Gavin plans to complete his project in April of 2016.
- **Volunteers:** Park Services and the Mountlake Terrace Stormwater Division were contacted by AmeriCorps Green Team Advisor Acacia Johnson from the Edmonds Community College who has an interest in working in an ongoing restoration project along the Hall Creek corridor. Parks and Stormwater representatives met with Acacia on site to discuss possibilities. The group intends to hold the first event along Hall Creek on March 11.
- **Eagle Candidate Dane Johnson:** Dane contacted Parks Services with an interest in completing his Eagle Project in the Mountlake Terrace Parks Department. Dane's project included rebuilding the pedestrian bridge at Veterans Memorial Park. Dane completed his project on February 28. Staff is scheduling recognition before the City Council over the next few weeks.

- **Adult Softball:** Spring softball registration is open! Men's, co-ed and women's leagues are available. New reduced fee of \$480 for 8 games! Games played Sunday-Friday. For more information, or to register, contact Kevin Witte (425) 640-3105 or [kwitte@ci.mlt.wa.us](mailto:kwitte@ci.mlt.wa.us).
- **Mountlake Terrace Dance Academy:** Announcing "The Wizard of Oz!" Dorothy and her companions will travel through Oz in search of answers to their individual questions about life and family. The director and dance teachers are busy picking songs and costumes for dances about flying monkeys, munchkins, the yellow brick road and more. Performances will be June 11 mid-morning and mid-afternoon at the Mountlake Terrace High School Theater. Stay posted for specific times.
- **Mountlake Terrace Quarterly Fitness: New!** Mid-Morning Zumba, 10:30-11:30 a.m. began February 29 at the Pavilion. Class with Jamie is always fun and a great cardio work out before your lunch! Also, Turbo kick, PiYo, Boot Camp, Yoga, Tai Chi, Zumba and Stretch and Strength started a new session Monday, February 29. Do you want to have some personal attention? Get to know our personal trainer Michele Tobias. She creates a personal workout to fit your health and fitness goals. You can purchase 1, 3 or 6 sessions at the pavilion, and then call her to create your schedule. Get fit here at the pavilion so you're ready for the great outdoors this spring.
- **Summer Camps:** Summer is approaching fast. Don't miss out on the opportunity to register your child for fun in the sun! Summer Camp registration begins March 7 for all programs: Aqua Kids, All-Stars and Majors full day camps, Jr. Kids Krew – MLT Minors camp, dance camps, Skyhawks, tennis and more. Go to [www.mltrec.com/summer](http://www.mltrec.com/summer) for dates, details and forms. Camps fill quickly. Check it out today!
- **Swimming Lesson Registration:** A new session of swimming lessons will start Monday, March 7 and Tuesday, March 8 and will run until March 30 and 31. The next registration for weekend classes that meet on Fridays, Saturdays and Sundays will be April 6 and 7 with the classes starting on April 15, 16 and 17, these will meet until June 17 and 18. Registration for aquatic classes will remain open through the third lesson for anyone who wants to sign up for open spots. If parents are unsure what class children should register for the Aquatic Coordinators are available for placement evaluations in the pool; participants must come prepared to get into the pool.
- **Schedule Change for Staff Training:** The pool will close at 4:15 p.m. on Friday, March 4 for Lifeguard in-service. This in-service will be an Expo where 120 patrons can attend for free to fill in space for lifeguards to practice simulated rescues in a realistic setting.
- **Water Fitness Classes:** These classes are designed to improve cardiovascular fitness, tone muscles and increase flexibility. All classes are drop-in. Classes offered include Shallow Water Fitness, Deep Water Fitness, River Fitness, Water Walk, LIFT (Low Intensity Fitness Training) and Arthritis Aquatics Fitness and Aqua Zumba.
- **Lap swimming:** Lap swimming is available Monday through Friday from 6 a.m.-2:30 p.m., and Monday/Wednesday from 8-9:30 p.m. and Tuesday/Thursday from 8:30-9:30 p.m. On Saturdays, laps are available from 7-8:30 a.m. and Sunday from 8 a.m.-1 p.m.

- **Lap Lanes expanding:** This was delayed due to a two-week rental of the main pool by Shorewood Girls Water Polo Team. These will start after this rental finishes on March 11. One hour lane rentals will be available Monday through Friday starting March 14 from 2:30-3:30 and 3:30-4:30 p.m. Fees will be \$35 (Residents) \$40 (Non Residents). There will also be two public (shared) lanes available until 4:30 p.m. Monday through Friday as well.
- **After Hours & Overnight Pool/Room Rentals:** These rentals are available for your group either for an overnight activity or for a smaller block of time on Fridays or Saturdays after closing. Other opportunities available during these times include gaining points towards merit badges or water safety skills practice. For more information about after hour rentals, contact the Recreation Pavilion at (425) 776-9173.
- **Dog-Training Classes:** The Dog Obedience classes started this week. Basic Dog Obedience meets Monday nights from 7:30-8:30 p.m. March 7-April 18; Intermediate Dog Obedience class meets Wednesdays from 7:30-8:30 p.m. March 9-April 6 and Puppygarten (a beginning class for puppies 8-16 weeks old) meets on Thursdays from 7:30-8:30 p.m. March 10-April 14. All dog obedience and training classes meet in the Jungle Room at the Recreation Pavilion. The next dog first aid/CPR class is scheduled for April 9 from 9:30 a.m.-12 p.m. The instructor for our dog obedience and dog first aid classes is Caren Malgesini, CPDT (Certified Professional Dog Trainer).
- **Marlins Swim Team Registration:** Registration opens on Monday, March 7 for anyone interested in participating on a Recreational Summer Swim Team. The Marlins meet from June 27 through August 13 and will swim against other teams in the area, including Lynnwood, Edmonds, Shoreline, Snohomish County, Kirkland, Snohomish Aquatic Center and Everett. To join the team there is criteria that swimmers must meet. To arrange a swim check with Head Coach Marisa Gruhn contact the Recreation Pavilion at (425) 776-9173 to set up an appointment. Those previously on the team last summer pre registered on March 4.
- **Weekly Espresso Special:** The Recreation Pavilion's espresso stand is offering a delicious special next week. February 29 to March 6, come by and get \$.50 off a 16oz Crème De Menthe Mocha!
- **Espresso Training:** On March 18, Pavilion clerical staff will receive free espresso training from Meghan Bennett, who is Education Team Lead at Caffé D'Arte coffee roasters.

## POLICE DEPARTMENT UPDATES

*(February 24 – March 1, 2016)*

WEEKLY ACTIVITY								
	Reports	T-Stops	Arrests	Collisions	DUI's	Burglaries	Vehicle Thefts	Vehicle Prowls
<b>Week</b>	48	71	5	2	1	3	3	17
<b>YTD</b>	356	731	49	41	5	15	9	34

### ***Significant Incidents:***

- On 02/24/16 at approximately 2:00 a.m., Mountlake Terrace Patrol Officers were dispatched to a car fire at the Northern Light Apartments (44<sup>th</sup> Avenue West and 212<sup>th</sup> Street SW). Upon arrival, officers observed a vehicle fully engulfed and two vehicles nearby in danger of catching fire. Fire responded and extinguished the fire. Further investigation found another vehicle at the same location had the driver's window smashed and a wet rag was on the driver's seat. A K9 track was conducted with negative results. Evidence was located at the scene. A deputy fire marshal responded to the scene to assist with the investigation.

### ***Detective Unit Update:***

#### **CASES ASSIGNED:**

- 1- Theft
- 1- CPS
- 1- Possession of Stolen Property
- 1- Harassment
- 1- Burglary
- 1- Fraud

#### **CASES CLEARED:**

- 1- Rape
- 1- Theft
- 1- Fraud

### ***Directed Enforcement:***

- Mountlake Terrace Police Detectives continue to follow up on information in regards to the located deceased female.
- Mountlake Terrace Patrol Officers and Code Enforcement Officers continue investigating recent complaints about troublesome homes and their occupants.
- Officers are checking the 6700 block of 220<sup>th</sup> Street SW for transient related problems.
- On 02/25/2016, Commander Pickard attended the monthly Support 7 meeting and discussed standard investigative procedures.

### ***Code Enforcement Property of the Week:***

On 2/9/2016 in response to a parking complaint, Mountlake Terrace Code Enforcement responded to a blue Jeep Grand Cherokee, which had an expired license of 10/2013. This vehicle was parked at the 6300 block of 219<sup>th</sup> Street SW. Research revealed that the above vehicle was not reported stolen, and had a "cancelled registration" returning to a Boise, ID address. Mountlake Terrace Code Enforcement chalked the rear driver's side tire, and issued a 72 hour Correction Notice in violation of MTMC 10.10.230 – (Abandoned inoperable vehicles with an expired license exceeding 30 days expired), and MTMC 10.10.190 – (Storing vehicles on a public street in excess of 72 consecutive hours). On 2/23/2016 Mountlake Terrace Code Enforcement returned to the above location and noted previously issued correction notice, police marker and chalk marks were still intact indicating the vehicle had not been moved. Mountlake

Terrace Code Enforcement determined the vehicle to be in violation of MTMC 10.10.230 – (Abandoned inoperable vehicles parking ordinance). Code Enforcement requested an impound tow, and the above vehicle was impounded and towed.



## **NEWS RELEASES**

The following news releases issued this week can be found [here](#):

- 212<sup>th</sup> Street to Close for Repairs from 52<sup>nd</sup> to 63<sup>rd</sup>
- City Recognizes County for Conservation Futures Grant
- City Manager Recruitment Commences
- Non-Conformance Standards Update Public Hearing Continued to March 7
- Join the Conversation Coffee with the City March 9, 6 pm
- Nominations Open for Annual Evergreen Awards

## **MARK YOUR CALENDARS**

- March 9, 6:00 p.m., Coffee with the City, Recreation Pavilion
- March 17, 5:30 p.m., Snohomish County Cities Meeting, TBD
- April 13, 6:00 p.m., Coffee with the City, Recreation Pavilion
- April 16, 9:00 a.m., April Pools Day, Recreation Pavilion Pool
- April 21, 5:30 p.m., Snohomish County Cities Meeting, TBD
- April 23, 9:00 a.m., Earth Day Park Clean Up, Ballinger Park
- May 11, 6:00 p.m., Coffee with the City, Recreation Pavilion
- May 19, 5:30 p.m., Snohomish County Cities Meeting, TBD
- June 8, 6:00 p.m., Coffee with the City, Recreation Pavilion
- July 13, 6:00 p.m., Coffee with the City, Recreation Pavilion
- July 21, 5:30 p.m., Snohomish County Cities Meeting, TBD
- July 29, 30, 31, Tour de Terrace, Evergreen Playfield
- August 2, 6:30 p.m., National Night Out, Evergreen Playfield
- August 10, 6:00 p.m., Coffee with the City, Recreation Pavilion
- August 18, 5:30 p.m., Snohomish County Cities Meeting, TBD
- September 7, 6:00 p.m., Coffee with the City, Recreation Pavilion
- September 10, 9:00 a.m., National Day of Service, Ballinger Park

- September 14, 6:00 p.m., Annual Evergreen Award Program, Ballinger Clubhouse
- September 15, 5:30 p.m., Snohomish County Cities Meeting, TBD
- October 12, 6:00 p.m., Coffee with the City, Recreation Pavilion
- October 20, 5:30 p.m., Snohomish County Cities Meeting, TBD
- November 9, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 10, 5:30 p.m., Snohomish County Cities Meeting, TBD
- December 2, 6:30 p.m., Tree Lighting Ceremony, Evergreen Playfield
- December 14, 6:00 p.m., Coffee with the City, Recreation Pavilion

Sincerely,

SCOTT HUGILL  
Interim City Manager  
City of Mountlake Terrace