

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

April 15, 2016

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Council Members:

COUNCIL MEETINGS

The City Council's next regular meeting is scheduled for **Monday, April 18, 2016** beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: (1) Snohomish County Tourism Bureau Annual Report, and (2) Public Hearing and Adoption of Amendments to Town Center Development Standards Ordinance.

The City Council's next work/study session is scheduled for **Thursday, April 28, 2016** beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: (1) Presentation and End of Legislative Session Report by Gordon Thomas Honeywell Governmental Affairs (2) Review of Agreement for Independence Day Celebration, (3) Update on Critical Areas Ordinance (Tentative), and (4) Review of Levy Lid Lift Ballot Measure.

COMMUNITY MEETINGS AND EVENTS

- **Coffee with the City:** Residents, business owners and others from the community are invited to attend and ask questions or have a casual conversation with city officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW on Wednesday, May 11, 2016 from 6:00-7:00 p.m. in the Jungle Room.

CITY CLERK AND COMMUNITY RELATIONS UPDATES

- **Evergreen Awards:** Nominations for our seventh Evergreen Awards program are open. The program builds the community's pride, enhances the community's image, and promotes sustainability. Nomination forms will be accepted through May 28, 2016 and are available online at www.cityofmlt.com and at city facilities. On nice days, we will be in the field taking photos of the nominated properties for the next couple of months. Since last year's program was postponed for budgetary reasons, all 2015 nominees will be considered this year.

COMMUNITY AND ECONOMIC DEVELOPMENT UPDATES

- **Sound Transit Art Program (STart) kickoff meeting April 13:** Sound Transit (ST) held a kickoff meeting on the Sound Transit art (STart) program at Mountlake Terrace City Hall, Council Chambers, on Wednesday, April 13. Representatives from Mountlake Terrace,

Shoreline and Lynnwood were in attendance to hear about the basic process of creating and incorporating permanent, site-specific artwork into the final design of the light rail stations in their respective cities. The STart Program Manager explained the STart process, what Sound Transit has done to date, and provided some examples of STart implemented at other stations. The STart presentation is available electronically for anyone who is interested. Follow up STart meetings and workshops with each jurisdiction will follow into project Final Design. Project artists will be hired in time to collaborate with the final designer of the ST stations.

- **Atworth Commons Final Plat is recorded:** The final plat of Atworth Commons, a planned unit development for 31 single-family residential lots, was approved by the City Council at a Special Meeting on March 23, 2016. The concurrent plat and PUD document was recorded April 7, which will now allow building permits to be issued. Upon issuance of the permits, \$714 in transportation and \$1,351 in park impact fees will be collected per residence. Construction on five homes will begin shortly. The development is located between 56th and 58th Avenue W at about 216th Street SW. Progress is evident on the construction of the park area on 58th Avenue W and a linear open space along 56th Avenue W.
- **Governor Inslee proclaims MLT a Solar Community:** On April 7, Governor Jay Inslee issued a proclamation and a news release to proclaim the City of Mountlake Terrace a “Solar Community”, <http://www.cleantechalliance.org/news/283412/Governor-Inslee-praises-Solar-Communities.htm>. The proclamation recognizes the city as a local government that is supportive of solar energy and installation of solar arrays using a simple, standard permitting process to help reduce permitting costs to homeowners. To date, the city has issued eight solar arrays permits.

The [Northwest Solar Communities](#) program joins local governments, utilities, and solar industry stakeholders from Washington and Oregon to bring down the cost of solar for homeowners by simplifying and standardizing permitting and interconnection, and support for planning and zoning. The various initiatives from jurisdictions have increased residential solar installations by nearly 500% since 2013.

The cities of Bellingham and Snoqualmie, along with the Regional Code Collaboration representing cities in King County were also recognized as “Solar Communities.” They join the existing Solar Communities of Bellevue, Edmonds, Kirkland, Mercer Island and Seattle.

ENGINEERING SERVICES UPDATES

- **Lakeview Trail Project:** This project is essentially complete with only minor punch list items remaining along Lakeview Drive with minor traffic impacts. Normal work hours are 7:00 a.m.-6:00 p.m., Monday through Thursday.
- **Edmonds’ 228th Street SW Corridor Improvement Project:** The City of Edmonds continues construction of an extension of 228th Street SW from 76th Avenue W to SR99. This project will include new traffic signals at SR99/228th and at 76th/228th, and will also include reconstructing 228th Street/Lakeview Drive from 73rd Place W to the Ballinger Playfields. Edmonds’ contractor is expected to be working in the City of Mountlake Terrace portions of the project through the winter. The majority of the work in Mountlake Terrace has been completed, but there is still some minor cleanup work. Expect lane closures but no

detours on 228th Street SW/Lakeview Drive in this area. Typical work hours will be Monday through Friday from 7:00 a.m.-5:00 p.m. Expect longer delays during the construction activity. Motorists should consider using alternate routes. Residential, pedestrian, and business access will remain open throughout the project. The project is scheduled to be completed in spring 2016.

- **227th Street SW Sidewalk Improvements (56th to 58th Avenues):** This project will construct curb, gutter and sidewalk on the south side of 227th Street SW between 56th and 58th Avenues W. This project includes ADA ramps, a planter strip, and roadway and drainage improvements on the south side of the roadway. This project is essentially complete with only minor punch list items remaining on 227th Street SW with minor traffic impacts.
- **PSE Gas Main Replacements:** PSE is replacing a gas main on 44th Avenue W from 224th Place SW to 224th Street SW. Only minor restoration remains with minor traffic impacts. A grind and overlay of the affected travel lanes on both 44th and 48th is expected in late April.
- **Lynnwood Emergency 212th Water Main Project:** The water main repair work is continuing for a broken water main on 212th Street SW. **Until approximately May 15, 2016, 212th from 52nd to 63rd Avenues is anticipated to have only one lane opened to traffic while a new water main is installed.** Delay is expected during construction work hours from 6:00 a.m. - 6:00 p.m. Monday through Thursday. All lanes will be opened to traffic during weekends and off-construction work hours from 6:00 p.m.- 6:00 a.m.
- **Scriber Creek Apartments Sewer Main Project:** Work has begun on the Scriber Creek Apartments Sewer Main project, which will install a new sewer main in 212th Street SW between Larch Way and 41st Court W. This is an Alderwood Water & Wastewater District sewer line located partially in the City of Mountlake Terrace. During the week of April 18, expect occasional lane closures. An alternate route along Poplar Way, 214th Street SW and 44th Avenue W is advised.

RECREATION, PARKS AND PROPERTY MANAGEMENT UPDATES

- **Rubber Ducks:** Did you know the Recreation Pavilion sells a huge variety of rubber ducks? We have racecar ducks, firefighter ducks, princess ducks, butterfly ducks and much more! Two hundred and eighty three (283) rubber ducks were sold in the month of March.
- **Espresso Special:** Espresso special April 17 through 23 is a Coffee Nudge Mocha. This delicious creation has chocolate sauce, hazelnut syrup and caramel drizzle! Stop by the Recreation Pavilion on your way to work next week and get \$.50 off 16oz, or \$.75 off 20oz.
- **Golden Teddy Awards:** Vote for us now! Voting for Parent Map's Golden Teddy awards is currently underway. Please take some time to go to www.parentmap.com/golden-teddy and vote for us for a 2016 Golden Teddy award! We are listed as Mountlake Terrace Community Center Pool. How this would benefit us: All Golden Teddy winners will be featured, with links and listings, on parentmap.com for the whole year. Award winner benefits include praise and recognition via ParentMap's print and digital media platforms, including a print announcement listing all the winners in the July issue. **Plus...** 1. Winner certificate, window decal, and digital badges for use in marketing. 2. FREE gold business profile and featured business status in ParentMap.com's online directory (value: \$295). 3. Automatic entry into

the Golden Teddy Winners Draw for a chance to win \$500 of ParentMap media space! Voting takes place through April 24.

- **Registration:** Registration is now open and available for all summer camps, fall preschool, fall Kids Krew and dance academy classes.
- **Free Swim Lessons for Third Graders:** If you have a third grader living or attending school in the Edmonds School District, you have this great opportunity to receive three sets of swim lessons for free. This opportunity is provided through a grant from the Verdant Health Commission. The new vouchers were distributed in October 2015. The new vouchers will expire August 31, 2016. Contact the Recreation Pavilion for more information.
- **Swim Registration:** Registration for the first session of spring is underway. Classes began on Monday, April 11 and Tuesday, April 12 for weekday, twice a week lessons and weekend lessons will begin Friday, April 15, Saturday, April 16 and Sunday, April 17. Weekend lessons will have one 9-lesson session and will end June 17, 18 and 19. Monday/Wednesday and Tuesday/Thursday lessons will end May 11 and 12. There will be one more session before summer on weekdays. Registration will be taken for any open spots until the third lesson. Schedules can be found at: <http://www.cityofmlt.com/529/Swim-Instruction>
- **Aquatics:** Swimming lessons started this week. Most days are at least 90% full, with limited space available. Weekend lessons will start this Friday, Saturday and Sunday.
- **April Pools Day is Saturday, April 16:** April Pools Day is a statewide water safety event that will be held at many participating pools through the month of April to educate everyone about how to be safe in, on and around the water. Edmonds Family Medicine has donated EFM Beach Balls and \$200 for a session of swim lessons along with prizes for the event. Swedish Edmonds will have staff on hand during both sessions of the event. This year April Pools Day has been split into two events. First will be the Safety Information fair in the lobby from 9 a.m. -1 p.m. while swimming lessons are going on. Swedish Edmonds will have their prize wheel to spin. Fire District 1 will have volunteers present to provide information. The second part of the event will take place April 16 from 5-6 p.m. Aquatic staff will be conducting water safety stations in the pool and on the deck. Swedish Edmonds will have a fun activity in the teach pool and it will culminate with a prize raffle after the stations are completed (before the recreation swim). Prizes include a child's life vest from the Drowning Prevention Network, one session of swimming lessons sponsored by Edmonds Family Medicine as well as other prizes. Anyone who participates and completes the safety stations will earn a free pass to the 6:15-7:45 p.m. recreation swim that follows.
- **Deep Water Fitness:** A temporary deepwater fitness class taught by Donna Lovell from Shoreline Pool has been added from 9:35-10:35 a.m. This class will meet until June 16 when our schedule transitions to summer schedule and Shoreline is scheduled to reopen June 20 (fingers crossed). Many of our water fitness classes have been larger than usual due to the influx of Shoreline participants attending. A new schedule for spring has been posted on the website <http://www.cityofmlt.com/531/Pool-Schedule>.
- **Lifeguard and Instructor of the Month:** At our April In-service, we named Richard Estrada Lifeguard of the Month and Ty Harden as Instructor of the Month. Both are newer

employees and have shown dedication and quality in their work for Mountlake Terrace. Both are eager to pitch in to help whenever and wherever we need it.

- **Playful City USA:** The City of Mountlake Terrace has applied to become a Playful City USA for the third year in a row. Examples of play were submitted to the review committee. Examples of play included the agreement with the school district for use of fields and gym space, the Ballinger Park Master Plan, which includes play features, and the Move 60! Program.
- **Mountlake Terrace Dance:** The second spring session of dance began Monday April 11. Teen and Adult Ballet, East Coast Swing, Creative Dance for children age 3 to 5 years, and Creative Pre-Ballet for 4 to 6 year-olds have been very popular. Don't wait to start!
- **Summer Dance Camps and Weekly Classes:** Registration has started for summer dance. We offer one-week camps for all ages and a seven-week session for weekly class starting on July 5. New Cheer Camp! Our Seagal Bronwyn Gibson will be teaching three camps divided by age range over the course of the summer. Take a look at all the dance programs on line at www.mltrec.com and click on the craze.
- **Mountlake Terrace Fitness:** Yoga, Tai Chi, PiYo, Turbokick, and Zumba are all going strong. People can register at any time and be pro-rated. Drop-in is available after five people have registered. The second spring session of fitness begins May 2.
- **Recreation Pavilion Maintenance:** A maintenance closure at the Recreation Pavilion was completed April 4-6. Items addressed included a complete pool deck cleaning, light replacement, pump repairs, air handler repair, floor waxing, and general cleaning and repairs throughout the building.
- **Eagle Candidate Gavin Clark:** Gavin completed a project over the weekend of April 2-3. Gavin worked with the MLTDOG to enhance amenities at the Mountlake Terrace Off-Leash Dog Park by extending the retaining wall on the west side of the park. Gavin has been invited to attend a Council meeting for recognition on May 16, 2016.
- **Park Bench Memorial:** Parks Services has been contacted by Bev Carter who has an interest in donating a bench and bleacher near the track at the Evergreen Playfield Complex in memory of her mother who walked the track often. Bev is coordinating the purchase of the bleacher and bench. In addition, she is working with park staff and an Eagle Candidate for installation over the next two months.
- **Eagle Candidate Dustyn Stilter:** Dustyn Stelter, who has an interest in completing an Eagle project in the Mountlake Terrace Park System, contacted and met with park staff. Dustyn will be submitting a project for the Evergreen Playfield Complex. Dustyn intends to complete his project early this summer.

POLICE DEPARTMENT UPDATES

(April 6 - 12, 2016)

WEEKLY ACTIVITY								
	Reports	T-Stops	Arrests	Collisions	DUI's	Burglaries	Vehicle Thefts	Vehicle Prowls
Week	44	112	8	2	0	2	0	3
YTD	555	1323	84	63	7	33	17	49

Significant Incidents:

On April 7, 2016 at 12:08 p.m., Mountlake Terrace Patrol Officers were dispatched to a suspicious person standing on the corner of the 56th Avenue West and 243rd Street SW. When the patrol officers arrived, they contacted an adult male who was unresponsive to verbal communication and appeared to be suffering from a mental/medical condition. Fire personnel from Fire District 1 responded to the scene and determined that the male was autistic and non-verbal. The male subject was soon identified by his medical bracelet as a Lake Forest Park resident. With the information retrieved from his medical bracelet, a caregiver was contacted and responded to the scene. The caregiver stated that the subject regularly wanders off to nearby convenience stores for snacks. The caregiver took the subject home.

Detective Unit Update:

CASES ASSIGNED:

- 3- Assaults
- 1- Burglary
- 1- Theft

CASES CLEARED:

- 1- Burglary

Directed Enforcement:

- Mountlake Terrace Patrol Officers continue to work on various locations where there have been complaints of speeding vehicles.
- Mountlake Terrace Patrol Officers continue to monitor school zones during school hours.

Code Enforcement Property of the Week:

On March 31, 2016, Mountlake Terrace Police Code Enforcement was dispatched to a parking complaint and property nuisance violations located at 4100 block of 223rd Street SW. Upon arriving, they observed two vehicles, one with a flat tire and both with an expired license. Both vehicles received tow notices. Mountlake Terrace Police Code Enforcement returned to the above location after 72 hours expired in order to impound both vehicles, and approached by one of the registered owners. They agreed to remove both vehicles within 48 hours, with which they later complied. They were also informed of property violations involving a junk vehicle and commercial vehicle parked on their property. The commercial vehicle violation on private property was referred to Community Development / Zoning Department for follow up.

Mountlake Terrace Police Code Enforcement has sent preliminary violation notices to the property owner and occupant(s) involving; 8.15.050.B.1 – (All motor vehicles that are junk, inoperable or unused for 30 days or more shall be stored inside a fully enclosed structure). Mountlake Terrace Police Code Enforcement will continue to follow up to ensure city ordinances are followed.



NEWS RELEASES

The following news releases issued this week can be found [here](#):

- Governor Proclaims MLT a Solar Community
- Joyce Donaldson Painting Exhibit Opens May 1
- Don't Miss April Pools Day
- Celebrate Earth Day at Ballinger Park April 23
- Nominations Open for Annual Evergreen Awards
- City Manager Recruitment Update

MARK YOUR CALENDARS

- April 16, 9:00 a.m., April Pools Day, Recreation Pavilion Pool
- April 21, 5:30 p.m., Snohomish County Cities Meeting, TBD
- April 23, 9:00 a.m., Earth Day Park Clean Up, Ballinger Park
- May 11, 6:00 p.m., Coffee with the City, Recreation Pavilion
- May 19, 5:30 p.m., Snohomish County Cities Meeting, TBD

- June 8, 6:00 p.m., Coffee with the City, Recreation Pavilion
- July 13, 6:00 p.m., Coffee with the City, Recreation Pavilion
- July 21, 5:30 p.m., Snohomish County Cities Meeting, TBD
- July 29, 30, 31, Tour de Terrace, Evergreen Playfield
- August 2, 6:30 p.m., National Night Out, Evergreen Playfield
- August 10, 6:00 p.m., Coffee with the City, Recreation Pavilion
- August 18, 5:30 p.m., Snohomish County Cities Meeting, TBD
- September 7, 6:00 p.m., Coffee with the City, Recreation Pavilion
- September 14, 6:00 p.m., Annual Evergreen Award Program, Ballinger Clubhouse
- September 15, 5:30 p.m., Snohomish County Cities Meeting, TBD
- September 17, 9:00 a.m., National Day of Service, Ballinger Park
- October 12, 6:00 p.m., Coffee with the City, Recreation Pavilion
- October 20, 5:30 p.m., Snohomish County Cities Meeting, TBD
- November 9, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 10, 5:30 p.m., Snohomish County Cities Meeting, TBD
- December 2, 6:30 p.m., Tree Lighting Ceremony, Evergreen Playfield
- December 14, 6:00 p.m., Coffee with the City, Recreation Pavilion

Sincerely,

SCOTT HUGILL
 Interim City Manager
 City of Mountlake Terrace