

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

June 3, 2016

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Council Members:

COUNCIL MEETINGS

The City Council's next regular meeting is scheduled for **Monday, June 6, 2016** beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: (1) Recognition of Jim Ito and Melanie Granfors, (2) Public Hearing and Adoption of Marijuana Regulations Ordinances, (a) Repeal Medical Marijuana Collective Gardens Chapter 19.145 MTMC and (b) Repeal and Replace Marijuana Businesses Chapter 19.150 MTMC, (3) Adoption of Resolution Approving the City Manager Employment Agreement, and (4) Swearing In of City Manager Scott Hugill.

The City Council's next special meeting is a Tour of other Town Centers scheduled for **Saturday, June 11, 2016** beginning at 9:00 a.m.

The City Council's next work/study session is scheduled for **Thursday, June 16, 2016** beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: (1) Sound Transit Update, (2) First Quarter Financial Report and Performance Measures, and (3) Review of City Council Subcommittee Recommendation for Board and Commission Member Appointments.

ADMINISTRATIVE SERVICES

- **Annual Financial Reports Submitted:** Mountlake Terrace submitted annual financial reports to the State Auditor this week. The reports record the 2015 financial activity of the city, the Transportation Improvement District (TID) and SNOCOM.

COMMUNITY MEETINGS AND EVENTS

- **Coffee with the City:** Residents, business owners and others from the community are invited to attend and ask questions or have a casual conversation with city officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW on Wednesday, June 8, 2016 from 6:00-7:00 p.m. in the Jungle Room.

CITY CLERK AND COMMUNITY RELATIONS UPDATES

- **Community Videos:** We have finalized scripts for our CGI Community Tourbook Videos and are scheduled to film in the community the week of June 6. We are working on photos

and the story board as well as business contacts for advertising. Editing and voiceover occurs over the following months and we should have this online later this summer.

ENGINEERING SERVICES UPDATES

- **Lynnwood Emergency 212th Water Main Project:** The City of Lynnwood is continuing its emergency repair work on a water main break that occurred last November. Work continues on 212th Street SW between 52nd Ave W and 63rd Avenue W. For the week of June 6, expect lane closures and delays, but no detours. Drivers should expect delays during construction work hours from 6:00 a.m. to 6:00 p.m. The road is anticipated to re-open again the second week of June 2016. This work is weather dependent and may be subject to change.
- **Scriber Creek Apartments Sewer Main Project:** Work is nearly complete on the Scriber Creek Apartments Sewer Main project that installed a new sewer main in 212th Street SW between Larch Way and 41st Ct. W. This is an Alderwood Water & Wastewater District sewer line located partially in the City of Mountlake Terrace. Sewer main installation is complete. The contractor will be overlaying the project as weather allows. An alternate route along Poplar Way, 214th Street SW and 44th Avenue W is advised.
- **44th/224th/45th Water Main, Sanitary Sewer, and Storm Drain Improvements:** This project upgrades and replaces aging and undersized water, sewer and storm facilities for increased fire flow and capacity for current and future use along 44th, 224th and 45th with minor drainage improvements along Lakeview Drive at Ballinger Estates. The project was re-advertised May 13, the bid opening was May 27. Kar-Vel Construction was the low bidder at \$1.9 million. It is anticipated that Council will award the contract on June 6. The projected construction start is the beginning of July 2016.

RECREATION, PARKS, PROPERTY MANAGEMENT & PUBLIC WORKS UPDATES

- **Summer Dance Camps & Classes:** Recreation is now taking registration for summer dance. We offer Ballet, Tap, Jazz, Flamenco, Waltz, Salsa and more. You can view the full schedule in the Craze magazine, now available on line at www.crazedigital.org. For more questions, contact Dance and Fitness Programmer Chloe Davenport at (425)640-3107, or cdavenport@ci.mlt.wa.us. Don't wait to register; camps are filling fast.
- **Summer Fitness Classes:** Registration is open for summer fitness classes. We're offering our Couch to 5K again so you'll be ready to participate in the Tour de Terrace fun run, plus look and feel great all summer. We have several yoga styles to try, Zumba, Turbokick, and Stretch & Tone just to name a few! You can view the full schedule in the Craze magazine, now available on line at www.crazedigital.org. For more questions, contact Dance and Fitness Programmer Chloe Davenport at (425) 640-3107 or cdavenport@ci.mlt.wa.us. Don't postpone your wellbeing. Enroll in a fitness class today.
- **The Mountlake Terrace Dance Academy Recital:** The academy is presenting "The Wizard of Oz," a yearend dance recital, Saturday, June 11. The first show begins at 12:00 p.m. and the second at 4:30 p.m. at the Mountlake Terrace High School Theater located at 21801 44th Avenue West. Dorothy and Toto travel to Oz in search of answers to Dorothy's questions about life and family. The friends they make reflect intelligence, kindness and courage while confronted with obstacles and adversaries. When you attend this event, you'll be entertained

by dancers of all ages performing a variety of styles including Ballet, Hip Hop, Tap and Jazz. The performers are part of our great community of dancers at the Mountlake Terrace Recreation Dance Academy housed at the city's Recreation Pavilion. This is a family-friendly two hour event. Don't miss the creative line up of dance recital pieces that tell the classic story of a young girl finding her place in the world. See you in Oz! Tickets are on sale for \$12 through www.brownpapertickets.com, search "MLT Dance." Tickets will also be available one hour before each show at the Mountlake Terrace High School Theater. For more information, please contact Dance Programmer Chloe Davenport at (425) 640-3107.

- **Espresso:** Next week's espresso special is Jungle Java (mocha with banana syrup). Stop by the Recreation Pavilion's espresso stand June 6-12 and receive \$.50 off a 16 ounce!
- **Swimwear and Gear:** Gear up for summer at the Pavilion! The Recreation Pavilion has a large variety of men's, women's, children's and infant swimwear as well as goggles, ear plugs, nose plugs and more!
- **Adult Softball:** Summer softball registration is open. Men's and co-ed are available. Games are played Sunday-Friday. 10 games in 5 weeks. All double headers. Games begin June 20. Call (425)776-9173 x0 to register.
- **Youth Day Camps:** Youth day camps are available for preschool-5th grade. Camps include shirts and field trips. Before and after care are also available. Some weeks are already full. For more information or to register call (425)776-9173.
- **Aquatics Lifeguard Expo:** Friday, June 3 a Lifeguard EXPO will be held. The first 120 people will be admitted free of charge to participate in the water during this Lifeguard in-service training. Lifeguards will be making simulated rescues during the swim to practice and sharpen their skills. The free swim will take place from 4:30-6:00 p.m.
- **Ballinger Park Funding:** Recreation and Parks Director Jeff Betz and Parks and Property Management Superintendent Ken Courtmanch made two different technical presentations in Olympia over the past two weeks to the Technical Advisory Committee for the Recreation Conservation Office (a State of Washington board charged with ranking park projects). These presentations were essentially a run through to improve the city's application for park funding. The city is applying for \$1 million in funding to improve Ballinger Park by constructing a new fishing pier north of the current location, a new asphalt walking path running north and south, rebuilding the boat launch, planting native vegetation along the shoreline, removing tire rip rap, and construction of a new floating boat dock with cleats for non-gas powered boats.
- **Parks and Property Management:** Crews repaired some damage to the fishing pier this past week at the boat launch. Staff also installed new hand dryers in both restrooms. New dumpsters were delivered to the boat launch and Forest Crest allowing staff to remove some of the trash cans. This provides more efficient cleanup efforts with fewer trash cans to empty as well as additional areas to put refuse.
- **Girl Scout Troop to volunteer on June 11:** Troop Leader Elliot Gustavson has met with park staff to create a troop project at Firefighters Memorial Park for the local Girl Scout

Troop. The troop intends to clean the beds around the Firefighters Memorial and remove some dying plant material with the intention of returning in the fall to replant. The troop will be working at the park on Saturday, June 11 in the afternoon and will clean the Memorial as well as general clean up throughout the park.

- **RPAC and NPIS scheduled to volunteer:** The Recreation Park Advisory Commission (RPAC) and Neighborhood Park Improvement Subcommittee (NPIS) will be out again on June 11 to volunteer to clean up around Forest Crest Playfield. This is the second combined effort this year and the groups intend to continue to volunteer throughout the year.
- **The Mountlake Terrace Garden Club to Plant Entry Sites:** The Mountlake Terrace Garden Club has been cleaning and preparing seven entry sites throughout the city and intend on planting each site beginning on Friday, June 3. The Garden Club is a volunteer group that raises funds and volunteers time to plant and maintain several sites throughout the city. If you have an interest in joining the Garden Club please visit <http://www.mltgardenclub.com/> for more information.
- **Tree Removal near Interim City Hall:** Crews just completed removal of trees along 219th Street SW near interim City Hall and 226th Place by the police station for upcoming sidewalk projects. Public Works Street crews will start pulling sidewalk panels with a plan to pour concrete by the end of June. Crews are also spraying sidewalks around the city to assist with vegetation control. They also continue to mow street right-of-way around the city. In addition, water crews have flushed 53 hydrants and 134 valves have been exercised in the current work program.

POLICE DEPARTMENT UPDATES

(May 24 - 31, 2016)

WEEKLY ACTIVITY								
	Reports	T-Stops	Arrests	Collisions	DUI's	Burglaries	Vehicle Thefts	Vehicle Prowls
Week	36	57	5	6	2	3	0	2
YTD	810	1742	132	102	11	53	25	61

Significant Incidents:

- On May 29, 2016 at 8:00 p.m., Mountlake Terrace and Edmonds officers responded to a robbery that had just occurred at the 22300 block of the Interurban Trail. Upon arrival Officers detained a male matching the description of the suspect running from the scene. Positive identification by the victim confirmed that officers had detained the robbery suspect. Further investigation revealed that the suspect had asked the victim for money then put a gun up to the victim's head. An evidence track was conducted for the gun with negative results. The suspect, a juvenile, was booked into Denny Youth Center for robbery.
- On May 29, 2016 at around 12:23 a.m., Mountlake Terrace patrol officers responded to a disturbance that was called in from a residence in 4700 block of 242nd Street SW. After

calling 911 the phone was disconnected. Once dispatch reestablished the call, the 911 operator told officers that the caller was argumentative, possibly intoxicated and in the background they could hear someone talking about killing a person. Officers arrived and attempted contact with residents. The occupants of the home refused to speak with the officers and ignored attempts to get them to come to the door. Based on exigent circumstances (the concern that someone may be hurt within the home), the front door was breached. Once inside the occupants were found okay, they were identified and advised what they should do to avoid a like response in the future. Charges for obstructing an officer in the course of their duties is to be filed.

- On May 29, 2016 at approximately 8:16 p.m., Mountlake Terrace Patrols responded to a burglary in the 22400 block of 56th Avenue W. A resident at the location heard a voice from inside the residence asking if anybody was home. The resident encountered an unknown male standing inside the kitchen and told him to get out of the house. The suspect ran from the home. Additional patrol units were summoned from Edmonds, Brier, and Lynnwood to contain the area. A Snohomish County Sheriff K-9 was requested and deployed for a track. The suspect was not located. The suspect was described as a white male, grey sweatshirt over a red t-shirt with a dark colored backpack. The case was forwarded to detectives for further investigation.
- On May 26, 2016 at 7:41 a.m., Mountlake Terrace Patrol Officers responded to a call of a robbery at the convenience store located at the corner of 66th and 220th. An unknown white male dressed in black with a hoodie over his head and a white mask had approached a cashier. He presented a note written on a playing card stating he had a gun and not to try anything. The cashier did not understand what was happening and motioned to the second cashier who recognized the situation as a robbery. The second cashier called 911 and the suspect fled on foot. A K9 responded and tracked the suspect to the area of 64/222 where the trail was lost. The case was referred to detectives for further investigation.
- On May 25, 2016 at 5:20 p.m., Mountlake Terrace Patrol responded to the 21500 block of 46th Avenue W for a Domestic Violence malicious mischief that had just occurred. Upon arrival officers learned that the victim's car had been vandalized by her ex-boyfriend and that he had sent her text messages stating that he was going to return and cause more damage. Officers attempted suspect contact at a residence in the 2400 block of 202nd Place SW. Upon attempting contact, the suspect fled out the back of the residence. Officers initiated a brief foot pursuit which they terminated due to losing sight of the suspect. Containment was set for a K9 track. Before K9 arrived on scene containment flushed out the suspect and he was taken into custody. The suspect was booked into Snohomish County Jail.

Detective Unit Update:

CASES ASSIGNED:

- 1- Theft
- 1- Malicious Mischief

CASES CLEARED:

- 1- Burglary
- 1- Sex Offense

Directed Enforcement:

- Mountlake Terrace Patrol Officers continue to work on various locations where there have been complaints of speeding vehicles.
- Mountlake Terrace Patrol Officer continues to monitor school zones during school hours.
- At the request of the property owner, officers are making frequent checks of the Gateway property due to a report of transients/campers.

Code Enforcement Property of the Week:

Update: Mountlake Terrace Police Code Enforcement Property of the week, located near the 5900 block of 228th Street SW. On January 13, 2016, as a result of violating a previously issued Notice and Order, Code Enforcement issued civil penalties to the property owner and occupant(s) responsible for the property condition located near the 5900 block of 228th Street SW; one (1) count of 8.15.040.I – (Debris and trash accumulations of broken or neglected items, litter, salvage materials, and junk not in an approved enclosed structure, in the front, back, or side yards of the property), two (2) counts of 8.15.050.B.1 – (All motor vehicles that are junk, inoperable or unused for 30 days or more shall be stored inside a fully enclosed structure) and one (1) count of 8.15.050.B.2 - (Motor vehicles belonging to a person other than a resident may not be stored on a property outside a fully enclosed structure).

On March 18, 2016, a narcotics search warrant was issued, and several of the occupant(s) were arrested.

On April 5, 2016, Code Enforcement noted there was (1) one RV located on the property, and one black sedan. There were debris accumulations in the front and each side of the property.

Code Enforcement was notified the eviction process was getting underway. On May 5, 2016, Code Enforcement issued Notice and Orders to the tenant(s) and landlord of this property notifying them that the property condition constitutes a 2nd Offense, and that if the property was not brought into compliance with the city nuisance codes they would be facing criminal charges. On May 19, 2016, the occupant(s) were evicted by Snohomish County Deputies. On May 20, 2016, Code Enforcement met with the property owner(s) to discuss cleanup of the property. A debris removal service was contracted and several truckloads of debris were disposed of. Code Enforcement provided a junk vehicle affidavit for one abandoned vehicle on the property, which can be removed after 15 days upon service to the last registered owner and/or legal owner. Code Enforcement issued parking citations and tow notices to two (2) associated RV's parked on the right of way in front of the above property. One RV was moved to the southeast part of the city, while the other RV was impounded by Code Enforcement. Code Enforcement followed up to the RV moved to avoid violation and issued a final impound notice. As a result, the RV was moved outside of the City limits prior to the deadline. At this point the property is vacant, and has buyer interest.



Other Items of Interests:

- Sgt. Steve Sheets received a very complimentary email this past week from a citizen he helped. The citizen praised the city for having a “...ideal person to have in his position...” She stated that she wanted to thank Sgt. Sheets “...for truly serving the community so well and making my day, week even.”

NEWS RELEASES

The following news releases issued this week can be found [here](#):

- MLT Dance Recital “The Wizard of Oz” June 11
- Coffee with the City June 8
- July 3 Fireworks Show at Ballinger Park

MARK YOUR CALENDARS

- June 8, 6:00 p.m., Coffee with the City, Recreation Pavilion
- June 16, 8:00 a.m., Lynnwood State of the City Address, Lynnwood Convention Center
- June 21-24, AWC Annual Conference, Edward D. Hansen Conference Center, Everett
- July 3, 6:30 p.m., Independence Day Celebration, Ballinger Park
- July 13, 6:00 p.m., Coffee with the City, Recreation Pavilion
- July 21, 5:30 p.m., Snohomish County Cities Meeting, TBD
- July 29, 30, 31, Tour de Terrace, Evergreen Playfield
- August 2, 6:30 p.m., National Night Out, Evergreen Playfield
- August 10, 6:00 p.m., Coffee with the City, Recreation Pavilion
- August 18, 5:30 p.m., Snohomish County Cities Meeting, TBD
- September 7, 6:00 p.m., Coffee with the City, Recreation Pavilion
- September 14, 6:00 p.m., Annual Evergreen Award Program, Ballinger Clubhouse
- September 15, 5:30 p.m., Snohomish County Cities Meeting, TBD
- September 17, 9:00 a.m., National Day of Service, Ballinger Park
- September 24-October 9, Arts of the Terrace Juried Art Show, MLT Library

- October 12, 6:00 p.m., Coffee with the City, Recreation Pavilion
- October 20, 5:30 p.m., Snohomish County Cities Meeting, TBD
- November 9, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 10, 5:30 p.m., Snohomish County Cities Meeting, TBD
- December 2, 6:30 p.m., Tree Lighting Ceremony, Evergreen Playfield
- December 14, 6:00 p.m., Coffee with the City, Recreation Pavilion

Sincerely,

SCOTT HUGILL
Interim City Manager
City of Mountlake Terrace