

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

September 30, 2016

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Councilmembers:

COUNCIL MEETINGS

The City Council's next regular meeting is scheduled for **Monday, October 3, 2016** beginning at 7:00 p.m. in the Interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: (1) Public Hearing to Consider the Assumption of the Rights, Powers, Functions and Obligations of the Mountlake Terrace Transportation Benefit District, (a) Motion Finding that the Public Interest and Welfare Would be Satisfied by the City's Assumption of the Rights, Powers, Functions and Obligations of the District, (b) Motion to Assume all the Rights, Powers, Immunities, Functions and Obligations of the Mountlake Terrace Transportation Benefit District, and (c) Adoption of Ordinance Assuming the Duties and Obligations of the Mountlake Terrace Transportation Benefit District and Amending Mountlake Terrace Municipal Code Chapter 3.85, (2) Review of 2017-2019 Legislative Agenda, (3) Introduction of Proposed 2017-2018 Biennial Budget, and (4) Authorize City Manager to Execute Staffing Agreement with Sound Transit.

The City Council's next work/study session is scheduled for **Thursday, October 13, 2016** beginning at 7:00 p.m. in the Interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: (1) 2017-2018 Budget Presentation from the Administrative Services Department, (2) 2017-2018 Budget Presentation from the Public Works/Engineering Services Department, and (3) 2017-2018 Budget Presentation from Recreation, Parks, and Property Management Department (a) Review of Recreation and Park Fees for 2017-2021 Resolution.

COMMUNITY MEETINGS AND EVENTS

- **Meetings with the 32nd Legislative Delegation:** The City Council will be meeting with the 32nd legislative delegation on the 2017 Legislative Agenda and Session Plan. Meetings have been scheduled for:
 - November 7, 12:00-12:45 p.m., Meeting with Representative Ryu, at Mountlake Terrace Interim City Hall

- November 10, 10:30-11:30 a.m., Meeting with Senator Chase, at Mountlake Terrace Interim City Hall
- November 10, 12:00-12:45 p.m., Meeting with Representative Kagi, at 18560 1st Avenue NE (Room E800), Shoreline. (Council can park in the lot on the corner of N 185th Street and 1st Avenue NE and enter through the doors just past the senior center. There is a sign that says legislative offices lining the walkway. The office is the first door to the right of the entrance.)
- **Coffee with the City:** Residents, business owners and others from the community are invited to attend and ask questions or have a casual conversation with City officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the City, provide input about City services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW on Wednesday, October 12, 2016 from 6:00-7:00 p.m. in the Jungle Room.

CITY CLERK AND COMMUNITY RELATIONS UPDATES

- **Arts of the Terrace Juried Art Show:** The 38th Annual Arts of the Terrace Juried Art Show runs through Sunday, October 9, 2016 at the Mountlake Terrace Library, 23300 58th Avenue West. Sponsored by the Mountlake Terrace Arts Commission and the Friends of the Arts, "Arts of the Terrace" is one of the major juried art shows held in the Pacific Northwest and attracts top artists from throughout the region.

The show is free and open to the public, Monday through Thursday, 12 noon to 6:00 p.m., Fridays and Saturdays, 12 to 5:00 p.m. and Sundays, September 25 and October 2 1:00-5:00 p.m. and closing day of October 9 from 1:00-3:00 p.m. More information is on Facebook at *Mountlake Terrace Friends of the Arts*.

- **City Happenings:** The October issue of *City Happenings* was mailed this week. The lead story is "Council Thanks Voters for Supporting Levy," as well as "Budget & Property Tax Basics." Other items of interest are Main Street Funding Awarded for Phase 1, Visit Arts of the Terrace, Ballinger Park Master Plan Funding Update, Purple Lights for Domestic Violence Awareness, Are You Ready for the Storms, Mountlake Terrace Tree Lighting Ceremony, Mountlake Senior Living Opens, Evergreen Awards Program Continues and 10th Annual Costume Carnival.

COMMUNITY AND ECONOMIC DEVELOPMENT UPDATES

- **Workshop on Low Impact Development (LID) Standards:** 47 developers were invited to attend a workshop on Low Impact Development (LID) standards held on Wednesday, September 28. The invitation list consisted of 47 representatives of developers, Master Builders Association representatives, allied trades (architects, landscape architects, and civil engineers), realtors, and Sound Transit representatives. Two civil engineers from an engineering firm and two local developers attended.

Attendees reviewed ten display boards, which highlighted the Department of Ecology mandate explaining why we are undertaking this LID project, photos of existing stormwater conditions in the City, the benefits of LID, LID Best Management Practices (BMPs) and Principles, the

benefit of trees, and images of what LID could look like. Copies of draft ordinances designed to implement LID throughout the municipal code, as well as a staff report, were available. After discussion with planning and engineering staff, attendees were invited to take part in an informal presentation that allowed for the opportunity for discussion. A Planning Commission Hearing is scheduled for October 24.

- **Hazard Mitigation Plan approved by FEMA:** The Federal Emergency Management Agency (FEMA) has approved the City's Natural Hazards Mitigation Plan (HMP) effective September 9, 2016. Hazard mitigation planning helps to protect the community from the risks and damage to life and property from natural hazards, such as earthquakes, flooding, severe storms and other natural hazards. The Plan identifies steps that the City can take in its regulatory, administrative and fiscal capacity to avoid, reduce and mitigate risks from natural hazards the City may experience. A webpage has been created on the city's website about the HMP at <http://www.cityofmlt.com/1893/Hazard-Mitigation-Plan>. The HMP is updated every 5 years. The next update is due in 2020.
- **Development Activity Report:** This week, building permits were issued for several lots at the Atworth Commons site on 58th.

Additional permit information is available and searchable on the City's website, via the Permit Portal (<https://ci-mountlaketerrace-wa.smartgovcommunity.com>). Select "Reports" at the bottom of the page.

ENGINEERING SERVICES AND PUBLIC WORKS UPDATES

- **Lakeview Drive Overlay:** Overlay of Lakeview Drive is scheduled for the week of October 3. All work is weather dependent. Expect more significant traffic delays once planning starts through the remainder of the project.
- **Main Street Revitalization Project:** Staff are currently working with WSDOT on the procedure for approval of channelization west of the new Gateway connector and new signal as WSDOT regulations will entail modifying the new intersection to be limited access. The City's consultant is continuing to provide offers to property owners for right of way (ROW) and easements while working with staff to address property owner concerns. Staff is continuing coordination with PUD regarding legals and exhibits for switch vaults in City ROW.

RECREATION, PARKS, AND PROPERTY MANAGEMENT

- **Swim Lessons:** Registration for the second session of weekday swimming lessons (Monday/Wednesday or Tuesday/Thursday) will take place on October 3 and 4 for currently registered participants and October 5 for Mountlake Terrace residents and October 6 for non-residents. The lessons will begin on October 10 and 11. The schedules will be posted online September 30.
- **Staff Training:** Recreation Supervisor/Aquatics Rose Ploeg attended a WCIA training on September 27 on Employment Law for Supervisors. On September 22, she participated in a WRPA Aquatic Network Meeting in Everett at Forest Park. These meetings are every other month giving Aquatic managers an opportunity to discuss and share ideas and information on aquatic programming and operations.

- **Lifeguard In-Service:** The next Lifeguard In-Service will be an Expo where the first 120 at the door will be admitted for free to swim while the lifeguards make staged rescues. The pool, spa and sauna will close at 4:15 p.m. in order for the pool to be reset for a recreation swim. The free swim will take place from 4:45-6:00 p.m.
- **Dance Academy and Quarterly Dance Classes:** Registration for fall dance classes is ongoing. We have added Modern Dance and Lyrical to our regular line up of Ballet, Jazz, Tap, Hip Hop and Irish Step Dance in the yearly program. Several new and exciting teachers have been hired for the next season of dance. Look for their biographies on our Dance web page in the next month. We are expanding our adult classes with Tap Dance and East Coast Swing in late afternoon for the retired community. Also new on the schedule is Flamenco and Salsa for teens and adults. Check it all out in the *Craze* at www.crazedigital.org. Classes began Monday, September 12.
- **MLT Dance Academy Classes:** Registration for fall dance classes is still ongoing. Dancers are always welcome to join but we do need kids in ASAP if they want to be eligible for our performance at the Mountlake Terrace High School Theater on December 10. We have added Modern Dance to our regular line up of Ballet, Jazz, Tap, Hip Hop and Irish Step Dance in the yearly program.
- **Quarterly Teen/Adult Dance Classes:** We are expanding our adult classes with Tap Dance and East Coast Swing in late afternoon for the retired community. Also new on the schedule is Flamenco for Teens and Adults with Wendy Kostecka. Check it all out in the *Craze* at www.crazedigital.org. Fall session 2 begins November 1 but you can join any time. Sign up now or pay for a drop-in trial.
- **Land Fitness Classes:** INSANITY is a new fitness class that pushes you with interval exercises for 3 minutes and then gives a 30 second rest. This kind of training is great for burning calories and pushing you past any plateau you might be feeling in your fitness training. We still offer excellent Yoga, Tai Chi, Zumba, PiYo, Turbokick and Stretch & Tone. Check it out in the *Craze* at www.crazedigital.org. Fall session 2 begins November 1 but you can join any time. Sign up now or pay for a drop-in trial.
- **Youth Programs:** Youth programs are having a strong start this fall. Kindergarten Readiness, Pavilion Kids Krew, and Mountlake Terrace Elementary Kids Krew are all full! Waitlist spots are available. There is very limited availability in the flowing programs: Preschool: four spaces left, Jr Kids Krew: Space on Monday and Friday, Madrona Kids Krew: Space Wednesday and Friday. For more information, or to register, call (425) 776-9173.
- **We're Hiring!:** Mountlake Terrace Recreation's Youth Programs are hiring qualified youth staff. Positions available include before and/or after care, site assistant, and site lead. To view job descriptions visit www.cityofmlt.com and click on the "Jobs" button. You can also call (425) 776-9173 for more information.
- **Staff Training:** Youth Programmer Tracie Neal attended the quarterly Directors Forum from the Department of Early Learning. These trainings are designed to cover important topics in youth and staff development. The topic this quarter was "Making the most of time with staff."

- **Adult Sports:** The fall seasons of basketball and volleyball are underway! Registration for winter leagues will begin mid-November. For information on sports leagues, call (425) 640-3105.
- **Espresso Specials:** The espresso stand at the Recreation Pavilion will have some great specials this October to celebrate fall. Each week, receive \$.50 off a 16oz drink! October 1 enjoy a Hazelnut Latte and October 8 have a Pumpkin Spice Latte
- **Arts of the Terrace Winners Announced:** The Arts of the Terrace Artists' Reception attracted over 250 artists and patrons Friday night as Friends of the Arts and the city's Arts Advisory Commission celebrated their 38th year hosting this popular regional juried art show. Located at the Mountlake Terrace Library (23300 58th Avenue W), Arts of the Terrace continues through Sunday, October 9.

The show attracted over 366 entries and awards were presented for the best pieces selected from over 235 works that were juried into the show. This year's "Best of Show", sponsored by the McMahan License Agency, was presented to Nathan Hoffman for a 3-Dimensional work entitled "*The Giant Pacific Octopus*." Steve Whitney received the Commissioners Choice Award for his painting, "*Old Field Autumn*." Award winners in the Paintings, Prints, and Drawings category included Patricia McNamee for "*Backyard Cherries*" (1st Place), Gail Martinez for "*Senescing*" (2nd Place), and Steve Whitney for "*Country Road*" (3rd Place).

Award winners for Photography were Patricia Schnepf for "*White Flower*" (1st Place), Sonja Lang for "*Reflective Waterfront*" (2nd Place), and Cory Koch for "*Chicken Basket*" (3rd Place). Award winners for 3-Dimensional were Nathan Hoffman for "*The Giant Pacific Octopus*" (1st Place), Janice Hoagland Anderson for "*Reaching New Heights*" (2nd Place), and Heather Saddler for "*The Balancing*" (3rd Place).

Award winners for Artisan Works were Sam Scott for "*Brushwork Vase*" (1st Place), Melissa Luna for "*Structured Earth*" (2nd Place) and Roberta Nelson for "*Adaptions 2*" (3rd Place). Miniatures award winners were presented to Lyla Jacobson for "*Maybe a Sandcastle*" (1st Place), Donna Jean Perry for "*A Light Flurry*" (2nd Place) and Barbara Freeman for "*Capturing the Glow*" (3rd Place).

Write On Calligraphers award winners were Suzie Beringer for "*Night Song*" and Robin Gebhart for "*Toil and Trouble*." Honorable Mention Awards were received by Jerry Stephan Jr., Jannelle Loewen, Clair Stephens, Tiffany Stumpf, Louise McDowell, Laura Norton, and Kathy Barker.

After the award ceremony, patrons and artists were treated to hors d'oeuvres as they enjoyed music by the Battista Brothers, Jerry and Jeff.

Arts of the Terrace is free and open to the public through October 9. Hours are Monday through Thursday, Noon to 6pm; Friday and Saturday, 12pm to 5pm; and Sunday, October 4, 1 to 5 p.m. and October 9, 1 to 3pm. The "People's Choice Awards" and the "Children's Choice Award" will be selected at the end of the show on October 9.

- **Eagle Scout Candidate Project:** Josh Harter has extended the pathway at Bicentennial Park this past weekend an additional 150 feet. He will finish his project with the installation of a bench when the product is delivered.
- **Tree Lighting:** City and Fire District 1 staff met to discuss the upcoming Tree Lighting, which will be held on Friday, December 2 at Evergreen Playfield #1 at 6:30 p.m. The meeting centered on the event schedule, logistics and street closure of 56th. Another meeting is scheduled for late October to discuss specific details of the event.

POLICE DEPARTMENT UPDATES FOR SEPTEMBER 21 – 27, 2016

WEEKLY ACTIVITY								
	Reports	T-Stops	Arrests	Collisions	DUI’s	Burglaries	Vehicle Thefts	Vehicle Prowls
<i>Week</i>	27	43	7	1	0	1	0	2
<i>YTD</i>	1512	2640	282	183	25	93	52	118

Significant Incidents

- On September 22, 2016 at 1:40 p.m., Patrol Officers responded to an assault with a weapon at a homeless camp at the old Evergreen Elementary School site. An adult female reported that her husband had held a knife to her throat and threatened to kill her if she left him. The adult male suspect was located nearby and arrested for the assault. The suspect was booked into Snohomish County Jail for Assault 2-with a knife and Unlawful Imprisonment.
- On September 22, 2016 at 1:58 p.m., a bomb threat was called into the Edmonds School District main office in Lynnwood. The female caller demanded that Terrace Park Elementary School be placed on lockdown and that there was a bomb threat and her daughter was in danger. The identity of the caller was soon obtained and it was determined that she did have a daughter at the same school. Terrace Park Elementary School was immediately evacuated and over 600 students and staff members were relocated to a nearby field. After investigating, it was determined that the caller was suffering from a mental impairment and there was no credible threat. All of the students and staff were safely returned to the building. Due to where the female caller was located, the Snohomish County Sheriff’s Department safely contacted her at her residence and took her to a nearby hospital for a mental evaluation.
- On September 23, 2016, Patrol Officers were dispatched to a juvenile complaint regarding two vehicles and possibly three suspected juveniles in the area of 224th Street SW and 54th Avenue West being disruptive. The police department had recently received complaints regarding this same group of juveniles and vehicles showing up at this location and being disruptive to the neighborhood. Two of the vehicles were blocking a fire hydrant, and several of the subjects had been drinking. One juvenile was cited for Minor in Possession of Alcohol and two vehicles were impounded.

Detective Unit Update

Cases assigned:

- 2 - Assaults
- 1 - Sex Offenses

- 1 - Harassment
- 1- Burglary

Cases cleared:

- 2 – Burglaries
- 1 – Missing Persons
- 1 – Harassment

Directed Enforcement/Community Outreach

- Mountlake Terrace Police Officers continue to visit their assigned schools during their normal patrol shifts.
- To discourage high-speed traffic, the traffic trailer is located at 216th Place SW and 50th Avenue West.
- Due to citizen complaints, officers continued to conduct a traffic emphasis on 216th Street SW between 48th Avenue West and 52nd Avenue West.
- Officers continued to conduct local business and area checks which included Studio 6 Motel, AM/PM, Creekside Church, Ballinger Park, Interurban Trail, Boat Ramp, Mountlake Terrace High School, Park and Ride lot, Senior Center, Albertsons, QFC, Northern Lights Apartments, Taluswood Apartments, Markland Woods Apartments, Greenview Apartments, and the old Evergreen School site.

Code Enforcement Property of the Week

On July 20, 2016, Code Enforcement received complaints of a neighbor's tall vegetation and junk vehicle in the driveway located near the 5700 block of 224th Street SW. Code Enforcement followed up, and observed a late model vehicle with an expired license, and tall vegetation throughout the front yard. Code Enforcement issued a Notice of Violation for the following; 8.15.040.A.1 – (Vegetation exceeding 12 inches in height located in any front yard, adjacent public right-of-way or planting strip, or any vacant property), and 8.15.050.B.1 – (All motor vehicles that are junk, inoperable or unused for 30 days or more shall be stored inside a fully enclosed structure). On September 1, 2016, Code Enforcement followed up, but no corrections had been made. A Failure to Comply Notice was issued to the above property. On September 23, 2016, Code Enforcement noted the above property was compliant with City nuisance codes.





NEWS RELEASES

The following news releases, issued this week, can be found on the [City's webpage](#):

- Arts of the Terrace Winners Announced

MARK YOUR CALENDARS

- September 24-October 9, Arts of the Terrace Juried Art Show, Mountlake Terrace Library
- October 12, 6:00 p.m., Coffee with the City, Recreation Pavilion
- October 20, 5:30 p.m., Snohomish County Cities Meeting, TBD
- October 29, 5:00 p.m., 10th Annual Costume Carnival, Terrace Park School Gym
- November 7, 12:00-12:45 p.m. Meeting with Representative Ryu, Mountlake Terrace Interim City Hall
- November 9, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 10, 10:30-11:30 p.m., Meeting with Senator Chase, Mountlake Terrace Interim City Hall
- November 10, 12:00-12:45 p.m., Meeting with Representative Kagi, 18560 1st Avenue NE, Shoreline
- November 10, 5:30 p.m., Snohomish County Cities Meeting, TBD
- December 2, 6:30 p.m., Tree Lighting Ceremony, Evergreen Playfield
- December 14, 6:00 p.m., Coffee with the City, Recreation Pavilion

Sincerely,

Scott Hugill
City Manager
City of Mountlake Terrace