

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

October 7, 2016

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Councilmembers:

COUNCIL MEETINGS

The City Council's next work/study session is scheduled for **Thursday, October 13, 2016** beginning at 7:00 p.m. in the Interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: (1) 2017-2018 Budget Presentation from the Administrative Services Department, (2) 2017-2018 Budget Presentation from the Public Works Department, and (3) 2017-2018 Budget Presentation from Recreation, Parks, and Property Management Department (a) Review of Recreation and Park Fees for 2017-2021 Resolution.

The City Council's next regular meeting is scheduled for **Monday, October 17, 2016** beginning at 7:00 p.m. in the Interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: (1) Domestic Violence Awareness Month Proclamation, (2) 2017-2018 Budget Presentation from the Police Department, Municipal Court, and Fire Protection Services, (3) 2017-2018 Budget Presentation from the Community and Economic Development Department, (4) 2017-2018 Budget Presentation from the City Council, City Manager, and Community Relations Department, and (5) City Manager Performance Evaluation Subcommittee Report.

COMMUNITY MEETINGS AND EVENTS

- **Meetings with the 32nd Legislative Delegation:** The City Council will be meeting with the 32nd legislative delegation on the 2017 Legislative Agenda and Session Plan. Meetings have been scheduled for:
 - November 7, 12:00-12:45 p.m., Meeting with Representative Ryu, at Mountlake Terrace Interim City Hall
 - November 10, 10:30-11:30 a.m., Meeting with Senator Chase, at Mountlake Terrace Interim City Hall
 - November 10, 12:00-12:45 p.m., Meeting with Representative Kagi, at 18560 1st Avenue NE (Room E800), Shoreline. (Council can park in the lot on the corner of N 185th Street

and 1st Avenue NE and enter through the doors just past the senior center. There is a sign that says legislative offices lining the walkway. The office is the first door to the right of the entrance.)

- **Coffee with the City:** Residents, business owners and others from the community are invited to attend and ask questions or have a casual conversation with City officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the City, provide input about City services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW on Wednesday, October 12, 2016 from 6:00-7:00 p.m. in the Jungle Room.
- **Arts of the Terrace Juried Art Show:** The 38th Annual Arts of the Terrace Juried Art Show continues through this Sunday, October 9, 2016 at the Mountlake Terrace Library, 23300 58th Avenue West. Sponsored by the Mountlake Terrace Arts Commission and the Friends of the Arts, "Arts of the Terrace" is one of the major juried art shows held in the Pacific Northwest and attracts top artists from throughout the region. The show is free and open this weekend from 12 to 5:00 p.m. on Saturday and 1:00-3:00 p.m. on Sunday. More information is on Facebook at *Mountlake Terrace Friends of the Arts*. Don't miss out on the tremendous art that was juried into the show this year! Thanks to all of the artists and volunteers who participated!

CITY CLERK AND COMMUNITY RELATIONS UPDATES

- **Community Transit's 40th Anniversary:** Mountlake Terrace was well-represented at Community Transit's 40th Anniversary celebration on October 6. Current Planning Commissioner and Past Councilmember Vic Sood was a featured speaker as the very first Director of Community Transit. Community Transit (CT) recognized the efforts of Mr. Sood along with former long-time City Manager Bob White (also present) and former State Senator/Snohomish County Councilmember/Edmonds City Councilmember Gary Nelson to change state law to allow less than countywide transit agencies. Other featured speakers included Governor Jay Inslee, Snohomish County Executive Dave Somers and CT Director Emmett Heath. Also in attendance were CT Boardmember and Mountlake Terrace Mayor Jerry Smith, former CT Boardmember and former Mountlake Terrace Mayor Pat Cordova, and Community Relations Director Virginia Olsen. Congratulations to Community Transit on their 40th Anniversary!
- **Snohomish County Tourism Bureau (SCTB) Tour:** Volunteers and staff from SCTB had a familiarization tour of Mountlake Terrace on Tuesday, October 4. The Tourism Bureau visited the Recreation Pavilion, Snohomish County Pie Company, Double DD Meats, the Brewpub @ MLT, and Arts of the Terrace Juried Art Show. The group ate lunch at Diamond Knot's Brewpub after touring the brewery and they were very impressed with the quality and quantity of art at the Arts of the Terrace Juried Art Show. Recreation Supervisors Renee Norton and Rose Ploeg of the Recreation Department conducted the tour of the Pavilion and Community Relations Director Virginia Olsen spoke about downtown revitalization, new businesses, places of interest and upcoming plans in Mountlake Terrace.
- **CGI Community Video:** The Community Relations Division is making the final edits on the Community Tourbook Video proofs. Two of the four have been submitted to CGI Communications and two more are in the works. We hope to have the videos on the city's website by the end of the month.

COMMUNITY & ECONOMIC DEVELOPMENT UPDATES

- **Third Quarter 2016 Development Services Permit Report:** Permitting for new developments and existing property improvements continued to surge in the third quarter. The City's Community & Economic Department's Development Services division processed 32 percent more total permits than in the same quarter last year. In fact, the department has nearly processed more permits in three quarters, than in any full year as far back as 2005 (pre-recession time periods). Permit activity is a useful indicator of economic growth and these numbers represent a positive trend in development and property improvement in Mountlake Terrace.
- **Development Permit Activity Report**
Permit information is available and searchable on the City's website, via the Permit Portal (<https://ci-mountlaketerrace-wa.smartgovcommunity.com>). Select "Reports" at the bottom of the page.

ENGINEERING SERVICES AND PUBLIC WORKS UPDATES

- **Lakeview Drive Overlay:** The contractor has completed the grind of the length of the project with pavement repair scheduled for October 11-12. Adverse weather has delayed pavement repair and paving. Staff have requested the County direct the contractor to make some temporary improvements to the ground surface in case weather continues to delay the pavement repair and overlay.
- **Main Street Revitalization Project:** Staff are currently working with WSDOT on the procedure for approval of channelization west of the new Gateway connector and new signal as WSDOT regulations will entail modifying the new intersection to be limited access. The City's consultant is continuing to provide offers to property owners for right of way (ROW) and easements while working with staff to address property owner concerns. Staff is continuing coordination with PUD regarding legals and exhibits for switch vaults in City ROW.

RECREATION, PARKS, AND PROPERTY MANAGEMENT

- **Swim Lesson Registration:** Registration for weekday lessons is underway. Mountlake Terrace resident registration was October 5 and open and online registration began Thursday, October 6. Monday/Wednesday lessons will start on Monday, October 10 and Tuesday/Thursday lessons will begin Tuesday, October 11. The swim schedule is posted online at www.cityofmlt.com/529/Swim-Instruction.
- **Pool Closure:** The Pool, Therapy Pool, and Sauna was closed on Friday, October 7 from 6 a.m. to 2 p.m. to have a pump replaced. The pool reopened at 2:30 p.m. in time for Edmonds School District swim team practice. The Leisure Pool and River was open for the regular swim from 3:00-4:15 p.m. Lifeguard Expo was held from 4:45-6:00 p.m. and the first 120 at the door get in FREE.
- **Dance Academy and Quarterly Dance Classes:** Registration for fall dance classes is ongoing. We have added Modern Dance and Lyrical to our regular line up of Ballet, Jazz, Tap, Hip Hop and Irish Step Dance in the yearly program. Several new and exciting teachers have

been hired for the next season of dance. Look for their biographies on our Dance web page in the next month. We are expanding our adult classes with Tap Dance and East Coast Swing in late afternoon for the 55 and over community. Also new on the schedule is Flamenco and Salsa for teens and adults. Check it all out in the *Craze* at www.crazedigital.org. Classes began Monday, September 12.

- **MLT Dance Academy Classes:** Registration for fall dance classes is still ongoing. Dancers are always welcome to join but we do need kids in soon if they want to be eligible for our performance at the High School Theater on December 10.
- **Quarterly Teen/Adult Dance Classes:** We're expanding our adult classes with Tap Dance and East Coast Swing in late afternoon for the retired community. Also new on the schedule is Flamenco for Teens and Adults with Wendy Kostecka. Check it all out in the *Craze* at www.crazedigital.org. Fall session 2 begins November 1 but you can join any time. Sign up now or pay for a drop-in trial.
- **Land Fitness Classes:** INSANITY is a new fitness class that pushes you with interval exercises for 3 minutes and then gives a 30 second rest. This kind of training is great for burning calories and pushing you past any plateau you might be feeling in your fitness training. We still offer excellent Yoga, Tai Chi, Zumba, PiYo, Turbokick and Stretch & Tone. Check it out in the *Craze* at www.crazedigital.org. Fall session 2 begins November 1 but you can join any time. Sign up now or pay for a drop-in trial.
- **Youth Programs:** Youth programs are having a strong start to the fall. Kindergarten Readiness, Pavilion Kids Krew and Mountlake Terrace Elementary Kids Krew are all full! Waitlist spots are available. There is very limited availability in the flowing programs: Preschool: four spaces left, Jr Kids Krew: space on Monday and Friday, Madrona Kids Krew: space Wednesday and Friday. For more information or to register, call (425) 776-9173.
- **We're Hiring!:** Mountlake Terrace Recreation's Youth Programs are hiring qualified youth staff. Positions available include before and/or after care, site assistant, and site lead. To view job descriptions visit www.cityofmlt.com and click on the "Jobs" button. You can also call (425) 776-9173 for more information.
- **Adult Sports:** The fall seasons of basketball and volleyball are underway! Registration for winter leagues will begin mid-November. For information on sports leagues, call (425) 640-3105.
- **Espresso Specials:** The espresso stand at the Recreation Pavilion will have some great specials this October to celebrate this Fall. Each week, receive \$.50 off a 16oz drink! October 8 special is the Pumpkin Spice Latte
- **Montessa Wetland:** Parks and Public Works crews spent a few days limbing trees and cleaning out areas of the wetland, the trail and viewing areas near Ballinger Park and the Lakeview Trail.

POLICE DEPARTMENT UPDATES FOR SEPTEMBER 28 – OCTOBER 4, 2016

WEEKLY ACTIVITY								
	Reports	T-Stops	Arrests	Collisions	DUI's	Burglaries	Vehicle Thefts	Vehicle Prowls
Week	36	31	7	6	0	2	0	0
YTD	1548	2671	289	189	25	95	52	118

Significant Incidents

- On September 29, 2016 at 10:23 a.m., Mountlake Terrace Patrol units responded to the 6100 block of 244th Street SW upon a request from Seattle Police Department (SPD) dispatch. The SPD was tracking a GPS device following a bank robbery that had just occurred. The suspect was last seen leaving the area of the bank on a bicycle. The GPS signal was later seen moving east bound on the Snohomish/King county line at approximately 30 mph. The GPS signal soon stopped in the 24200 block of 58th Place West. Just as the units were arriving into the area and setting up at the last known GPS location, the SPD located a subject matching the description one street east of the Studio 6 Motel. They safely took that same individual into custody. At a nearby residence, a green Jeep Cherokee was located. Visible through the rear window of the Jeep was a bicycle, and a moneybag with loose bills that had fallen out. Multiple units from the SPD and the King County Sheriff's Department responded to the incident. It was later learned the suspect was a tenant at the Studio 6 Motel.

Detective Unit Update**Cases assigned:**

- 3 – Assaults
- 1 – Sex Offense
- 1 – Harassment

Note:

- Detectives identified a burglary suspect from a fingerprint off a Gatorade bottle. The suspect was located and booked at Snohomish County Jail.
- Detective Froisland attended Internet Crimes Against Children (ICAC) training.

Directed Enforcement/Community Outreach

- Mountlake Terrace Police Officers continue to visit their assigned schools during their normal patrol shifts.
- To discourage high-speed traffic, the traffic trailer is located 216th Place SW and 50th Avenue West.
- Due to citizen complaints, officers continued to conduct a traffic emphasis on 216th Street SW between 48th Avenue West and 52nd Avenue West.
- Officers continued to conduct local business and area checks which included Studio 6 Motel, AM/PM, Creekside Church, Ballinger Park, Interurban Trail, Boat Ramp, Mountlake Terrace High School, Park and Ride lot, Senior Center, Albertsons, QFC, The laundry room at the Northern Lights Apartments, Taluswood Apartments, Markland Woods Apartments, Greenview Apartments, and the old Evergreen School site.
- Officer Brecht assisted a stranded motorist with changing a tire at 236th Street SW.

- Officer Brecht contacted parents at the high school while they were decorating for homecoming.
- Officer Krahn also assisted a stranded motorist with changing a tire at 58th Avenue West and 220th Street SW during heavy traffic.
- Animal Control Officer McKee reported that between January and September of 2016, 185 new pet tags have been sold and 138 pet tags have been renewed.
- Mountlake Terrace Police Code Enforcement Officer Jenkins closed 16 code enforcement cases in September 2016 and still has 14 cases open.

Code Enforcement Property of the Week

On August 31, 2016, Code Enforcement followed up on a parking complaint located at the 21400 block of 50th Avenue West, involving a black Honda with a flat tire and parked for months without moving. Code Enforcement chalked the rear driver's side tire and issued a correction notice in violation of 10.10.190 – (Storing vehicles on the public street over 72 consecutive hours). When Police Code Enforcement returned to the above location, they noted previously issued correction notice, police marker and chalk marks were intact. Also, the vehicle still had a rear driver's side flat tire. No corrections had been made to the vehicle, and above vehicle was unmoved indicated by chalk marks. This vehicle was in violation of 10.10.190 – (Storing vehicles on the public street over 72 consecutive hours). Code Enforcement contacted SNOCOM for a tow, and the above vehicle was impounded and towed.



NEWS RELEASES

The following news releases, issued this week, can be found on the [City's webpage](#):

- Lodging Tax Grants Available
- Coffee with the City October 12
- Body Found in Lake Ballinger
- Street Sweeping Helps Keep Storm Drains Clear
- Celebrate the Harvest with the Costume Carnival

MARK YOUR CALENDARS

- September 24-October 9, Arts of the Terrace Juried Art Show, Mountlake Terrace Library
- October 12, 6:00 p.m., Coffee with the City, Recreation Pavilion
- October 20, 5:30 p.m., Snohomish County Cities Meeting, TBD
- October 29, 5:00 p.m., 10th Annual Costume Carnival, Terrace Park School Gym

- November 7, 12:00 p.m. Meeting with Representative Ryu, Interim City Hall
- November 9, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 10, 10:30 p.m., Meeting with Senator Chase, Interim City Hall
- November 10, 12:00 p.m., Meeting with Representative Kagi, 18560 1st Avenue NE, Shoreline
- November 10, 5:30 p.m., Snohomish County Cities Meeting, TBD
- December 2, 6:30 p.m., Tree Lighting Ceremony, Evergreen Playfield
- December 14, 6:00 p.m., Coffee with the City, Recreation Pavilion

Sincerely,

Scott Hugill
City Manager
City of Mountlake Terrace