
CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

June 2, 2017

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Councilmembers:

CITY COUNCIL MEETINGS

The City Council's next meeting is on **Monday, June 5, 2017** beginning at 7:00 p.m. in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Swearing in of New Police Officer Eugene Shin; (2) Recognition of Sergeant Matthew Porter's Promotion; (3) Approval of Switch Vault Agreement; (4) Adoption of Resolution Regarding Property Acquisition Administrative Settlement Agreements for Main Street Revitalization Project Phase I; (5) Approval of Agreement with Snohomish County for Matt Hirvela Bicentennial Park Grant; (6) Recommendation from City Hall Advisory Committee; and (7) Introduction of MCI Franchise Agreement Ordinance.

The City Council's next work/study session is scheduled for **Thursday, June 15, 2017** beginning at 7:00 p.m. in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Review of Edmonds School District #15 Mountlake Terrace High School Multi-Use Field Interlocal Agreement Amendment; (2) Review of PUD Interlocal Agreement for Undergrounding of Utilities (Tentative); (3) Review and Discuss Comprehensive Plan Amendments (Tentative); (4) Review of Building Code Amendments (Tentative); (5) Review of City Council Subcommittee Recommendation for Board and Commission Member Appointments; (6) Discuss Cancellation of July 3, 2017 Meeting; and (7) Discuss City Hall Advisory Committee's Recommendation.

COMMUNITY MEETINGS AND EVENTS

- **Coffee with the City:** Join City Officials for a casual conversation and a cup of coffee. Residents, business owners and others from the community are invited to hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW on Wednesday, June 14 from 6:00-7:00 p.m. in the Jungle Room.

CITY CLERK AND COMMUNITY RELATIONS UPDATES

- **City Hall Advisory Committee Update:** The next Community meeting is an open house on June 5, from 6:00-7:00 p.m. at Interim City Hall. The open house will be followed by the Committee's recommendation to the City Council as part of the Council meeting.

The Committee's recommendation is for a 19,210 square foot city hall at a cost not to exceed \$11.6 million to be considered by Mountlake Terrace voters in November. In addition, the Committee is recommending that an expansion to the Police Station not be brought before voters until 2018. The City Council will discuss the recommendation throughout meetings in June before deciding how to proceed by mid-July.

The "base model" City Hall would cost 25.4¢ per \$1,000 assessed value (AV) over 30 years if approved by voters.

An online comment form is available on the City Hall Advisory Committee webpage at www.cityofmlt.com/1899. The city encourages everyone to participate. Regular project updates continue to be posted. For more information, please email cityhall2017@ci.mlt.wa.us or call Community Relations Director Virginia Olsen at (425) 744-6206.

ENGINEERING & PUBLIC WORKS UPDATES

- **Main Street:** Staff continue to work with the city's Right of Way consultant and Inslee Best to secure the necessary property for the Main Street Reconstruction project. Additionally the plans and specifications continue to migrate toward 100% completion. With continued revisions requested by Sound Transit as well as coordination with the Atlas 236 project at the east end of the project, it has been a challenge to get plans in their final form, however, progress is being made.
- **Sound Transit:** Staff along with the city's consultant Otak completed review of the 60% plans and have begun discussing comment resolution with Sound Transit (ST). ST continues to work on architectural aspects of the station design to incorporate comments from the city and advisory group. ST plans to formally submit their pre-application for their Conditional Use Permit (CUP) on Tuesday, June 13 to officially start the CUP process. ST will be providing an update to the City Council on June 19.

COMMUNITY & ECONOMIC DEVELOPMENT UPDATES

- **Sound Transit Light Rail Open House in Mountlake Terrace:** Sound Transit will be holding an open house on the planned light rail station over 236th Street SW at the existing Transit Center. The open house will be held Wednesday, June 28, 6:00-8:00 p.m. at the Nile Shrine Country Club, 6601 244th Street SW. A brief presentation starts at 6:10 p.m.

The open house is an opportunity to see the latest images of the city's future light rail station and corridor designs and learn about public art at the station. Artist Kipp Kobayashi has been selected to create the station art. Residents, commuters, neighbors, and business owners are

encouraged to attend the meeting, to ask questions and give community feedback on the station design and public art.

- **Terrace at Park West:** The “Terrace at Park West” developer has submitted the Preliminary Fee Simple Unit Lot Subdivision for the site at 23713 48th Avenue W. They currently have site plan approval and have begun the civil site work. The building permits are currently in review to build five buildings containing 27 townhomes. Once the completeness review is done the applicant will receive a notice of application and the public comment period will begin.
- **Development Permit Activity Report:** Permit information is available and searchable on the [City's website](#).

RECREATION, PARKS, AND PROPERTY MANAGEMENT UPDATES

- **Espresso Special:** Next week's espresso special will be an Aloha Latte! This is a delicious white chocolate, macadamia nut latte. Aloha! Next week receive \$.50 off a 16oz.
- **Dance Recital, June 10:** Mountlake Terrace Dance Academy is presenting “20th Century Music,” a yearend dance recital, Saturday, June 10. The first show begins at 11:00 p.m. and the second at 4:30 p.m. at the Mountlake Terrace High School Theater located at 21801 44th Avenue W. Journey through Music of the 20th Century starting with the famous Charleston, and continue through each decade, ending with some of our favorite current dance music. Nostalgic costumes and famous music are prepared to showcase what the students have learned and keep the audience entertained. Dancers of all ages are performing a variety of styles including Ballet, Hip Hop, Tap, Jazz, Swing and Flamenco. The performers are part of our great community of dancers at the Mountlake Terrace Dance Academy housed at our city's Recreation Pavilion. This is a family friendly two-hour event with an intermission. Come experience the fantastic, hard work and bravery of the dancers and their instructors while being thoroughly entertained. Tickets are on sale for \$12 through www.brownpapertickets.com, search “MLT Dance”. Tickets will also be available for one hour before each show at the Mountlake Terrace High School Theater.
- **Summer Dance Camps:** We have dance camps this summer for ages 3-19. All styles are offered including Jazz, Ballet, Hip Hop, Creative Dance and even Cheer. View the schedule online at www.crazedigital.org.
- **Summer Weekly Dance Classes:** Children's Tap, Ballet, Jazz and Hip Hop, Teen Adult Ballet and Tap, plus multiple Ballroom styles are happening this summer and you can register now. Summer Session runs July 10-August 24.
- **Spring and Summer Fitness:** Give yourself a workout schedule that will help you spring to life with the season. Classes like Yoga, Tai Chi, and Zumba are ongoing through the spring and into summer. You can register for a session, or pay a drop in anytime.
- **Youth Summer Camps:** Day camps are filling quickly! The last week of camp is full in Majors and All-Stars. Other weeks are filling fast and have limited space remaining. Minors

camp is full. To register for summer camps call (425) 776-9173 x0 or visit www.mltrec.com/summer.

- **Fall Kindergarten Readiness/Preschool:** The fall KR class is full. If interested, join the program wait list. Fall Preschool still has space available but is filling quickly. Call (425) 776-9173 x0 to reserve your space now.
- **Tennis Team:** Registration is open now for the summer USA Jr. Tennis Team. The tennis team is for ages 10-18. The team will practice Tuesday-Friday and have matches against different cities on Fridays. A professional tennis instructor coaches the team. For more information, or to register call (425) 776-9173.
- **Free Swim during Lifeguard Expo Friday, June 2:** Come enjoy a free swim while lifeguards practice their skills. The Lifeguard Expo will take place from 4:45-6:00 p.m. on Friday, June 2. The first 120 in line will get in to swim free. This is part of our lifeguard's monthly training and helps make it more realistic in recognizing and responding to in water emergencies. For information, contact the Recreation Pavilion at (425) 776-9173.
- **Girl Scouts and Cub Scouts Continue Projects at Bicentennial Park:** Girl Scout Troop 43752 and Cub Scout Pack 76 have decided on their service projects for 2017. The two groups are working together to extend the pathway project at Matt Hirvela Bicentennial Park in conjunction with the SPPP Grant awarded. The troops intend to begin work on June 3. Mountlake Terrace staff has also been contacted by an interested Eagle Candidate to further extend the trail.
- **The Mountlake Terrace Garden Club to Plant Entry Sites:** The Mountlake Terrace Garden Club will be cleaning and preparing seven entry sites throughout the city and intend on planting each site beginning on Friday, June 2. The Garden Club is a volunteer group that raises funds to pay for the plants and volunteers time to plant and maintain several sites throughout the city. If you have an interest in joining the Garden Club, please visit <http://www.mltgardenclub.com/> for more information.
- **Local Business to Hold Second Annual Volunteer Effort:** Local business Crystal Commerce and park staff have scheduled an employee volunteer effort in the Mountlake Terrace Park System. Last year the Mountlake Terrace business held a volunteer effort of approximately 15-20 Crystal Commerce Employees who worked on trails and along the creek bed at Ballinger Park. Crystal Commerce staff has expressed an interest in continuing the effort and will be working with staff to put together a project for later in the summer.
- **RPAC Working with Terrace Park School for Possible Fall Event:** Representatives from the Recreation Park Advisory Commission (RPAC) and city staff met with Terrace Park School Principal Mary Freitas to discuss a possible joint effort for a fall volunteer event. The RPAC has held a Fall Clean up event in Honor of the National Day of Service since 2010 though have seen a decline in attendance over the last few years. In an effort to inspire some interest, the Commission will be working with staff to involve Terrace Park School. The event and work plan are yet to be determined.

- **Property Management Staff Prepares for Pool Maintenance Closure:** The Mountlake Terrace Recreation Pavilion Pool will be closed for maintenance during the week of June 19. Work to be completed includes deck surface cleaning, HVAC and Air Handling repairs and cleaning as well as parking lot lining. The aquatic areas are the only areas that will be affected and the surrounding rooms will be open during the pool closure.

POLICE DEPARTMENT UPDATES

Weekly Activity May 24 - 30, 2017								
	Reports	T-Stops	Arrests	Collisions	DUI’s	Burglaries	Vehicle Thefts	Vehicle Prowls
<i>Week</i>	46	58	12	4	1	6	1	3
<i>YTD</i>	850	975	161	95	18	49	31	54

Significant Incidents

- On May 25 at 3:10 a.m., patrol responded to a malicious mischief that just occurred in the 21800 block of 51st Avenue W. The victim stated he was awoken to loud bangs outside his residence. He went outside and observed a subject breaking out the windows of his vehicle. The suspect fled in a vehicle. Patrol located the vehicle nearby and stopped it. The suspect admitted to breaking out the windows. He was arrested for the crime and his vehicle was searched. Inside the suspect vehicle patrol located a large pipe used to facilitate the crime in addition to methamphetamine. The suspect was booked for both crimes.
- On May 25 at 7:46 p.m., patrol responded to an assault in the 24100 block of 48th Avenue W. Upon arrival, patrol identified two roommates who were involved in a physical altercation after one roommate accused the other of possessing his bankcards. The primary aggressor in the incident was identified, arrested for domestic assault, and booked for the offense.
- On May 25 at 10:48 p.m., an officer traveling east in the 5400 block of 244th Street SW observed a recklessly driven vehicle behind him and slowed to position himself to stop the vehicle. The motorist behind the officer struck the patrol vehicle. Edmonds Police investigated the accident and determined the motorist who struck the patrol vehicle was at fault.
- On May 26 at 10:01 a.m., patrol responded to a burglary that just occurred in the 4000 block of 219th Street SW. The resident said that a few minutes earlier he observed two subjects he did not recognize knocking on his door and did not answer. A few moments later, his front door was kicked in and the subjects entered the residence. The resident armed himself with a bat and confronted the subjects. They fled the residence. After an extensive search, the suspects were not located or identified.
- On May 26 at 9:49 p.m., patrol stopped a motorist for a defective headlight. Upon contacting the driver, the officer learned she was driving without a license and had a warrant for her arrest for identity theft. The driver was arrested for the warrant and booked.
- On May 26 at 10:26 p.m., patrol attempted to stop a motorist for lane travel violations (suspected DUI). The driver did not stop and continued to drive for several blocks, eventually

coming to rest in the parking lot of an apartment complex. The driver and passenger immediately exited the vehicle and fled on foot. The officer chased the driver and was able to apprehend him a short distance away. The driver resisted arrest and was eventually placed in handcuffs without injury. He was processed for DUI and booked for a variety of offenses. The passenger was not located.

- On May 27 at 6:25 p.m., patrol responded to a domestic in the 4200 block of 220th Street SW. Upon arrival, the victim stated her boyfriend locked her out of the house, threw away all the food in the residence and was pacing around with a knife. He eventually stabbed her bed several times before fleeing. An area check for the suspect was conducted without success. The case was referred to the prosecutor for charging. One of the officers on scene purchased dinner for the victim and her kids due to her boyfriend throwing out all the food and her lack of funds to purchase replacement items.
- On May 28 at 3:56 a.m., an officer was performing routine patrol of an apartment complex located in the 22800 block of Lakeview Drive. The officer observed a vehicle traveling through the lot and performed a check of the license plate learning the vehicle was reported stolen. The vehicle was stopped and the driver attempted to flee, but decided better and surrendered. He was arrested for the offense and booked.
- On May 29 at 8:10 p.m., an officer stopped a vehicle for expired registration. Upon contacting the driver, the officer recognized the passenger as the suspect in a shooting occurring last month. The subject was arrested and booked for a local warrant in addition to probable cause stemming from the previous incident.
- On May 30 at 6:10 a.m., patrol responded to a commercial burglary at the Nile Country Club. Upon arrival, staff explained someone forced entry into the building overnight and attempted to steal the business safe. The suspects were unable to exit the building with the safe, as it was too large to fit through the door. Investigation continues.

Detective Unit Update

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| <ul style="list-style-type: none"> • Cases Assigned <ul style="list-style-type: none"> ○ 17-7052 Assist Other Agency ○ 17-7079 Theft ○ 17-7208 Theft ○ 17-7273 Burglary ○ 17-7321 Burglary ○ 17-5512 Malicious Mischief | <ul style="list-style-type: none"> • Cases Cleared <ul style="list-style-type: none"> ○ 17-5850 Threats ○ 17-2961 Theft ○ 17-5925 Missing Person ○ 14-3447 Theft ○ 17-4457 Theft ○ 17-5030 Theft |
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Community Outreach & Directed Enforcement

- Officers continue to visit their assigned schools.
- Officers emphasized local business and area checks at the following locations: Studio 6 Motel (Gateway Plaza), Ballinger Park Rest Rooms, Interurban Trail, Boat Ramp, Mountlake Terrace High School, Park and Ride lot, Taluswood Apartments, Markland

Woods Apartments, Greenview Apartments, Evergreen School site, Albertson's and the Transit Center.

- Sergeant Porter successfully utilized his lock picking skills to grant access to the residence of a female who locked herself out.
- Sergeant King spent some time talking to a group of juveniles on bicycles and handed out department badge stickers.
- Sergeant King and Officers Cronk and Shin purchased dinner and ice cream for a family who were without food or resources to buy food.
- Sergeant King and Officer Cronk spent some time with some kids whose mother was arrested and gave them toy cars.
- Officers have been assigned and continue to monitor excessive speed on Lakeview Drive and 226th Place West in response to information provided by City Traffic Engineering. Several warnings and infractions were issued.
- Officers continue foot patrol in undeveloped areas of the city looking for homeless encampments. Encampments identified in the 22100 block of 70th Avenue W and 23900 block of 60th Avenue W. Sergeant Pickard is working with the property owners to facilitate the removal and cleanup of the sites.
- Officer Perry assisted a stranded motorist by purchasing gas for them, enabling them to get back to their motel.
- Officer O'Hagan provided a homeless person with item(s) from his outreach kit.

Code Enforcement Property of the Week

On May 22, 2017, Code Enforcement responded to a parking complaint at the 21300 block of 60th Avenue W involving an abandoned brown Honda Accord. When Code Enforcement arrived, they observed the vehicle with an expired license and rear driver's side flat tire. This vehicle was not reported stolen. A tow notice and parking citation was issued in violation of 10.10.230 – (Abandoned vehicles with expired license exceeding 30 days expired and flat tire), and 10.10.190 – (Storing vehicles on public property). On May 26, 2017, Code Enforcement returned to the location and noted previously issued correction notice, parking citation, police marker and chalk marks were intact. There had been no corrections made to this vehicle. SNOCOM was contacted, and an impound tow was requested.



Other Items of Interest

- Commissioned staff participated in a 4-hour crisis intervention training course facilitated by department defensive tactics instructors.
- Chief Wilson attended the WASPC conference located in Spokane.
- Received donation from People Power organization in support of our community outreach program.
- Officer Shin graduated his field-training program and has been assigned to patrol as a solo officer.

NEWS RELEASES

News releases can be found on the [City's webpage](#).

MARK YOUR CALENDARS

- June 5, 6:00 p.m., City Hall Advisory Committee Open House, Council Chambers
- June 14, 6:00 p.m., Coffee with the City, Recreation Pavilion
- June 20-23, AWC Annual Conference, Vancouver
- June 28, 6:00-8:00 p.m., Sound Transit Link Light Rail Open House, Nile Shrine Country Club
- July 3, 3:00 p.m., 3rd of July Family Celebration, Ballinger Park
- July 12, 6:00 p.m., Coffee with the City, Recreation Pavilion
- July 20, 5:30 p.m., Snohomish County Cities Meeting, TBD
- July 28, 29, and 30, Tour de Terrace, Evergreen Playfield
- August 1, 6:00 p.m., National Night Out, Evergreen Playfield
- August 9, 6:00 p.m., Coffee with the City, Recreation Pavilion
- September 13, 6:30 p.m., Annual Evergreen Awards, Ballinger Clubhouse
- September 20, 6:00 p.m., Coffee with the City, Recreation Pavilion
- September 21, 5:30 p.m., Snohomish County Cities Meeting, TBD
- September 22, 7:00 p.m., Arts of the Terrace Awards Reception, MLT Library
- October 11, 6:00 p.m., Coffee with the City, Recreation Pavilion

- November 8, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 16, 5:30 p.m., Snohomish County Cities Meeting, TBD
- December 1, 6:00 p.m., Tree Lighting Ceremony, Evergreen Playfield
- December 13, 6:00 p.m., Coffee with the City, Recreation Pavilion

Sincerely,

Scott Hugill, City Manager
City of Mountlake Terrace