

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

July 7, 2017

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Councilmembers:

CITY COUNCIL MEETINGS

The City Council's next work/study session is scheduled for **Thursday, July 13, 2017** beginning at 7:00 p.m. in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Review of Agreement Establishing Snohomish County Interagency Child Abduction Response Team (ICART); (2) Review 2018-2023 Six-Year Transportation Improvement Program (TIP) Ordinance; (3) Review of PUD Interlocal Agreement for Undergrounding of Utilities (Main Street); (4) Review and Provide Direction Regarding Ballot Measure Title and Proposition Authorizing the City to Issue its General Obligation Bonds for the Purpose of Constructing a City Hall; (5) Review Applications for Committee Members to Prepare Pro and Con Statements for Proposition No. 1 Re: City Hall Bond Measure (Tentative); (6) Review of City Council Subcommittee Recommendation for Interim Recreation & Parks Advisory Commissioner (Tentative); and (7) Legislative Update.

The City Council's next meeting is on **Monday, July 17, 2017** beginning at 7:00 p.m. in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Swearing in of New Police Officers Victor Zuniga and David Nguyen; (2) Presentation of WRPA Spotlight Award for Lakeview Trail; (3) Approval of Agreement Establishing Snohomish County Interagency Child Abduction Response Team (ICART); (4) Approval of City Council Subcommittee Recommendation for Interim Recreation & Parks Advisory Commissioner (Tentative); (5) Approval of Verdant Healthy Eating and Active Living (HEAL) Grant Agreement; (6) Approval of Contract for Recreation Management Software Services (Tentative); (7) Approval of PUD Interlocal Agreement for Undergrounding of Utilities (Main Street); (8) Public Hearing and Adoption of 2018-2023 Six-Year Transportation Improvement Program (TIP) Ordinance; (9) First Quarter Financial Report and Performance Measures (Tentative); (10) Adoption of an Ordinance Providing for the Submission to the Voters of the City at the Statewide General Election on November 7, 2017 of a Proposition Authorizing the City to Issue its General Obligation Bonds for the Purpose of Constructing a City Hall (Tentative); and (11) Appoint Committee Members to Prepare Pro and Con Statements for Proposition No. 1 Re: City Hall Bond Measure (Tentative).

COMMUNITY MEETINGS AND EVENTS

- **July 3 Fireworks and Family Fun Celebration:** The second consecutive Mountlake Terrace 3rd of July fireworks and family fun celebration was held Monday, July 3. This event was

sponsored by the Cheeseburger Babies Foundation with contributions from many community sponsors and partners. A crowd of over 2,000 gathered to watch a spectacular fireworks show over Lake Ballinger.

- **Coffee with the City July 12:** Join City Officials for a casual conversation and a cup of coffee. Residents, business owners and others from the community are invited to hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW on Wednesday, July 12 from 6:00-7:00 p.m. in the Jungle Room.

CITY CLERK AND COMMUNITY RELATIONS UPDATES

- **City Hall Project:** The City Council has held three discussions on this project, June 15, 19 and 29. They have solicited additional information from the City Hall Advisory Committee members and are listening to residents attending the meetings to decide on a proposal the community will support. Currently the Council is looking at additional options including utilizing funds from retiring debt payments to include an expansion of the Police Station with the City Hall project on the same ballot and keep the cost as low as possible for residents without jeopardizing too much of the project. The Council will discuss this issue in depth at their July 13 work/study session and is expected to consider an ordinance at a special meeting in the latter half of July to place the measure on the November ballot. Those who may have interest in serving on the Pro or Con Statement Committees should watch this weekly update and/or the city's website for upcoming announcements.

The Council must adopt an ordinance and submit it with accompanying documents to Snohomish County by August 1 in order to have a measure on the November ballot. The public is encouraged to continue to provide input on this project via this [online comment form](#) or at public comment at the Council meetings.

ENGINEERING & PUBLIC WORKS UPDATES

- **Annual Roadway Striping:** The City contracts annually with Snohomish County to re-stripe existing and/or modified channelization throughout the City. Having provided the requested roadway sections to the County, their tentative schedule to begin the work is the end of August. Additionally City crews will begin replacing thermoplastic stop bars and crosswalks in the next few weeks to freshen up areas that have become worn by traffic.
- **Lakeview Trail:** City crews installed two additional bollards on Lakeview Trail at the entrance to Lake Ballinger Park. Since construction of the project, it has been noted that some vehicles have accessed and driven a portion of the trail at this driveway location. To ensure this does not occur, these two additional bollards have been installed. Crews have also been focusing on maintenance of the planted areas of the trail in the past few weeks.
- **Main Street Reconstruction:** City staff and attorney continue to acquire the necessary ROW for construction of Phase 1 with progress being made each week. There has been final resolution on the improvements Sound Transit has requested be part of the Main Street Construction with details on financial reimbursement forth coming. The latest engineers

estimate for the project is significantly higher than previous estimates, primarily due to costs associated with undergrounding of utilities and the increasing cost of property acquisitions for right-of-way.

COMMUNITY & ECONOMIC DEVELOPMENT UPDATES

- **Promenade Living at Town Square:** This mixed-use development in the Town Center, located at 23713 56th Ave W, consists of 48 residential units, 4,200 sq. ft. of commercial space and approximately 20,000 sq. ft. of underground parking on two levels. Access to the underground parking is from 238th St. SW via an easement across a property between the street and the east side of the mixed use building. Civil construction permits and a foundation-only building permit were issued for this project on Friday, June 30. This will allow clearing and grading and installation of underground utilities to commence as well as set the foundation walls. Park impact fees of \$ 64,146 and transportation impacts fees of \$73,899 were collected.
- **Atlas 236 Mixed-Use Development:** Civil, building and landscaping permit applications were submitted on Friday, June 30 for the proposed new five-story mixed use development at 23511 56th Ave W. Application was also made for a limited property tax exemption for eight years upon completion of construction. This new mixed-use proposal, located on the northwest corner of 56th and 236th, will contain 151 residential units (a mix of studios, 1- and 2-bedroom units), one level of underground parking, and one level of on-grade understructure parking together with commercial spaces facing 56th Ave W and 236th St SW. An associated Major Scale Site Development Plan application is already pending in review. A decision on the site plan proposal must be rendered before any construction plans can be approved or issued. A total of \$145,890.30 in plan check fees were collected. Additional permit (inspection) fees will be calculated, as applicable, prior to issuance of permits.
- **Electric Vehicle Charging Increased in June:**
Four Electrical Charging units are currently available at the Mountlake Terrace Transit Center. Usage has been steadily increasing since the stations were installed in May of 2012 under a grant. SharePoint, the monitoring and billing agency, reports daily usage at the transit center is up in the month of June. The average daily use for June was 18.525 kWh. Usage spiked on the 28th of June with 67.149 kWh, the highest single-day usage in 12 months! (See chart below)



RECREATION, PARKS, AND PROPERTY MANAGEMENT UPDATES

- Free Swim Lessons for Third Graders:** If you have a third grader who either resides or goes to school within the boundaries of the Edmonds School District – you have this great opportunity to receive three sets of swim lessons for free. This free swim lesson opportunity is provided through a grant from the Verdant Health Commission. The new vouchers were distributed in October 2016. The new vouchers will expire August 31, 2017. Contact the Recreation Pavilion for more information.
- Aquatic Staff Training:** Friday, July 7 there will be a Lifeguard in-service with the focus on follow up to the Lifeguard EXPO. Staff will use some of the training techniques they learned at the Aquatic Skill Builder in Renton that focused on being a better trainer.
- Summer Swim Lessons:** Programs have begun. This year due to the make-ups for snow days for Edmonds School District, we had split starts.
- Weekday lessons:** Lessons began June 26 and 27, Daily lessons began June 28 with the first session finishing up and ready to begin session two on July 10. During this second daily session, Lake Forest Park Montessori will bring a group of 35 kids in for swimming lessons in the morning. They will also attend the two following sessions as well. Weekend swimming lessons begin July 8 and 9. Weekend lessons have been broken into two 4-lesson sessions due to many vacations that occur during the summer of both the participants and the swim instructors. The second sessions will be at the beginning of August.
- Recreation Swim and Camp Swim:** Summer Recreation swims will return Monday through Friday from 12:05-1:35pm as well as the Camp Swim from 1:40-2:40 p.m. Both of these swims are open to groups to reserve spots for larger groups to come enjoy our pool. This must be done in advance by contacting Recreation Supervisor/Aquatics, Rose Ploeg. Several Boys & Girls Clubs, Community Centers and other private youth groups have already reserved spots in these swims. Many of the groups are repeat participants from past summers who enjoy our pool and staff.

- **Marlins Swim Team:** The first meet will take place July 7 against the Kirkland Orcas at Peter Kirk Pool in Kirkland. The first home meet is July 14 against the Snohomish County Frogs. The Marlins season will meet until August 10 and will end with the Championship meet at the Snohomish Aquatic Center on August 12. Coaches have arranged a time to instruct swimmers on how to use starting blocks at Lynnwood pool. This is to ensure that swimmers can do this safely at the other pools in the Craze league that uses starting blocks. Starts at Mountlake Terrace are all in water. Marlins has a page on the website that has information for parents to check- <http://www.cityofmlt.com/1791/Swim-Team>.
- **Aqua Kids Camp:** Camp will meet weekly at the Pavilion from 9 until noon. Each week has a different theme and will include play in the leisure pool, a snack, games, crafts and stories. On Fridays, the camp meets at the boat launch at Lake Ballinger for a barbeque and canoeing on the lake. Registration is open. July themes are July 5-7 Aqua Fun is a 3-day mini-camp, July 10-14 Pirates & Mermaids (Full); July 17-21 Super Heroes (two spots available) in Training and July 24-28 Weird Science (Full). Barb McLain and Jonah Simon will be teaming up once again to lead this fun camp.
- **Dog Training Classes:** The dog obedience classes are continuously filling and running this year. The next classes will begin after the Independence Day holiday. Basic Dog Obedience: July 10-Aug 21; Intermediate Dog Obedience: July 12-Aug 9 and Puppygarten: July 13-Aug 17. Registration is currently open for these classes with a few spots still available.
- **Youth Staff Training:** Mark Haug and Tracie Neal attended a WICA training on June 21. "Approaching Supervisory Situations with Confidence" was the topic and the skills they used will be brought back to the youth programs.
- **Summer Camps:** There is still space in a variety of summer camps including tennis camps, dance camps, Aqua Kids, Skyhawks sports camps and more. For more information, visit www.mltrec.com/summer. Call (425) 776-9173 to register.
- **Summer Dance Class:** You can take great dance classes from our excellent dance teachers this summer. Starting July 10, we have a 7-week session that includes all of the dance forms MLT Dance Academy has to offer. Ballet, Jazz, Tap, Hip Hop and Modern Dance are offered for kids. Tap, Ballet, Flamenco, and Ballroom are offered for adults. Summer is always a great time to try something new or immerse yourself in the dance style you love best. For more information contact Chloe Davenport (425) 640-3107 or look at the craze at www.crazedigital.org.
- **Summer Dance Camp:** Teen or pre-teen Hip Hop, Princess Ballerina, Flower Fairies and Frogs creative dance camp and many more are offered Monday – Friday for all age ranges through July and August. Don't wait! Register with a friend so you can dance, craft and socialize with new and old friends. Each camp will have an informal presentation the last half hour on Friday. To see the schedule go to <http://www.mltrec.com/1796/Dance-Camps> . To register call the pavilion or use the interactive www.digitalcraze.org.

- **MLT Dance Academy:** Registration will begin August 1. Stay tuned for the schedule online and in our Craze brochure. Our excellent instructors provide a structured approach to dance, with emphasis on technique, creativity, and building self-esteem. Our yearly Dance Academy program is based on a full school year's curriculum and begins with children who are 3.5 years of age as of September 15, 2017. We offer Ballet, Jazz, Tap, Hip Hop, Lyrical, Creative Dance, combination classes and Irish Step Dance. Students dancing in the fall have the opportunity to perform in the semi – produced Winter Dance Concert. Second Semester dancers are invited to dance in the fully produced Spring Dance Concert. For more information, contact Chloe Davenport at (425) 640-3107.
- **Rock Stars! Performing Group:** This group (ages 8+) will be having their try-out class for the 2017-18 school year on August 29. Dancers 13-19 are invited to take class for placement from 7:30-8:30. Dancers 8-12 are invited to take class for placement from 6:30-7:30 p.m. Dancers will learn choreographies that go on the road to conventions, festivals, parades, and perform in our Winter Concert and Spring Recital. Dance styles will focus on Lyrical, Jazz Dance and Hip Hop. This is a supplemental learning and performance opportunity. To be eligible, students must take at least two dance classes a week in any or all of the following, Jazz, Lyrical, Hip Hop and Ballet. Curious? Sign up for a 'no obligation' try-out class! For more information, contact Chloe at (425) 640-3107.
- **Summer Fitness Class:** Keep that beautiful figure going this summer with our 7-week session starting on July 10. All your favorite classes are still happening like PiYo, Yoga for Core Strength, and Zumba plus more. Check out the schedule and drop in Monday-Thursday to stay fit for the beach. www.Crazedigital.org.
- **Espresso Special:** Next week's espresso special will be Blended Coconut Mocha! Come to the Recreation Pavilion July 10 – 16 and receive \$.50 off a 16oz.
- **Independence Day Celebration on July 3:** Parks, Facilities and Public Works Staff have been preparing for the Independence Day Celebration on July 3. Crews have been cleaning, mowing, weed eating, the area around Ballinger Park in preparation for the event as well as some minor repairs to the clubhouse and parking lot. The event was an apparent success with about 2,000 to 2,500 in attendance.
- **4th Of July:** Park crews have reported little or no damage to park properties over the Fourth of July holiday. Parks were heavily used and there was a lot of cleanup, however damage due to fireworks was limited. The decrease in property damage has been significant since a firework ban went into place in 2007.
- **Parks Maintenance Worker Interviews Continue:** Park staff have been interviewing prospective candidates for an open Maintenance Worker One position in the Parks Department. The open position means Park staff has been limited, however, the open position should be filled in the next couple of weeks.

POLICE DEPARTMENT UPDATES

Weekly Activity June 28 – July 4, 2017								
	Reports	T-Stops	Arrests	Collisions	DUI's	Burglaries	Vehicle Thefts	Vehicle Prowls
Week	37	123	6	5	0	1	0	3
YTD	1055	1285	200	111	21	59	43	62

Significant Incidents

- On June 28, 2017 at 11:00 p.m., patrol was dispatched to a court order violation that had occurred two days prior at a residence in the 4700 block of 242nd Street SW. The complainant was reporting that the suspect was the mother of her nephew and the mother is specifically barred from having contact with her son. After the investigation, it was determined that a violation had occurred and charges would be forwarded to the court.
- On June 29, 2017 at about 5:43 a.m., patrol officers were dispatched to a physical domestic at an apartment in the 5400 block of 212th Street SW in Mountlake Terrace. The victim told officers that her brother grabbed an MP3 player of hers and threw it against the wall. He then broke a shelf before the victim fled the apartment. The victim said she left her laptop in the apartment when she left but it was now missing. Officers spoke with the brother who admitted “throwing things around” the home and smashing his sister’s laptop. The smashed laptop was retrieved from the trash and the brother was taken into custody for Domestic Violence Malicious Mischief.
- On June 29, 2017 at approximately 9:39 p.m., a Mountlake Terrace officer assisted the Edmonds Police who were dispatched to a burglary in progress at the LDS Church located in the 7900 block of 228th Street SW. A 9-1-1 caller reported seeing a male carrying a duffle bag going through a window on the south side of the church. On arrival, the officer saw a subject inside the church carrying the described bag. The subject was called out of the building and taken into custody until he could be turned over to Snohomish County Deputies.
- On July 1, 2017 at around 7:12 p.m., an officer doing a check of a car parked in a fire lane in the 4300 block of 212th Street SW found a warrant for DUI on the registered owner. The owner of the car was located in a local business and was arrested on the warrant without incident.
- On July 2, 2017, an officer responded to a reported bicycle theft in the 21400 block of 48th Avenue West. The victim told the officers that he had locked and chained his bicycle to the railing just outside the front door at 10:00 p.m. the night before. When he went to use the bike at 8:00 a.m. the next day, he found his \$800 bike gone,
- On July 3, 2017 at 3:08 a.m., Mountlake Terrace Officers were dispatched to a burglary in progress at 21911 64th Avenue W Suite D, Fweedom Cannabis. Brier and Edmonds units responded to assist. The security company monitoring the store was reporting two subjects currently inside the store. Responding units quickly surrounded and contained the building, which had one point of forced entry through the front door. Announcements were made by police and a K9 was sent to clear the building. No suspects were located. A K9 track away from the business was negative for any results. It was later determined that the surveillance

company had a 20 minute delay in reporting the burglary to SNOCOM.

- On July 3, 2017 at 2:33 p.m., the Brier Police Department was dispatched to a residential burglary that had just occurred at 3351 236th Avenue West. The Mountlake Terrace Police Department was also dispatched for assistance. While en route, SNOCOM advised that the suspect vehicle was a maroon Acura Integra WA. # 130-YTD, which was a reported stolen vehicle out of Federal Way. A responding Mountlake Terrace officer located the vehicle in the area of 50th and 234th Street SW and attempted a traffic stop. After initially stopping, the car took off at high speed and then crashed into a parked vehicle near 234th and Peterson Way. Two male suspects exited the vehicle and fled on foot into a back yard. Containment was immediately established by Mountlake Terrace, Brier, Edmonds, and Lynnwood Police Departments. Snohomish County Sheriff's K9 soon arrived on scene. Both suspects (a 14 and 21 year-old) were successfully tracked and safely arrested.

Detective Unit Update

• Cases Assigned

- 17-8945 Theft
- 17-8282 Fraud
- 17-7975 Sex Offense
- 17-1693 Threats

• Cases Cleared

- 17-Various Burglary (6 different Cases)
- 17-Various Child Protective Services (2 different cases)
- 17-8213 Theft
- 17-3841 Rape
- 17-7975 Sex Offense

Community Outreach & Directed Enforcement

- Officers emphasized local business and area checks at the following locations: Studio 6 Motel (Gateway Plaza), Ballinger Park Restrooms, Interurban Trail, Mountlake Terrace High School, Park and Ride lot, Evergreen School site, Albertson's and the Recreation Pavilion. An increased presence was provided to the Lakeside Apartments due to an increase in a variety of property crimes recently.
- Frequent Checks of the Talus Wood Apartments netted a stolen vehicle during this period.
- Officers have been in the area of 44th and 223rd monitoring traffic at the intersection due to the signal being on four-way flash as it is being repaired. Multiple warnings and infractions issued.

Other Items of Interest

- During the July 3 Independence Day Celebration, 11 uniformed personnel and 5 explorers provided security for the event. No major problems or issues occurred.

NEWS RELEASES

News releases can be found on the [City's webpage](#).

MARK YOUR CALENDARS

- July 12, 6:00 p.m., Coffee with the City, Recreation Pavilion
- July 20, 5:30 p.m., Snohomish County Cities Meeting, TBD
- July 28, 29, and 30, Tour de Terrace, Evergreen Playfield
- August 1, 6:00 p.m., National Night Out, Evergreen Playfield
- August 9, 6:00 p.m., Coffee with the City, Recreation Pavilion
- September 13, 6:30 p.m., Annual Evergreen Awards, Ballinger Clubhouse
- September 20, 6:00 p.m., Coffee with the City, Recreation Pavilion
- September 21, 5:30 p.m., Snohomish County Cities Meeting, TBD
- September 22, 7:00 p.m., Arts of the Terrace Awards Reception, MLT Library
- October 11, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 8, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 16, 5:30 p.m., Snohomish County Cities Meeting, TBD
- December 1, 6:00 p.m., Tree Lighting Ceremony, Evergreen Playfield
- December 13, 6:00 p.m., Coffee with the City, Recreation Pavilion

Sincerely,

Scott Hugill, City Manager
City of Mountlake Terrace