

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

July 14, 2017

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Councilmembers:

CITY COUNCIL MEETINGS

The City Council's next meeting is on **Monday, July 17, 2017** beginning at 7:00 p.m. in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Swearing in of New Police Officers Victor Zuniga and David Nguyen; (2) Presentation of WRPA Spotlight Award for Lakeview Trail; (3) Approval of Agreement Establishing Snohomish County Interagency Child Abduction Response Team (ICART); (4) Approval of City Council Subcommittee Recommendation for Interim Recreation & Parks Advisory Commissioner; (5) Approval of Verdant Healthy Eating and Active Living (HEAL) Grant Agreement; (6) Public Hearing and Adoption of 2018-2023 Six-Year Transportation Improvement Program (TIP) Ordinance; and (7) First Quarter Financial Report and Performance Measures.

The City Council's next meeting is a Special Meeting scheduled for **Thursday, July 20, 2017** beginning at 7:00 p.m. in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Adoption of an Ordinance Providing for the Submission to the Voters of the City at the Statewide General Election on November 7, 2017 of a Proposition Authorizing the City to Issue its General Obligation Bonds in the Amount of \$10,998,000 for the Purpose of Constructing a City Hall; (2) Appoint Committee Members to Prepare Pro and Con Statements for Proposition No. 1 Re: City Hall Bond Measure; and (3) Adoption of a Resolution Dissolving the City Hall Advisory Committee.

The City Council's next work/study session is scheduled for **Thursday, August 3, 2017** beginning at 7:00 p.m. in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Review of 2017 Second Quarter Police Department Report; (2) Review of 2017 Comprehensive Plan Amendments (Tentative); (3) Review of Reinstatement of Tree and Vegetation Preservation Ordinance; and (4) Review of PUD Interlocal Agreement for Undergrounding of Utilities (Main Street).

COMMUNITY MEETINGS AND EVENTS

- **Tour de Terrace:** Mark your calendars! One of the best family festivals of Seafair for the past two decades, Tour de Terrace kicks off Friday, July 28 with the 25th Annual Tour de Terrace Parade. The City of Mountlake Terrace offers a special welcome to the Pacific Northwest Shrine Association (PNSA), here for its 2017 Convention at the Nile Shrine Center.

Members of the Shriners' Imperial Divan will be this year's Tour de Terrace Parade Grand Marshals in conjunction with their national conference being held that week in Mountlake Terrace. The parade will start with the Members of the Imperial Divan followed by entries from the Pacific Northwest Shrine Association at about 6:15 p.m. At about 6:45 p.m., the rest of the Tour de Terrace Parade takes off with a roar of the precision Seattle Police Motorcycle Drill Team, followed by the rhythmic marchers and dancers, pirates, clowns, floats, trucks, classic cars, and much, much more. The parade travels along 56th Avenue West from 234th Street northward to 222nd Street and Evergreen Playfield.

Among the Tour de Terrace highlights are live music and entertainment on the main stage, a beer garden, food booths, pancake breakfast, street fair, Davis Shows Northwest Carnival, and the classic car, truck and motorcycle show (Saturday only 9-3). The fireworks show will light up the sky over Tour de Terrace on Saturday evening, July 29, just after 10:00 p.m.

Don't miss out on this fun, family-friendly festival. For more information about Tour de Terrace including the musical line-up, visit www.tourdeterrace.org. You can also find them on Facebook at Tour de Terrace!

- **2017 National Night Out, August 1:** The City of Mountlake Terrace invites the community to attend its award-winning National Night Out on Tuesday, August 1, from 6-8:30 p.m. at Evergreen Playfield, 22205 56th Avenue West. This year's event features DJ RT Music, Bouncy Houses, Mountlake Terrace Dance Programs, Balloon Artist Sara Chastain from Puget Sound Balloons, MTYAA Dunk Tank or Pitching Game, Water Walking Balls, Seattle Tae Kwon Do in Mountlake Terrace, Caricature Artist Steve Hartley aka Mugshotz, Face Painting by Girl Scout Troop #43738, Edmonds Police Department K-9 Unit, Mountlake Terrace Public Safety Quiz Show, Public Safety Vehicles on 224th Street and Cascade Bicycle Club's Bike Rodeo in the tennis courts parking lot on 224th Street.

This free family event combines entertainment, food and community involvement for a fun-filled evening. Residents can meet city officials, learn about local businesses and service organizations, and celebrate with neighbors. Visitors can enjoy free hot dogs, snow cones, popcorn, and other snacks as they stroll through the exhibits and enjoy the activities. Premera Blue Cross is the headline sponsor, along with the local businesses who donate money and supplies to make this an award-winning event. The goal is to provide a fun opportunity to raise crime and drug prevention awareness, strengthen community spirit, and get to know one another.

- **Coffee with the City August 9:** Join City Officials for a casual conversation and a cup of coffee. Residents, business owners and others from the community are invited to hear what's going on in the city, provide input about city services and events, and ask questions. This casual

monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW on Wednesday, August 9 from 6:00-7:00 p.m. in the Jungle Room.

CITY CLERK AND COMMUNITY RELATIONS UPDATES

- **City Hall Project:** After much discussion on the City Hall project at their July 13 work/study session, the City Council provided direction to draft an ordinance for consideration at a special meeting on Thursday, July 20, at 7:00 p.m.

The Council reduced the square footage and cost of the proposed City Hall project that was recommended by the City Hall Advisory Committee to make this proposal as affordable as possible and still meet the needs of the community over the next several years. The proposal will be just over 18,000 square feet for City Hall at a cost of \$10.998 million and financed with a municipal bond over 30 years.

The Council also provided direction for the project to include a 3,102 square foot expansion of the Police Station paid with dollars that become available in 2021 as other debt is paid off. (The Police Station component will not be funded through the capital bond that residents will vote on in November but will be included in the design and construction of the project.) The Council will vote on this ordinance on July 20 and the documents would then be submitted to Snohomish County Elections by August 1.

The public is encouraged to continue to provide input on this project via this [online comment form](#) or at public comment at the Council meetings.

- **Proposition No. 1 Pro and Con Committees Applications:** The Mountlake Terrace City Council is seeking interested citizens to serve on the Pro and Con Statement Committees to prepare written arguments for the Snohomish County Voters' Pamphlet supporting and opposing approval of Proposition No. 1 on the November 7, 2017 general election ballot.

Applications to serve on the Pro and Con Statement Committees need to be received by the city no later than 5 p.m. on **Tuesday, July 18, 2017**. [Click here](#) for the application and more information. The City Clerk will contact you on Wednesday, July 19 to reconfirm your interest and the City Council is scheduled to take action to appoint the committees and their respective Chairperson at its July 20 special meeting. For more information, call City Clerk/Community Relations Director Virginia Olsen at (425) 744-6206.

ENGINEERING & PUBLIC WORKS UPDATES

- **Annual Roadway Striping:** The City contracts annually with Snohomish County to re-stripe existing and/or modified channelization throughout the city. Having provided the requested roadway sections to the County, their tentative schedule to begin the work is the end of August. Additionally city crews will begin replacing thermoplastic stop bars and crosswalks in the next few weeks to freshen up areas that have become worn by traffic.
- **Lakeview Drive Overlay:** The County's contractor completed hydro blasting and re-striping the section of centerline along Lakeview Drive that was out of compliance with standards. The

contractor was additionally on-site to complete thermoplastic installation of stop bars, crosswalks and arrows that could not be installed over the rainy season. This work completes the punchlist items for the project.

COMMUNITY & ECONOMIC DEVELOPMENT UPDATES

- **Promenade Living at Town Square:** Civil construction permits and a foundation-only building permit were issued Friday, June 30 for this mixed-use project located in the Town Center at 23713 56th Ave W. The proposal consists of 48 residential units, 4,200 sq. ft. of commercial space and 2 levels of understructure parking.

Park impact fees totaled \$64,146; transportation impacts fees were \$73,899. For comparison, new impact fees (effective July 1, 2017) would have collected \$104,476 in park impact and \$236,808 in traffic impact fees to fund capital improvement projects.

- **Sound Transit Light Rail Link Updates:** The open house hosted by Sound Transit on June 28 was attended by more than 100 citizens in addition to numerous staff from Sound Transit's team and city staff. Poster boards showed the most current renderings for the light rail station over 236th Street SW and plaza areas below. Construction material boards were displayed that showed the type of material, textures and color palette planned for the station which includes a combination of concrete, steel, stone and tile materials, and rust brown, grey, and cream with blue and green accent colors for wayfinding. Additional information regarding the Lynnwood Light Rail Link Extension (LLE) can be found at www.soundtransit.org/LLE.

Demolition of three residential homes, south of the former Melody Hill school site, has occurred. These properties are sufficiently impacted by the location of the light rail guideway to warrant acquisition and removal. Removal of the driveways, complete disconnection of utilities and restoration work is pending.

- **St. Pius to create preschool classrooms at 22105 58th Avenue W:** Interior remodel of the existing school for two new preschool (3-4 year olds) classroom spaces is planned. Issuance of the building permit for such work is pending action by the applicant. Earthwork to prepare a portion of the interior courtyard as a playground area commenced.
- **Reinstatement of tree-related regulations proposed:** Amendments to the municipal code, adopted late in 2016, unintentionally deleted certain tree protection, preservation, and replacement standards from the landscape chapter of Title 19, Zoning Code. There has been interest for some time to revise and update the tree regulations, which is not able to occur at this time. On an interim basis, an ordinance is proposed to restore the tree standards to the conditions prior to their unintended removal. The Planning Commission is scheduled to hold a public hearing on July 24, with action by City Council to consider and adopt an ordinance in early August.

RECREATION, PARKS, AND PROPERTY MANAGEMENT UPDATES

- **Espresso Special:** Next week's espresso special will be a Hazelnut Latte! Get it iced or hot. Come to the Recreation Pavilion July 17- 23 and receive \$.50 off a 16oz.

- **Training:** At the Lifeguard In-service training on Friday, July 7, Erik Hogg was named the Lifeguard of the Month and Evie Small, Instructor of the Month. The training went very well. Those who missed the training will attend the make-up training on Sunday, July 16 at 6 a.m.
- **Marlins Swim Team:** The first swim meet was held Friday, July 7 at Peter Kirk Pool in Kirkland. The first home swim meet is this Friday, July 14. Warm ups will begin at 4 p.m. with the meet commencing at 4:30 p.m. As a result, all aquatic programming will be canceled from 2:45 p.m. and beyond. The deck will be reset for the meet.
- **Summer Swim Lessons:** The second daily session began on Monday, July 10. It will go through July 21. This week Lake Forest Park Montessori began their first of three swim lesson sessions for the summer. They will bring in 30 kids per session for swimming lessons. Weekend swimming lessons began on the past Saturday and Sunday. These lessons will run through the end of the month then a new session will begin in August.
- **Aqua Kids:** Camp is full this week with 15 participants. The theme is Pirates and Mermaids. Campers will decorate a treasure box, go on a treasure/scavenger hunt, dress up like a pirate or mermaid and go boating at Lake Ballinger. Next week's theme is Super Heroes. It is also nearly full. This camp is for 4-8 year olds and meets at the Pavilion Monday through Thursday from 9 a.m.-noon. On Fridays, the camp meets at the Lake Ballinger Boat Launch for boating and a barbeque.
- **Dog Obedience:** Classes started this week. There is still space in Puppygarten, which meets on Thursdays. There is one spot left in Basic Obedience, which meets on Mondays. The Intermediate class meets on Wednesdays and will be postponed a week to recruit more participants. Any dog that has participated in Basic Obedience is eligible for the Intermediate class. Contact the Pavilion for more information at (425) 776.9173.
- **Youth Summer Camps:** This is the first week of off-site field trips. Major's camp is attending the Seattle Storm Kids Day and Game. All-Stars are visiting the Cougar Mountain Zoo. There is still limited space in the All-Stars camp for the rest of summer. For more information, call (425) 776-9173.
- **Staff Award:** Recreation Supervisor Kevin Witte was selected to receive a 2017 National Recreation and Parks Association Young Professional Fellowship. Kevin will receive a full ride scholarship to the 2017 NRPA Annual Conference and will participate in a mentorship program at the conference.
- **Adult Basketball:** Summer basketball league registration is open now! Games are available on Mondays, Wednesdays or both. For more information, or to register, call (425) 640-3105.
- **Evergreen Tennis Court Gate:** Park staff has arranged for a new gate installation at the Evergreen Playfield Tennis Courts. The gates are being installed to allow better access for maintenance crews. The posts will be set into place this week and the final installation should be concluded next week.

- **Bicentennial Park Pathway Scheduled:** The next phase of the pathway project at Bicentennial Park has been scheduled. Girl Scout Troop 43752 worked with the city to apply for a grant. We have received the final agreement from Snohomish County for the SCPP grant of \$5,000 to continue paving the pathway. The work has been scheduled to begin this fall.
- **MTYAA Begins Work at Evergreen:** In an agreement with the city, the Mountlake Terrace Youth Association (MTYAA) arranged for some general clean up at the Evergreen Playfield. The group does this annually and includes debris removal and adding bark prior to Tour de Terrace.
- **Weekend Workers Needed:** The Mountlake Terrace Parks Department is looking for seasonal\weekend workers. Interested people should check out our web page here: <http://www.cityofmlt.com/Jobs.aspx>

POLICE DEPARTMENT UPDATES

Weekly Activity July 5 – 11, 2017								
	Reports	T-Stops	Arrests	Collisions	DUI’s	Burglaries	Vehicle Thefts	Vehicle Prowls
<i>Week</i>	39	58	4	10	1	2	2	0
<i>YTD</i>	1094	1343	204	121	22	61	45	62

Significant Incidents

- On July 5, 2017 at 3:52 a.m., patrol responded to a robbery that just occurred in the 4300 block of 212th Street SW. The suspect fled in a vehicle prior to arrival. The employee stated he caught the suspect attempting to shoplift, confronted him and was assaulted. The employee changed his mind and decided he did not want police assistance, as the suspect ‘was one of his customers.
- On July 6, 2017 at 6:30 a.m., patrol responded to a welfare check at a residence located in the 6600 block of 225th Place SW. Upon arrival, patrol contacted the reporting person, a resident of the house. She stated she met the other resident while in jail and was invited to stay at the house. While living in the home, she became aware the other residents are abusing narcotics and was concerned about the safety of the child present. Further investigation verified the allegations of drug abuse and the fact the residence did not have running water or electricity. In addition, the home was unkempt, wreaked of urine and was covered in feces. The child was taken into protective custody and released to CPS. The child’s parents had previously fled, however her uncle was present and arrested for outstanding warrants. Investigation continues.
- On July 6, 2017 at 2:06 p.m., patrol responded to a burglary in progress in the 22500 block of 48th Avenue W. Upon arrival, the resident was contacted and explained she heard someone knocking on her door, but did not answer it. The front door was forced open and suspect(s) entered the residence. The resident locked herself in the bathroom and called 911. While in the residence, the suspect armed himself with a fireplace poker and tried to access a locked door leading to the main house. The suspect(s) fled in a vehicle prior to police arrival. It

appears likely the suspect(s) were alerted to the resident being in the house. A K9 track for outstanding suspect(s) was attempted without success.

- On July 6, 2017 at 8:12 p.m., an officer observed a known local offender walking in the 23500 block of 58th Avenue W. A system check revealed a burglary warrant for his arrest. The subject was taken into custody without incident and booked into jail.
- On July 7, 2017 at 3:21 a.m., an officer observed a vehicle in the 22800 block of 44th Avenue W. The vehicle had an associated protection order in the system. The occupants of the vehicle matched the descriptions provided. In addition, the male had a warrant for unlawful possession of a firearm. Upon contacting the vehicle, the identity of the male was confirmed and he was subsequently arrested for the warrant. A search incident to arrest revealed methamphetamine in his pocket. He was booked for possession of methamphetamine in addition to his warrant.
- On July 7, 2017 at 10:23 a.m., patrol was dispatched to a sexual assault investigation at Harborview. Upon arrival, the victim was being treated for injuries and stated she was raped and beaten previously. Investigation indicated the victim to be a prostitute and was picked up in Shoreline. The suspect drove her back to his house in Mountlake Terrace. Once there they got into a verbal altercation about her desire to leave. During the argument, he took her cell phone, beat her and engaged in nonconsensual intercourse. After the assault, she fled the residence on foot. Case pending additional investigation by detectives.
- On July 7, 2017 at 7:58 p.m., patrol responded to a malicious mischief in progress at a residence in the 22300 block of 54th Avenue W. Upon arrival, the victim stated his roommate took his clothes into the backyard and lit them on fire. Officers observed the smoldering remains of his clothes. The suspect was uncooperative and arrested for the offense. The suspect was booked into jail. The motivation for the offense was not identified.
- On July 8, 2017 at 12:41 a.m., an officer observed a vehicle traveling on the roadway with no lights on. Upon stopping the vehicle for the violation, the driver was confirmed to have a suspended driver's license and warrant(s) for her arrest. The passenger was also identified and confirmed to have warrant(s) for his arrest. An inventory of the vehicle led to discovery of heroin. The vehicle was impounded pending a search warrant. Both subjects were booked for their warrants, additional charges pending.
- On July 8, 2017 at 8:56 a.m., patrol was dispatched to a robbery that just occurred in the 4400 block of 212th Street SW. Upon arrival, the victim stated he was stopped in his vehicle when two males armed with firearms approached him from both sides of the vehicle yelling instruction to give them everything and get out of the car. The victim said while this was occurring he was tased repeatedly by one of the suspects. The victim got out of the car and gave them his wallet and cell phone. One of the suspects stole his vehicle, the second ran back to another vehicle. Both vehicles fled the scene. The stolen vehicle was later recovered unoccupied. Investigation continues.
- On July 9, 2017 at 10:17 p.m., patrol was dispatched to an assault report at Providence Hospital. Upon arrival, the victim was being treated for a gunshot wound to his foot. He stated while walking in the area of the Studio 6, 6000 block of 244th Street SW, a vehicle almost hit

him crossing the road. A verbal confrontation led to a physical confrontation and ended with the passenger in the suspect vehicle shooting a firearm several times, one bullet striking him in the foot. Investigation continues.

Detective Unit Update

• Cases Assigned

- 17-5342 Fraud
- 17-2778 Theft/Vehicle Prowl
- 17-9586 Sex Offense
- 17-9638 VUCSA
- 17-9739 Assault
- 17-6152 Fraud
- 17-9628 Missing Person
- 17-9651 Robbery
- 17-9742 Theft
- 17-6432 Fraud

• Cases Cleared

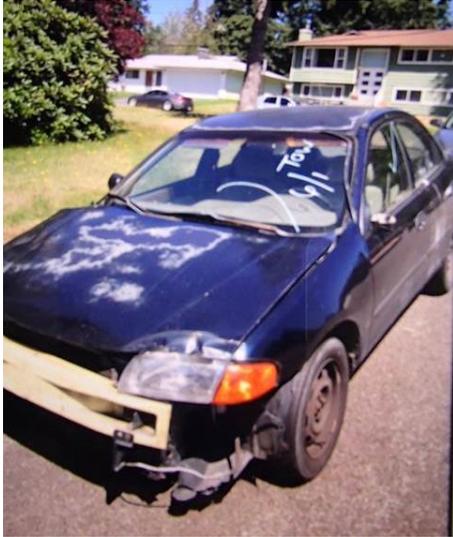
- 17-8670 Assault
- 17-7912 Sex Offense
- 17-8790 Hit & Run
- 17-8438 Humane

Community Outreach & Directed Enforcement

- Officers emphasized local business and area checks at the following locations: Studio 6 Motel (Gateway Plaza), Ballinger Park, Interurban Trail, Mountlake Terrace High School, Park and Ride lot, Evergreen school site, Albertson's and the Recreation Pavilion.
- Additional patrols of the Northern Lights and Taluswood at citizen requests
- Officer Shin took a reporter from MLT News for a ride-along
- Area checks for homeless encampments continue, no new locations identified
- The Mountlake Terrace Library collected \$82.47 in donations for the outreach program
- Various traffic emphasis conducted at citizen requests

CODE ENFORCEMENT PROPERTY OF THE WEEK

On June 1, 2017, Code Enforcement followed up to a parking complaint involving a dark blue Mazda appearing abandoned, located at the 23800 block of 46th Avenue W. Code Enforcement noted the front passenger tire was flat. The vehicle's tire was chalked and a correction notice was issued in violation of; 10.10.190 – (Storing vehicles on the public street over 72 consecutive hours prohibited), and 10.10.230 – (Abandoned vehicles with a flat tire). On June 30, 2017, Code Enforcement returned to the above location and noted previously issued correction notice had been removed, but police marker and chalk marks were still intact. The above vehicle was in violation of the City's parking ordinances. Towing was dispatched, and the vehicle was impounded and towed.



Other Items of Interest

- Recruits Johnson and Sheets are nearing the end of their first month at the Basic Law Enforcement Academy. Periodic updates confirm they are progressing satisfactorily.

NEWS RELEASES

News releases can be found on the [City's webpage](#).

MARK YOUR CALENDARS

- July 20, 5:30 p.m., Snohomish County Cities Meeting, Snohomish County Labor Council Building, 2810 Lombard Avenue, Everett, WA 98201
- July 28, 29, and 30, Tour de Terrace, Evergreen Playfield
- August 1, 6:00 p.m., National Night Out, Evergreen Playfield
- August 9, 6:00 p.m., Coffee with the City, Recreation Pavilion
- September 13, 6:30 p.m., Annual Evergreen Awards, Ballinger Clubhouse
- September 20, 6:00 p.m., Coffee with the City, Recreation Pavilion
- September 21, 5:30 p.m., Snohomish County Cities Meeting, TBD
- September 22, 7:00 p.m., Arts of the Terrace Awards Reception, MLT Library
- October 11, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 8, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 16, 5:30 p.m., Snohomish County Cities Meeting, TBD
- December 1, 6:00 p.m., Tree Lighting Ceremony, Evergreen Playfield
- December 13, 6:00 p.m., Coffee with the City, Recreation Pavilion

Sincerely,

Scott Hugill, City Manager
City of Mountlake Terrace