

## CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

July 21, 2017

Members of the City Council  
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Councilmembers:

### CITY COUNCIL MEETINGS

The City Council's next work/study session is scheduled for **Thursday, August 3, 2017** beginning at 7:00 p.m. in the Interim City Hall Council Chambers, 6100 219<sup>th</sup> Street SW, Suite 220. The City Council agenda includes: (1) Review of 2017 Second Quarter Police Department Report; (2) Review of 2017 Comprehensive Plan Amendments (Tentative); (3) Review of Reinstatement of Tree and Vegetation Preservation Ordinance; and (4) Review of PUD Interlocal Agreement for Undergrounding of Utilities (Main Street).

The City Council's next meeting is on **Monday, August 7, 2017** beginning at 7:00 p.m. in the Interim City Hall Council Chambers, 6100 219<sup>th</sup> Street SW, Suite 220. The City Council agenda includes: (1) Approval of PUD Interlocal Agreement for Undergrounding of Utilities (Main Street); (2) Approval of Contract for Recreation Management Software Services (Tentative); (3) Approval of One-Year Extension of Edmonds School District Interlocal Agreement; (4) Approval of Verdant 3<sup>rd</sup> Grade Swim Lesson Grant (Tentative); (5) Public Hearing and Adoption of Reinstatement of Tree and Vegetation Preservation Ordinance; (6) Review of Resolution in Support of City of Mountlake Terrace Proposition No. 1, City of Mountlake Terrace Civic Campus Bonds, which reads: "If approved, this proposition would authorize the City to issue bonds to construct a new City Hall and expand the Police Station. It would authorize the issuance of not more than \$12,500,000 of general obligation bonds maturing within 30 years, and authorize the annual levy of excess property taxes to pay such bonds, as provided in Ordinance No. 2711."

### COMMUNITY MEETINGS AND EVENTS

- **Tour de Terrace:** Mark your calendars! One of the best family festivals of Seafair for the past two decades, Tour de Terrace kicks off Friday, July 28 with the 25<sup>th</sup> Annual Tour de Terrace Parade. The City of Mountlake Terrace offers a special welcome to the Pacific Northwest Shrine Association (PNSA), here for its 2017 Convention at the Nile Shrine Center.

Members of the Shriners' Imperial Divan will be this year's Tour de Terrace Parade Grand Marshals in conjunction with their national conference being held at the Nile. The parade will start with the Members of the Imperial Divan followed by entries from the Pacific Northwest Shrine Association at about 6:15 p.m. At about 6:45 p.m., the rest of the Tour de Terrace

Parade takes off with a roar of the precision Seattle Police Motorcycle Drill Team, followed by the rhythmic marchers and dancers, pirates, clowns, floats, trucks, classic cars, and much, much more. The parade travels along 56th Avenue West from 234<sup>th</sup> Street northward to 222<sup>nd</sup> Street and Evergreen Playfield.

Among the Tour de Terrace highlights are live music and entertainment on the main stage, a beer garden, food booths, pancake breakfast, street fair, Davis Shows Northwest Carnival, and the classic car, truck and motorcycle show (Saturday only 9-3). The fireworks show will light up the sky over Tour de Terrace on Saturday evening, July 29, just after 10:00 p.m.

Don't miss out on this fun, family-friendly festival. For more information about Tour de Terrace including the musical line-up, visit [www.tourdeterrace.org](http://www.tourdeterrace.org). You can also find them on Facebook at Tour de Terrace!

- **2017 National Night Out, August 1:** The City of Mountlake Terrace invites the community to attend its award-winning National Night Out on Tuesday, August 1, from 6-8:30 p.m. at Evergreen Playfield, 22205 56<sup>th</sup> Avenue West. This year's event features DJ RT Music, Bouncy Houses, Mountlake Terrace Dance Programs, Balloon Artist Sara Chastain from Puget Sound Balloons, MTYAA Dunk Tank or Pitching Game, Water Walking Balls, Seattle Tae Kwon Do in Mountlake Terrace, Caricature Artist Steve Hartley (aka Mugshotz), Face Painting by Girl Scout Troop #43738, Edmonds Police Department K-9 Unit, Mountlake Terrace Public Safety Quiz Show, Public Safety Vehicles on 224<sup>th</sup> Street and Cascade Bicycle Club's Bike Rodeo on the tennis courts parking lot on 224<sup>th</sup> Street.

This free family event combines entertainment, food and community involvement for a fun-filled evening. Residents can meet city officials, learn about local businesses and service organizations, and celebrate with neighbors. Visitors can enjoy free hot dogs, snow cones, popcorn, and other snacks as they stroll through the exhibits and enjoy the activities. Premera Blue Cross is the headline sponsor, along with the local businesses who donate money and supplies to make this an award-winning event. The goal is to provide a fun opportunity to raise awareness about crime and drug prevention, strengthen community spirit, and get to know one another.

- **Coffee with the City August 9:** Join City Officials for a casual conversation and a cup of coffee. Residents, business owners and others from the community are invited to hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228<sup>th</sup> Street SW on Wednesday, August 9 from 6:00-7:00 p.m. in the Jungle Room.

### **CITY CLERK AND COMMUNITY RELATIONS UPDATES**

- **Council Adopts Ordinance to Place City Hall and Police Station Expansion on Ballot:** Following a two hour special meeting on Thursday, July 20, the City Council made 11 text amendments to the draft ordinance to ensure a Police Station expansion was added to the capital bond measure slated for the November 7 General Election. The result is a \$12.5 million project at the Civic Campus with a roughly 18,000 square foot City Hall and 3,000 square foot Police Station expansion. Funding would occur with a 30-year capital bond.

The Council had provided direction to prepare an ordinance on July 13 and after seeing the draft ordinance on July 17, they raised concerns about not having the Police Station expansion on the ballot even though it was included in the project. The Council also heard concerns that residents would not support the measure unless the Police Station was specifically included in the ballot language.

An amendment was proposed to lower the total cost of a combined project to \$12.5 million. Councilmember Richards cited that previous opponents to past measures said they would not run a campaign against a \$12.5 million proposal that included the Police Station expansion. After another round of public comment, several residents spoke in favor of the idea.

The Council stressed the importance of constructing City Hall and the Police Station expansion at the same time while keeping the project as affordable as possible for voters. They noted that doing so ensures public safety needs are met and saves money in the long run by not piecemealing the projects.

If a measure is approved in November, final design would occur in 2018-19 and construction in 2019-2020.

Other action at the July 20 special meeting included the dissolution of the City Hall Advisory Committee and appointment of the Pro and Con Statement Committees. The city must submit all its election documents to Snohomish County Elections by August 1.

### **ENGINEERING & PUBLIC WORKS UPDATES**

- **Annual Roadway Striping:** The City contracts annually with Snohomish County to re-stripe existing and/or modified roadways throughout the city. Having provided the requested roadway sections to the County, their tentative schedule to begin the work is the end of August. Additionally city crews have begun replacing thermoplastic stop bars and crosswalks over the next few weeks to freshen up areas that have become worn by traffic.
- **Lakeview Drive Overlay:** The County's contractor completed hydro blasting and re-striping the section of centerline along Lakeview Drive that was out of compliance with standards. The contractor was additionally on-site to complete thermoplastic installation of stop bars, crosswalks and arrows that could not be installed over the rainy season. This work completes the punchlist items for the project.

### **COMMUNITY & ECONOMIC DEVELOPMENT UPDATES**

- **2017 Population Estimate:** The Washington State Office of Financial Management (OFM) population estimates have been released and the state is still growing at remarkable levels. According to OFM, Washington's population grew by 1.76 percent or 126,600 residents. Migration from other states once again accounted for a majority of the growth with 90,800 new residents moving into the state.

Snohomish County had robust population growth with 16,540 new residents moving into the County and 10,805 into the unincorporated portion. Total county growth was 2.14% since 2016 which ranked 4<sup>th</sup> amongst counties in the state for percent change and 2nd based on numeric change.

Mountlake Terrace's population was estimated at 21,290 persons which represents an almost 1% growth rate (200 persons) over the previous year. The growth came largely from the completion of new single-family homes at Arbor Village and the Mountlake Senior Living apartments.

- **St. Pius to create preschool classrooms at 22105 58<sup>th</sup> Avenue W:** Interior remodel of the existing school for two new preschool (3-4 year olds) classroom spaces is planned. Issuance of the building permit for such work is pending action by the applicant. Earthwork to prepare a portion of the interior courtyard as a playground area commenced.
- **Reinstatement of tree-related regulations proposed:** Amendments to the municipal code, adopted late in 2016, unintentionally deleted certain tree protection, preservation, and replacement standards from the landscape chapter of Title 19, Zoning Code. There has been interest for some time to revise and update the tree regulations, which is not able to occur at this time. On an interim basis, an ordinance is proposed to restore the tree standards to the conditions prior to their unintended removal. The Planning Commission is scheduled to hold a public hearing on July 24, with action by the City Council to consider and adopt an ordinance in early August.

### **RECREATION, PARKS, AND PROPERTY MANAGEMENT UPDATES**

- **Swim Lesson Registration Starts July 19:** Registration for the second half of summer swimming lessons at the Mountlake Terrace Recreation Pavilion began with pre-registration for those who are currently in swimming lessons. Pre-registration will occur as follows: For daily swim lesson session #3, pre-registration will be July 19; Mountlake Terrace resident registration will also be July 19 with open and online registration on July 20.
- **Swim Registration:** The new daily session runs from July 24 to August 8. For the twice per week lessons, Monday/Wednesday will pre-register on July 24 and Tuesday/Thursday will pre-register July 25. Mountlake Terrace Resident Registration will take place on July 26 and online/open registration on July 27. Monday/Wednesday lessons will meet from July 31 to August 30. Tuesday/Thursday lessons will meet from August 1 to August 31.
- **Weekend swimming lessons:** The Pavilion will pre-register July 29 and 30 for Saturday and Sunday lessons. Weekend sessions are only four lessons. Session 2 Mountlake Terrace Resident registration will take place on August 2 with online and open registration taking place on August 3. These sessions will begin August 5 and 6 and will run through August 26 and 27. Registration will remain open through the third lesson of the session, except for the shorter weekend sessions, which will remain open through the second lesson.
- **Mountlake Terrace Resident Walk-in Registration:** Registration is available between 8 a.m. and 8 p.m. and phone-in registration is available from 12 to 8 p.m. Online registration is

available all day beginning at midnight at [www.mltrec.com](http://www.mltrec.com). Click on "Register Online Go". You will need to call the Pavilion to obtain your login and pass code prior to registering, if you don't already have one. For more information contact the Recreation Pavilion at (425) 776-9173 or for a complete listing of swim schedules and times click on the City's web site at <http://www.cityofmlt.com/529/Swim-Instruction>.

- **Aqua Kids Camp:** This week there were 13 Aqua Kids signed up for Superheroes week. They spent their week swimming, making their superhero costume to participate in the superhero parade to Evergreen Park at the playground on Thursday. On Friday, the superheroes will be boating and having a barbeque at Lake Ballinger at the Boat Launch. The week of July 24-27 is Weird Science week and is full. Registration is open for the following weeks. This camp is for kids ages 4-8.
- **Marlins Swimming:** Friday is a home swim meet at the Pavilion. The Marlins will be swimming against the Yost Penguins. The pool, spa, and sauna will close to the public at 2:45 for set up. Warm ups will begin at 4 p.m. and the meet will start at 5 p.m. This is the last home swim meet this year. The rest of the meets will be at other pools, plus the End of Season Championship meet will be held at Snohomish Aquatic Center on August 12.
- **Job opportunities in Aquatics:** Aquatics currently has a ¾ time Head Lifeguard/Swim Instructor position open <http://wa-mountlaketerrace.civicplus.com/Jobs.aspx>. This is a leadership position responsible for supervising staff and program on deck. We are also taking Lifeguard or Swim Instructor applications and scheduling interviews for work in the fall. To apply for Lifeguard positions candidates must have a current lifeguard certification. For swim instructors, candidates will be trained in house. Applications can be picked up at the Recreation pavilion or apply online at <http://wa-mountlaketerrace.civicplus.com/Jobs.aspx>.
- **Adult Sports:** Registration is now open for all fall adult sport leagues. Basketball, softball, and volleyball are all available. Basketball is played Monday and Wednesday nights. Softball is open for men, women and co-ed teams. Games are played Sunday-Friday. Volleyball is co-ed only and matches are held Tuesday nights. For more information, visit [www.mltrec.com](http://www.mltrec.com) or call (425) 776-9173.
- **Youth Summer Camps:** This week the All Stars Camp went on a field trip to Luther Burbank Park in Mercer Island. Mad Science did a Fire and Ice demonstration for the Majors and Minors Camp. Reminder there is still limited space for the All Stars Camp. For more information, please call (425) 776-9173.
- **Summer, Kids Dance Camps:** Offered Monday – Friday 2-3 hours at a time for all age through July and August. Coming up in the week of July 31, we have Magical Forest Stories ages 4-6, Magical Ballet ages 6-9 and Jazz/Ballet/Modern Dance combination camp for teens 12+. Don't wait! Register with a friend so you can dance, craft and socialize with new and old friends. Each camp will have an informal presentation the last half hour on Friday. To see the schedule go to <http://www.mltrec.com/1796/Dance-Camps> To register call the pavilion or use the interactive [www.digitalcraze.org](http://www.digitalcraze.org)

- **Summer, Teen / Adult Dance Classes:** Summer is off to a good start and it's not too late to join. Flamenco, Salsa, Waltz, Tap, and Ballet are going strong. Drop-in or register for the best price per hour. For more information, contact Chloe Davenport (425) 640-3107 or look at the craze at [www.crazedigital.org](http://www.crazedigital.org).
- **Summer, Teen / Adult Fitness Classes:** It's not too late to start a fitness program. Keep that beautiful figure going this summer with conditioning classes like P90X – a circuit based class, Turbokick- a kick boxing class, PiYo – stretch and strength class with a cardio aspect, Yoga for Core Strength- a strong Vinyasa class or Zumba- cardio dance. We also have Gentle Yoga Tuesday nights for people who want to relax at the end of the day while keeping tone and flexible. Check out the schedule and drop in Monday-Thursday to stay fit for the beach. [www.Crazedigital.org](http://www.Crazedigital.org)
- **August 29 - ROCKSTARS try-out class:** This performing group (ages 8+) will be having their try-out class for the 2017-18 school year on Tuesday, August 29. Dancers 13-19 are invited to take class for placement from 7:30-8:30 p.m.. Dancers 8-12 are invited to take class for placement from 6:30-7:30 p.m. Dancers will learn choreographies that go on the road to conventions, festivals, parades, and perform in our Winter Concert and Spring Recital. Dance styles will focus on Lyrical, Jazz Dance and Hip Hop. This is a supplemental learning and performance opportunity. To be eligible, students must take at least two dance classes a week in any or all of the following, Jazz, Lyrical, Hip Hop and Ballet during the school year. Curious? Sign up for a 'no obligation' try-out class! For more information, contact Chloe at (425) 640-3107.
- **MLT Dance Academy 2017-18:** Registration will begin August 1. Stay tuned for the schedule online and in our Craze brochure. Our excellent instructors provide a structured approach to dance, with emphasis on technique, creativity, and building self-esteem. Our yearly Dance Academy program is based on a full school year's curriculum and begins with children who are 3.5 years of age as of September 15, 2017. We offer Ballet, Jazz, Tap, Hip Hop, Lyrical, Creative Dance, combination classes and Irish Step Dance. Students dancing in the fall have the opportunity to perform in the semi – produced Winter Dance Concert. Second Semester dancers are invited to dance in the fully produced Spring Dance Recital. For more information, contact Chloe Davenport at (425) 640-3107.
- **Parks Maintenance Worker Position:** Park staff have been interviewing prospective candidates for an open Maintenance Worker position in the Parks Department and have found a potential candidate. The open position means Park staff has been limited, however the position should be filled by July 31.
- **Tour de Terrace / National Night Out:** Park crews have been working around the Evergreen Playfield Complex in preparation for the upcoming Tour de Terrace and National Night out special events. The Tour de Terrace festival will run from July 28 to the 30, and the National Night Out Against Crime will be held on August 1.
- **MTYAA Begins Work at Evergreen:** In an agreement with the City, the Mountlake Terrace Youth Association (MTYAA) arranged for some general clean up at the Evergreen Playfield.

The group does this annually and includes debris removal and adding bark prior to the Tour de Terrace.

### **POLICE DEPARTMENT UPDATES**

<b>Weekly Activity July 12– 18, 2017</b>								
	Reports	T-Stops	Arrests	Collisions	DUI's	Burglaries	Vehicle Thefts	Vehicle Prowls
<b>Week</b>	42	117	10	5	2	1	5	5
<b>YTD</b>	1136	1460	214	126	24	62	50	67

#### **Significant Incidents**

- On July 18, 2017, an officer was dispatched to the 4400 block of 212<sup>th</sup> Street SW for a stolen vehicle recovery. The registered owner of the motorcycle had been driving around looking for the motorcycle when he found it parked in the apartment parking lot. He described a possible suspect and vehicle that was seen next to his motorcycle when he first pulled into the lot. The officer processed the motorcycle for prints and took several pieces of evidence before returning the motorcycle to the owner.
- On July 17, 2017 at 4:09 p.m., officers were dispatched to a burglary in the 4200 block of 223<sup>rd</sup> Street SW. The victim told the officer that he left his home around 11:30 a.m. and returned just over four hours later. During the time he was gone a suspect entered through an unlocked rear window and stole an Xbox and purse.
- On July 16, 2017 at 10:48 a.m. patrol responded to the 4200 block of 214<sup>th</sup> Street SW, East Terrace, for a vehicle that had collided with a home. While the officer was in route dispatch advised that the vehicle had severed a gas line from the building and that there was a natural gas leak. Upon arrival, Police along with Fire District 1 evacuated surrounding residents until PSE arrived on scene and turned off the gas. No one was injured in the incident and all residents were allowed back to their homes.
- On July 15, 2017 at 12:44 p.m., officers responded to the 5000 block of 217<sup>th</sup> Street SW for a collision. The suspect had been westbound on 217<sup>th</sup> when he crossed the centerline and collided with an eastbound vehicle. Based upon the strong smell of intoxicants the suspect driver was tested and found to be driving impaired. The suspect was arrested and booked at the jail for DUI.
- On July 14, 2017 at 5:36 p.m., patrol was dispatched to a collision. The collision occurred in the 21200 block of 44<sup>th</sup> Avenue West. As described by the reporting party, the driver of the other vehicle intentionally backed into her car and then left the scene. No damage was noted by the officer. The other driver was interviewed and her vehicle had no damage from the incident as described by the reporting party.
- On July 14, 2017 at 1:21 a.m., an officer responded to an assault that occurred in a room at a motel in the 6000 block of 244<sup>th</sup> St. SW. According to the victim, the incident was over a

missing pair of jeans. The suspect female became upset and accused the victim of taking the jeans. The suspect then physically attacked the victim pulling out hair and punched the victim in the face and head. The assault was witnessed by the victim's son. The suspect had left the area and could not be contacted so a citation for 4<sup>th</sup> degree assault was completed and sent to the court for mailing.

- On July 13, 2017 at 10:14 a.m. patrol responded to a court order violation in 23000 block of 52<sup>nd</sup> Avenue West. The original call was placed by a male subject complaining of being assaulted by his girlfriend. The male had several scratches on his arm. During the investigation, a protection order was found in the system with the male named as the respondent and forbidden to contact the female he stated had scratched his arm. After confirming with the female that the male had been in her company in violation of the order, he was arrested for a felony order violation.
- On July 12, 2017 at 1:00 p.m., patrol responded to a business in the 22300 block of 66<sup>th</sup> Avenue West to investigate a case of one employee stealing from another employee. The officer interviewed the involved parties and determined that no probable cause existed for an arrest.

**Detective Unit Update**

• **Cases Assigned**

- 17-9804      Fraud
- ICAC case

• **Cases Cleared**

- 17-9739      Fraud
- 17-7562      Burglary
- 17-8282      ID Theft
- 17-7798      ID Theft
- 17-1693      Threats
- 17-7079      Theft
- 17-9628      Runaway
- 16-9200      Assault 1

- Prepared a warrant and searched a vehicle that was possibly involved in several burglaries throughout south Snohomish and north King Counties.
- Prepared a warrant and raid plan for a rape suspect to be served on July 19, 2017.

**Community Outreach & Directed Enforcement**

- Officers emphasized local business and area checks at the following locations: Studio 6 Motel (Gateway Plaza), Ballinger Park, Interurban Trail, Mountlake Terrace High School, Park and Ride lot, Evergreen school site, Albertson's and the Recreation Pavilion.
- Additional patrols of the Northern Lights and Taluswood at citizen requests
- Area checks for homeless encampments continue, no new locations identified
- Various traffic emphasis conducted at citizen requests

**Other Items of Interest**

- Officers are continuing the Crisis Intervention Training (CIT) with an on-line test through the Washington State Criminal Justice Training Center. The two-hour block is part of the mandated training for all officers.
- Nalaxone (Narcan) training has been scheduled for officers. This will allow officers to carry the lifesaving drug that counteracts opioid-type overdoses.

**NEWS RELEASES**

News releases can be found on the [City's webpage](#).

**MARK YOUR CALENDARS**

- July 28, 29, and 30, Tour de Terrace, Evergreen Playfield
- August 1, 6:00 p.m., National Night Out, Evergreen Playfield
- August 9, 6:00 p.m., Coffee with the City, Recreation Pavilion
- September 13, 6:30 p.m., Annual Evergreen Awards, Ballinger Clubhouse
- September 20, 6:00 p.m., Coffee with the City, Recreation Pavilion
- September 21, 5:30 p.m., Snohomish County Cities Meeting, TBD
- September 22, 7:00 p.m., Arts of the Terrace Awards Reception, MLT Library
- October 11, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 8, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 16, 5:30 p.m., Snohomish County Cities Meeting, TBD
- December 1, 6:00 p.m., Tree Lighting Ceremony, Evergreen Playfield
- December 13, 6:00 p.m., Coffee with the City, Recreation Pavilion

Sincerely,

Scott Hugill, City Manager  
City of Mountlake Terrace