

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

July 28, 2017

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Councilmembers:

CITY COUNCIL MEETINGS

The City Council's next work/study session is scheduled for **Thursday, August 3, 2017** beginning at 7:00 p.m. in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Review of 2017 Second Quarter Police Department Report; (2) Review of PUD Interlocal Agreement for Undergrounding of Utilities (Main Street) (Tentative); (3) Review of Resolution in Support of City of Mountlake Terrace Proposition No. 1, City of Mountlake Terrace Civic Campus Bonds, Which Reads: "If Approved, This Proposition Would Authorize the City to Issue Bonds to Construct a New Civic Campus, Including a New City Hall and Police Station Expansion, as Described in Ordinance No. 2711. It Would Authorize Issuance of Not More Than \$12,500,000 of General Obligation Bonds Maturing Within 30 Years or Less, and Authorize the Annual Levy of Excess Property Taxes to Pay and Retire Such Bonds, All as Provided in Ordinance No. 2711".

The City Council's next meeting is on **Monday, August 7, 2017** beginning at 7:00 p.m. in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Approval of PUD Interlocal Agreement for Undergrounding of Utilities (Main Street); (2) Approval of Contract for Recreation Management Software Services; (3) Approval of One-Year Extension of Edmonds School District Interlocal Agreement; and (4) Public Hearing and Adoption of Resolution in Support of City of Mountlake Terrace Proposition No. 1, City of Mountlake Terrace Civic Campus Bonds, Which Reads: "If Approved, This Proposition Would Authorize the City to Issue Bonds to Construct a New Civic Campus, Including a New City Hall and Police Station Expansion, as Described in Ordinance No. 2711. It Would Authorize Issuance of Not More Than \$12,500,000 of General Obligation Bonds Maturing Within 30 Years or Less, and Authorize the Annual Levy of Excess Property Taxes to Pay and Retire Such Bonds, All as Provided in Ordinance No. 2711".

COMMUNITY MEETINGS AND EVENTS

- **2017 National Night Out, August 1:** The City of Mountlake Terrace invites the community to attend its award-winning National Night Out on Tuesday, August 1, from 6:00 - 8:30 p.m. at Evergreen Playfield, 22205 56th Avenue West. This year's event features DJ RT Music, Bouncy Houses, Mountlake Terrace Dance Programs, Balloon Artist Sara Chastain from Puget

Sound Balloons, MTYAA Dunk Tank or Pitching Game, Water Walking Balls, Seattle Tae Kwon Do in Mountlake Terrace, Caricature Artist Steve Hartley (aka Mugshotz), Face Painting by Girl Scout Troop #43738, Edmonds Police Department K-9 Unit, Mountlake Terrace Public Safety Quiz Show, Public Safety Vehicles on 224th Street and Cascade Bicycle Club's Bike Rodeo on the tennis courts parking lot on 224th Street.

This free family event combines entertainment, food and community involvement for a fun-filled evening. Residents can meet city officials, learn about local businesses and service organizations, and celebrate with neighbors. Visitors can enjoy free hot dogs, snow cones, popcorn, and other snacks as they stroll through the exhibits and enjoy the activities. Premera Blue Cross is the headline sponsor, along with the local businesses who donate money and supplies to make this an award-winning event. The goal is to provide a fun opportunity to raise awareness about crime and drug prevention, strengthen community spirit, and get to know one another.

- **Coffee with the City August 9:** Join City Officials for a casual conversation and a cup of coffee. Residents, business owners and others from the community are invited to hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW on Wednesday, August 9 from 6:00-7:00 p.m. in the Jungle Room.

ADMINISTRATIVE SERVICES

- **Volunteer Hours:** The 2nd Quarter of 2017 had 1,016 volunteer hours, which included volunteers for Boards and Commissions, Police, and Parks and Recreation. This brought the total Year-To-Date for 2017 to 1,747.5 hours.

CITY CLERK AND COMMUNITY RELATIONS UPDATES

- **August City Happenings:** The August issue will be mailed next week to all residents and businesses in the area. *Council Moves Forward with City Hall Project and Police Station Expansion* is featured on Page 1. The middle pages promote community involvement with articles on volunteers, community input for the City Hall Project, new Senior Center Director Marlene Maier and updates on projects and the 5th straight Playful City USA Award.

ENGINEERING & PUBLIC WORKS UPDATES

- **Annual Roadway Striping:** The City contracts annually with Snohomish County to re-stripe existing and/or modified roadways throughout the city. Having provided the requested roadway sections to the County, their tentative schedule to begin the work is the end of August. Additionally city crews have begun replacing thermoplastic stop bars and crosswalks over the next few weeks to freshen up areas that have become worn by traffic.

COMMUNITY & ECONOMIC DEVELOPMENT UPDATES

- **Tamblyn Townhomes:** On July 24, applicant Landsverk Quality Homes responded to city staff comments on the Tamblyn Townhomes Preliminary Fee Simple Unit Lot Subdivision (PFS-16-0003). The project is located at the SE corner of 230 ST SW and 58th Avenue W in the Town Center, District E. Two existing single-family lots will be redeveloped with 14 townhomes under Town Center Design Standards.
- **Atlas 236:** On July 25, applicant BCRA resubmitted plans in response to city staff consistency review comments. Atlas 236 (PSD-17-0002) is located at the NE corner of 236th Street SW and 56th Avenue W in the Town Center, District B. The project proposes 151 residential apartment units and 11,000 square feet of ground floor commercial space.
- **Mini-Storage (PSI) in LI/OP District:** On July 26, city staff received an updated Traffic Impact Analysis from project applicant Insight Engineering in response to staff consistency review of the PSI Mountlake Terrace Mini Storage Site at a currently vacant lot across the street from the Olympic View Arena (on 70th Avenue W at 222nd). The project proposal is to construct three two-story storage unit buildings with 100,000 square feet of gross commercial space on a five-acre site. The lot contains steep slopes and a Mitigated Determination of Non-Significance State Environmental Policy Act (SEPA) determination was issued. The SEPA comment period deadline is August 4, 2017.
- **Gateway TOD:** This project recently submitted Final Plat (Binding Site Plan) documents for review prior to a decision by City Council and subsequent recording at the Snohomish County Auditor's Office. The development received Preliminary Binding Site Plan on April 25, 2016. The application is currently under review for completeness, to be followed by review for compliance with the city's subdivision code. The proposed subdivision will create 3 lots each for a mixed-use development, a tract for new public road (street connecting 244th Street SW and 236th Street SW), a wetland and stream mitigation tract, and 2 tracts for potential future public park/open space. The 14+-acre site is located north of the Umpqua Bank and south of the Mountlake Terrace Transit Center. A Developer's Agreement between the city and developer provides certainty on the development standards as the project will be constructed in phases over multiple years.

RECREATION, PARKS, AND PROPERTY MANAGEMENT UPDATES

- **Espresso Special:** Next week's espresso special will be Italian Soda! Come to the Recreation Pavilion July 24 – 30 and receive \$.50 off a 16oz. This refreshing drink is perfect for hot summer days.
- **Popcorn:** Recreation Support Services staff have popped, bagged and sold 1,488 bags of popcorn in the last month. POP!!
- **Swim Team:** Marlins Swim team will be swimming this weekend at Lynnwood against the Sharks. The warm ups will be from 3:30 to 4 p.m. with the meet starting at 4 p.m.

- **Aqua Kids:** This week's camp is full. The theme is Weird Science. This week campers made a bug jar craft, collected rocks, will make a catapult and finish the week with slime. On Friday, they will canoe at Lake Ballinger, go for a walk and have a barbeque. There are four more weeks of Aqua Kids and each week still has space available. This camp is for 4-8 year olds
- **Swim Instruction:** This week is pre-registration for weekday, twice a week swim lessons. Mountlake Terrace resident registration will be Wednesday, July 26 with open/online registration on July 27. Monday/Wednesday classes will run from July 31 to August 30 and Tuesday/Thursday classes will run from August 1 to August 31.
- **Weekends Lessons:** The last day of weekend lessons and pre-registration for those currently in lessons will be this Saturday, July 29 and Sunday, July 30. Mountlake Terrace registration will be August 2 with open/online registration on August 3. The next session of Saturday lessons will run from August 5-26 and Sunday will run from August 6-27.
- **Field Trip:** The All-Stars camp will be extending their camp hours this week to attend the Seattle Mariners game on Wednesday. The kids will be able to attend more of the game with extended care option.
- **Fall Child Care:** Madrona childcare is filling up quickly. Pavilion care is full. Mountlake Terrace Elementary has limited availability in the mornings. Kindergarten Readiness has two spaces available. Preschool and Jr Kids Krew have limited space available. For information about childcare, contact (425) 776-9173.
- **ROCKSTARS Try-out Class:** This performing group (ages 8+) will be having their try-out class for the 2017-18 school year on Tuesday, August 29. Dancers 13-19 are invited to take class for placement from 7:30-8:30 p.m. Dancers 8-12 are invited to take class for placement from 6:30-7:30 p.m. Dancers will learn choreographies that go on the road to conventions, festivals, parades, and perform in our Winter Concert and Spring Recital. Dance styles will focus on Lyrical, Jazz Dance and Hip Hop. This is a supplemental learning and performance opportunity. To be eligible, students must take at least two dance classes a week in any or all of the following, Jazz, Lyrical, Hip Hop and Ballet during the school year. Curious? Sign up for a 'no obligation' try-out class! For more information, contact Chloe at (425) 640-3107.
- **Summer, Kids Dance Camps:** Offered Monday – Friday 2-3 hours at a time for all ages through July and August. Coming up in the week of August 7, we have My First Dance Camp ages 3-5, Pre-Teen Hip Hop / Jazz ages 9-12 and Teen Hip Hop ages 13+. Don't wait! Register with a friend. Each camp will have an informal presentation the last half hour on Friday. To see the schedule go to <http://www.mltrec.com/1796/Dance-Camps> To register call the pavilion or use the interactive www.digitalcraze.org
- **Summer, Teen / Adult Dance Classes:** Summer is off to a good start and it's not too late to join. Flamenco, Salsa, Waltz, Tap, and Ballet are going strong. Drop-in or register for the best price per hour. For more information, contact Chloe Davenport (425) 640-3107 or look at the craze at www.crazedigital.org.

- Summer, Teen / Adult Fitness Classes:** It’s not too late to start a fitness program. Keep that beautiful figure going this summer with conditioning classes like P90X – a circuit based class, Turbokick- a kick boxing class, PiYo – stretch and strength class with a cardio aspect, Yoga for Core Strength- a strong Vinyasa class or Zumba-cardio dance. We also have Gentle Yoga Tuesday nights for people who want to relax at the end of the day while keeping toned and flexible. Check out the schedule and drop in Monday-Thursday to stay fit for the beach. www.Crazedigital.org
- MLT Dance Academy 2017-18:** Registration will begin August 1. The schedule will be visible online and in our Craze brochure on August 1 as well. Our excellent instructors provide a structured approach to dance, with emphasis on technique, creativity, and building self-esteem. Our yearly Dance Academy program is based on a full school year’s curriculum. It begins with children who are 3.5 years of age as of September 15, 2017. We offer Ballet, Jazz, Tap, Hip Hop, Lyrical, Creative Dance, combination classes and Irish Step Dance. Students dancing in the fall have the opportunity to perform in the semi – produced Winter Dance Concert. Second Semester dancers are invited to dance in the fully produced Spring Dance Recital. For more information, contact Chloe Davenport at (425) 640-3107.
- Adult Sports:** Registration is now open for all fall adult sport leagues. Basketball, softball, and volleyball are all available. Basketball is played Monday and Wednesday nights. Softball is open for men, women and co-ed teams. Games are played Sunday-Friday. Volleyball is coed only and matches are held Tuesday nights. For more information, visit www.mltrec.com or call (425) 776-9173.
- Tour de Terrace / National Night Out:** Park crews have been working around the Evergreen Playfield Complex in preparation for the upcoming Tour de Terrace and National Night out special events. The Tour de Terrace festival will run July 28, 29, and 30, and the National Night Out will be held on August 1 from 6:00 to 8:30 p.m.
- Fencing Projects:** A new service entry gate has been added to the Evergreen Triple Tennis Courts to aid in maintenance of the courts and fence repairs to the Pavilion South Patio is scheduled for this summer.
- Pathway Work:** Park and Public Works staff has resurfaced some pathways at the Evergreen Playfield Complex to eliminate tree root issues. Additionally the paved pathway at Bicentennial is scheduled to be extended this fall. The Bicentennial pathway is a combined effort with Girl Scout Troop 43752, city staff, and a grant from Snohomish County.

POLICE DEPARTMENT UPDATES

Weekly Activity July 19 – 25, 2017								
	Reports	Traffic Stops	Arrests	Collisions	DUI’s	Burglaries	Vehicle Thefts	Vehicle Prowls
Week	46	32	10	2	0	2	1	2
YTD	1178	1492	224	128	24	64	51	69

Significant Incidents

- On July 19, 2017 at 12:55 a.m., an officer observed a suspicious vehicle at the Studio 6. Additional investigation revealed the subject associated with the vehicle had a warrant for his arrest. The subject was arrested without incident and custody was transferred to the Shoreline Police Department. Shoreline advised the subject to be a known drug dealer.
- On July 19, 2017 at 9:00 a.m., an officer took a hit and run report from a witness who was able to provide the license plate of the suspect vehicle. The suspect backed into a motorcycle, knocking it over. He then attempted to pick it up without success, choosing to leave it on the ground and flee in his vehicle. Officers attempted contact with the suspect without success. Investigation continues.
- On July 19, 2017 at 2:42 p.m., patrol responded to CPR in progress at 236th and 44th. Upon arrival, resuscitation efforts were made without success. Investigation revealed the deceased had some medical issues including diabetes contributing to his death.
- On July 20, 2017 at 2:00 a.m., an officer observed a subject sitting on the Interurban Trail. Investigation revealed warrants for his arrest. While searching him incident to arrest, the officer located a heroin syringe. Another officer observed the subject attempting to swallow narcotics. Officers were able to force the subject to spit the narcotics out and confirmed them to be heroin. The subject was booked into the Snohomish County Jail post medical clearance.
- On July 20, 2017 at 3:03 a.m., an officer observed a driver at 24400/Interstate 5 committing moving violations. The officer stopped the vehicle, verifying the driver to be under the influence of intoxicants and driving with a suspended license. The investigation was taken over by WSP at the officer's request.
- On July 20, 2017 at 3:49 a.m., patrol responded to a burglary at Fweedom Cannabis. A perimeter was established and K9 track attempted without success. The suspects forced entry by breaking a window and left with a large quantity of marijuana. This is the second time in the past month the business has been burglarized. Investigation continues.
- On July 20, 2017 at 5:20 a.m., patrol responded to a death investigation at 56th and 240th. Investigation revealed the deceased was recently diagnosed with cancer and received his first treatment of chemotherapy the day before.
- On July 20, 2017 at 1:35 p.m., patrol responded to a disturbance at 43rd and 222nd. Upon arrival, investigation revealed a roommate at the residence threatened the resident with a knife over bedroom assignments. Officers were unable to develop probable cause, but did locate a warrant for the arrest of the suspect. She was arrested and booked into the Snohomish County Jail.
- On July 21, 2017 at 9:53 p.m., patrol responded to an assault at 214th and 52nd. Investigation revealed the victim was attacked by her boyfriend. The suspect could not be located at the time. At approximately 10:55 p.m., an officer observed a subject in the area matching the

description of the suspect. The subject lied about his identity. He was later identified and apprehended by other officers who were in the area. The suspect was booked at Lynnwood Jail for the crime.

- On July 22, 2017 at 10:00 a.m., patrol responded to a death investigation at 43rd and 236th. Investigation revealed the deceased had a history of drug and alcohol abuse. The Medical Examiner took custody of the deceased. Investigation continues.
- On July 22, 2017 at 3:20 p.m., patrol responded to an assault at 240th and 50th. Investigation revealed the suspect, who is married and separated from the victim, showed up at her residence and entered without permission. He then waited for the victim to arrive home, proceeded to hit her repeatedly in the face and took cell phones from the residence. The suspect also fled in the victim's vehicle. The suspect could not be located and was charged with multiple crimes.
- On July 23, 2017 at 1:20 p.m., patrol responded to an assault in the woods at 62nd and 236th. Investigation revealed a homeless couple was living in a tent at the location. The suspect became angry over some text messages the victim had received. He choked her and slammed her to the ground. The suspect then fled on foot. Officers in the area located and arrested the suspect. He was booked at Lynnwood Jail for the offense.
- On July 23, 2017 at 7:54 p.m., patrol responded to a collision at 60th and 244th. Upon arrival, officers observed several people involved in an altercation. Officers identified the primary troublemaker, who was intoxicated and driver of the at-fault vehicle, and were able to successfully detain him after initial physical resistance. WSP arrived on scene and took over the investigation.
- On July 24, 2017 at 7:36 p.m., patrol responded to an arson complaint at 56th and 238th. Investigation revealed the homeowners' adult son lit a large tree next to the house on fire 'because he wanted to see how fire works.' His parents said he is schizophrenic and requested he be committed for an evaluation. The subject was transported to Swedish for a mental health evaluation.

Detective Unit Update

- **Cases Assigned**

- 17-10012 Fraud
- 17-10358 Theft
- 17-10345 Burglary
- 17-10381 Fraud

- **Cases Cleared**

- 17-10012 Fraud
- 17-9742 Theft
- 17-10358 Theft

- Investigations, with assistance from patrol units, served a search warrant at a residence in Mountlake Terrace. The suspect was not inside at the time. In addition to collecting evidence of the initial crime, several stolen vehicles were located. SNOCAT (auto theft task force) responded to take over the property investigation. Later in the day, the suspect returned to the area and tried to hide in a vehicle. A neighbor saw the suspect and called 911. Officers were able to apprehend him without incident and book him into Snohomish County Jail.

Community Outreach & Directed Enforcement

- Officers emphasized local business and area checks at the following locations: Studio 6 Motel (Gateway Plaza), Ballinger Park, Interurban Trail, Veterans Park (Library), Mountlake Terrace High School, Park and Ride lot, Evergreen school site, Albertson's and the Recreation Pavilion.
- Area checks for homeless encampments continue; new camp located at 236th and I-5.
- Various traffic emphasis conducted at citizen requests.

CODE ENFORCEMENT PROPERTY OF THE WEEK

On June 14, 2017, Code Enforcement responded to a property complaint located near the 6400 block of 234th Place SW involving debris and garbage. Code Enforcement observed mattresses in the driveway, and trash overflowing from garbage receptacles. Code Enforcement issued a civil notice for the following violations; 8.15.040.I-(Debris and trash accumulations of broken or neglected items, litter, salvage materials, and junk not in an approved enclosed structure), and 8.15.040.G.1-(Garbage not kept in proper receptacle with a tight-fitting lid). On July 14, 2017, Code Enforcement inspected the property and noted the property nuisance conditions had been corrected.





Other Items of Interest

- Officers received tourniquet refresher training and were issued equipment to carry the devices.
- Narcan training has started. Several officers are now carrying the medication with them on patrol.
- Police recruit Jesse Wright was notified at the end of last week he has been to an earlier academy date. He began his BLEA training on July 25.

NEWS RELEASES

News releases can be found on the [City's webpage](#).

MARK YOUR CALENDARS

- July 28, 29, and 30, Tour de Terrace, Evergreen Playfield
- August 1, 6:00 p.m., National Night Out, Evergreen Playfield
- August 9, 6:00 p.m., Coffee with the City, Recreation Pavilion
- September 13, 6:30 p.m., Annual Evergreen Awards, Ballinger Clubhouse
- September 20, 6:00 p.m., Coffee with the City, Recreation Pavilion
- September 21, 5:30 p.m., Snohomish County Cities Meeting, TBD
- September 22, 7:00 p.m., Arts of the Terrace Awards Reception, MLT Library
- October 11, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 8, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 16, 5:30 p.m., Snohomish County Cities Meeting, TBD
- December 1, 6:00 p.m., Tree Lighting Ceremony, Evergreen Playfield
- December 13, 6:00 p.m., Coffee with the City, Recreation Pavilion

Sincerely,

Scott Hugill, City Manager
City of Mountlake Terrace