

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

August 18, 2017

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Councilmembers:

CITY COUNCIL MEETINGS

The City Council's next meeting is a special meeting on **Saturday, August 19, 2017** beginning at 9:30 a.m. in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Executive Session to Review the Performance of the City Manager Pursuant to RCW 42.30.110 (1)(g) – Three Hours Anticipated; (2) Reconvene to Open Session (3) Direction to City Manager or Staff as Needed.

The City Council's next meeting is on **Monday, August 21, 2017** beginning at 7:00 p.m. in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Approval of 2017-2018 Interlocal Agreement for Snohomish County Regional Drug and Gang Task Force; (2) Approval of Professional Services Contract with Gordon Thomas Honeywell Governmental Affairs; (3) Approval of Transit Way Agreement and Resolution with Sound Transit; (4) Public Hearing and Adoption of Reinstatement of Tree and Vegetation Preservation Ordinance; and (5) Approval of Prosecuting Attorney Contract.

The City Council's next work/study session is scheduled for **Thursday, August 31, 2017** beginning at 7:00 p.m. in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Presentation by Alliance for Housing Affordability (AHA); (2) Fire District 1 Annual Report; (3) Review of 2017 Comprehensive Plan Amendments; and (4) Review of Main Street Design.

CITY CLERK AND COMMUNITY RELATIONS UPDATES

- **Annual Evergreen Awards:** This year we have 27 winners for the Evergreen Awards. We are contacting the property owners and working on the presentation for the event.

PUBLIC WORKS & ENGINEERING UPDATES

- **Sound Transit:** Staff participated in a one-day Value Engineering effort with Sound Transit (ST) as the Construction Estimate based on the 60 percent design came in significantly higher than they anticipated. ST is looking at various ways to reduce costs, which includes proposed

modifications in Mountlake Terrace. Staff are working diligently to ensure the best interest of the community is taken into account during this process.

- **Gateway TOD:** The Gateway TOD developer has submitted for a permit to allow stream restoration work that is required as part of their construction. As the work needs to be completed within a period of low water flows so as not to affect fish, you may see minor earthwork for stream restoration in the month of August.
- **Main Street Reconstruction Project:** Staff continue to work on finalizing Right-of-Way acquisition. To date, one parcel that was in foreclosure has gone fully through the condemnation process due to not being able to find and negotiate with the owner. It is anticipated that a few remaining properties will need condemnation hearings filed to move forward, however, the intent is to still work on negotiating prior to a hearing date. Staff are nearly finished with a review of the 100 percent plans. The review will be followed by a comment reconciliation meeting with the city's consultant at which point bid-ready plans and specification can be provided.

COMMUNITY & ECONOMIC DEVELOPMENT UPDATES

- **Forest Crest Short Plat:** The proposed Forest Crest Athletic Club Short Plat was submitted this week within the RS 4800 Zoning District under the ownership of Russ Bucklin. The developer intends to take three existing lots at 4805, 4807, and 4809 237th Place SW and subdivide them into five lots with associated frontage improvements. Short plats of up to nine lots are reviewed and approved administratively. The application is currently in for completeness review.
- **Concrete and Asphalt Shortage Affects Construction:** Construction in Mountlake Terrace is among the local cities affected by a shortage of concrete and asphalt because of a workers strike. At midnight on Monday, August 14, the contract for Teamsters Local 174 expired. Employees from five sand and gravel companies (Cadman, Stoneway, CalPortland, Salmon Bay Sand & Gravel, and Lehigh Cement) are in contract negotiations.

RECREATION, PARKS, AND PROPERTY MANAGEMENT UPDATES

- **Swim Registration:** Registration is open for the last daily session of swimming lessons. Lessons will run from Monday, August 21 to Friday, September 1. The lesson schedule is available at: <http://www.cityofmlt.com/529/Swim-Instruction>. Fall Registration will open up for Mountlake Terrace Residents on September 6 and will be open to all for online and walk in registration on September 7. Lesson schedules will be available both online and at the Recreation Pavilion by August 25.
- **Trainer Academy:** Congratulations to Recreation Coordinator/Aquatics Roy Brooks who has been accepted as a Lifeguard Instructor Trainer Candidate by the American Red Cross. He submitted his application, had a phone interview and now is eligible to participate in a Lifeguard Instructor Trainer Academy to complete his accomplishment. Instructor Trainers are able to train individuals to becoming Lifeguard Instructors along with all the courses

involved with Lifeguarding including CPR/AED, First Aid, Bloodborne Pathogens and Oxygen Administration.

- **Mountlake Terrace hosting American Red Cross Training:** On Friday, September 18, Recreation Supervisor/Aquatics Rose Ploeg will conduct a Lifeguard Instructor Review for Lifeguard Instructors to update their skills and instructor certification to be able to continue to teach Lifeguard Training. This review will also introduce skills that have been added to the Lifeguarding Course that was updated and released in February 2017.
- **Maintenance Closure:** The pool, spa and sauna will be closed for maintenance on September 5, 6 and 7. The rest of the building will be open for registration and non-aquatic programs. The fall pool schedule will start September 8 and run through December 17. This will be available by September 1.
- **Espresso Special:** Next week's espresso special is a Blended Chunky Monkey Mocha. From August 21 through 27 stop by the Recreation Pavilion espresso stand and receive \$.50 off a 16oz!
- **Youth Day Camps:** This week the Majors day camp had a visitor from Mad Science. The "Mad Scientist" did interactive experiments with the children to teach them about air pressure, lift, and aerodynamics. The All-Stars camp took a trip to "Pump It Up," an indoor bounce house and games facility. All the kids had fun jumping around!
- **We're Hiring:** Youth Programs is looking for qualified staff for school age and preschool-age programs. There are openings for a half-time lead preschool teacher and a ¾-time site lead at Madrona Elementary School. For more information about both positions, visit <http://www.mltrec.com/Jobs.aspx> or call (425) 776-9173.
- **ROCKSTARS Try-out Class:** This performing group (ages 8+) will be having their try-out class for the 2017-18 school year on Tuesday, August 29. Dancers 13-19 are invited to take class for placement from 7:30-8:30 p.m. Dancers 8-12 are invited to take class for placement from 6:30-7:30 p.m. Dancers will learn choreographies that go on the road to conventions, festivals, parades, and perform in our Winter Concert and Spring Recital. Dance. Styles will focus on Lyrical, Jazz Dance and Hip Hop. This is a supplemental learning and performance opportunity. To be eligible, students must take at least two dance classes a week in any or all of the following, Jazz, Lyrical, Hip Hop and Ballet during the school year. Curious? Sign up for a 'no obligation' try-out class! For more information, contact Chloe at (425) 640-3107.
- **Mountlake Terrace Dance Academy 2017-18:** Registration is now open. The schedule is visible online and in our Craze brochure. Our excellent instructors provide a structured approach to dance, with emphasis on technique, creativity, and building self-esteem. Our yearly Dance Academy program is based on a full school year's curriculum. It begins with children who are 3.5 years of age as of September 15, 2017. We offer Ballet, Jazz, Tap, Hip Hop, Lyrical, Creative Dance, combination classes and Irish Step Dance. Students dancing in the fall have the opportunity to perform in the semi – produced Winter Dance Concert. Second Semester dancers are invited to dance in the fully produced Spring Dance Recital. For more information, contact Chloe Davenport at (425) 640-3107.

- **Adult Sports:** Registration is now open for all fall adult sport leagues. Basketball, softball, and volleyball are all available. Basketball is played Monday and Wednesday nights. Softball is open for men, women and co-ed teams. Games are played Sunday through Friday. Volleyball is coed only and matches are held Tuesday nights. For more information, visit www.mltrec.com or call (425) 776-9173.
- **Edmonds School District Track Teams:** The Edmonds School District is planning another Cross Country Track Meet at Ballinger Park for 2017. In preparation, Coach Alan Bonney is scheduling a volunteer event with Track Teams from various schools in the district to work around the park on August 30.
- **RPAC Plans for Fall Clean Up Event:** The Recreation Park Advisory Commission has been working on the annual fall clean up in honor of the National Day of Service in September. The Commission has been working with Terrace Park School to invite students to participate. The event will be on September 16 at the Recreation Pavilion at 9:00 a.m. Work to be completed will include general clean up and debris removal as well as planting to beautify areas around the Pavilion. For information, contact Ken Courtmanch at (425) 776-1811.
- **Elections Ballot Drop Box:** Snohomish County Elections has delivered a ballot drop box for installation at the Civic Campus. Parks & Facilities crews will install the box north of the library parking lot near the corner of 232nd Street SW and 58th Avenue W over the next few weeks.



POLICE DEPARTMENT UPDATES

Weekly Activity August 9 - 15, 2017								
	Reports	Traffic Stops	Arrests	Collisions	DUI's	Burglaries	Vehicle Thefts	Vehicle Prowls
Week	38	161	5	6	1	5	0	2
YTD	1304	1830	249	148	26	76	51	73

Significant Incidents

- On August 9, 2017 at 3:54 p.m., patrol was dispatched to the storage facility in the 21800 block of 66th Avenue W for a burglary report. The victim reported that in the last several days unknown person(s) pried the lock off her storage unit. The suspects stole an old television set, a GPS unit and a box of lotions and make-up.
- On August 11, 2017 at 10:45 a.m., an officer responded to the 5200 block of 236th for a burglary report. The victim told the officer he left home around 8:30 a.m. and returned to find his bedroom window open and numerous electronic items missing. It appears that the suspect(s) pried open the window with a flat bladed tool. No other evidence was found and no suspects were seen.
- On August 12, 2017 at 1:16 a.m., an officer was checking the Studio Six lot when a records check on a vehicle showed it belonged to a person that was reported missing out of Kirkland. The officer checked with the hotel management and got a room number for the owner of the vehicle. When contacted, the owner of the car told the officer that he was not missing. He believed his wife reported him as missing and he had not called her due to some marital discord. The officer contacted Kirkland PD and explained the situation.
- On August 13, 2017 at 12:37 a.m., Mountlake Terrace Police units were dispatched to suspicious circumstance at 220th and 64th. Two subjects with dark clothing were near a cannabis shop with broken glass. The incident location was determined to be at 21911 64th Avenue W Suite D, Fweedom Cannabis, where similar burglaries have occurred. Brier, Lynnwood and Edmonds units responded to assist with containment. A K9 track was negative for outstanding suspects. The suspects did not make entry and nothing was stolen. A large window and the window of a door were shattered. During an initial search of the building, an officer sustained minor cuts from broken glass.
- On August 14, 2017 at 6:07 p.m., officers responded to apartments in the 4400 block of 212th Street SW for a physical domestic. The female half of the couple called to report that her husband had shoved her. When the officers interviewed the husband, he told them that his wife was supposed to be getting up for work. She was sleeping but had been drinking and using painkillers from a recent surgery. Because he feared her getting violent while being intoxicated he videotaped his attempt to wake her up. He tried waking her up but did not get much of a response. He ended up pouring water onto her face. The woman got up and attacked the victim hitting him in the face and choking him with her hands. The woman was arrested for domestic violence assault and was booked at the Snohomish County Jail.

Detective Unit Update**• Cases Assigned**

- 17-11478 Fraud
- 17-11340 Runaway
- 17-9528 Malicious Mischief
- 17-11865 Fraud

• Cases Cleared

- None during this period due to Detectives working patrol shifts.

Significant Cases:

- Working Several Burglaries at Fweedome Cannabis
- DV Robbery 1st degree. Suspect identified.
- Suspect identified in a large scale burglary ring encompassing several cities and counties.
- Working an armed robbery at the Northern Lights Apartments.
- Multiple suspects identified on an armed burglary case from 2016.
- Working two child pornography cases and attempting to obtain search warrants.
- Identified suspects in the Recreation Pavilion burglaries
- Identified suspects who committed multiple Northern Lights burglaries.

Community Outreach & Directed Enforcement

- Officers emphasized local business and area checks at the following locations: Studio 6 Motel (Gateway Plaza), Ballinger Park, Interurban Trail, Veterans Park (Library), Mountlake Terrace High School, Park and Ride lot, Evergreen school site, Albertson's and the Recreation Pavilion.

CODE ENFORCEMENT PROPERTY OF THE WEEK

On June 14, 2017, Code Enforcement observed ordinance violations near the 4100 block of 222nd Street SW involving two commercial trucks, two commercial trailers, inoperable vehicles, pallets, metal and wood debris, and commercial vehicles extending into the right of way. Code Enforcement issued a notice of violation to the property owner(s); 8.15.050.B.1-(All motor vehicles that are junk, inoperable or unused for 30 days or more shall be stored inside a fully enclosed structure), 8.15.040.I-(Debris and trash accumulations of broken or neglected items, litter, salvage materials, and junk not in an approved enclosed structure, in the front, back, or side yards of the property) and 8.15.040.G.2-(Recyclables not properly stored and regularly disposed). The Community & Economic Development department was also contacted regarding the commercial vehicles on residential property. Code Enforcement was soon contacted by the property owners, who indicated they have started the eviction process of the property tenant(s). On August 11, 2017, Code Enforcement noted the property was cleaned up and compliant with City nuisance codes.



Other Items of Interest

- Officer Victor Zuniga completed his field training period and was placed on solo status this week.
- On Thursday, August 10, Chief Wilson attended a meeting at the Criminal Justice Training Commission for updating the middle management curriculum course for which he is the lead instructor.

NEWS RELEASES

News releases can be found on the [City's webpage](#).

MARK YOUR CALENDARS

- September 13, 6:30 p.m., Annual Evergreen Awards, Ballinger Clubhouse
- September 16, 9:00 a.m., Annual Fall Cleanup, Recreation Pavilion
- September 20, 6:00 p.m., Coffee with the City, Recreation Pavilion
- September 21, 5:30 p.m., Snohomish County Cities Meeting, TBD
- September 22, 7:00 p.m., Arts of the Terrace Awards Reception, MLT Library
- October 11, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 8, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 16, 5:30 p.m., Snohomish County Cities Meeting, TBD
- December 1, 6:00 p.m., Tree Lighting Ceremony, Evergreen Playfield
- December 13, 6:00 p.m., Coffee with the City, Recreation Pavilion

Sincerely,

Scott Hugill, City Manager
City of Mountlake Terrace