

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

November 24, 2017

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Councilmembers:

CITY COUNCIL MEETINGS

The City Council's next work/study session is scheduled for **Thursday, November 30, 2017** beginning at 7:00 p.m. in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Review of 2018 Salary Ordinance; (2) Review of 2017-2018 Mid-Biennial Budget Modification Ordinance; (3) Review of Third Quarter Financial Report; (4) Review of RS 4800 SFR and Transitional Zoning Code Updates; (5) Update on Impact Fees; (6) Discussion of Interlocal Agreement Providing Police Services for Town of Woodway; and (7) Review of City Council Subcommittee Recommendation for Interim Arts Advisory Commission and Recreation & Park Advisory Commission Member Appointments.

The City Council's next meeting is on **Monday, December 4, 2017** beginning at 7:00 p.m. in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Economic Alliance Snohomish County Annual Report Presentation; (2) Approval of Interlocal Agreement with Yakima County for Jail Services; (3) Approval of Interlocal Agreement with the City of Sunnyside for Jail Services; (4) Approval of Interlocal Government Agreement Regarding In-Service Training Sessions (Police Skills Refresher); (5) Approval of City Council Subcommittee Recommendation for Interim Arts Advisory Commission and Recreation & Park Advisory Commission Member Appointments; (6) Approval of Professional Services Agreement Amendment No. 1 with Gray and Osborne Inc. for the Comprehensive Sewer System Plan Update; (7) Adoption of Salary Ordinance; and (8) Continuation of Public Hearing and Adoption of 2017-2018 Mid-Biennial Budget Modification Ordinance.

CITY CLERK AND COMMUNITY RELATIONS UPDATES

- **Proposition No. 1:** Snohomish County Elections reports that Proposition 1, Civic Campus Bonds, has received 69.53 percent of the vote as of November 21. In addition to receiving at least 60 percent approval by voters, the bond measure has also reached the minimum turnout of 40 percent of the last General Election (the 2016 Presidential Election) in order to be valid. To date, 4,411 ballots have been counted and 4,030 were needed to validate the election. Snohomish County Elections will update the count on Monday, November 27 about 5:00 p.m. and certify the election on Tuesday, November 28. Thanks to the voters of Mountlake Terrace for overwhelmingly supporting this measure. The public can find updated election information [here](#).

Proposition 1 is a 30-year capital bond measure for \$12.5 million to fund an expansion of the Police Station with construction of a new City Hall. If approved, the cost of the levy in the first year of the bond is anticipated to be \$0.27 per \$1,000 of assessed value. If a home is valued by the county at \$300,000, the cost would be about \$81 the first year. As new development in the city occurs and the current rent payments go away, the cost will go down more.

Next steps in the process include preparing a Request for Qualifications (RFQ) for architectural and engineering services to design the project. We anticipate issuing the RFQ in the next couple of weeks with interviews of architects occurring in January and a contract approved in mid-February. A public process to include the community in design of the building and public spaces would likely begin in the spring. Construction of the project will occur in 2019-2020. Stay tuned for more details.

- **Tree Lighting Ceremony:** Plans are underway for the Tree Lighting Ceremony that will be held Friday, December 1 at 6:30 p.m. Thank you to Vineyard Park for stepping up again to provide the funding for this event held each year at Evergreen Playfield. This year, Darigold will be providing free samples of eggnog and hot chocolate nearby the Tour de Terrace organization who will provide coffee, cocoa and cookies at the Evergreen Playfield concessions stand. Thank you to those volunteers for coordinating this event for 35 years!
- **Lodging Tax Funds:** Four applications were received by the deadline for 2018 lodging tax funds. The Committee will review the applications at a meeting on Monday, November 27 and make a recommendation for City Council review in early 2018.
- **Self-care as an Accepted Practice:** [Mountlake Terrace Library](#), 6:30 p.m. December 6, 2017. This conversation, led by family therapist and author Sarri Gilman, will explore a broad definition of self-care for optimal health and its role in mental health. Panelists: Amber Saldivar, mental health counselor; Saranne Moreschi, Family-to-Family instructor with [National Alliance on Mental Illness](#); and Ivette Bayo-Urban, doctoral candidate. <https://www.sno-isle.org/issues-that-matter>

COMMUNITY & ECONOMIC DEVELOPMENT UPDATES

Tenant Improvement at Mercury Pharmacy

- Mercury Pharmacy, located at 21718 66th Ave West, submitted for major tenant improvements on November 7, 2017. The improvements will include four offices, conference space, a break room and an open office and clean storage area. They also submitted for a demolition permit. The value of the improvements is \$195,000. Fees paid were \$3,097.

ENGINEERING & PUBLIC WORKS UPDATES

- **Transportation Improvement Board (TIB) Grant:** The City found out this week that it received a \$2,489,847 grant from the Transportation Improvement Board (TIB) for construction of the Main Street Revitalization Project along 236th Street. On a related note, the consultant for the Main Street Revitalization submitted the final plans this week, and staff are in the process of reviewing them.

RECREATION, PARKS, AND PROPERTY MANAGEMENT UPDATES

- **Espresso Special:** Next week's espresso special will be an Eggnog Mocha. Come to the Recreation Pavilion's espresso stand November 27 – December 3 and receive \$.50 off a 16oz version of this festive drink.
- **Special Schedule this weekend at the Pavilion:** The Pavilion will be on a special schedule November 22-26, during the Thanksgiving Holiday Weekend. There are no swimming lessons scheduled for those days. Facility hours are as follows: Wednesday, November 22, 6:00 a.m. to 6:30 p.m.; Thursday November 23 the Pavilion will be closed; Friday, November 24 7:30 a.m. - 4:30 p.m. with a special Recreation swim from 1:15-2:45 p.m.; Saturday, November 25 7:00 a.m. to 4:15 p.m.; Sunday, November 26, 8:30 a.m. - 4:15 p.m. Specific times for fitness classes, Recreation Swims and Leisure/River/Lap Swims schedules are available at the Pavilion or online at: <http://www.cityofmlt.com/531/Pool-Schedule> .
- **Lifeguard Training Class:** On Saturday, November 25, Aquatic staff will be teaching a blended learning Lifeguard Class along with a Waterfront module for a group of Girl Scout leaders that volunteer at a summer camp with a waterfront. For a blended learning class the majority of the lecture is completed online via the Red Cross Website along with the CPR written test. The physical skills are tested on site along with a small portion of the lecture as well as team rescue skills. Lifeguarding classes taught in this manner include the Lifeguarding, CPR, AED and First Aid Certifications. A public blended learning Lifeguard class will be offered in December for anyone who is 15 years old and can pass the water pre-requisites. Participants must complete the online portion in advance of the in person portion of the class, December 18-21 from 4:30-8:30 p.m. Contact the Recreation Pavilion for more information at (425) 776-9173 or check the website at <http://www.cityofmlt.com/532/Safety-Courses>.
- **Winter Break Courses and Activities:** It is time to think about Winter Break activities. Aquatics will be offering a Junior Lifeguard Class for youth ages 11-14 and will meet from 10 a.m.-2:30 p.m., December 18-21. This class focuses on the skills and tools that will be learned and used in the lifeguarding course such as swimming and rescue skills, CPR, AED and First Aid. This class does not receive a certification. Contact the Recreation Pavilion for more information at (425) 776-9173 or check the website at <http://www.cityofmlt.com/532/Safety-Courses>.
- **American Red Cross CPR/FA Course:** The Adult & Pediatric CPR/AED/First Aid Blended Learning course includes an online portion to be completed in advance of the physical skills portion on December 27 from 4-6 p.m. Upon completion, participants will received an American Red Cross certification for CPR/AED/First Aid. Fees are R\$60 NR \$66 and cover the ARC certification fee. For more information, contact the Recreation Pavilion for more information at (425) 776-9173.
- **Youth Programs:** New hire Laura H will start working with the Youth Programs in the afternoons and working sometimes with the athletics department. Laura is finishing high school and working on her college applications. Welcome to the team Laura!

- **Non-school Day:** The next non-school day is November 22, and there are only two spots left! Children in NSD care play games and do fun themed activities. They also get to swim in the pool! For more information, or to register, call (425) 776-9173.
- **Winter/Spring Craze:** The next edition of the Craze magazine that lists all the programs offered by Mountlake Terrace Recreation and Parks will hit the post office on Friday, December 1. Look for it in your mailbox in the coming weeks!
- **Adult Sports:** Registration for winter volleyball and basketball is now open. You can now register your team online by creating or logging into your account at <https://apps.dashplatform.com/dash/index.php?Action=Auth/login&company=mountlake>
- **Dance Academy Winter Concert:** On December 9, Mountlake Terrace Dance Academy students ranging in age from 3.5 to seniors will be performing at the MLT High School Theater. Tickets will be sold for \$8 at the door starting at 12:00 p.m. until the show begins at 1:00 p.m. The show is expected to last for about 2 hours with an intermission. This show is always a great warm up for the Winter Holidays with lots of diversity in the music and the dance styles and yes... remixed Christmas carols.
- **Dance Academy Second Semester:** Starting December 1 you can begin enrolling in second semester Dance Academy courses beginning Monday, February 5. First semester runs through the end of January and kids can start mid-semester and be pro-rated if you want to start now! For more information or placement, contact Chloe Davenport (425) 640-3107 or see the craze at www.crazedigital.org
- **Garden Club Cleans Up Entry Sites:** The Mountlake Terrace Garden Club completed the fall cleanup of entry sites throughout the city over the weekend of November 18. The Mountlake Terrace Garden Club is a volunteer based community group that for over 20 years has annually planted flowers and maintained seven different sites throughout the city. If you are interested in joining the garden club or just helping out please visit their website at: <http://www.mltgardenclub.com/>
- **Tree Lighting Ceremony:** City crews are preparing for the Annual Tree Lighting Ceremony to be held at the Evergreen Playfield Complex (22205 56th Avenue W) on Friday, December 1 at 6:30 p.m. Parks and Public Works crews climbed the tower to mount and test the well-known tree last Friday. Park and Facilities crews are working around the Evergreen Playfield Complex to prepare for the event.

POLICE DEPARTMENT UPDATES

Weekly Activity								
	Reports	Traffic Stops	Arrests	Collisions	DUI’s	Burglaries	Vehicle Thefts	Vehicle Prowls
<i>Week</i>	32	45	9	3	1	0	2	2
<i>YTD</i>	1854	2569	364	232	35	107	72	104

Significant Incidents

- On November 15, 2017, an Albertson's store employee flagged down patrol in regards to a subject in the store who had shoplifted earlier in the week. The officer spoke with the subject who tried to use another person's identity. The officer was able to correctly identify the subject and after running him through the system, he was found to have multiple arrest warrants. The subject was arrested. He was booked into the Snohomish County Jail for his warrants and for providing false statements to a public servant.
- On November 15, 2017 at approximately 5:00 p.m., an officer responded to the apartment complex in the 4300 block of 236th for a vehicle theft report. The victim was reporting that someone had stolen his motorcycle.
- On November 15, 2017 at approximately 7:50 p.m., officers responded to two calls reporting a suspected DUI driver who had driven up on the curb in the 22200 block of 52nd Avenue West. One witness followed the car to an address in the 22300 block of 48th and provided the officers with a description of the driving they had observed. Based upon the officer's observation of the suspect and the driving described by the witnesses, the driver was arrested for DUI. The suspect resisted arrest and had to be forcibly handcuffed. He was taken to the Snohomish County Jail, a warrant was obtained to draw his blood and a blood sample was eventually obtained and submitted for testing. The subject was booked for DUI and for resisting arrest.
- On November 17, 2017 at 7:50 a.m., officers responded to a physical domestic situation that had occurred at a residence in the 23100 block of 51st Avenue W. An argument over the cleanliness of the home escalated with the male suspect breaking a glass, the victim's phone and a dog dish. The male pushed the female in the chest and threatened to beat her. After hearing from both the female and male residents, the male was arrested for Assault 4 DV and Malicious Mischief DV and booked into jail.
- On November 17, 2017 at 9:50 p.m., an officer observed a subject drive over the curb as it left a business in the 6600 block of 220th Street SW. The officer was concerned that the suspect may be DUI and spoke with him when the vehicle parked at a nearby business. The suspect was not DUI but the officer did locate drug paraphernalia, heroin and a debit card (that did not belong to the driver) in the vehicle. The evidence was seized and the subject was released pending further investigation.
- On November 18, 2017 at approximately 1:15 a.m., officers responded to an attempted shoplift at the QFC store. While officers were en route to the call, dispatch advised the vehicle license plate associated with the subjects in the call was listed as stolen out of Everett. Officers were able to detain a male and female in a black Jeep, parked in the lot, which turned out to be a stolen vehicle out of King County. The male was arrested for possession of stolen property and a possession of drug paraphernalia charge is pending on the female.
- On November 18, 2017 at 8:00 a.m., officers responded to a domestic violence assault report at the Lakeside Apartments. The victim told the officers that over the course of several hours she had been assaulted by her boyfriend, the father of their eight-month-old child. She described being slapped in the face, punched and then strangled. She said she delayed calling because the suspect had taken her phone, car keys and debit card. Sometime later, the suspect

called in and officers met him at the apartment. He was placed under arrest, and booked at the Snohomish County Jail for DV Assault 2.

- On November 19, 2017 at 4:15 a.m. officers responded to the 4300 block of 236th Street SW for a physical domestic complaint. The 20-year-old female had come home intoxicated and an argument began with her boyfriend. A wrestling match began over the phone and the boyfriend's debit card. During the wrestling, the female bit the male on the cheek leaving an obvious bite mark that was bleeding. The female was arrested, and booked at the Lynnwood Jail for DV Assault 4th degree.
- On November 19, 2017 at approximately 10:00 a.m., officers responded to the Studio Six Motel for a disturbance involving a female yelling at a male in one of the rooms. Officers spoke with the occupants of the room who agreed that it had just been a verbal argument over some missing tip money. Officers reported that the female appeared intoxicated and had a hard time telling a coherent and consistent story about the missing money. The male agreed to take the couple's dogs for a walk to allow things to cool down.
- On November 20, 2017 at 9:30 a.m., patrol responded to Terrace Park Elementary for a possible luring investigation. A Terrace Park student reported as he was walking to school he was contacted by a female in a black minivan asking if he wanted a ride to his destination since he was getting wet due to the rain. The student declined and was asked a second time by the female who left after the student declined again. The student stated he did not recognize the driver. No suspect information or vehicle plate information was available.
- On November 20, 2017 at approximately 1:30 p.m., officers responded to the Mountlake Terrace Elementary School for threats made over social media towards a student. Other students were reporting an Instagram account was being used to relay comments from an impersonator who claimed to be an ex-student named "Timothy." The threats towards the student were "to watch her back...I want to make her life miserable." Statements and pictures were taken and the victim's mother was notified. She said she would be contacting Instagram to report the threats.

Detective Unit Update

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| <ul style="list-style-type: none"> • Cases Assigned <ul style="list-style-type: none"> ○ 17-16623 ID Theft ○ 17-16658 CPS ○ 17-16743 Vehicle Prowl ○ 17-16773 Assault DV ○ 17-17010 Fraud | <ul style="list-style-type: none"> • Cases Cleared <ul style="list-style-type: none"> ○ 17-16771 Fraud ○ 17-16743 Theft ○ 17-16475 Assault ○ 17-16126 Rape ○ 17-16071 Sex Offense ○ 17-12916 Vehicular Homicide |
|--|---|
- On November 17, 2017 at around 10:00 a.m., the investigations unit received information that a prolific burglar was due in Superior Court at 10:30 a.m. The suspect was wanted for several crimes in Mountlake Terrace and surrounding communities including residential burglary, PSP1, robbery 1 and animal cruelty. The suspect made comments earlier this date stating he wanted to commit, "suicide by cop." With the assistance of the Snohomish County Sheriff's Office and the Marshals Service the investigations unit was able to peacefully take the suspect

into custody. The suspect was booked into the Snohomish County jail for residential burglary, animal cruelty and possession of a controlled substance.

Community Outreach & Directed Enforcement

- Staff attended the Vineyard Park First Responders Appreciation Breakfast.
- Directed patrol at the Northern Lights due to complaints of property crime and transient activity.
- Traffic emphasis along 220th Street SW.
- Westside emphasis along Lakeview Drive.
- Foot patrol on the Interurban trail, 21400 block of 60th and behind the Andorra Apartments checking for homeless camps.
- Items from the outreach program were distributed to several people in need over the last week including a 72-year-old homeless female who had been pan handling.
- An individual who had received assistance from Police Department's programs came to the station to tell Sgt. Pickard he had found a job as a cook and he has moved back home with his mom in Mountlake Terrace.

Code Enforcement Property of the Week

On October 25, 2017, Code Enforcement observed a white Geo Prizm with an expired license. The vehicle was located at the 21900 block of 60th Avenue W. Code Enforcement issued a correction notice, and tagged the above vehicle for impound in accordance with MTMC 10.10.230 – (Abandoned vehicles with expired licenses exceeding 30 days expired), and MTMC 10.10.190 – (Storing vehicles on a public street prohibited). On November 9, 2017, Code Enforcement returned to the location and noted the vehicle's license was still expired, and the vehicle had not been moved. The correction notice, police marker and chalk marks were intact. Code Enforcement found the vehicle to be in violation of the above parking ordinances. SNOCOM was contacted for a police impound, and the vehicle was impounded and towed.



NEWS RELEASES

News releases can be found on the [City's webpage](#).

MARK YOUR CALENDARS

- December 1, 6:30 p.m., [Tree Lighting Ceremony](#), Evergreen Playfield
- December 6, 6:30 p.m., [Self-care as an Accepted Practice](#), [Mountlake Terrace Library](#)
- December 13, 6:00 p.m., [Coffee with the City](#), Recreation Pavilion
- January 24-25, 2018, [Hotel RL Olympia by Red Lion](#), 2300 Evergreen Park Drive

- June 26-29, 2018, AWC Annual Conference, Yakima Convention Center, 10 N 8th Street

Sincerely,

Scott Hugill, City Manager
City of Mountlake Terrace