

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

June 29, 2018

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Councilmembers:

CITY COUNCIL MEETINGS

The City Council's next meeting is on **Monday, July 2, 2018** beginning at 7:00 p.m. in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Presentation of Check from Snohomish County Council Vice-Chair Terry Ryan for 214th Street Sidewalk Project; (2) City Council Recognition of Vic Sood; (3) Approval of Interlocal Agreement with Snohomish County for Sidewalk Grant; and (4) Civic Campus Design Process Update.

The City Council's next meeting is a **Special Work/Study Session on Thursday, July 12, 2018 beginning at 6:00 p.m.** in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Town Center Economic Development Opportunities Panel (*Discussion with Planning Commission and Economic Vitality & Town Center Task Force*) (2) Review of Interim Parking Facilities Development Code Amendment; (3) Review of Design and Construction Agreement for Main Street Revitalization Project and Lynnwood Link Project Improvements at 236th Street SW (Tentative); and (4) Review On Call Survey Contracts.

COMMUNITY MEETINGS AND EVENTS

- **July 3 Fireworks and Family Fun Celebration:** The third consecutive Mountlake Terrace 3rd of July fireworks and family fun celebration is planned for Tuesday, July 3 from 3:00 to 11:00 p.m. at Ballinger Park (23000 Lakeview Drive). This event is sponsored by the Cheeseburger Babies Foundation, with contributions from many community sponsors and partners.

The organization promises a bigger and better event than in 2017 with additional entertainment and extended hours. The event kicks off at 3:00 p.m. with family games, pony rides, bouncy houses, food booths, food trucks, face painting, crafts activities, carnival games and booths from local businesses.

The stage area includes live music, a DJ, pie eating contest, gunny sack races, and introductions of local sponsors and officials. The evening's finale features a fabulous fireworks show choreographed to music that will light up the skies of Lake Ballinger.

Personal fireworks are illegal in Mountlake Terrace. However, Cheeseburgers Babies Foundation obtained a special events permit to allow fireworks and an agreement was approved by the City Council for this event in February. The venue continues at Ballinger Park and the fireworks will be shot from the boat launch over the lake. The spectator viewing area will be located just south of the Mountlake Terrace Senior/Community Center also known as Ballinger Clubhouse.

Since Tuesday is not a legal holiday, parking will be limited during typical work hours at some locations. Parking and shuttle service have been secured at the Mountlake Terrace Transit Center (6001 236th Street SW) and Creekside Church (7011 226th Place SW). Attendees who are able to utilize the Lakeview Trail are encouraged to park at the Nile and walk to the park.

Park and clubhouse restrooms will be closed to the public but there will be portable toilets on site. Be prepared for any weather conditions, low lighting conditions upon exit, probable shuttle waits, and bring chairs or blankets to sit on.

Cheeseburger Babies Foundation thanks the following sponsors for making this event possible: Sierra Construction, Red Onion Burgers, City of Mountlake Terrace, Double DD Meats, UBEReats, Landsverk Quality Homes, Haider Construction, Gutter King, Sorelli Pizza, Grand Pere Bakery, Ace Hardware, Community Transit, Mountlake Terrace Police Guild, South Snohomish County Fire Foundation, Morgan Maintenance, Calvary Church, Creekside Church, Homestreet Bank, Sprout Birth Center, Emerald City Harley Davidson, Waste Management, USA Army Recruiting, Mountlake Terrace Plaza, Honor Care Adult Home, MLTnews.com, Northern Lights Stage, North Queens Drill Team and more.

- **Coffee with the City Moved to July 18:** Join city officials for a casual conversation and a cup of coffee. Residents, business owners and others from the community are invited to hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW on Wednesday, July 18, 2018 from 6:00-7:00 p.m. in the Jungle Room. (This meeting was originally scheduled for July 11.)

CITY CLERK AND COMMUNITY RELATIONS UPDATES

- **Update on Civic Campus Project:** On June 26, 2018, ARC Architects provided an updated Police Department (PD) floor plan layout of the planned 2019/2020 police station addition, and future remodel of the existing building.

On July 3, 2018 ARC Architects (ARC) will present two updated conceptual/schematic designs to department directors, and explain the overall concepts and floor layouts.

A public open house will be held on Wednesday, July 11 at 6:00 p.m. at the Senior/Community Center (23000 Lakeview Drive). Concepts of the New City Hall and Police Station Addition and related internal public gathering spaces will be presented during the open house. Please add this date to your calendars and plan to join us!

ARC Architects (ARC) will be meeting with Police Department staff on July 19, 2018 to discuss refinements to the conceptual/schematic drawings.

- **Public Records Update:** The Public Records Officer has been working in coordination with the Police Records Unit to comply with [RCW 40.14.026 \(5\)](#) that requires certain agencies to report annually on a variety of metrics related to fulfilling public records requests. The state's Joint Legislative Audit and Review Committee (JLARC) has established an online system for agencies to submit their data. The deadline for 2017 reporting is July 1, 2018. Following submittal of that report, the Public Records Officer will begin the 2018 report and catch up on that backlog since he did not start working here until April of this year.

COMMUNITY & ECONOMIC DEVELOPMENT UPDATES

- **Atlas 236** (5503 236th Street SW): This project is a 217,619 square foot, five story mixed-use building including 151 residential units, and 9,797 square feet of ground floor commercial space. Commercial spaces are located on the ground floor facing 56th Avenue W and 236th Street SW (none on 55th Avenue W). The project has been approved for tax abatement.

Status: Civil and landscape plans have been approved. Construction permits are expected to be issued for the upcoming construction season.

- **Wingate** (23209 56th Avenue W): This project will construct a new four-story, 48,920 square foot, mixed-use building with 42 residential units, 9,063 square feet of commercial space, and underground parking. Access to the site will be from 56th Avenue. Frontage improvements along 56th Avenue include a pedestrian activity area and public plaza space. The project has been approved for tax abatement.

Status: City staff has provided the applicant initial review comments on the project's consistency with TCDS, including revisions. The applicant anticipates construction in 2019.

- **Terrace at Park West** (21309 48th Avenue W): This project, under construction, includes five buildings containing a combined total of 27 townhome units. Associated vehicle circulation road, utilities, landscaping, and pedestrian amenities will surround each building.

Status: The construction of the townhome units is ongoing, with a large volume of building and site inspections taking place.

- **Mountlake Terrace Elementary School** (22001 52nd Avenue W): This project, under construction, is a new 63,800 square foot K-6 school facility.

Status: Framing and roofing inspections, as well as electrical, mechanical, and plumbing are on-going. Completion is projected for mid-July 2018. Construction crews are currently working seven days a week on the project.

PUBLIC WORKS (ENGINEERING & OPERATIONS) UPDATES

- **Lake Ballinger Aquatic Plant Inventory:** Mountlake Terrace, Edmonds, and Tetra Tech Inc. conducted an aquatic plant inventory to determine the incidence and density of Eurasian milfoil (*Myriophyllum spicatum*) and other aquatic plant species in Lake Ballinger June 27. The city of Lynnwood also sponsored an aquatic plant inventory of Hall Lake June 28. The inventory information will be used to support effective control for Eurasian milfoil in Lake Ballinger. It is anticipated that the control plan will be completed in late summer for work to be done in 2019. The citizen steering committee who will determine the most effective course of milfoil control and lead public outreach efforts for the project meets July 17 at MLT City Hall.
- **Interurban Trail Crossing Work on 212th:** The City of Lynnwood continues work on the Interurban Trail crossing on 212th. The work requires the intermittent use of detours onto the adjacent road network. City staff are working closely with Lynnwood's staff to address any issues arising from the use of the detours. The work is expected to last through September. There is a traffic alert on the city's website and social media updates have been made to alert the community. Our city also coordinated with City of Lynnwood to notify nearby major employers to ensure their commuters were aware of the project and associated detours.

RECREATION, PARKS, AND PROPERTY MANAGEMENT UPDATES

- **Espresso Special of the Week:** Stop by the Recreation Pavilion espresso stand and check out our weekly specials! July 9-15, save \$.50 off a 16oz iced latte with your choice of flavor.
- **Rubber Duckies:** The Recreation Pavilion has just received a new shipment of rubber duckies! There are many different styles to choose from. We have sold about 1500 rubber ducks in the first half of 2018.
- **Dance Camp Summer Registration:** We have lots of options to choose from: Lyrical, Ballet, Irish Step, Hip Hop, Jazz, Cheer and more! New this year is our Total Dance Immersion, 9:00 a.m. to 4:00 p.m. July 23 - 27 and July 30 - August 3. These longer camps are designed to teach a broad spectrum of styles, allow dancers more time to create their own dances and give families a childcare option. You can register for all the dance camps online. Go to www.mltrec.com and click on the Craze. Find page 14 to view camps.
- **Weekly Summer Dance Classes for All Ages:** These classes are relaxed and fun just like summer activities should be. Dancers will sweat, learn and laugh. For kids we offer Creative Dance, Ballet, Jazz, Tap and Hip Hop for a 7-week session in the summer. Teen/ Adult classes City Manager's Weekly Report Page 6 of 11 June 22, 2018 include Ballet, Tap and Modern Dance. We've added Salsa to the summer by popular demand. It's not listed in the Craze so look online in our DASH data base under Quarterly Summer – Dance 2018.
- **Youth Programs:** June 27 is the first day of summer camps! Next week camp will be closed for Independence Day. There is still space for the All Stars Camp. Please call (425) 776-9173 to register.

- **Fall Child Care:** Kindergarten Readiness is full, however, a waitlist option is available. Space available Monday/Friday only for Junior Kids Krew. Pavilion site is full and Madrona has limited spaces available both before and after care. Mountlake Terrace Elementary after care is full but space available for morning care. For information about child care call (425) 776-9173.
- **Summer Pool Programming has begun!** Marlins swim team has started their practices Mondays through Thursdays. There are 129 swimmers participating this year. The first meet will be a home meet on July 13 against the McCollum Frogs.
 - Aqua Kids Day Camp has a full roster for Aqua Fun Camp this week. Leaders are Barb McLain and Kathia Hernandez with extra help on Friday at Lake Ballinger from Jonah Simon for the boating and barbeque.
 - This is the first session of daily swim lessons that meet Monday through Friday for two weeks. Lake Forest Park Montessori has been coming in for swim lessons for several years during the summer and are back this summer.
 - Weekday lessons that meet on Monday/Wednesday afternoon/evening or Tuesday/Thursday have begun as well and will meet until the end of July.
 - Weekend swimming lessons begin this weekend on Saturday, June 30 and Sunday, July 1. This series will be 4 lessons. There are still spots available both days.
 - Recreation Swims: Monday through Friday from 12:05-1:35 p.m. have been added for the summer. On Fridays there are additional Recreation Swims at 2:45-4:15 p.m. and 4:30-6:00 p.m. Check the schedule these two swims will be canceled on July 13 and 20 for home swim meets. The 4:30-6:00 p.m. Recreation Swim will be canceled on July 6 and August 3 for Lifeguard In-Service Training. On Saturday and Sunday we have Swims at 1:15-2:45 p.m. and 5:15-6:45 p.m.
- **Pavilion Holiday Closure:** The Pavilion will be closed on Wednesday, July 4 in observance of Independence Day. No programs are scheduled.
- **Dog Obedience:** New classes will begin the week of July 9. All three classes will be offered. There are minimums for enrollment to ensure classes will meet. Basic Dog Obedience, Beyond Basic Obedience and Puppygarten are offered all year. These classes are taught by Certified Professional Dog Trainer, Caren Malgesini. Contact the Recreation Pavilion for more information at (425) 776-9173.
- **Eagle Projects:** Park staff has been contacted by three Eagle Candidates interested in completing their projects in Mountlake Terrace. Theo Armentrout met with staff and is planning a project for Terrace Ridge Park and is considering attending an NPIS meeting to discuss. Tyler Mudaliar has met with staff and is considering a project at Bicentennial Park, and Ian Andrews has met with staff and is considering a project in Terrace Creek Park. All projects are expected to be completed by end of fall this year.
- **MLTDOG Work Party:** The MLTDOG is holding a work party at the Mountlake Terrace Off Leash Dog Park at 9:00 a.m. on July 1. Work to be completed includes spreading woodchips, general clean up and phase one of a new bench installation working with the Mountlake Terrace Community Foundation.

POLICE DEPARTMENT UPDATES

Monthly Activity (June 20 – 26, 2018)								
	Reports	Traffic Stops	Arrests	Collisions	DUI's	Burglaries	Vehicle Thefts	Vehicle Prowls
YTD	962	1718	212	113	13	48	22	53

**Monthly activity is updated first week of each month*

Significant Incidents

- On June 20, 2018 at 7:25 a.m., an officer took a theft report from an employee at the Albertsons store. The employee was reporting the theft of his wallet from a backpack in the breakroom while he was at work. Store video shows a thin black male in his twenties or thirties at around 3:30 a.m. acting suspiciously in the bathroom hallway which is located near the breakroom. The officer was unable to develop probable cause for the theft.
- On June 20, 2018 at 7:29 a.m., an officer responded to the 5700 block of 242nd Street SW for a vehicle prowling report. The home owners told the officer that someone rifled through their unlocked vehicle during the night and they were unsure if anything was taken. The husband believed that the vehicle was prowled around 2:00 a.m. because their dog was barking at that time.
- On June 20, 2018 at 8:39 p.m., an officer took a burglary report in the 23600 block of 53rd Avenue W. The homeowner told the officer she felt the home had been entered while she was being hospitalized and had no idea how the suspects had gained access to her home. The victim told the officer that the suspects had taken her laptop, jewelry and some new shoes.
- On June 21, 2018 at 12:43 p.m., an officer responded to a burglary complaint in the 4400 block of 212th Street SW. The victim told the officer he keeps his tools in a garage at the address. At some point the tools were taken by an unknown person. The victim had no idea who might have entered the garage and taken the tools.
- On June 21, 2018 at 3:21 p.m., an officer was assigned a CPS investigation at a residence in the 23300 block of 67th Avenue W. An allegation reported to CPS involved a young female that had been sexually abused repeatedly over the last four years by a cousin. Based upon the information provided the case has been assigned to the detectives for further investigation.
- On June 21, 2018 at 8:26 p.m., an officer responded to the Albertsons store regarding a subject the store wanted trespassed. While in route to the complaint the dispatch center advised the officer that the subject had several warrants in the system. At the store the officer confirmed the subject's identity and he was arrested on the warrants. During the search incident to the arrest the officer located devices belonging to other people, as well as drug paraphernalia. The suspect was booked at the Snohomish County Jail.

- On June 22, 2018 at 6:45 a.m., officers responded to a call of an unconscious male in the driveway of an adult care facility. On arrival the officer had to assist an employee of the facility in getting a 69-year-old male out of a large residential trash container. The male was unresponsive and the officer quickly started CPR until the medic crew arrived. Medics were able to get a pulse on the subject and he was transported to Swedish Hospital in Edmonds. The officer's quick response and starting CPR were key to the victim's survival.
- On June 22, 2018 at 1:40 p.m., an officer responded to a theft at the Albertsons store that involved three males taking alcohol. Two employees at the store had witnessed the theft and attempted to confront the thieves. The males were last seen getting into a vehicle and the employees were able to get a license number. The vehicle was later stopped in Shoreline. The driver was cooperative and gave names of the males to the officer of the involved thieves. The officer was able to contact the parents of the juvenile males. The males came to the Police Station and during the interviews they admitted to the theft. The suspects were criminally trespassed from the store and charging documents were sent to the prosecutor's office.
- On June 22, 2018 at 10:22 p.m., an officer responded to a theft complaint in the 21800 block of 54th Avenue W. The victim told the officer that she had put \$1,400 cash in her purse on June 17. From the date of the report the victim believes one of her numerous house guests may have taken the money.
- On June 23, 2018 at 1:57 a.m., an officer on routine patrol was checking a license plate of a large SUV getting onto I-5. The plate came back with the registered owner being suspended from driving and with a \$1500 warrant for driving while suspended. The vehicle was stopped and it was confirmed that the driver was the subject with the warrant and that he was also currently suspended from driving. The driver was arrested and arrangements were made to turn the driver over to a Bothell officer.
- On June 23, 2018 at 1:25 p.m., an officer responded to the Cedar Way Plaza. A maintenance worker was reporting that someone may have accessed a shop through the roof. The victim had also called 911 to report the burglary but nothing was reported missing at this time.
- On June 23, 2018 at 6:32 p.m., an officer responded to the O'Reilly Auto Parts Store for a theft that had just occurred. The store manager was reporting that a subject had taken sparkplugs, exited the store and gotten into a van, for which they had the license plates. The registration on the van came back to a Mill Creek address and when the officer called Mill Creek police to request their assistance he was told that Mill Creek officers were performing a traffic stop on the vehicle. A photo montage will be used to see if the store manager can identify the person responsible for the theft.
- On June 24, 2018 at 9:25 a.m., officers responded to a disturbance at the Lakeside Apartments involving threats to kill. Officers learned that the situation involved a child exchange between ex-spouses and significant others. After facilitating the exchange and assisting one of the boyfriends get some clothes, the parties were given domestic violence pamphlets with a case number for reference. A case will be forwarded to the prosecutor for review.

- On June 24, 2018 at 5:02 p.m., officers responded to the Albertsons store for a harassment complaint. A customer threatened to shoot another customer and then left in a car. The confrontation occurred when the complainants were trying to check out and they asked the male behind them to move back while they used the pin pad. The male subject said he didn't hit people like them but would shoot them. Officers were able to locate the suspect at his home in Brier. The caller was unsure if he wanted to pursue the issue and asked for more time to make up his mind. The suspect admitted to officers that he did make the comment and meant it as a threat.
- On June 25, 2018 at 2:22 a.m., officers responded to Mountlake Terrace Plaza to assist the fire department with a resident who had pulled the fire alarm multiple times. A 70-year-old male at the nursing home said that he pulled the alarm because he "needed some attention." He was upset because his refrigerator was empty and he wanted food. The officer indicated that the subject had the ability to recognize that pulling the alarm was not appropriate. The subject was issued a citation.
- On June 25, 2018 at 8:55 a.m., an officer responded to the Andorra Estates Apartments for a vehicle theft complaint. The victim told the officer that sometime during the night, persons unknown stole his vehicle from the apartment parking lot.
- On June 25, 2018 at 12:15 p.m., an officer responded to the 21600 block of 46th Place West for a burglary complaint. The victim told the officer that at around 10:00 a.m. he saw a black male jumping the neighbor's fence to the west but did not think much of it. It wasn't until around 12:00 p.m. that he went into the bedroom and found that someone had been in his bedroom and opened his unlocked safe taking a gun and credit cards. Witnesses in the neighborhood also described seeing the suspect in their yards but no one thought to call. One other burglary occurred in that neighborhood on this date.
- On June 26, 2018 at 6:29 a.m., an officer was dispatched to a malicious mischief report in the 23400 block of 52nd Avenue West. The victim was reporting that someone broke out a window during the night. It was unknown how the window was broken. The victim did not hear breaking glass when it was broken.
- On June 26, 2018 at 6:23 p.m., an officer working patrol checked on a vehicle with an expired registration. The driver quickly sped off but the officer saw the subject park in a private driveway. The officer contacted the driver and explained the reason for the stop. The driver verbally identified himself saying he did not have his license with him. Checking his name in the system he came back as a suspended driver and with a warrant for driving while suspended. The driver was arrested on the warrant, cited for DWLS and booked at the Lynnwood Jail.

Detective Unit Update

- Cases Assigned
 - 18-9624 Vehicle Prowl
 - 18-9629 Theft
 - 18-9681 CPS Referral
 - 18-9694 Vehicle Rec
 - 18-9779 Burglary
 - 18-9840 Warrant Arrest
 - 18-9830 CPS Referral
 - 18-9906 Fraud
- Cases Cleared
 - 18-8936 Threat
 - 18-5529 Death Investigation
 - 18-9344 Sex Offense
 - 18-7677 Theft
 - 18-2276 Fraud
 - 18-7522 Fraud
 - 18-8761 Burglary

Community Outreach & Directed Enforcement

- Officers conducted local business and area checks at the following locations: Northern Lights Apartments, Studio 6 Motel (Gateway Plaza), Ballinger Park, Interurban Trail, Veterans Park (Library) and the Evergreen Elementary property.
- Traffic enforcement in areas as requested.
- Outreach materials are being distributed when appropriate.

Code Enforcement Property of the Week

On June 12, 2018, Code Enforcement observed a green Honda Civic with an expired license, apparently stored on a public street located in the 21400 block of 50th Avenue W. Code Enforcement issued a correction notice, and tagged the vehicle in accordance with MTMC 10.10.190 – (Storing vehicles on a public street over 72 consecutive hours prohibited), and MTMC 10.10.230 – (Abandoned or inoperable vehicles prohibited). On June 19, 2018, Code Enforcement returned to the location and noted the previously issued correction notice, police marker and tire chalk marks were intact, indicating the vehicle had not moved. Code Enforcement determined the vehicle to be in violation of the above parking ordinances. Towing was dispatched, and the above vehicle was impounded and towed.



Other Items of Interest

Officer O'Hagan gave a safety presentation to summer employees at the Recreation Pavilion on Friday, June 22, 2018.



NEWS RELEASES

News releases can be found on the [City's webpage](#).

MARK YOUR CALENDARS

- July 3, 3rd of July Family Celebration, Ballinger Park
- July 11, 6:00 p.m., Civic Campus Project Community Meeting, Ballinger Clubhouse
- July 18, 6:00 p.m., Coffee with the City, Recreation Pavilion
- July 27, 28, 29, Tour de Terrace, Evergreen Playfield
- August 7, 6:00-9:00 p.m., National Night Out, Evergreen Playfield
- August 8, 6:00 p.m., Economic Vitality & Town Center Task Force Meeting, Council Chambers
- August 8, 6:00 p.m., Coffee with the City, Recreation Pavilion
- August 21, 6:00 p.m., Economic Vitality & Town Center Public Open House, Council Chambers
- September 12, 6:00 p.m., Coffee with the City, Recreation Pavilion
- September 26, 6:00 p.m., Evergreen Awards, Mountlake Terrace Senior Center
- October 17, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 14, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 24, Recreation Pavilion 50th Birthday, Recreation Pavilion
- December 7, 6:30 p.m., Tree Lighting Ceremony, Evergreen Playfield
- December 12, 6:00 p.m., Coffee with the City, Recreation Pavilion

Sincerely,

Scott Hugill, City Manager
City of Mountlake Terrace