

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

July 27, 2018

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Councilmembers:

CITY COUNCIL MEETINGS

The City Council's next meeting is a Work/Study Session on **Thursday, August 2, 2018** beginning at 7:00 p.m. in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Review of 2018 Second Quarter Police Department Report; (2) Review of Interim Parking Facilities Development Code Amendment; (3) Review of City Department Performance Measures for January-June 2018; (4) Review On-Call Survey Contracts; (5) Review of KPG Contract Supplement No. 14 for Main Street Project; and (6) Discussion of City Manager Evaluation Process.

The City Council's next meeting is on **Monday, August 6, 2018** beginning at 7:00 p.m. in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Update From Senior Center Board (Tentative); (2) Approval of On Call Survey Contracts; (3) Approval of Agreement with Snohomish County for Matt Hirvela Bicentennial Park Grant; (4) Approval of KPG Contract Supplement No. 14 for Main Street Project; (5) Public Hearing and Adoption of Interim Parking Facilities Development Code Amendment Ordinance; (6) Adoption of Resolution Designating Use of Town Center Park Impact Fees; and (7) Review and Approval of Interlocal Agreement with Edmonds School District for Facility Use Agreement.

COMMUNITY MEETINGS AND EVENTS

- **Tour de Terrace:** Tour de Terrace begins Friday, July 27 with the 26th Annual Tour de Terrace Parade. Tour de Terrace highlights include the parade, live music and entertainment, fireworks show, a beer garden, food booths, pancake breakfast, street fair, carnival, 5K Fun Run/Walk, and the classic car, truck and motorcycle show.

The parade takes off at about 6:45 p.m. with a roar of the precision Seattle Police Motorcycle Drill Team, followed by fan favorites including the Seafair Pirates and Clowns, Lake City Western Vigilantes, the rhythmic drill team marchers and dancers, floats, trucks, classic cars, horses, and much, much more. The parade travels along 56th Avenue West from 234th Street, northward to 222nd Street and Evergreen Playfield.

Former Mountlake Terrace City Manager Bob White will be this year's Tour de Terrace Parade Grand Marshal. Bob White served as City Manager of Mountlake Terrace for a quarter century

span from 1967 to 1992. Vic Sood, former Councilmember, Planning Commissioner and the first Executive Director of Community Transit from 1976 to 1984 will be a special guest of the Tour de Terrace Parade.

The city will have a booth at the street fair on 224th featuring Civic Campus concepts, job and recreation program information, and stormwater education and giveaways.

A spectacular fireworks show will light up the night sky over Tour de Terrace on Saturday evening, July 28, just after 10:00 p.m. and live music runs throughout the festival. The classic car, truck and motorcycle show is held Saturday, July 28 only from 8:00 a.m. to 3:00 p.m.

Live radio with Allan from "Allan and Ashley" on WARM 106.9 will broadcast on site from the Tour de Terrace Parade on Friday, July 27. On Saturday, July 28, 98.9 "The Bull" will broadcast live from 11:00 a.m. to 1 p.m. outside of the beer garden. For more information about Tour de Terrace, visit www.tourdeterrace.org or find them on Facebook at Tour de Terrace!

- **City Happenings:** The August issue of the city newsletter was mailed on Thursday, July 26. The feature article is an update on the major construction projects happening in the city with the ground breaking ceremony of Terrace Station shown on the cover. Updates on the Civic Campus Project and the Economic Vitality and Town Center Task Force are also included. Other highlights include the 40th Annual Arts of the Terrace Juried Art Show, funding for 214th Sidewalks, the city's AA+ bond rating by S&P, recognition of Mountlake Terrace High School students, Premera and volunteer group appreciation, and what homeowners need to know about removing trees under the new critical areas regulations.
- **National Night Out Against Crime:** Staff from all departments have been busy preparing to host National Night Out on Tuesday, August 7 from 6:00 p.m. to 8:30 p.m. at Evergreen Playfield. This year's event features Balloon Artist Sara Chastain from Puget Sound Balloons, caricature artist Steve Hartley aka Muggshotz, DJ music, face painting by the local Girl Scouts, Smokey Bear, and Q & A with Police Chief Wilson.

The Bike Rodeo conducted by Cascade Bicycle Club returns to the parking lot near the corner of 224th Street and 54th Avenue. Demonstrations from Seattle Tae Kwon Do for martial arts, Edmonds Police Department K9 Unit and Mountlake Terrace Dance Program will also entertain. Police, Fire and Public Works vehicles are available for guests to sit in and check out from both the inside and outside.

National Night Out is an annual community-building effort that promotes police-community partnerships and neighborhood camaraderie to make our neighborhoods safer, more caring places to live. This free family event combines entertainment, food and community involvement for a fun-filled evening. Residents can meet city officials, visit over 30 booths with local businesses and service organizations, and celebrate with neighbors.

- **Mountlake Terrace Plaza Grand Re-Opening:** The Community Relations Director recently met with Rosita Sandell, the new Executive Director of Mountlake Terrace Plaza. Ms. Sandell invited the City Council and officials to participate in their grand re-opening to celebrate their

remodel on Thursday, August 9 at 5:00 p.m. Under new management by MBK Senior Living and ownership by Capital Seniors Housing, Mountlake Terrace Plaza (formerly known as Merrill Gardens) is planning a big casino event that same day.

CITY CLERK AND COMMUNITY RELATIONS UPDATES

- **City Hall Update:** Having received public comments during the July 11, 2018 Public Open House at the Mountlake Terrace Senior Center, ARC Architects is working towards creating one City Hall concept/schematic design; this will be presented during a mid-October, 2018 open house.

On July 20, 2018, the Police Chief and Assistant City Manager met with ARC Architects to discuss a draft floor plan of the planned addition to, and potential remodel of, the existing police station.

- **Arts Commission Vacancy:** The Arts Advisory Commission currently has a vacancy. The Arts Commission is comprised of seven members and five of them are required to be residents of the city while two may live outside of the city. Currently one of the members is not a resident so the vacancy may be filled by either a resident or non-resident. The term would begin upon appointment and expire on June 30, 2021.

COMMUNITY & ECONOMIC DEVELOPMENT UPDATES

- **Atlas 236** (5503 236th Street SW): This project is a 217,619 square foot, five story mixed-use building including 151 residential units, and 9,797 square feet of ground floor commercial space. Commercial spaces are located on the ground floor facing 56th Avenue W and 236th Street SW (none on 55th Avenue W). The project has been approved for tax abatement.

Status: Civil and landscape plans have been approved. Construction permits are expected to be issued for the upcoming construction season.

- **Wingate** (23209 56th Avenue W): This project will construct a new four-story, 48,920 square foot, mixed-use building with 42 residential units, 9,063 square feet of commercial space, and underground parking. Access to the site will be from 56th Avenue. Frontage improvements along 56th Avenue include a pedestrian activity area and public plaza space. The project has been approved for tax abatement.

Status: City staff has provided the applicant initial review comments on the project's consistency with TCDS, including revisions. The applicant anticipates construction in 2019.

- **Terrace at Park West** (21309 48th Avenue W): This project, under construction, includes five buildings containing a combined total of 27 townhome units. Associated vehicle circulation road, utilities, landscaping, and pedestrian amenities will surround each building.

Status: The construction of the townhome units is ongoing, with a large volume of building and site inspections taking place.

- **Mountlake Terrace Elementary School** (22001 52nd Avenue W): This project, under construction, is a new 63,800 square foot K-6 school facility.

Status: Framing and roofing inspections, as well as electrical, mechanical, and plumbing are on-going. Construction crews are currently working seven days a week on the project.

PUBLIC WORKS (ENGINEERING & OPERATIONS) UPDATES

- **Bike2Health:** The cities of Edmonds, Lynnwood and Mountlake Terrace are working together to improve access to health and wellness choices within their communities, make bicycling safer, and increase connectivity by completing 11 critical missing links of the regional bicycle network. This collaboration, called Bike2Health, is funded by a grant from the Verdant Health Commission. The community events and education portion of the program has many opportunities to learn in 2018, with the following events taking place:
 - **Maintenance for Everyday Riders Presentation, Saturday, July 28:** This class is taking place from 10:30-11:30 a.m. at the Verdant Community Wellness Center, 4710 196th St. SW, Lynnwood. This free demonstration-only class is an overview of the basics of bike maintenance. In this class, you will learn about braking and shifting systems and how to perform routine maintenance on those systems. Pre-registration is required at www.cascade.org/bike2health.
 - **Bike Rodeo at Mountlake Terrace National Night Out, Tuesday, August 7, 6:00-8:30:** A *Bike Rodeo*, also called a *Bicycle Skills Rodeo*, is a fun, interactive, and non-competitive skills course designed for kids to improve their bike handling and traffic safety skills. It will be held on the tennis courts at Evergreen Playfield Complex during National Night Out.
- **Interurban Trail Crossing Work on 212th:** The City of Lynnwood continues work on the Interurban Trail crossing on 212th. The work requires the intermittent use of detours onto the adjacent road network. City staff are working closely with Lynnwood's staff to address any issues arising from the use of the detours. The work is expected to last through September. There is a traffic alert on the city's website and social media updates have been made to alert the community. Our city also coordinated with City of Lynnwood to notify nearby major employers to ensure their commuters were aware of the project and associated detours.

RECREATION, PARKS, AND PROPERTY MANAGEMENT UPDATES

- **Premera Volunteers:** Premera volunteers continue to work on projects with 10–20 employees doing volunteer work every other Friday. The most recent effort was held on Friday, July 20 at the Evergreen Playfield Complex in anticipation of the Tour de Terrace. The Premera volunteer efforts alone provided approximately 261 hours of volunteerism to the Mountlake Terrace Park system so far in 2018 with a few more projects scheduled.



- **Swimming Lessons:** A new daily session of swimming lessons started on Monday and will run through August 3. Weekend swimming lessons will begin their second session this weekend July 28 and 29. A new twice a week session for Monday and Tuesday begins Monday, July 30 and will run through August 29. Tuesday will begin July 31 and end on August 30. For dailies and weekday lessons, registration will remain open through the third lesson.
- **Aquatic Camp:** Aqua Kids camp is going strong with a full “Around the World” theme this week. Each day a craft or activity from a different country will take place. Next week is “Dinosaurs” week and it is full as well. On Fridays the camp enjoys boating at Lake Ballinger and a barbeque.
- **Espresso Special:** Come to the Recreation Pavilion and check out the espresso special of the week. July 30-August 5, receive \$.50 off a 16oz White Chocolate Mocha. Enjoy this delicious beverage iced or hot!
- **Youth Employment Opportunities:** Recreation is hiring for one full-time and two $\frac{3}{4}$ time site leaders and site assistants for 2018/19 school year. For job descriptions or to apply visit www.cityofmlt/Jobs.aspx
- **Fall Child Care:** Kindergarten Readiness and Junior Kids Krew are full but the waitlist option is available. Half-day preschool has availability. Before care at Madrona is full, Pavilion a.m./p.m. are full, as well as p.m. care at MLT Elementary site. For information or to register call (425)776-9173.

- **Summer Camp Guests:** All-Stars and Majors camp visited the Snohomish Aquatic Center on July 26 for their weekly field trip. The Minors camp had visitors from the Imagine Children's Museum to present "Adventures in Space."
- **Tennis Camps:** There are a few weeks of summer tennis camps left! Professional tennis instructor Brian Anderson teaches children the basics of tennis through games and drills. Cost is only \$32 each week! Register now by calling (425)776-9173.
- **Skyhawks Sport Camps:** There are a few Skyhawks sport camps remaining this summer! Camps include basketball, flag-football, soccer and mini-hawks! Kids will learn various sports in a fun and supportive environment. Call (425)776-9173 to register.
- **Tour de Terrace:** Park and Facilities staff have been preparing for the Tour de Terrace. Crews have been concentrating on general clean up debris removal, barking, and pressure washing at the Evergreen Playfield Complex to get ready for the three day festival.
- **Evergreen Playfield Electrical:** Parks and Property Management has worked with an electrical contractor to upgrade special event electrical services at the Evergreen Playfield Complex. A new service cabinet has been installed. Final inspection has been completed and the connections should be ready for use at the Tour de Terrace and National Night Out Against Crime as well as other special events and during sporting events. The cabinet has extra outlets and cable connection to enable external electrical boxes throughout the field.

POLICE DEPARTMENT UPDATES

Monthly Activity July 2018								
	Reports	Traffic Stops	Arrests	Collisions	DUI's	Burglaries	Vehicle Thefts	Vehicle Prowls
<i>June</i>								
<i>YTD</i>	1185	2102	261	131	16	59	28	72

**Monthly activity is updated first week of each month*

Significant Incidents

- On July 18, 2018 at 1:21 p.m., patrol responded to a suspicious vehicle/traffic hazard in the 21200 block of 52nd Avenue W. Upon arrival officers located a female unconscious in the driver's seat of the vehicle stopped in the roadway. Investigation revealed the female to be under the influence of intoxicants and was found to be in possession of prescription narcotics. Due to the location, officers from Lynnwood were requested and assumed the investigation.
- On July 18, 2018 at 11:36 p.m., patrol responded to an assault at Ringer's Pub. Investigation revealed two subjects competing in a dart tournament engaged in an argument ending with the suspect knocking the victim to the ground. The suspect then fled. The suspect was located at his residence in Kenmore where he was cited for the offense.

- On July 19, 2018 at 3:38 a.m., patrol responded to a suspicious person in the 21800 block of 66th Avenue W. The reporting party said a subject was loitering around closed businesses in the area. Upon arrival the subject was located and revealed to have a burglary warrant for his arrest. He was arrested and booked at the Snohomish County Jail without incident.
- On July 19, 2018 at 7:59 a.m., patrol responded to a fraud complaint in the 22800 block of Lakeview Drive. The victims stated their bank account was compromised somehow and the suspect was able to complete 4-6 transactions totaling \$2,420 in loss. Investigation continues.
- On July 19, an police officer was assigned to an unmarked vehicle to try and apprehend a suspect who in days previous was observed operating an unlicensed trail motorcycle in a reckless manner and eluded previous attempts at capture. At 12:15 p.m., a resident called 911 to report the subject in the area of 228th and 39th. Officers located the subject, who began to operate the motorcycle in a reckless manner in an attempt to elude capture. Officers discontinued their efforts to stop him. The officer assigned to the unmarked vehicle was able to locate the subject and follow him. The suspect believed officers had discontinued looking for him and drove down a dead end road. Officers converged and were able to block potential escape routes. As the suspect approached officers he slowed down and an officer was able to separate him from the motorcycle and take him into custody. The subject was booked at the Snohomish County Jail without incident.
- On July 19, 2018 at 9:46 p.m., patrol responded to a robbery in the 6000 block of St. Albion Way. Upon arrival the suspects and victim had fled. Investigation revealed a witness observed the crime. She stated two subjects assaulted the victim, pointed a firearm at him and stole his money/drugs. Upon encouraging him to report the incident to police, the victim fled on foot and could not be located. The victim contacted police the next day to report the crime.
- On July 20, 2018 patrol responded to a stolen vehicle recovery in the 23600 block of 56th Avenue W. Upon arrival patrol located an abandoned stolen motorcycle in addition to several bags of property. The motorcycle was returned to the owner. Investigation continues.
- On July 20, 2018 at 6:57 a.m., patrol responded to a burglary in progress in the 23600 block of 56th Avenue W. The reporting person said she went into the garage and discovered a subject she did not know prowling her vehicle. The subject fled prior to police arrival. Further investigation identified the suspect. Charges pending.
- On July 20, 2018 patrol responded to a vehicle prowl/fraud complaint in the 23500 block of Lakeview Drive. The victim stated suspect(s) broke into her vehicle and stole her wallet, which contained approximately \$1,200. Her credit card had already been used to make approximately \$3,000 in unauthorized purchases. Investigation continues.
- On July 20, 2018 at 9:09 a.m., patrol responded to a burglary report in the 5200 block of 238th Street SW. Upon arrival investigation revealed a subject unknown to the resident made entry into the home. The suspect was confronted by a young resident who told him to leave. Instead of leaving the suspect hid inside the home until he was found by an adult resident who told him to leave. Investigation revealed the suspect to be the same individual identified in some

of the crimes earlier in the morning. The suspect was not immediately located. Investigation continues.

- On July 20, 2018 at 11:26 a.m., patrol responded to a vehicle prowler report in the 23600 block of 56th Avenue W. Upon arrival investigation revealed property recovered earlier in the morning was stolen from the victim's vehicle. Investigation continues.
- On July 20, 2018 at 4:20 p.m., patrol responded to a collision in the 22000 block of 66th Avenue W. Upon contacting the involved parties, one was determined to be under the influence of alcohol. Probable cause was developed and he was arrested for the offense. A search warrant for his blood was prepared and served. Subsequently he was booked at the Snohomish County Jail for the crime without incident.
- On July 20, 2018 at 11:12 p.m., patrol stopped a vehicle in the 4400 block of 228th Street SW for moving violations. Upon contacting the driver it was apparent he was under the influence of intoxicants and admitted to smoking marijuana. Probable cause was developed for the crime and he was arrested. A search warrant for his blood was prepared and served. He was later booked at the Lynnwood Jail for the crime without incident.
- On July 21, 2018 at 12:49 a.m., patrol responded to an assault in the 21800 block of 51st Avenue W. Upon arrival the victim stated he and his girlfriend were arguing over alleged infidelities when his girlfriend threw drinking glasses at him. Several fresh cuts were observed on the victim from glass shards. The suspect admitted to throwing the glasses at him and was subsequently arrested for the offense and booked at the Lynnwood Jail without further incident.
- On July 21, 2018 at 1:43 p.m., patrol responded to a theft complaint in the 21200 block of 44th Avenue W. Investigation revealed the suspect rented a U-Haul truck several weeks ago for a day and had yet to return it. Upon contacting the suspect it was learned she had a warrant for her arrest for homicide. She was arrested for the warrant and custody was released to the Snohomish County Sheriff's Office.
- On July 21, 2018 at 2:26 p.m., patrol stopped a vehicle for moving violations. Investigation revealed a passenger to have multiple warrants for his arrest. He was arrested and booked at Lynnwood Jail without incident.
- On July 22, 2018 at 1:55 a.m., patrol observed a known warrant subject walking in the 4800 block of 212th Street SW. Upon attempting to arrest, the subject actively resisted. After a brief struggle officers were able to get him into custody without injury. Post hospital clearance he was booked at the Snohomish County Jail for the warrants in addition to a new charge of resisting arrest.
- On July 22, 2018 at 6:15 a.m., patrol stopped a vehicle for moving violations in the 21200 block of 44th Avenue W. Investigation revealed the driver to be unlicensed in addition to having a warrant for his arrest. He was arrested and booked at the Snohomish County Jail without incident.

- On July 22, 2018 at 5:52 p.m., patrol responded to a burglary in the 22000 block of 48th Avenue W. Upon arrival investigation revealed two suspects broke out the front window and crawled into the home. The resident confronted the suspects and they fled in a white truck. The suspects were not located. Investigation continues.
- On July 23, 2018 at 12:35 a.m., patrol stopped a vehicle for equipment violations in the 22200 block of 44th Avenue W. Investigation revealed the driver to be unlicensed and to have a warrant for his arrest. He was arrested for the warrant and booked at the Snohomish County Jail without incident.
- Multiple fraud reports were taken regarding victim's credit cards being compromised, all sharing similarities, the most important being the victims used their cards at the Chevron station located at 228th Street SW and 44th Avenue. Investigation continues.
- On July 24, 2018 at 12:35 a.m., patrol stopped a vehicle for defective equipment in the 6200 block of 244th Street SW. Investigation revealed the driver was unlicensed and had a warrant for his arrest. He was arrested and booked at the Snohomish County Jail without incident.
- On July 24, 2018 at 7:12 p.m., patrol responded to a suspicious person in the 5900 block of 242nd Street SW. Upon arrival the subject was located. Investigation revealed him to have a warrant for his arrest. He was arrested and booked at the Snohomish County Jail without incident.

Detective Unit Update

- Cases Assigned
 - 18-11564 Fraud
 - 18-11500 Theft
 - 18-9681 CPS
 - 18-11741 Burglary
 - 18-11745 Theft from Auto
 - 18-11747 Burglary
 - 18-11758 Theft from Auto
 - 18-11892 Possess Stolen Vehicle
 - 18-11724 Robbery
 - 18-11964 Fraud
 - 18-11941 Fraud
 - 18-11949 Fraud
 - 18-11955 Fraud
 - 18-11956 Fraud
- Cases Cleared
 - 18-6742 Death Investigation
 - 18-7461 Death Investigation
 - 18-10724 Burglary
 - 18-10372 Fraud
 - 18-11520 Missing Person
 - 18-11192 CPS
 - 18-9659 Sex Offense
 - 18-11097 Extortion
 - 17-7273 Burglary
 - 18-9694 Burglary
 - 18-9629 Burglary
 - 18-9624 Burglary
 - 18-9420 Missing Person
 - 18-9779 Burglary

Community Outreach & Directed Enforcement

- Officers conducted local business and area checks at the following locations: Northern Lights Apartments, Studio 6 Motel (Gateway Plaza), Ballinger Park, Interurban Trail, Veterans Park (Library) and marijuana dispensaries.
- Traffic enforcement in areas as requested.
- Outreach materials are being distributed when appropriate.
- Sergeant King saw a group of kids from Seattle Tae Kwon Do outside the fire department and asked them what they were doing. It was conveyed to him they had a tour scheduled of the fire department, but nobody was available to facilitate the tour. He offered a tour of the police department, which they accepted and enjoyed.
- Officer Shin met with a couple kids and provided a tour of the police department to them and their grandparent.

Code Enforcement Property of the Week

On June 29, 2018, Code Enforcement received a complaint involving a green Geo Tracker with an expired license, parked on the right-of-way at 4300 block of 223rd Street SW. Code enforcement responded to the complaint and issued a correction notice in accordance with 10.10.190 – (Storing vehicle on public street in excess of 72 consecutive hours), and 10.10.230 – (Abandoned inoperable vehicle having; expired license exceeding 30 days expired). On July 3, 2018, Code Enforcement returned to the location, and noted no changes were made to the vehicle. Towing was dispatched, and the vehicle was impounded and towed.



Other Items of Interest

- Sergeant Pickard attended quarterly SMART training.
- Officer Brecht received a grant to attend the National Drug Recognition Expert (DRE) Conference in Nashville.
- Officer Cronk was selected to fulfill the role of Firearm Instructor.
- Officer O'Hagan was selected as the new School Resource Officer (SRO) and will be attending relevant training in August.

NEWS RELEASES

News releases can be found on the [City's webpage](#).

MARK YOUR CALENDARS

- July 27, 28, 29, Tour de Terrace, Evergreen Playfield
- August 7, 6:00-9:00 p.m., National Night Out, Evergreen Playfield
- August 8, 6:00 p.m., Economic Vitality & Town Center Task Force Meeting, Council Chambers
- August 8, 6:00 p.m., Coffee with the City, Recreation Pavilion
- August 9, 5:00 p.m., Mountlake Terrace Plaza Ribbon Cutting Event
- August 21, 6:00 p.m., Economic Vitality & Town Center Public Open House, Council Chambers
- September 12, 6:00 p.m., Coffee with the City, Recreation Pavilion
- September 26, 6:00 p.m., Evergreen Awards, Mountlake Terrace Senior Center
- October 17, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 14, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 24, Recreation Pavilion 50th Birthday, Recreation Pavilion
- December 7, 6:30 p.m., Tree Lighting Ceremony, Evergreen Playfield
- December 12, 6:00 p.m., Coffee with the City, Recreation Pavilion

Sincerely,

Scott Hugill, City Manager
City of Mountlake Terrace