

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

August 10, 2018

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Councilmembers:

CITY COUNCIL MEETINGS

The City Council's next meeting is a Work/Study Session on **Thursday, August 16, 2018** beginning at 7:00 p.m. in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Review of Request for Annexation at 3922 214th Street SW; (2) Update on Stormwater Comprehensive Plan; (3) Update on Lake Ballinger Invasive Aquatic Vegetation Management; (4) Review of Addendum #2 to Professional Services Agreement Between City of Mountlake Terrace and ARC Architects, Inc..

The City Council's next meeting is on **Monday, August 20, 2018** beginning at 7:00 p.m. in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Acceptance of Request for Annexation at 3922 214th Street SW; (2) Approval of Addendum #2 to Professional Services Agreement Between City of Mountlake Terrace and ARC Architects, Inc. ; (3) Approval of Agreement with the Recreation Conservation Office (RCO) for Aquatic Land Enhancement Account (ALEA) Grant; (4) Review of 2019-2020 Biennial Budget Schedule; and (5) Review of First Quarter Financial Report.

COMMUNITY MEETINGS AND EVENTS

- **National Night Out Against Crime, Tuesday, August 7:** The City's 22nd Annual National Night Out was a huge success with over 1,000 attendees enjoying perfect weather at Evergreen Playfield. This year's event featured an array of family entertainment including Caricature Artist Steve Hartley (aka Muggshotz), Balloon Artist Sara Chastain from Puget Sound Balloons, Face Painting by Girl Scout Troop #43738, DJ RT Music, Bouncy Houses, MTYAA Batting Game, and a special appearance by Smokey Bear with the U.S. Forest Service.

Volunteers served 1,000 free hot dogs and bags of chips as well as cotton candy, popcorn, cookies, water and soda, thanks to the many sponsorships and donations by local businesses. Volunteer labor was provided by South Snohomish County Fire & Rescue, city board and commission members, and city employees. Over 30 local agencies and businesses provided giveaways and information about the services they offer in the Mountlake Terrace community. City booths offered information about living in critical areas, the Civic Campus project and other key projects and services.

Exciting demonstrations by Seattle Tae Kwon Do in Mountlake Terrace and Mountlake Terrace Dance Programs entertained the crowd. Edmonds Police Officer Robinson and K-9 Hobbs provided the crowd with an exciting demonstration and Questions & Answers about police dogs. Police Chief Greg Wilson answered questions from children, and guests visited about a dozen public safety and public works vehicles.

For the second year in a row, Cascade Bicycle Club held a Bike Rodeo on the tennis court parking lot on 224th Street and provided 67 free bike helmets and offered bicycle lessons and helmet fittings for children. The Bike Rodeo is part of the Bike2Health educational program developed by the cities of Edmonds, Lynnwood and Mountlake Terrace and funded by a grant from the Verdant Health Commission.

Thank you to the following sponsors for their generous donations for this year's event: Premera Blue Cross, Ballinger Thriftway, Double DD Meats, Espresso Break, Mountlake Terrace Albertsons, Mountlake Terrace Business Association, Mountlake Terrace Friends of the Arts, Red Onion Burgers, Terrace-Brier Lions Club, Millers Rent All, Tour de Terrace, MTYAA, Girl Scout Troop #43738, Mountlake Terrace Senior Center, and Waste Management. This event would not be possible without the support of these sponsors.



- **Mountlake Terrace Plaza Grand Re-Opening, August 9:** The city celebrated the grand reopening and major remodel of Mountlake Terrace Plaza on Thursday, August 9. Under new management by MBK Senior Living and ownership by Capital Seniors Housing, Mountlake Terrace Plaza held a ribbon cutting event as part of a fabulous casino-themed party complete with carving station and dessert buffet, casino games, and live music. Councilmembers and staff were able to attend the event along with boardmembers from the Mountlake Terrace Business Association. Thanks to Executive Director Rosita Sandell for inviting the city to participate.



CITY CLERK AND COMMUNITY RELATIONS UPDATES

- **Evergreen Awards:** The Community Relations Division will begin notifying winners about the Evergreen Awards Program Reception that will take place on Wednesday, September 26. Property owners from six neighborhoods will be recognized in five different categories including Best Maintained Residence, Best Transformation, Most Sustainable, Best Maintained Multi-Family Property, and Best Maintained Business.
- **Arts Commission Vacancy:** The Arts Advisory Commission currently has a vacancy. The Arts Commission is comprised of seven members and five of them are required to be residents of the city while two may live outside of the city. Currently one of the members is not a resident so the vacancy may be filled by either a resident or non-resident. The term would begin upon appointment and expire on June 30, 2021.

COMMUNITY & ECONOMIC DEVELOPMENT UPDATES

- **Atlas 236** (5503 236th Street SW): This project is a 217,619 square foot, five story mixed-use building including 151 residential units, and 9,797 square feet of ground floor commercial space. Commercial spaces are located on the ground floor facing 56th Avenue W and 236th Street SW (none on 55th Avenue W). The project has been approved for tax abatement.

Status: Civil and landscape plans have been approved. Construction permits are expected to be issued for the upcoming construction season.

- **Wingate** (23209 56th Avenue W): This project will construct a new four-story, 48,920 square foot, mixed-use building with 42 residential units, 9,063 square feet of commercial space, and underground parking. Access to the site will be from 56th Avenue. Frontage improvements along 56th Avenue include a pedestrian activity area and public plaza space. The project has been approved for tax abatement.

Status: City staff has provided the applicant initial review comments on the project's consistency with TCDS, including revisions. The applicant anticipates construction in 2019.

- **Terrace at Park West** (21309 48th Avenue W): This project, under construction, includes five buildings containing a combined total of 27 townhome units. Associated vehicle circulation road, utilities, landscaping, and pedestrian amenities will surround each building.

Status: The construction of the townhome units is ongoing, with a large volume of building and site inspections taking place.

- **Mountlake Terrace Elementary School** (22001 52nd Avenue W): This project, under construction, is a new 63,800 square foot K-6 school facility.

Status: Framing and roofing inspections, as well as electrical, mechanical, and plumbing are on-going. Construction crews are currently working seven days a week on the project. More information: <https://www.bnbeducation.com/mountlake-terrace-elementary.html>

PUBLIC WORKS (ENGINEERING & OPERATIONS) UPDATES

- **Paving to Close 212th St. SW:** Contractors for the City of Lynnwood will prepare 212th Street for paving next week from 61st Place to the Interurban Trail. On Monday, August 13, this section will experience traffic delays with flaggers controlling the intersection. 212th Street will be closed from 6:00 a.m. to 7:00 p.m. in both directions in that section on Tuesday and Wednesday, August 14 and 15 for paving work. Drivers should expect longer term delays and the current detour will remain in effect. Shoulder clean-up is expected at the end of the week. Local access to businesses will be provided as reasonably possible as the asphalt adequately cools. It is recommended that drivers avoid the area if possible. For further information, contact Construction Manager Todd Chase at Todd.Chase@aecom.com or (425) 355-2981.
- **Bike2Health:** The cities of Edmonds, Lynnwood and Mountlake Terrace are working together to improve access to health and wellness choices within their communities, make bicycling safer, and increase connectivity by completing 11 critical missing links of the regional bicycle network. This collaboration, called Bike2Health, is funded by a grant from the Verdant Health Commission. More information is available at www.bike2health.org and <https://www.cascade.org/bike2health>. The community events and education portion of the program have many opportunities in 2018, with the following events taking place:

- **Fall Family Rides:** The entire family can explore local neighborhood routes and destinations. These rides emphasize safety, fun and learning to be a predictable rider. Pre-registration is required at www.cascade.org/bike2health. Rides are set up for 5:30 p.m. September 12 in Lynnwood, September 19 in Mountlake Terrace and September 26 in Edmonds.
- **Wash Vehicles and Avoid Water Pollution:** It's been a hot, dry summer and many vehicles may need to be washed. It's very important to wash your vehicle sensibly while keeping soap, oil, heavy metals, and other pollutants from running into local creeks, Lake Ballinger or other waterways. Even using biodegradable soaps can harm local water bodies, since just like standard soaps, biodegradable soaps can injure fish gills and skin.

Car wash water that runs into a yard drain or street catch basin does NOT go to a sewer treatment plant like wastewater from your house. Because of this, it is not uncommon for the city to receive complaints that a creek is full of soap suds, especially when it rains after a dry period. In most cases, people washing their cars are not aware that the storm drain where their wash water ended up was connected directly to the creek.

What can people do instead? Use a commercial car wash, where the wash water drains to the sanitary sewer, or wash on grass or a landscaped area, where the water can filter into the ground. If your driveway drains to an area where the wash water can infiltrate, that works too. Use a hose with a shut-off valve to reduce runoff and dump the soapy water out in the sink.

RECREATION, PARKS, AND PROPERTY MANAGEMENT UPDATES

- **Mountlake Terrace Dance Program:** The dance studios have been busy in the mornings all summer. Our newest programming "Total Dance Immersion" was a huge success with ages 5-17 participating. It's was an exciting learning experience for everyone. Take a look at the last two weeks of camp. There's still room in Irish step camp, Moan – Jazz/Lyrical and Magical Forest Stories.
- **Mountlake Terrace Dance Academy:** Registration started August 6 for fall dance. Evaluations and registration packets are being created to mail to past participants. Even if you don't have your packet you can still register. You don't have to wait!
- **Adult Dance and Fitness Summer Classes:** Summer is quickly coming to a close but you're welcome to drop-in to any ongoing classes. Salsa, Ballet, Tap, Yoga and Zumba are here for your fun and fitness.
- **Youth Employment Opportunities:** Hiring for one full-time and two ¾ time site leaders and site assistants for 2018/19 school year as well as summer camp staff. For job descriptions or to apply visit www.cityofmlt.com/Jobs.aspx
- **Fall Child Care:** Kindergarten Readiness is full but waitlist option is available. Space available Monday/Tuesday/Friday only for Junior Kids Krew. Half-day preschool has

availability as well as before care at MLT Elementary site. Before care at Madrona is full, Pavilion am/pm are full. For information or to register call (425) 776-9173.

- **Summer Camp Registration:** Registration is available for Majors camp only, (children entering 1st/2nd grade). Week 8 has only 3 available spots. Summer day camps are available for ages 3-13. Summer day camps include field trips and activities for all involved. Other camps include sports, dance and aqua kids. For more information visit www.mltrec.com/summer<<http://www.mltrec.com/summer>>. To register call (425) 776-9173.
- **Summer Camp Field Trips:** This week All-Stars camp is visiting Pump it Up while Majors camp visits the Woodland Park Zoo.
- **Swimming Lessons:** Twice a week lessons began Monday and Tuesday. There are still spots available until the third lesson. Weekend lessons also began on Saturday and Sunday for a short 5 lesson session. The last session will be August 20-31.
- **Aqua Kids Camp:** This week is a full Dinosaur camp with 12 participants. A waitlist was opened up for Pirates and Mermaids the week of August 13. Aqua Kids has been at capacity or near it every week this summer.
- **The Labor Day Modified schedule.** The schedule is for September 1 and 2 has been posted online. The pool will open at the regular opening time each day and close at 2:45 p.m. with the building closing at 3:00 p.m.
- **Espresso Special:** Next week's espresso is an Iced Almond Latte. August 13-19, enjoy \$.50 off a 16oz.
- **National Night Out:** Park, Facilities and Public Works staff assisted in set up and clean up for the National Night Out Against Crime. Crews have been cleaning, blowing and sweeping the Evergreen Playfield Complex. They also assisted in setting up the event as well as clean up and removal afterwards.
- **Calvary Church Volunteers:** Park staff has been contacted by the Calvary Church with an interest in a volunteer event on August 25. The group completed an event earlier in the year with approximately 75 hours of volunteer work and helped pull weeds along the Lakeview Trail prior to the Independence Day Celebration. This time the volunteers are targeting two locations in the park system including Veterans Memorial Park and Terrace Creek Park. The work to be completed includes painting benches and tables, general debris clean up and ivy removal.
- **Little Free Library at Pavilion:** A little free library has been installed at the Recreation Pavilion. Jacquelyn Howell worked with the Mountlake Terrace Community Foundation and city staff to install the library on the east side of the Pavilion grounds. Volunteers completed the installation at the end of July.

- **Premera Volunteers:** Premera volunteers continue to work on projects with up to 20 employees doing volunteer work every other Friday through the summer. The most recent effort was held on Friday August 3 at the Evergreen Playfield Complex to help clean up after the Tour de Terrace and prepare for the National Night Out Against Crime. The Premera volunteer efforts alone have provided approximately 284 hours of volunteerism to the Mountlake Terrace Park system so far in 2018.



POLICE DEPARTMENT UPDATES

Monthly Activity August 1 – 7, 2018								
	Reports	Traffic Stops	Arrests	Collisions	DUI’s	Burglaries	Vehicle Thefts	Vehicle Prowls
June	232	452	50	27	5	10	1	12
YTD	1417	2554	311	158	21	69	29	84

**Monthly activity is updated first week of each month*

Significant Incidents

- On August 1, 2018 at 5:28 a.m., Mountlake Terrace patrol responded to the 6000 block of 244th Street SW for a disturbance. Upon arrival officers encountered an adult female who was under the influence of narcotics, having mental issues and appeared to be unable to care for herself. The female had reported to officers that she had traveled to the area by magic carpet after being hypnotized. Officers attempted to deescalate the woman’s behavior with negative results. She was eventually escorted to the aid car where she refused to get in and flailed about. The female was transported to Swedish Hospital for a mental health evaluation.
- On August 1, 2018 at 11:33 a.m., Mountlake Terrace Patrol responded to 23503 56th Avenue W for an unwanted person sleeping in their vehicle in the reporting party’s driveway. Upon arrival officers located a 35-year-old male in the vehicle who was not responsive and cold to the touch and had obvious lividity. Officers also observed that there was a hypodermic needle with suspected heroin residue in it on the lap of the male. There was additional heroin paraphernalia on the male’s lap. Detectives and the Snohomish County Medical Examiner

were called to the scene, and the Medical Examiner took custody of the deceased after the initial investigation.

- On August 1, 2018 at 7:40 p.m., officers responded to a domestic situation in the 21800 block of 51st Avenue West. The female's father had received a text from her and he was reporting that she had been assaulted by her boyfriend. She was reportedly hiding in the bathroom. On arrival the officers found that the female was initially hesitant to talk about the injuries, but later told the officers she was being assaulted almost daily, knows she needs to get away and was afraid that she would be assaulted once the boyfriend was released from jail. The victim was given a domestic violence resources pamphlet and asked if she wanted to apply for a no-contact order. The victim provided a brief written statement. The male suspect was arrested for 4th degree DV Assault and a local warrant. He was booked at the Lynnwood Jail.
- On August 2, 2018 at 2:00 a.m., an officer responded to the 21800 block of 55th Avenue West for a stolen vehicle recovery. The victim told the officer that he had reported his vehicle stolen out of Pierce County. The victim explained that through a social media group he was able to learn the whereabouts of his car. He did not have any extra keys for the car, but was trying to have it towed. The officer checked the car and then had it removed from the system.
- On August 2, 2018 at 7:59 a.m., an officer responded to a missing person's complaint in the 6500 block of 222nd Street SW. The complainant was reporting that her brother had taken their father from his assisted living facility and she wanted to report the father missing. When told that the father was not really missing since he was with the brother she told the officer that she had a no-contact order against the brother. The officer confirmed that there was a no-contact order in the system and the brother was listed as the respondent. During the reporting process the brother called his sister, which is forbidden in the court order, and the officer was able to overhear the conversation/violation. The officer made contact with the brother to confirm it was him calling, and informed him of the violation and the citation he would be getting for violating the court order.
- On August 2, 2018 at 1:21 p.m., an officer responded to the 21400 block of 52nd Avenue West for a complaint of identity theft. The victim was reporting that he had an unusual problem with his computer on July 29. Shortly thereafter he received a call from Nordstrom credit. Nordstrom informed him that someone must have accessed his account online changing his account and billing information as well as requesting an expedited credit card replacement. The victim did not have any suspect information.
- On August 3, 2018 at 9:59 p.m., officers were dispatched to the 22800 block of 48th Place West for a domestic disturbance. The couple appeared to be on the verge of breaking up, with the female requesting that the male leave the home. The officers found no evidence of a physical confrontation and provided each person with a domestic violence pamphlet. The male agreed to leave the house.
- On August 4, 2018 at 8:33 p.m., an officer was dispatched to the Puget Sound Kidney Center for a theft report. The victim works at the Kidney Center and was reporting her wallet stolen from the employee lounge. She told the officer that the surveillance video shows a male "vendor" signed in around 5:33 pm and then left around 5:50 pm. She did not recognize the

vendor and there are no video cameras in the lounge. The victim also told the officer that there have been various unauthorized charges to her bank account at north Seattle stores. She gave a written statement and will work to provide a copy of the surveillance video to police.

- On August 4, 2018 at 9:19 p.m., an officer responded to the 22400 block of 59th Place West for an assault complaint. The victim said he was having some family and friends over and everyone was drinking alcohol, when his brother's friend punched him in the face, which caused him to fall down. The brother's friend told the officer that he was punched first and was just defending himself and that the "victim" damaged his car. The case will be sent to the prosecutor for review.
- On August 5, 2018 at 1:23 a.m., officers responded to the 22900 block of 57th Avenue West for a domestic disturbance. A son was reporting that his father has a serious drinking problem and he becomes verbally abusive when he drinks to excess. On this night the father's verbal abuse was bad enough that the son called 911. The son was advised to contact some of the resources listed in the domestic violence pamphlet and to consider contacting the victims advocate at the Police Department.
- On August 5, 2018 at 10:36 a.m., an officer took a motor vehicle prowling report from an employee at Sorelli Pizza. The employee said she left her car at 10:00 p.m. the previous night and it was fine. When she came to work the following day, the driver's side window was broken out and the contents from the center console and glove box were thrown around the car. There are no suspects at this time.
- On August 5, 2018 at 6:06 p.m., an officer stopped a vehicle for a loud exhaust in the 6900 block of 220th Street. During the stop the officer was advised that the license plate on the stopped vehicle was stolen. The driver of the vehicle was unaware that his license plate had been taken and replaced with a stolen plate. The officer took the stolen plate and had it removed from the system.
- On August 6, 2018 at 7:46 a.m., an officer was dispatched to the Lakeside Apartments for a malicious mischief report. A vehicle in the lot had the rear window broken out. The victim told the officer that he believed the window was broken out by his friend's estranged husband but they had no proof. The estranged husband was contacted by the officer and denied having anything to do with the vehicle's broken window.
- On August 6, 2018 at 10:49 a.m., an officer took a report for a vehicle prowling complaint that occurred at the Andorra Apartments. The victim was reporting that sometime during the night someone entered her unlocked car, rummaged around and took a jar of change, her student ID and an old debit card. No known suspects at this time.
- On August 6, 2018 at 4:27 p.m., an officer responded to a burglary complaint in the 23500 block of 50th Avenue West. The victim reported leaving her home around 10:30 a.m. and returned home to find that the house had been entered and drawers had been opened throughout the house. It appears that the suspect entered through an unsecured window that had an A/C unit. Numerous electronic items, video games and narcotics were missing from the home. No suspects at this time.

- On August 6, 2018 at 8:20 p.m., an officer was dispatched to the 4600 block of 227th Street SW for a missing person's report. The reporting party told the officer that her boyfriend had not been seen since July 24. He was last seen at the AM/PM store in Mountlake Terrace. She has contacted family members but no one has heard from him. A database entry was completed and faxed to dispatch.

Detective Unit Update

- | | | | |
|------------------|---------------|-----------------|-------------|
| • Cases Assigned | | • Cases Cleared | |
| ○ 18-12516 | Fraud | ○ 18-12334 | Assault |
| ○ 18-12740 | Theft | ○ 18-12064 | Theft |
| ○ 18-12837 | Burglary | ○ 18-11372 | Sex Offense |
| ○ 18-12846 | Missing Adult | ○ 18-6985 | Death |
| ○ 18-12531 | Death | ○ 18-11205 | Death |
| | | ○ 18-9830 | Sex Offense |
| | | ○ 18-9607 | Rape |
| | | ○ 18-10167 | Fraud |
| | | ○ 18-12002 | Theft |
| | | ○ 18-11500 | Theft |
| | | ○ 18-11892 | Theft |
| | | ○ 18-9840 | Fraud |

*****All three detectives are working multiple fraud / forgery cases.**

Community Outreach & Directed Enforcement

- Officers conducted local business and area checks at the following locations: Northern Lights Apartments, Studio 6 Motel (Gateway Plaza), Ballinger Park, Interurban Trail, Veterans Park (Library) and marijuana dispensaries.
- Traffic enforcement in areas as requested.
- Outreach materials are being distributed when appropriate.
- Community Oriented Policing incidents totaled 37 for the month of July.

Code Enforcement Property of the Week

On February 21, 2018, Code Enforcement received a complaint of construction material, junk and debris, and machinery throughout the front of a property, located near the 6500 block of 225th Pl SW. After follow up, Code Enforcement documented the following conditions, and issued civil notice of violation to the adjacent property owner in accordance with 8.15.040.E – (Accumulations, stacks, or piles of building or construction materials not associated with a current project), 8.15.040.I – (Accumulations of broken or neglected items, litter, salvage materials, and junk not in an approved enclosed structure), 8.15.040.K – (Broken, inoperable accumulations of, or parts of, machinery or equipment not in an approved enclosed structure), and 8.15.040.H.1 – (furnishings or equipment, or and appliances not in an approved enclosed structure, in the front,

side, or back yard of a property). On August 3, 2018, Code Enforcement returned to the location and noted the property was now in compliance with City codes.



Other Items of Interest

- Staff has been working diligently on budget preparation.
- Department members participated in the yearly National Night Out, interacting with our community members.



NEWS RELEASES

News releases can be found on the [City's webpage](#).

MARK YOUR CALENDARS

- August 21, 6:00 p.m., Economic Vitality & Town Center Public Open House, Council Chambers (Tentative)
- September 12, 6:00 p.m., Coffee with the City, Recreation Pavilion
- September 26, 6:00 p.m., Evergreen Awards, Mountlake Terrace Senior Center
- October 17, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 14, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 24, Recreation Pavilion 50th Birthday, Recreation Pavilion
- December 7, 6:30 p.m., Tree Lighting Ceremony, Evergreen Playfield
- December 12, 6:00 p.m., Coffee with the City, Recreation Pavilion

Sincerely,

Scott Hugill, City Manager
City of Mountlake Terrace