

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

September 14, 2018

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Councilmembers:

CITY COUNCIL MEETINGS

The City Council's next meeting is on **Monday, September 17, 2018** beginning at 7:00 p.m. in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Premera Blue Cross Recognition; (2) Approval of Agreements with Department of Commerce for Main Street Phase 1 Funding; (3) Approval of Otak Contract Supplement No. 2 for Sound Transit Consultant Services; (4) Approval of City Council Subcommittee Recommendation for Arts Advisory Commission Member Appointment; (5) Review of Second Quarter Financial Report; (6) Review of Six-Year Financial Forecast; (7) Review of Financial Policies; and (8) Approval and Authorization for Mayor to Execute Letter of Reprimand.

The City Council's next meeting is a Work/Study Session on **Thursday, September 27, 2018** beginning at 7:00 p.m. in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Presentation by Forterra on Landscape Conservation and Local Infrastructure Program (LCLIP); (2) Snohomish County 911 (Sno911) Presentation (Tentative); (3) Review of Interlocal Agreement with Army Corps of Engineers for Ballinger Park Feasibility Study; (4) Review of Amendment No. 1 to Sound Transit Staffing Agreement (Tentative); (5) Review of Otak Contract Supplement for Sound Transit's Light Rail Station Pedestrian Plaza; (6) Review of Monopole Land Lease Agreement (Tentative); (7) Update on Transportation Master Plan; and (8) Quarterly Discussion and Update of City Council Goals.

COMMUNITY MEETINGS AND EVENTS

- **National Day of Service Saturday, September 15:** National Day of Service is scheduled for Saturday, September 15 at 9:00 a.m. until 1:00 p.m. Volunteers should meet at the Recreation Pavilion parking lot (5303 228th Street SW) at 9:00 a.m. in comfortable work clothes, with gardening gloves and tools in hand. The Recreation Park Advisory Commission (RPAC) and the Neighborhood Park Improvement Subcommittee (NPIS) invite the community to join them for a park cleanup event that coincides with the National "Day of Service" in remembrance of September 11. For more information, contact Parks and Facilities Superintendent Ken Courtmanch, (425) 776-1811.

- **Trillium Apartments Grand Opening September 18, 2018:** The Housing Authority of Snohomish County (HASCO) announced that Trillium Apartments, formerly known as Tall Firs, in Mountlake Terrace have been renovated to provide affordable housing to 40 households of people ages 62 and older. The complex will hold a grand opening on September 18. The property is located at 23000 55th Avenue W.
- **Mountlake Terrace Elementary School Dedication, September 19, 2018:** The Edmonds School District is holding a dedication ceremony of the new Mountlake Terrace Elementary on Wednesday, September 19 beginning at 6:00 p.m. at 22001 52nd Avenue W, Mountlake Terrace 98043.
- **The 40th Annual Arts of the Terrace Juried Art Show, September 22:** Arts of the Terrace begins Saturday, September 22 and runs through Sunday, October 7 at the Mountlake Terrace Library Complex located at 23300 58th Avenue West. Sponsored by the Mountlake Terrace Arts Commission and the Friends of the Arts, "Arts of the Terrace" is one of the major juried art shows held in the Pacific Northwest and attracts top artists from the region.

Artist preview night and awards ceremony will be Friday, September 21. The show is free and open to the public September 22 through October 7, 2018. Art entries this year at a national caliber for juried competition include entries from California and Oregon, along with those from Washington State. Over 141 artists entered 416 pieces of art and competed within the juried process with a final selection of over 300 making the final cut to be in the show.

As a juried art show, artists compete for more than \$5,000 in cash awards and art merchandise. The show is free and open to the public September 22 through October 7, 2018, Monday through Thursday, 12 noon to 6:00 p.m., Fridays and Saturdays, 11 to 5:00 p.m. and Sundays, September 23 and 30, 1:00-5:00 p.m. and closing day of October 7 from 1:00-3:00 p.m. The Mountlake Terrace Library is located at 23300 58th Avenue W. More information is on Facebook at *Mountlake Terrace Friends of the Arts* or website www.MLTArts.org.

- **Coffee with the City October 17:** Join City Officials for a casual conversation and a cup of coffee. Residents, business owners and others from the community are invited to hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW on Wednesday, October 17, 2018 from 6:00-7:00 p.m. in the Jungle Room.

CITY CLERK AND COMMUNITY RELATIONS UPDATES

- **Evergreen Awards:** Property owners and their guests have been invited to the city's 9th Evergreen Awards Program reception that takes place on September 26. The event features 25 properties and the guests will be treated to a dessert reception with a presentation of the award-winning properties. Currently, the presentation and program are being prepared, the awards are ready, and staff is coordinating with local businesses for the food. The city would like to thank Snohomish Pie Company, QFC and other local businesses including Red Fish, Blue Fish Photography for helping with this event as well as the Mountlake Terrace Garden Club and Mountlake Terrace Community Senior Center for their assistance. The city

recognizes pride in ownership in Mountlake Terrace's six neighborhoods in five different categories including Best Maintained Residence, Best Transformation, Most Sustainable, Best Maintained Multi-Family Property, and Best Maintained Business.

COMMUNITY & ECONOMIC DEVELOPMENT UPDATES

- **Economic Vitality and Town Center Task Force:** A sixth Economic Vitality & Town Center Task Force meeting was held on September 6. During the meeting, a number of items were discussed and presented such as:
 - Previous Task Force comments, issues, and consensus
 - Public comments from May 15 open house
 - Community Attributes Report Findings (April 2018)
 - Panelists' comments and observations from the July 12, 2018 event.
 - Conceptual Land Use Concepts A and B
 - Task Force discussion and creation of draft Preliminary Town Center Land Use Concept

- **Town Center Subarea Plan and Development Regulations:** Updates on the Town Center Subarea Plan and Development Regulations review were presented to the Planning Commission and City Council on September 10 and 13 respectively, which included the above information. All information provided and produced during the September 6 Task Force meeting can be found on the City's website. During the update, city staff highlighted additional necessary steps in the process which included SCJ Alliance creating a draft Preliminary Town Center Land Use Plan for submittal to the Task Force for review. An open house(s) will also be scheduled to allow the public an opportunity to review a draft plan, maps and to provide comments or feedback. The Task Force will then need to meet in order to work towards forwarding a recommendation to the Planning Commission for review and consideration during work sessions and public hearing, followed by the forwarding of a recommendation to the City Council for review and consideration.

- **Creekside Meadows Subdivision and PUD:** A revision to a proposed development on a nine-acre site located at 70th Avenue W and 226th Place SW has been received. The revision increased the number of single-family homes from 49 to 56 by changing the building type mix (narrower homes). The proposal clusters many of the homes around a common green. Some of the design changes include more homes with direct access to the common green, an improved and comprehensive pedestrian circulation system and a double-loaded alley to access garages. On-site stream and wetland buffers on Hall Creek are being enhanced. An open house on the proposal is planned, and public meetings/hearings for preliminary approval are scheduled toward the end of the year.

- **Terrace Station:** Construction progress on the site is rapidly connecting the new roadway with 236th Street SW (although it will not be open for some time to come). The building permit for the first of three buildings has been issued, and the foundation for the box culvert over the onsite tributary to McAleer Creek has been poured.

PUBLIC WORKS (ENGINEERING & OPERATIONS) UPDATES

- **Puget Sound Energy Gas Line Work:** Puget Sound Energy (PSE) will be constructing gas lines on 236th in the WSDOT right of way near I-5. WSDOT requires the work to be performed at night to prevent traffic impacts to commuters. This night work will last for the next couple of weeks.
- **Lake Ballinger Invasive Aquatic Plants Control Project Meeting:** The meeting held September 11 was well attended and there were no objections expressed to moving forward with the Steering Committee's recommendations. Next steps include developing the draft plan for review from the public and the Washington State Departments of Ecology, and Fish & Wildlife.
- **Interurban Trail Ribbon Cutting:** The City of Lynnwood will be hosting a ribbon cutting event at the newly completed Interurban Trail crossing at 212th Street SW. The event is set for Monday, September 24 at 2:00 p.m.
- **Bike2Health:** The cities of Edmonds, Lynnwood and Mountlake Terrace are working together to improve access to health and wellness choices within their communities, make bicycling safer, and increase connectivity by completing 11 critical missing links of the regional bicycle network. This collaboration, called Bike2Health, is funded by a grant from the Verdant Health Commission. More information is available [online](#) and [here](#). The community events and education portion of the program have many opportunities in 2018, with the following events taking place:
 - **Fall Family Rides:** The entire family can explore local neighborhood routes and destinations. These rides emphasize safety, fun and learning to be a predictable rider. [Pre-registration](#) is required. Rides are set up for 5:30 p.m. September 19 in Mountlake Terrace and September 26 in Edmonds.

RECREATION, PARKS, AND PROPERTY MANAGEMENT UPDATES

- **All Staff Aquatic Training:** Friday, September 7 from 4:15-6:30 was an end-of-the-summer all aquatic staff training to thank them for their hard work during the summer and to get ready for the fall. Staff awards included: Lifeguard of the Month: Zoe O'Brien for picking up several subbing shifts at the end of the summer when staff are heading to college. Instructor of the Month is Krystin Johnson for getting several requests and teaching quality classes. Above & Beyond Award was awarded to Agata Pyszkiewicz for always going the extra mile, staying busy, cleaning without being asked, subbing for others and always doing so with a smile and a positive attitude.
- **Dog Training Classes:** A new session of Dog Obedience starts this week. The Basic Obedience class that meets on Monday nights is full. The Beyond Basic class that meets on Wednesdays and Puppygarten that meets on Thursdays have room for more participants. Registration is available online or at the Recreation Pavilion. These classes, taught by Certified Dog Training Instructor, Caren Malgesini, have been going strong all year.

- **Swimming Lessons:** All sessions have started and are going well. Aquatics is still looking for more swim instructors to help meet the demand. Applications are being taken for either Swimming Instructors or Lifeguard/Swim Instructors and can be picked up and dropped off at the Recreation Pavilion or accepted online at: <http://www.cityofmlt.com/Jobs.aspx>.
- **V.O.I.C.E. Program:** For several years, the Recreation and Parks department has partnered with the Edmonds School District's V.O.I.C.E. program. This program is designed for students in the Lifeskills Program who are 18-21 years of age and provides comprehensive instruction and vocational experiences to prepare students for adult life. This semester we have three students, Kevin, Uzo and Bailey, who come to the Pavilion four days per week to work.
- **Espresso Special:** The Recreation Pavilion's espresso stand is offering a great special next week. September 10-16. Come by and get \$.50 off a 16oz Spanish Mocha!
- **Mountlake Terrace Dance Academy is still registering students:** Get into dance ASAP. We have so much fun and some classes will fill. Plus we'll be preparing for our Winter Concert right away. To register, you can pick up a packet at the Pavilion's front desk or go online to print them yourself. Visit our Dance Academy page at www.mltrec.com/435/Academy-Classes and scroll to the bottom of the page for the links to registration information. You can also read about our instructors on the Teacher Biographies page.
- **New Hip Hop and Jazz staff this year at the Dance Academy:** We're excited to welcome two new dynamic, excellent teachers to the Dance Academy team. Tiffani Gorbonos will be teaching Hip Hop and Jazz and Dayna Runmski will be teaching Funky Kids and Jazz classes. Both of these experienced instructors hail from the east coast, Maryland and Pittsburg respectively. Please be sure to check out the website or our teacher biography board to read more about them. Their biographies and pictures will be posted as soon as it's been compiled.
- **Clogging Mondays 6:30-7:30 p.m.:** Clogging has its roots in the Appalachian Mountains and is popular worldwide. It's a rhythmic, hoedown style dance and can be performed to most genre of music. Clogging is an individual (no partner necessary), enjoyable, fun healthy exercise for all ages. The instructor encourages it as a 'family activity' open to participants, ages 8+ where children, parents and grandparents can all learn together. Session one is beginning now! Sign up online, in person, or over the phone. If you're not sure, come take a drop-in and give it a try.
- **White Tiger Marital Arts Saturdays, 10:00-11:15 a.m.:** Join us for a fun multiple martial arts program open to participants ages 4+. Develop focus and listening skills while practicing empty hand and weapon forms from Karate-Kobudo to Taekwondo and Kung-Fu. As students progress, optional testing is provided, as are the uniforms and belts needed for testing. In addition to registration fees, a \$14 fee (payable via check to AAU) will be collected by the instructor on the first day of class. To learn more go to www.tigerkids.com.
- **Quarterly Fitness Classes Starting Now:** Core de Force! Strong by Zumba! Tai Chi! Zumba Classic! We have something for everyone. Three kinds of Yoga means you find the best fit.

Therapeutic Stott Pilates will have you feeling ready for the day or healed for a good night's sleep. White Tiger Marital Arts gives you the opportunity to practice fitness with the whole family on Saturdays. Get registered online, over the phone, or in person. Go to www.crazedigital.org and turn to pages 14 to see the classes times and prices and to register.

- **Quarterly Dance Classes starting now:** Creative Dance Thursday 12:45-1:30 p.m. Ages 3-5, Pre-Ballet Thursday 1:30-2:15 p.m. Ages 4-6 just started! A short term commitment with an in house presentation at the end of the session makes these after pre-school classes perfect for the inquisitive beginner. We also have Salsa, Flamenco, Jazz/Hip Hop, Ballet and Tap for ages 13+ starting now. Come drop in to find the right dance class for you! Don't forget we also have Clogging starting with ages 8+. You can have a family dance night! To view classes times and prices and register visit www.crazedigital.org and turn to page 15.
- **Eagle Project at Bicentennial:** Eagle Candidate Tyler Mudaliar has received approval for his Eagle Project at Bicentennial Park. Tyler will be installing three new benches along the new trail at Bicentennial Park. Tyler has secured lumber and concrete donations and will be installing the benches on September 22.
- **Edmonds School District Cross Country Volunteers:** The Edmonds School District will be holding cross country meets at Ballinger Park this year. The first cross country track meet was held Friday, August 31. Coach Alan Bonney has contacted park staff to have cross country team members hold a volunteer event to help clean the area. Due to the air quality over the last few weeks the cleanup event has been moved to September 18. This will be the third annual event of this nature. The team has also contacted Senior Center Director Lisa Norton to help with other events at the Senior Center.
- **Fall Volunteer Effort:** Saturday, September 15 will be our Fall Clean-up day in honor of National Day of Service. Volunteers should meet at the Recreation Pavilion parking lot (5303 228th Street SW) at 9:00 a.m. in comfortable work clothes, with gardening gloves and tools in hand. Youth can receive a wrist band for a free Recreation Swim at the Recreation Pavilion following the event.

POLICE DEPARTMENT UPDATES

Activity Year-to-Date Through September 11								
	Reports	Traffic Stops	Arrests	Collisions	DUI's	Burglaries	Vehicle Thefts	Vehicle Prowls
<i>Month</i>								
<i>YTD</i>	1602	2871	355	183	27	75	31	100

Significant Incidents

- On September 5 at 9:27 a.m. patrol responded to a theft complaint in the 3600 block of 219th Place SW. The resident stated he is in the process of moving and several people have been

helping him. During this process he discovered two bottles of prescription narcotics were stolen. He suspects someone helping move is responsible for the crime.

- On September 5 at 12:04 p.m. patrol responded to a theft in the 7000 block of 226th Place SW. The resident stated equipment was stolen from his property overnight. A wallet was located nearby belonging to a subject well known to law enforcement for property crimes in addition to other activity.
- On September 5 at 12:03 p.m., the School Resource Officer located a couple students smoking marijuana on campus. School officials were notified. The incident was handled administratively by the school district.
- On September 5 at 1:00 p.m., a reported stolen vehicle was discovered abandoned in the 22500 block of 66th Avenue W. The vehicle was recovered and the registered owner was contacted.
- On September 5 at 1:29 p.m., patrol responded to a harassment complaint in the 23500 block of 58th Avenue W. The victim stated a female has been harassing him for several months and was recently arrested for a stalking offense in California. The suspect is accusing the victim of a variety of crimes including rape. Investigation continues.
- On September 5 at 4:45 p.m., patrol responded to a welfare check/theft report in the 23000 block of 63rd Place SW. Child Protective Services (CPS) requested patrol check the welfare of a juvenile living at the location. Upon contacting the juvenile and his mother, it was learned the father of the child continues to come to the residence and cause problems, including stealing property. Investigation continues.
- On September 6 at 8:28 a.m., patrol responded to a fraud complaint in the 21700 block of 55th Avenue W. The victim stated he noticed some suspicious activity on his credit card, followed by several large unauthorized purchases using several of his credit cards. He was still in possession of the cards and did not know how they were compromised. Investigation continues.
- On September 6 at 2:30 p.m., patrol responded to a malicious mischief report at Mountlake Terrace High School. Suspect(s) had rigged a toilet to flood, causing several thousands of dollars damage to the facility. There was no suspect information.
- On September 7 at 1:49 a.m., patrol contacted a subject for jaywalking in the 22000 block of Highway 99. It was discovered the subject had a warrant for his arrest. He was arrested for the warrant and booked at the Lynnwood Jail without incident.
- On September 7 at 3:53 a.m., patrol responded to a theft in the 21200 block of 44th Avenue W. The suspect was detained and found to be in possession of property stolen from the store. She was trespassed and cited for the crime.

- On September 7 at 8:50 p.m., patrol stopped a vehicle for moving violations in the 6000 block of 220th Street SW. Upon contacting the driver, officers suspected he was driving under the influence of intoxicants. Subsequent to investigation, the suspect was arrested and processed for DUI. He was booked at the Snohomish County Jail for the crime without incident.
- On September 8 at 10:55 a.m., patrol responded to a harassment complaint in the 21300 block of 50th Avenue W. The victim stated she discovered her vehicle had been 'keyed' and profane messages were carved into the paint. She suspected her ex-boyfriend of the crime. She went on to explain since they separated he has been calling her regularly and sending her profane text messages. The suspect could not be located. Case referred to prosecutor for review.
- On September 8 at 4:25 p.m., patrol responded to a theft report in the 24100 block of 52nd Avenue W. The victim stated the motor was stolen from his boat. Evidence was collected. Investigation continues.
- On September 8 at 9:18 p.m., patrol responded to the 6400 block of 218th Street SW for a disturbance. Upon arrival the residents were contacted. One of the residents said he had an argument with a couple of acquaintances whom he could not identify, and that they left prior to police arrival. One of the residents had a warrant for her arrest, which was served. She was released to the Mukilteo Police Department.
- On September 9 at 6:44 p.m., patrol observed an occupied stolen vehicle in the 7200 block of 216th Street SW. The vehicle was stopped and two subjects were detained for investigation. Heroin and methamphetamine were recovered from the vehicle. One of the suspects had several warrants for her arrest. Both subjects were transported to the Snohomish County Jail and booked for the crimes without incident.
- On September 9 at 10:24 p.m., patrol stopped a vehicle for registration violations in the 6400 block of 220th Street SW. It was discovered the driver had a warrant for his arrest. He was taken into custody for the warrant and released to the custody of the King County Sheriff's Office.
- On September 10 at 12:54 p.m., patrol responded to a welfare check in the 4300 block of 236th Street SW. Upon arrival officers made entry into the residence and discovered the resident deceased. Initial investigation indicated it was a suicide. A deputy medical examiner responded and took custody of the deceased individual. Investigation continues.
- On September 10 at 6:57 p.m., patrol stopped a suspicious vehicle in the 22000 block of Highway 99. The driver was confirmed to have a warrant for his arrest. He was taken into custody and released to the Shoreline Police Department without incident.
- On September 10 at 11:14 p.m., patrol located a suspicious vehicle in the 4300 block of 212th Street SW. Upon contacting the occupant it was discovered he had multiple warrants for his arrest. Due to medical issues he was declined admittance to both Lynnwood and Snohomish County Jails. He was released from custody.

Detective Unit Update

- Cases Assigned
 - 18-14223 Fraud
 - 18-14502 Fraud
 - 18-14567 Theft
 - 18-14606 Malicious Mischief
- Cases Cleared
 - 18-12846 Missing Person
 - 18-10314 Fraud
 - 18-11745 Vehicle Prowl
 - 18-14090 Robbery
 - 18-12039 Fraud
 - 18-13019 CPS Referral
 - 18-13236 Theft
 - 18-14223 Theft
 - 18-13974 Court Order Violation
 - 18-11169 Theft
 - 18-13610 Harassment

Community Outreach & Directed Enforcement

- Officers conducted local business and area checks at the following locations: Northern Lights Apartments, Studio 6 Motel (Gateway Plaza), Ballinger Park, Interurban Trail, Veterans Park (Library) and marijuana dispensaries.
- Traffic enforcement in areas as requested.
- Outreach materials are being distributed when appropriate.
- Several officers worked Target Zero Team emphasis details in memory of a couple killed in 2009 by a drunk driver.



The Snohomish County DUI & Target Zero Task force is conducting high visibility DUI emphasis patrols in this area. Our countywide Task Force aims to reduce serious injury and fatality collisions to ZERO.

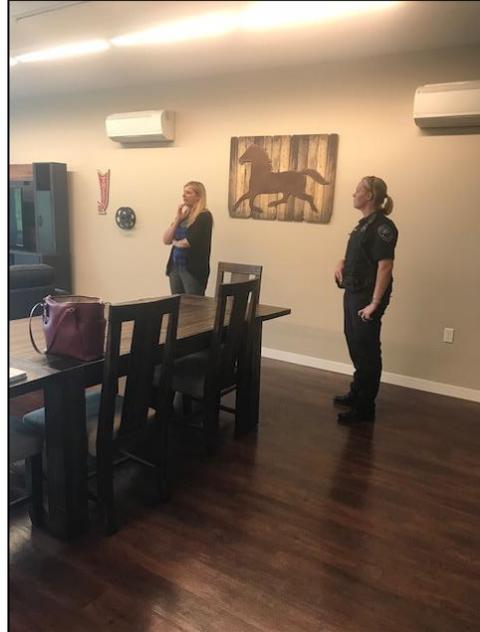
Tonight's patrol is dedicated to Brad and Melissa Agerup. They were killed, along with their close friends Tom and Hilda Woods on November 29th, 2009 as they were heading home on Highway 9. Their car was struck broadside by a vehicle that ran a stop sign. The impact of the crash flipped their vehicle onto an embankment. All 4 died at the scene. The causing driver had a blood alcohol content of .123—nearly double the legal limit. Brad and Melissa were married in 1990, after meeting on a blind date. Brad was a well loved teacher at Mariner High School for 26 years. Melissa worked for the Everett Clinic for 12 years and was known for her famous chocolate. They left behind their daughters Sarah and Kaitlyn who were 18 and 16 at the time of the crash. "So much has been lost because of one choice, one bad choice".

Our Task force has seen an increase in DUI drivers who are not only impaired on alcohol, but marijuana as well. It is not safe to operate a motor vehicle while under the influence of any substances. Additionally, the number of people killed and seriously injured due to distractions has skyrocketed in Snohomish County. Please drive sober and distraction free.



IN MEMORY OF BRAD AND MELISSA AGERUP

- Extra patrol in the 24200 block of 48th Avenue W due to narcotics complaints.
- Sergeant King, Officer Froisland and Danielle Singson spoke with the residents at Tall Firs regarding fraud crimes and personal safety



Code Enforcement Property of the Week

On August 16, 2018, Code Enforcement followed up to a parking complaint involving a blue Ford Focus with a rear flat and expired license. The vehicle was located in the 4100 block of 219th Street SW. Code Enforcement issued a correction notice, and tagged the vehicle in accordance with 10.10.230 – (Abandoned and inoperable vehicles prohibited), and 10.10.190 – (Storing vehicles on a public street). On August 30, 2018, Code Enforcement returned to the location and noted the previously issued correction notice was removed, but chalk marks and police marker were intact, indicating the vehicle had not moved. The vehicle's license was still expired, and the rear driver's side flat was not repaired. Code Enforcement determined the vehicle to be in violation of the above parking ordinances. Towing was dispatched, and the vehicle was impounded and towed.



Other Items of Interest

- Officer O'Hagan began his assignment as the Student Resources Officer at Mountlake Terrace High School.
- Command Staff met with Public Safety Testing to develop a promotional testing process scheduled for December 2018.
- Sergeant Pickard was called out for a SMART investigation during the early morning of September 9.

NEWS RELEASES

News releases can be found on the [City's webpage](#).

MARK YOUR CALENDARS

- September 15, 9:00 a.m., National Day of Service, Recreation Pavilion
- September 21, 7:00-9:00 p.m., 40th Annual Arts of the Terrace, MLT Library
- September 26, 6:30 p.m., Evergreen Awards, Mountlake Terrace Senior Center
- October 17, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 14, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 20, 4:00 – 7:00 p.m., Recreation Pavilion 50th Birthday, Recreation Pavilion
- December 7, 6:30 p.m., Tree Lighting Ceremony, Evergreen Playfield
- December 12, 6:00 p.m., Coffee with the City, Recreation Pavilion

Sincerely,

Scott Hugill, City Manager
City of Mountlake Terrace