

## **CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL**

October 12, 2018

Members of the City Council  
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Councilmembers:

### **CITY COUNCIL MEETINGS**

The City Council's next meeting is on **Monday, October 15, 2018** beginning at 7:00 p.m. in the Interim City Hall Council Chambers, 6100 219<sup>th</sup> Street SW, Suite 220. The City Council agenda includes: (1) Eagle Scout Recognition; (2) Adoption of Fee Schedule Resolution - Civil Engineering Construction Land Use, Building and Fire Development Fees; (3) Adoption of Tourism Promotion Area Interlocal Agreement Amendment with Snohomish County; (4) Approval of Agreement with Snohomish County for a Historic Preservation Grant; (5) Proclamation for Code Enforcement Officer Appreciation Week (October 22-26); (6) Update on Comprehensive Plan Amendments; and (7) Review Updates to Development Code to Allow Daycare Centers, Preschools, Recreation and Entertainment Facilities.

The City Council's next meeting is a Special Work/Study Session **Thursday, November 1, 2018** beginning at 7:00 p.m. in the Interim City Hall Council Chambers, 6100 219<sup>th</sup> Street SW, Suite 220. The City Council agenda includes: (1) Review of Design Agreement for Main Street Revitalization Project and Lynnwood Link Project Improvements at 236<sup>th</sup> Street SW (Tentative); (2) Update on Transportation Master Plan; (3) Introduction of Creekside Meadows PUD and Plat; (4) Review Updates to Development Code to Allow Daycare Centers, Preschools, Recreation and Entertainment Facilities; (5) Review Final Water Rate Study Findings; (6) Review of Third Quarter Financial Report; and (7) Review of Proposed 2019-2020 Biennial Budget.

### **COMMUNITY MEETINGS AND EVENTS**

- **Fire Prevention Week October 7-13:** The City Council issued a proclamation for October 7-13 as Fire Prevention Week in Mountlake Terrace and urge all people to be aware of their surroundings, look for available exits in the event of a fire or other emergency, respond when the smoke alarm sounds by exiting the building immediately, and support the many public safety activities and efforts of South County Fire during Fire Prevention Week 2018.

During Fire Prevention Week, South County Fire, which provides fire and emergency medical services in the city, is hosting an event at the Martha Lake Station located at 16819 13th Avenue W, Lynnwood on Saturday, October 13, 2018, from 10:00 a.m. to 1:00 p.m. For more information about the Fire Prevention Week Open House or programs through South County

Fire and, visit <https://www.southsnofire.org/home>. Neighborhood Night at Mountlake Terrace Fire Station 19 is Thursday, November 8, 5:30 to 7:00 p.m.

- **Coffee with the City October 17:** Join City Officials for a casual conversation and a cup of coffee. Residents, business owners and others from the community are invited to hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228<sup>th</sup> Street SW on Wednesday, October 17, 2018 from 6:00-7:00 p.m. in the Jungle Room.
- **Civic Campus Open House, November 14:** A public open house on the Civic Campus project is scheduled for November 14, 2018 and will consist of two parts. ARC Architects will begin with a presentation of a final concept for the new City Hall. This will be followed by the Recreation Parks Advisory Commission (RPAC) hosting a presentation by MacLeod Reckord who will present up to three concepts related to the public gathering space (Town Center Park/plaza). The meeting will take place in the large Library Meeting Room located at 23300 58th Avenue W, Mountlake Terrace, WA 98043. The evening meeting start time will be determined.

### **CITY CLERK AND COMMUNITY RELATIONS UPDATES**

- **Website Redesign:** The city will kick off its website redesign with Civic Plus later this month. There will be both training for new employees needing to update their department's pages and refresher training for employees currently updating information on a regular basis. The redesign process is anticipated to take 6-7 months.
- **Lodging Tax Grants Available:** \$25,000 in lodging tax funds is available to qualified applicants for projects and events that promote tourism in 2019. Lodging tax funds come from the taxes collected from the Studio 6 Hotel located in Mountlake Terrace.

You may download an [application](#) from the city's website at [www.cityofmlt.com](http://www.cityofmlt.com) on the City Happenings/Community Grant Funds page or contact Community Relations Director Virginia Olsen at (425) 744-6206, or [cityhall@ci.mlt.wa.us](mailto:cityhall@ci.mlt.wa.us). Application materials must be received by 4:30 p.m. on Thursday, November 15, 2018.

The city's Lodging Tax Advisory Committee will review the applications and make a recommendation to the City Council based upon certain criteria and state law. Allocation of the funds is tentatively scheduled for the January 7, 2019 City Council Meeting.

### **COMMUNITY & ECONOMIC DEVELOPMENT UPDATES**

- **Economic Vitality & Town Center (EV&TC) Task Force:** A meeting took place on October 9, 2018 to discuss possible updates to the Town Center. The agenda included the following items:
  - Welcome: Meeting purpose and future steps in the Town Center planning process
  - Visual Preference Exercise
    - Building form

- Open Spaces
- Streetscapes and Plazas
- Landscaping
- Discussion of zoning districts based on design preferences
- Next Meeting Tasks.

Due to time constraints, the topic "Discussion of zoning districts based on design preferences" did not take place and will be moved to a future agenda item.

Regarding future steps and due to the holidays approaching, a draft EV&TC Task Force Meeting Schedule and Agenda was handed out to provide an overview or long term outlook of future Task Force meetings and related agenda items.

- **Creekside Meadows Subdivision and PUD:** A revision to a proposed development on a nine-acre site located at 70<sup>th</sup> Avenue W and 226<sup>th</sup> Place SW has been received. The revision increased the number of single-family homes from 49 to 56 by changing the building type mix (narrower homes). The proposal clusters many of the homes around a common green. Some of the design changes include more homes with direct access to the common green, an improved and comprehensive pedestrian circulation system and a double-loaded alley to access garages. On-site stream and wetland buffers on Hall Creek are being enhanced. An open house on the proposal is planned, and public meetings/hearings for preliminary approval are scheduled toward the end of the year.
- **Terrace Station:** Construction progress on the site is rapidly connecting the new roadway with 236<sup>th</sup> Street SW (although it will not be open for some time to come). The building permit for the first of three buildings has been issued, and the foundation for the box culvert over the onsite tributary to McAleer Creek has been poured.

### **RECREATION, PARKS, AND PROPERTY MANAGEMENT UPDATES**

- **Espresso Specials:** Each week at the Recreation Pavilion espresso stand, receive \$.25 off a 12oz, \$.50 off a 16oz or \$.75 off a 20oz special of the week. October 8-14 – Almond Rocha Mocha, October 15-21 – Butter Rum Latte, October 22-28 - Orange Spice Chai.
- **Early Release Days:** Youth programs is providing care during the week of early release October 22-26. Terrace Park, Madrona, and Mountlake Terrace all have early release care available. Space is filling quickly. Call (425)776-9173 to register.
- **Dance Academy Scholarship Fundraiser:** Mountlake Terrace Dance Academy won't be having a Costume Carnival this year. Instead our ROCKSTARS performing company will host a Semi Formal Dance, with choreographed dances as part of the entertainment in February for this annual event. Stay tuned for more information as we move into the winter months.
- **Quarterly Fitness Classes:** It's never too late to start taking care of yourself. Join any of our ongoing fitness classes. Drop-in and give it a try. When you discover you love it, you'll want to get registered for the best hourly rate. All registration will be pro-rated.

- **Quarterly Dance Classes are Ongoing:** From the littlest beginners to the experienced ballet dancers we offer dance for the whole family. Anyone can drop-in to adult/teen classes to give them a try. When you discover you love it, you'll want to get registered for the best hourly rate. All registration will be pro-rated.
- **Eagle Project at Bicentennial:** Eagle Candidate Tyler Mudaliar has completed his Eagle Project at Bicentennial Park. Tyler installed three new benches along the new trail at Bicentennial Park. Tyler secured donations for the lumber and concrete and installed the benches on September 22. Tyler will be recognized by the City Council on October 15.
- **Girl and Eagle Scout Project:** Troop 41246 Leader Heather Margo along with Girl Scouts Stephanie Kha, Neeva Shrestha, Holland Hornaday, and Jessie Tong are working for their Silver Award and have opted to paint the swing set to keep the "Candy Cane" theme at Terrace Creek Park. The troop has secured a donation from Allstar Collision to professionally paint the set prior to installation. The troop has received and has masked the set for painting and will be working with staff to deliver it to be painted next week. The troop is working with Eagle Scout Candidate Jared Pepolka who has submitted his Eagle project to assist with the installation.
- **Seattle Jr. Totems Volunteers:** Park staff was contacted by the Seattle Jr. Totems hockey team to start a volunteer program in Mountlake Terrace Parks. The team practices out of the Sno-King Ice Arena in Mountlake Terrace, and is interested in setting up a volunteer program with its members. The group started on Wednesday October 10 at the Mountlake Terrace Senior Center and intend on offering possible volunteers once a week throughout the season.



**POLICE DEPARTMENT UPDATES**

Activity Year-to-Date Through September								
	Reports	Traffic Stops	Arrests	Collisions	DUI's	Burglaries	Vehicle Thefts	Vehicle Prowls
<i>Month</i>								
<i>YTD</i>	1772	3179	403	211	31	77	33	105

**Significant Incidents**

- On October 3 at 11:25 a.m. patrol responded to a welfare check in the 22800 block of 53<sup>rd</sup> Avenue W. Patrol discovered the resident living in deplorable conditions with his adult son. Due to poor health the resident was unable to care for himself and was not receiving adequate attention from his son. The resident was taken to the hospital and the case referred to Adult Protective Services.
- On October 3 at 1:25 p.m., patrol responded to a harassment complaint at Mountlake Terrace Elementary. Staff stated a parent reported that she was being stalked by a male subject in connection with a sex offense investigation. The victim reported the male threatened to kill her and her children if she continued to cooperate with law enforcement. Investigation of the incident continues.
- On October 3 at 1:45 p.m., patrol responded to a welfare check in the 23800 block of 54<sup>th</sup> Avenue W. A neighbor stated he had not seen the resident for quite some time and knew him to have some medical issues. Patrol made entry into the residence and discovered the resident deceased. It appeared as though he had been deceased for an extended period of time, and preliminary indication was that the death was natural. Investigation continues.
- On October 3 at 1:52 p.m., patrol responded to a hit and run collision in the 21200 block of 44<sup>th</sup> Avenue W. Upon arrival the victim stated she was yielding the right of way when a motorist hit her vehicle from behind and fled. She was able to provide a license plate, which although inaccurate, with some additional investigation the officer was able to develop a suspect. The suspect was located at a residence in Lynnwood and he subsequently confessed to the crime. Case referred to the prosecutor.
- On October 3 at 6:36 p.m., patrol responded to a domestic assault in the 4400 block of 216<sup>th</sup> Street SW. The resident stated he came home and found his brother intoxicated and passed out. He woke him to confront him about burning food and being intoxicated. The suspect responded by assaulting him, then passing out again. The victim called his parents, who returned home. The suspect was woken again and assaulted his father. Juvenile detention declined to accept the suspect for booking. Case referred to juvenile court.
- On October 4 at 1:29 p.m., patrol responded to a burglary in progress in the 4500 block of 229<sup>th</sup> Place SW. The resident was not home, but was able to view unknown subjects in his residence through a security system. Upon arrival a suspect was observed getting into a vehicle with

another subject. Both subjects exited the vehicle and fled on foot in different directions. One of the suspects was pursued on foot and observed going into a residence on 230<sup>th</sup>. The house was surrounded. Additional units contained the area and a K9 track successfully apprehended the second suspect. After a brief standoff with the suspect barricaded in the house he surrendered and was arrested without incident. A third suspect (with a 5-year-old child) responded to the area as a getaway driver and was arrested. All three suspects were booked into jail. The suspect vehicle was impounded as evidence for a search warrant as it contained property belonging to the victim. The child was released to his grandparents pending child protective services intervention. Investigation continues.

- On October 4 at 5:00 p.m., patrol responded to a collision in the 21400 block of 52<sup>nd</sup> Avenue W. During the investigation one of the subjects involved was revealed to have a robbery warrant for his arrest. The subject was arrested and booked at the Snohomish County Jail for the warrant without incident.
- On October 4 at 5:53 p.m., patrol responded to a theft in the 22800 block of 44<sup>th</sup> Avenue W. The reporting person said a male stole multiple items and when confronted ran and hid. A witness was able to get the license plate of the suspect vehicle. After some investigation a potential suspect was identified. Investigation continues.
- On October 5 at 8:05 a.m., patrol responded to a theft in the 4100 block of 236<sup>th</sup> Street SW. The victim stated he allowed a known subject to spend the night at his residence. When he awoke he discovered several items were stolen in addition to his vehicle. Investigation continues.
- On October 5 at 3:44 p.m. patrol responded to a collision in the 6600 block of 244<sup>th</sup> Street SW. Investigation revealed that the driver at fault accidentally accelerated and struck 3 motorists. Upon interviewing the driver, probable cause was developed for DUI. He was arrested for the offense and a warrant was obtained for blood. Post medical clearance, the suspect was booked at the Snohomish County Jail without incident.
- On October 6 at 1:19 p.m., patrol responded to an assault in the 23200 block of 65<sup>th</sup> Place W. The victim stated her intoxicated boyfriend was being aggressive and when she tried to get away he followed her. The suspect grabbed her and punched her in the face. Several witnesses tried to intervene without success. The victim was eventually able to get away and hide in a house. The suspect left and was not located. Case referred to the prosecutor.
- On October 6 at 4:35 p.m., patrol responded to a suspicious vehicle in the 22800 block of 41<sup>st</sup> Place W. Upon arrival the vehicle was recognized as belonging to a subject listed as the respondent in a court order prohibiting him from being near a residence at the location. The suspect was contacted in the vehicle and the order was confirmed as valid. He was subsequently arrested and booked at the Lynnwood Jail for the crime without incident.
- On October 6 at 3:35 p.m., patrol responded to a report of a subject in mental distress in the 6000 block of 244<sup>th</sup> Street SW. Investigation revealed the subject had been in an argument with her husband and made statements about ending her life. Officers advised her she was

being taken into protective custody for a mental health evaluation. She refused to comply and attempted to flee on foot. Officers were able to grasp her arms to prevent her from leaving. She continued to actively resist, including attempts to strike officers. Officers were able to lower her to the ground to facilitate handcuffing. She was transported by aid to the hospital without further incident.

- On October 7 at 12:50 a.m., patrol stopped a vehicle for moving violations in the 6100 block of 212<sup>th</sup> Street SW. Upon contacting the subject probable cause for DUI was developed and the driver was subsequently arrested. He was processed for the offense at the Lynnwood Jail and booked at the Snohomish County Jail without incident.
- On October 8 at 1:31 a.m., patrol stopped a vehicle in the 23100 block of 48<sup>th</sup> Avenue W. During the detention a passenger in the vehicle was revealed to have a forgery warrant for his arrest. The subject was arrested and booked at the Snohomish County Jail for the warrant without incident.
- On October 8 at 1:15 p.m., patrol responded to a burglary report in the 22200 block of 48<sup>th</sup> Avenue W. The victim stated when he came home he discovered a variety of his property was stolen. Entry appeared to have been made through an unsecured door. No suspect information. Investigation continues.
- On October 9 at 7:11 p.m., patrol responded to a residence in the 21800 block of 51<sup>st</sup> Avenue W for a subpoena service. Prior to arriving patrol verified a previous issued order between the residents was still valid. Upon arrival the respondent in the order was observed inside the residence. Contact was made and the suspect was arrested for the crime. He was booked at Lynnwood Jail without incident.

#### **Detective Unit Update**

- Cases Assigned
  - 18-15937 Harassment
  - 18-15941 Death Investigation
  - 18-15955 CPS
  - 18-15956 CPS
  - 18-15981 Burglary
  - 18-15992 Theft
  - 18-16029 Fraud
  - 18-16094 Missing Person

#### **Cases Cleared**

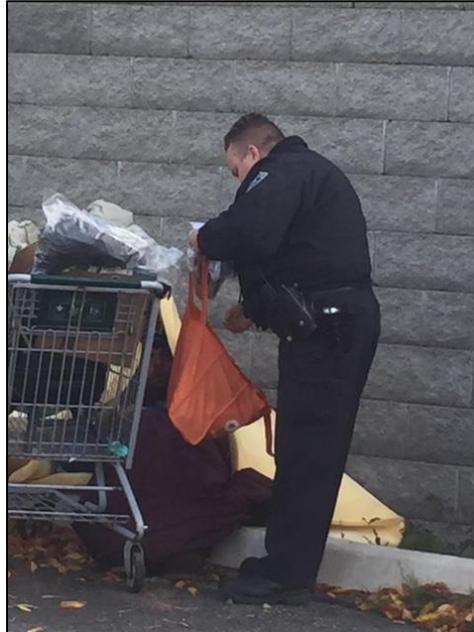
- 12-2091 Burglary
- 18-14567 Theft
- 18-8401 Burglary
- 18-15642 Fraud
- 18-16094 Missing Person

Investigations received a DNA match on evidence collected in a 2017 home invasion robbery. Investigation continues.

#### **Community Outreach & Directed Enforcement**

- Officers conducted local business and area checks at the following locations: Northern Lights Apartments, Studio 6 Motel (Gateway Plaza), Ballinger Park, Interurban Trail, Veterans Park (Library) and marijuana dispensaries.

- Traffic enforcement in areas as requested. Emphasis on 48<sup>th</sup> Avenue W and school zones, specifically 44<sup>th</sup> Avenue W and 56<sup>th</sup> Avenue W.
- Outreach materials are being distributed when appropriate. A picture of Officer Krahn providing outreach materials to a homeless subject at the senior center is below. Officer Krahn also bought the person breakfast.



- Traffic emphasis in school zones. School liaison officers are making their school visits. Officers spent some time with students at the Mountlake Terrace High School Homecoming Dance.

### **Code Enforcement Property of the Week**

On September 28, 2018, Code Enforcement followed up to a complaint involving a red Subaru Outback being stored on public right-of-way, located near the 21400 block of 58<sup>th</sup> Avenue W. Code Enforcement issued a correction notice in accordance with 10.10.190 – (Storing vehicles on public right-of-way in excess of 72 consecutive hours prohibited), and marked the vehicle for impound and tow. On October 3, 2018, Code Enforcement returned to the location and noted no changes had been made to this vehicle. Towing was dispatched, and the vehicle was impounded and towed.



**Other Items of Interest**

- Reserve Officer Mike Ellis resigned to pursue an opportunity with the Arlington Police Department.
- New Reserve Officer Darryl Lee was sworn in.

**NEWS RELEASES**

News releases can be found on the [City's webpage](#).

**MARK YOUR CALENDARS**

- October 13, 10 a.m.-1 p.m. Fire Prevention Week Open House, Martha Lake Fire Station
- October 17, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 7, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 8, 5:30 – 7:00 p.m. Neighborhood Night, MLT Fire Station 19
- November 14, 6:00 p.m., Civic Campus Redevelopment Open House, MLT Library
- November 20, 4:00 – 7:00 p.m., Recreation Pavilion 50<sup>th</sup> Birthday, Recreation Pavilion
- December 7, 6:30 p.m., Tree Lighting Ceremony, Evergreen Playfield
- December 12, 6:00 p.m., Coffee with the City, Recreation Pavilion

Sincerely,

Scott Hugill, City Manager  
City of Mountlake Terrace