CITY MANAGER’S WEEKLY UPDATE
September 6, 2019

CITY COUNCIL MEETINGS

The City Council’s next meeting is a work/study session on Thursday, September 12, 2019 beginning at 7:00 p.m. in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Discussion of Town Center Plan; (2) Discussion on Community Housing Needs; (3) Review of WSDOT Contract (Tentative); (4) Review of Final Comments by Ecology on Shoreline Master Program and Review of Development Regulations to Implement the Shoreline Master Program Ordinances; (5) Introduction to Stormwater Rate Study; and (6) Update on Civic Campus Redevelopment Project (Tentative).

The City Council’s next regular meeting is on Monday, September 16, 2019 beginning at 7:00 p.m. in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Public Hearing on Town Center Subarea Plan, 2018 Comprehensive Plan Amendments, and Development Regulations; (2) Approval of Monopole Land Lease Agreement; (3) Approval of Updated Lodging Tax Funds Criteria and Application; (4) Approval of Interlocal Agreement with Public Hospital District #2 (Verdant Health Commission) for Evergreen Playfield #1 Turf Conversion; (5) Approval of Professional Services Agreement Amendment Related to Town Center with Bill Trimm; (6) Approval of WSDOT Contract (Tentative); (7) Public Hearing and Adoption of Development Regulation Ordinances to Implement the Shoreline Master Program; (8) Review and Approval of Professional Services Agreement for Ballinger Park Water Elements Design (Tentative); and (9) Discuss Naming of Plaza at Civic Campus.

COMMUNITY MEETINGS AND EVENTS

- **Town Center Plan Update Process:** The City Council will continue discussion on the Planning Commission’s recommendation on the Town Center Subarea Plan, proposed Development Regulations (including changes to the zoning code and design standards), the Economic Vitality Element of the Comprehensive Plan, and the designation of property located on 62nd Avenue W. for future park and open space use on:
  - Thursday, September 12, at 7:00 p.m.;
  - Monday, September 16 at 7:00 p.m. (public hearing); and
  - Thursday, September 26 at 7:00 p.m.

The City Council has conducted seven meetings on the proposed plan update and public input is encouraged. To do so, you may either attend a meeting and provide verbal comments, write a letter to the City Council or email cosborn@ci.mlt.wa.us. Public comments are part of the public record being forwarded to the City Council as they continue to work through their review of the Plan and supporting documents.
Again, input may be provided by email at cosborn@ci.mlt.wa.us or by handwritten letter to the address above, or in person at one or more of the meetings.

For more information or questions about the Town Center Subarea Plan, visit the city’s website at www.cityofmlt.com/1936 or contact the Community and Economic Development Department at (425) 776-1161.

- **Coffee with the City September 11:** Join city officials for a casual conversation and a cup of coffee. Residents, business owners and others from the community are invited to hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW on Wednesday, September 11, 2019 from 6:00 to 7:00 p.m. in the Jungle Room.

**CITY CLERK AND COMMUNITY RELATIONS UPDATES**

- **Evergreen Awards:** Community Relations is working on the presentation and coordinating plans for this year’s Evergreen Awards winners. The program recognizes community members who take great pride in maintaining their properties. The city is awarding 15 Best Maintained Property Awards (including one business), seven Best Transformation Awards (including two businesses and one multi-family property), and two Most Sustainable Awards. A dessert reception with the City Council will take place on September 25 at Ballinger Clubhouse.

- **Lodging Tax Funds:** The City Council reviewed the Lodging Tax Advisory Committee’s (LTAC) recommended updated application materials and has moved them forward for consideration and approval on September 16. The city anticipates advertising for applications for the tourism-related use of the funds in late September or early October.

- **City Happenings:** Layout has begun on the October issues of the city newsletter. The lead article this month is the Hazel Miller grant in the amount of $300,000 for a water feature at the Civic Campus Park Plaza. In this issue, we have a two-page spread to update the community on city budgets and utilities and how user fees not only pay for the cost of water, pipes, and maintenance employees, but also the facilities associated with water, sewer and stormwater systems function. A new webpage with educational videos is also under construction and will be live by the time the newsletter is received.

- **Naming the Town Center Park Plaza:** In total, the city received 14 submittals for potential names of the Park Plaza that will be located at the Civic Campus. The city’s Recreation and Park Advisory Commission (RPAC) had asked for public input on potential names and how those names meet the criteria for naming a park and/or facility. Of the 14 names submitted, there were eight related to former Mayor and 50-year resident Jerry Smith who passed away last year; one for former Mayor Frank Hammer; one request to not name it after a person, and different variations of Town Center/City Center Park Plaza. RPAC will review and discuss the submittals at their September 10 meeting. The City Council will review the recommendation from RPAC at their September 16 meeting.
COMMUNITY & ECONOMIC DEVELOPMENT UPDATES

- **City Hall & Police Station Addition**: ARC Architects and city staff continue to work on the refinement and review of drawings, specifications and contract language as the project moves closer towards the ability to issue permits and bid the project. Due to recent issues that have arisen related to cost and site work, city staff, ARC Architects and Macleod Record (landscape architects) have continued working to identify items to keep the project within the anticipated budget. As such, it now appears that the earliest the project can be bid is in late September, 2019.

- **Premera Campus Renovation**: Premera Blue Cross has submitted a proposal to renovate the campus to replace Building 1 with a facility that provides more onsite amenities for employees and to make minor modifications to most of the four other buildings. A site development plan application was submitted June 21 and is being revised to meet filing requirements. The proposed work includes a new Building 1 with a smaller footprint, removing nearly 200 parking spaces, creating more open space, changes in circulation, and pedestrian friendly street frontage improvements on 220th Street SW and a portion of 216th.

- **New Terrace Townhomes**: A 12-lot fee simple townhome development located at 4907 216th Place SW, has submitted for their civil construction permit to construct frontage and onsite improvements.

- **Creekside Meadows**: On August 13 the Community and Economic Development Department held a Pre-Construction Meeting with the developers of a 56 lot subdivision named “Creekside Meadows” at 7011 226th Street SW. Demolition of the Creekside Church and School has begun to allow for clearing and grading.

- **Sound Transit Staging Site**: A permit has been issued to construct an eight-foot-high wood fence and 12-foot-high chain link fence, combined, around the Melody Hill Staging Site at 6205 222nd Street SW for Sound Transit’s Link Light Rail project. The associated landscaping and irrigation permit is under staff review.

- **Solana Townhomes** (5503 240th Street SW): Building permits for 19 townhomes in the Town Center were issued.

HUMAN RESOURCES

- **Job Opportunities**: For current job opportunities, please visit the city’s website at [www.cityofmlt.com/Jobs.aspx](http://www.cityofmlt.com/Jobs.aspx). You can also subscribe to job posting notifications to be automatically alerted of the latest career opportunities by clicking on the Notify Me® button [here](http://www.cityofmlt.com/). If you have questions about job opportunities please contact Human Resources at HRCity@ci.mlt.wa.us or (425)744-6225.

PUBLIC WORKS (ENGINEERING & OPERATIONS) UPDATES

- **Atlas 236 56th Avenue W Closure**: On Saturday, September 7 from 3:30 a.m. to approximately 3:00 p.m., the construction of the Atlas 236 development will close 56th
Avenue W between 236th Street SW and 234th Street SW. Traffic will be detoured to 58th Avenue W during this period. This closure is necessary for a significant concrete pour at the project site using multiple concrete pumping trucks with regular concrete deliveries.

- **Main Street Revitalization Project, 236th Street SW:** Sidewalk construction continues on the south side of 236th Street SW. Excavation and construction of retaining walls along the north side of the roadway is ongoing as well. During weekday, daytime working hours, eastbound 236th Street SW will continue to be closed between 56th and 58th Avenues W, when brief lane shifts and lane closures with flagging may occur. Two-way travel throughout the construction area will be provided outside of daytime working hours. Flaggers will be on duty to help people through the construction zone.

Planning ahead, drivers can anticipate a significant closure of roadways for the Main Street project paving in early October. Specific plans and schedules are currently under development between city staff, the contractor and WSDOT. Travelers should anticipate significant delays in this area and will be encouraged to minimize travel through the area at that time. The city will provide additional construction information that is up-to-date and reflects the contractor's progress as a detailed plan is finalized. Weekly travel advisories on all construction projects throughout the city are provided online at [www.cityofmlt.com/208](http://www.cityofmlt.com/208) (traffic alerts) and on the city's social media sites.

- **Marking Storm Drains in the Watershed:** On the morning of Saturday, September 14, an Eagle Scout from Troop 60, along with two Boy Scout troops and a Cub Scout group will be marking storm drains in the Hall Creek/Lake Ballinger watershed. The Scouts will be fixing permanent markers on storm drains that read “No Dumping – Mountlake Terrace” as part of ongoing public education on keeping pollutants out of storm drains. Thirty to thirty-five participants are anticipated for this four-hour community service event to protect creeks and Lake Ballinger.

- **Rain Garden Workshop:** A free informational Rain Garden Workshop will be held Saturday, September 28, from 10:00 to 11:30 a.m. at the Mountlake Terrace Senior Community Center (Mickey Corso / Lake Ballinger Clubhouse) at 23000 Lakeview Drive. Come learn all about rain gardens and other techniques to reduce your lawn and make your landscape more resilient at this free workshop sponsored by the city of Mountlake Terrace. Training will be provided by the Snohomish Conservation District, and professionals will be on hand to make your ideas a reality in your own backyard. RSVP for the Rain Garden Workshop at [www.mlt-rgwskhp.eventbrite.com](http://www.mlt-rgwskhp.eventbrite.com). For questions, contact Kate Riley, Snohomish Conservation District Community Engagement Program Manager/Interim District Manager at (425) 377-7004 or kate@snohomishcd.org.
Treatment for Aquatic Weeds in Lake Ballinger: Lake Ballinger has become infested with invasive aquatic weeds, including Eurasian watermilfoil, fragrant water lilies and curly leaf pondweed. The thick aquatic plant beds that cover most of the nearshore area have negatively impacted boating, swimming, and fishing in the lake. Invasive weeds have also reduced water quality.

A steering committee of local residents recommended a control plan including use of burlap bottom barriers and aquatic herbicide applied to 50 percent of the lake during summer 2019. Lake Ballinger will be treated with aquatic herbicides three times between July 24 and September 15, 2019. The first treatment was applied Wednesday, July 24. A motorized boat has been permitted on the lake in order to complete this project. Treatment is being applied to the western shore of Lake Ballinger and the northeastern section near Ballinger Park fishing dock/boat ramp.

More background information on the treatments for Aquatic Weed Control in Lake Ballinger can be found in the city’s Integrated Aquatic Vegetation Plan posted on the city’s website www.cityofmlt.com/DocumentCenter/View/18445/.

RECREATION, PARKS, AND PROPERTY MANAGEMENT UPDATES

- **Dance Instructor – Jazz and Tap Part-time Dance Recreation Specialist at the Mountlake Terrace Recreation Pavilion**: Responsible for instructing dance in one or more of the following disciplines: Jazz and Hip Hop or any other style deemed appropriate by the Dance Programmer. Students can range from 4-years-old to adult. Details can be found online here: Jazz and Hip Hop

- **Dance Instructor – Hip Hop Part-time Dance Recreation Specialist at the Mountlake Terrace Recreation Pavilion**: Responsible for instructing dance in one or more of the following disciplines: Lyrical and Jazz or any other style deemed appropriate by the Dance Programmer. Students can range from 4-years-old to adult. Details can be found online here: Lyrical and Jazz

- **Swimming Registration**: Registration opened on Thursday for everyone wanting to get into swimming lessons. Weekend swimming lessons begin on Friday, September 6, Saturday, September 7 and Sunday September 8. These lessons will run through October 18, 19 and 20. Weekday swimming lessons being Monday, September 9 for Monday/Wednesday lessons and Tuesday, September 10 for Tuesday/Thursday swimming lessons. These lessons will run through October 9 and 10. Registration is available online, by phone or in person at the Recreation Pavilion and remains open until the third lesson. Skill assessments are available by contacting any Recreation Coordinator in Aquatics at (425) 776.9173 ext. 1120 or ext. 1106.

- **Dog Obedience**: Puppygarten is for puppies 8-16 weeks old, a new class will begin on Thursday, September 12 and will meet from 7-8 p.m. in the Jungle room of the Recreation Pavilion through October 17. Fees are $85 for MLT residents and $90 for non-residents.
Subjects covered include Socialization, basic obedience including sit, down, come and walking on a leash. Registration is available online or in person at the Recreation Pavilion.

- **Dance Academy:** Registration is well underway and classes are filling fast. Creative Dance, Pre-Ballet, Ballet, Pointe, Jazz, Lyrical, Tap, Hip Hop and Irish Step are all on the schedule for the 2019-2020 season. To browse the classes for ages and times, please find the Craze at [www.digitalcraze.com](http://www.digitalcraze.com) or you can find a hard copy at the pavilion. Dancers need to be 3.5 years old by September 1 to be eligible for Academy classes. To register you’ll need to fill-out a Dance Registration Packet. These can be picked up at the front desk of the Pavilion or you can look for the paperwork on our website at [www.mltrec.com/435/Academy-classes](http://www.mltrec.com/435/Academy-classes) and scroll to the end of the page for the pdf versions to print and bring in with your payment. Register by age first or for more placement information, please call Director Chloe Davenport (425) 640-3107.

- **Dance & Fitness:** Sign up now for dance and fitness programs starting this week. Kids Yoga is new this season! Ages 8-11 have a chance to move, play and unwind in a safe environment. We also have three Yoga options each week, Tai Chi and Therapeutic Stott Pilates for adults and teens. If you like something with a faster pace we have conditioning classes like Strong and PiYo plus we’re adding Essentrics this fall. All of our fitness classes are taught by instructors certified in their specialty. Check out the times, dates and prices on line with the interactive brochure. [www.crazedigital.org](http://www.crazedigital.org)

- **Youth Programming Job Opportunities:** Hiring half-time Recreation Leader I - Site Assistant - Before and After School Programs. This is a benefitted position at Madrona K-8. Also hiring part-time, non-benefitted Recreation Leader I after care at MLT Elementary. Visit [www.cityofmlt.com](http://www.cityofmlt.com) or call (425) 640-3102 for more details.

- **Youth Program Availabilities:** All three Kids Krew sites have space available for before and after care. Kindergarten Readiness is full but both Tuesday/Thursday Preschool and Junior Kids Krew have limited space. Call (425) 776-9173 for more information.

- **Open House for Kindergarten Readiness/Preschool:** On Tuesday, September 3 both preschool and kindergarten readiness had an open house for all families that registered for our preschool programs. Parents had the opportunity to meet the staff and ask questions about the daily schedules for their classroom. There is still space available in Preschool. Call (425) 776-9173 for more information.

- **Racquetball Tournament:** The next racquetball tournament will be held on October 26. Compete in singles or doubles against other players. Tournament registration includes a t-shirt and prizes for top finishers. [More information and registration information can be found here.](http://www.crazedigital.org)

- **Fall Adult Sports:** The fall volleyball and basketball leagues are beginning September 9. The next available season will be winter. Registration will open in late October and the leagues will begin after the new year.
- **Espresso Special**: Next week’s espresso special at the Recreation Pavilion will be a Spanish Mocha. Stop by September 9-15 and receive $.50 off a 16oz.

- **Stormwater Eagle Candidate Project**: Park staff have been contacted by an Eagle Candidate Michael Frary with an interest in an Eagle Project in Mountlake Terrace. Michael met with staff and is considering a project to help label storm drains to assist in protecting the watershed. Michael has submitted his proposal to park and stormwater staff and is forwarding to the Boy Scouts of America Mount Baker District office for final approval. Michael intends to work on his project on September 14.

- **Pool Closure**: Facilities staff completed some maintenance items during a pool closure September 3-5. Items addressed included sand filter cleaning, pump repairs, painting, tile repairs and general cleaning.

- **Bicentennial Eagle Candidate Project**: Eagle Candidate Nathan Hjellen has contacted park staff with an interest in an Eagle project at Bicentennial Park. Nathan is interested in enhancing the play area at the park by installing a new swing set and replacing the play area borders. Nathan will be submitting his project for approval this week and intends to complete it before next spring.

- **National Day of Service**: The city's next park clean up event will be on Saturday, September 14 in recognition of the National Day of Service. Volunteers are asked to arrive at the Recreation Pavilion at 9:00 a.m. (5303 228th Street SW, Mountlake Terrace). After the event, participating youth will receive a wrist band for a free Recreation Swim at the Recreation Pavilion for later that day. For more information about volunteer clean up events, please call Parks and Facilities Superintendent Ken Courtmanch at (425) 776-1811.

**POLICE DEPARTMENT UPDATES**

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*Activity is updated the first full week of each month*
Weekly Patrol Synopsis

- During the week of this report there were six verbal domestic reports, three vehicle thefts and four warrant arrests.

- On August 28, 2019, officers responded to the Police Station for a fraud complaint. The victim reported that several checks were written on her account that were not authorized.

- On August 28, 2019, Code Enforcement responded to the 21900 block of 48th Avenue W. for a report of an ordinance violation. Containers, debris and appliances were stored on a property. Notice of violation was issued.

- On August 28, 2019 at 3:34 p.m. officers responded to the library for a suspicious person. Officers contacted a subject who was being disruptive to library patrons. The subject was issued a trespass notice and asked to leave.

- On August 28, 2019 at 4:50 p.m. officers responded to the 4500 block of 216th Ave. W. for a burglary report. The victim reported that over $10,000 of jewelry was stolen from her home while she was away. There are no suspects or leads at this time.

- On August 28, 2019 at 5:10 p.m. officers took a that an unknown subject opened two credit cards without the victim’s knowledge. Investigation is ongoing.

- On August 29, 2019, a resident reported that he has been receiving threatening text messages from his brother.

- On August 29, 2019, it was reported that an unknown suspect stole a package from the victim’s porch. This occurred at the 23300 block of 67th Avenue W.

- On August 29, 2019, Code Enforcement received multiple reports of a subject repairing and parking vehicles on and around his property. Code Enforcement issued a notice of violation to the to the individual.
On August 29, 2019, officers responded to a suicide at the 22300 block of 48th Avenue W. Upon arrival officers found a subject deceased with a self-inflicted gunshot wound. During the investigation officers recovered over 75 firearms as shown in the adjacent picture.

On August 29, 2019, an infraction was issued for a disabled parking violation at the Andorra Apartments.

On August 30, 2019, two subjects went to a resident looking for work. They had performed jobs for the resident in the past. The home owner was angry that the two subjects responded to his residence and threatened them. No charges were filed at the request of the victims.

On August 30, 2019, officers responded to a residence where the parent of a 13-year-old stated they found marijuana in their child’s purse. Investigation is ongoing as to where the marijuana came from.

On August 31, 2019, officers responded to the Lakeside Apartments for a theft report. A piece of airport luggage was stolen from a hallway. Investigation is ongoing.

On August 31, 2019, a bicycle was stolen from the Arbor Village Apartments. No suspect information at this time.

On August 31, 2019, officers responded to the 5400 block of 212th Street SW for a domestic violence call involving a weapon. Upon arrival it was learned that an intoxicated male subject pulled a gun, aimed it at his girlfriend and threatened her. The male was taken into custody without incident and no one was injured. Several guns were located and taken for safe keeping. The suspect was booked into jail.

On September 1, 2019 at 10:14 p.m., officers were dispatched to take a report from a woman who had learned her husband was married to another woman. The initial investigation revealed that the husband was committing bigamy. Investigation is ongoing.

On September 2, 2019, officers responded to the 23500 block of 48th Avenue W. for a domestic dispute. Upon officers’ arrival they learned that there was a distraught, suicidal male subject inside the residence. Officers made contact with the subject and noticed that he had a knife to his throat and stated that he was not wanting to go back to jail. The subject eventually gave up and was taken into protective custody.
WEEKLY INVESTIGATIONS UPDATE

Cases assigned
- 19-11905 Theft
- 19-12631 Death
- 19-12441 Burglary
- 19-12582 Theft

Cases Cleared
- 19-19-10945 Theft
- 19-12231 Assault
- 19-11948 CPS
- 19-10815 Burglary

Significant Cases:
Detectives recovered a stolen drone from a burglary that occurred at a construction site at 236th Street SW and 56th Avenue W.

COMMUNITY OUTREACH & DIRECTED ENFORCEMENT

The week of August 28 – September 3, 2019 was active with officers making several contacts with the community. Officers continue to conduct local business and area checks at the following locations: Northern Lights Apartments, Studio 6 Motel (Gateway Plaza), Ballinger Park, Interurban Trail, Veterans Park (Library) and marijuana dispensaries. Below are some highlights of the community contacts that we have made to include contacts with homeless subjects and homeless camps.

- Foot patrol at Veteran’s Park located a moderate amount of trash hidden in the bushes. Parks Maintenance was contacted for a cleanup on August 30, 2019. Patrol also spoke with a homeless person and inquired if he was OK. He was appreciative but declined outreach supplies.

- Foot patrol at 220th and I-5 found no new campers. As reported previously, WSDOT is scheduled in mid-September to come clean up an abandoned camp and over trash.

- Officer Johnson (right) stopped by a garage sale that two kids were running.

- Officer Marshall performed a vehicle lockout for a stranded motorist who had been locked out of his vehicle for three hours.

- Officer Marshall provided outreach materials to a homeless individual.

CODE ENFORCEMENT PROPERTY OF THE WEEK

On July 25, 2019, Code Enforcement received a complaint from a resident regarding their neighbor’s overgrown vegetation in the back yard exceeding three feet in height and flowing into adjacent property. On July 30, 2019, Code Enforcement verified the complaint, and issued a notice of violation in accordance with 8.15.040.A.1-(Vegetation exceeding 12 inches in height (exclusive of plants and flowers within a flower bed or container, shrubbery, or trees) located in any front,
back, or side yard, adjacent public right-of-way or planting strip, or any vacant property). On August 30, 2019, Code Enforcement returned to the above location, and noted all vegetation had been cut back. The above property had complied with the City’s nuisance ordinances.

OTHER ITEMS OF INTEREST
In response to recent complaints about speeders in the 23300 block of 66th Avenue W., Sergeant Moss conducted speed emphasis in the area. One speeder was stopped going 42mph in a 25mph zone. Sergeant Moss noted during this emphasis that generally speeds were not egregious, with several vehicles observed driving within a few miles per hour over the speed limit. However, generally there does seem to be an increase in traffic volume most likely due to construction in the area and drivers trying to bypass it to get on the freeway.

Several collateral assignments have been posted for the Police Department.
  1. Detective Opening
  2. Narcotics K9 Position Opening
  3. Firearms Instructor.

Interest for each position has been positive and selections will be made soon.

The Mountlake Terrace Police Depart is proud to announce that our newest Police Officer will be graduating the Police Academy on this Friday September 6, 2019. Please welcome Officer Noah Rodgers!

NEWS RELEASES
News releases can be found on the city's webpage.

UPCOMING MEETINGS AND EVENTS
- September 11, 6:00 p.m., Coffee with the City, Recreation Pavilion
- September 14, 9 a.m., National Day of Service, Recreation Pavilion
September 20, 7:00 p.m., Arts of the Terrace Juried Art Show, Library
September 25, 6:30 p.m. Evergreen Award Program, Ballinger Clubhouse
October 9, 6:00 p.m., Coffee with the City, Recreation Pavilion
November 13, 6:00 p.m., Coffee with the City, Recreation Pavilion
December 6, 6:30 p.m., Tree Lighting Ceremony, Evergreen Playfield
December 11, 6:00 p.m., Coffee with the City, Recreation Pavilion

Sincerely,
Scott Hugill, City Manager
City of Mountlake Terrace