

CITY MANAGER'S WEEKLY UPDATE

October 18, 2019

CITY COUNCIL MEETINGS

The City Council's next regular meeting is on **Monday, October 21, 2019 beginning at 7:00 p.m.** in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Swearing in New Police Officers Jeremy Voeller and Noah Rodgers; (2) Presentation on City of Lynnwood's Diversity, Equity, and Inclusion Commission; (3) Adoption of Resolution to Name Jerry Smith Town Center Plaza; (4) Adoption of 2020-2024 Recreation and Parks Fees Resolution; (5) Approval of Interlocal Agreement with King County Director's Association (KCDA) for Procurement Services; (6) Adoption of Resolution to Set Public Hearing Date to Consider Petition to Vacate Street Right-of-Way (218th Street SW at 64th Avenue W); and (7) Introduction/Review of Frontier Cable Franchise Transfer to Northwest Fiber and Amendments to Grant Extension of the Franchise.

The City Council's next meeting is a Work/Study Session on **Thursday, October 31, 2019 beginning at 7:00 p.m.** in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Discussion of Stormwater and Sewer Rate Studies and Recommended Code Updates; (2) Introduction of Church Preliminary Subdivision Rezone located at the intersection of 38th Pl W and 214th St SW; (3) Review of 2019 Third Quarter Police Department Report; and (4) Review of Civic Campus Redevelopment Project Artists Professional Services Agreements with Louise McDowell and C.J. Rench of CJRDESIGN.

COMMUNITY MEETINGS AND EVENTS

- **October is Domestic Violence Awareness Month:**

The City of Mountlake Terrace is participating in its 12th Purple Light Nights® Campaign. Purple Light Nights® began in Covington, Washington in 2007 and has grown nationally and globally. The goal of the campaign is to remember the victims who have lost their lives to domestic violence, show support for the countless survivors of violence, provide hope for those who are still living with abuse and increase the awareness of domestic violence issues and its affect upon children and families. Purple light bulbs (black lights) are displayed during October to bring awareness of domestic violence and its continued impact on our community.



- **Trunk or Treat, October 31:** The Mountlake Terrace Business Association is hosting "Trunk or Treat" on Halloween (October 31) at the lot by Espresso Break located near the corner of 232nd Street and 56th Avenue West from 5:00-7:00 p.m. Those wishing to participate or donate candy should contact Maria Ellis at (206) 793-4201. The Mountlake Terrace Police Department is hosting a vehicle again this year!

- **Coffee with the City, November 13:** Join city officials for a casual conversation and a cup of coffee to hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW from 6:00 to 7:00 p.m. in the Jungle Room.

CITY CLERK AND COMMUNITY RELATIONS UPDATES

- **Mountlake Terrace Ballot Drop Box Relocated:** Snohomish County's ballot drop box, located at the Mountlake Terrace Civic Campus, was relocated from the northeast corner of 232nd Street SW and 58th Avenue West to an island closer to the Mountlake Terrace Library and Police Station.



- **Tree Lighting Ceremony:** City staff met to plan and coordinate the annual Tree Lighting Ceremony scheduled to take place on Friday, December 6 at Evergreen Playfield. This event is sponsored by Mountlake Terrace Plaza. One of the discussion items was planning ahead for 2020 following installation of the field turf at Evergreen Playfield. Staff is exploring moving the event to the Civic Campus in 2020 since the City Hall project should be close to completion by that time. Stay tuned for more information.

COMMUNITY & ECONOMIC DEVELOPMENT UPDATES

- **214th Church Subdivision Project:** The applicant for the Church Subdivision on 214th is seeking approval to subdivide one parcel, totaling approximately 4.6 acres, into 16 single-family lots with associated public street improvements, utilities, open space, wetland/stream buffer enhancement, and drainage improvements. The development would involve frontage improvements along 214th Street SW consisting of curb, gutter, five-foot planter strip and a five-foot sidewalk. A new city road (a cul-de-sac), with on-street parking and street trees within the planter strip, will be created off of 214th Street SW to serve the development. Two private access driveways will serve 6 of the 16 homes. A concurrent rezone of the property from RS 8400 to RS 7200 is requested. The proposed lots will range in size from 6,480 sq. ft. to 8,134 sq. ft. The subdivision includes enhancement of a wetland buffer and an addition .43 acres of open space.
- **City Hall & Police Station Addition:** ARC Architects and city staff have finalized the review of permit drawings related to the planned new City Hall, Police Station addition and

Town Center Park/Plaza. The city will begin advertising for bids on the project on Monday, October 21 with a second advertisement taking place on Monday, October 28.

On October 17, 2019, the City Council approved Amendment 6 to the Professional Services Agreement between the city and ARC Architects. The amendment is to provide for the design of an approximately 400-square-foot water feature in the Town Center Plaza portion of the project site, currently marked as 'future' on the Bid Documents for the Civic Campus project. Additional services include preparing permitting and construction/bid documents, and bidding and construction administration services.

Additionally, city staff has prepared draft professional service agreements for the two artists (Louise McDowell and CJ Rench) who were recommended by the Arts Advisory Committee for installation at the Civic Campus. The agreements are tentatively scheduled for City Council review on October 31, 2019.

HUMAN RESOURCES

- **Job Opportunities:** For current job opportunities, please visit the city's website at www.cityofmlt.com/Jobs.aspx. You can also subscribe to job posting notifications to be automatically alerted of the latest career opportunities by clicking on the Notify Me® button [here](#). If you have questions about job opportunities, please contact Human Resources at HRCity@ci.mlt.wa.us or (425)744-6225.

PUBLIC WORKS (ENGINEERING & OPERATIONS) UPDATES

- **Main Street Revitalization Project 56th/236th:** Paving on the Main Street project was wrapped-up last Friday afternoon, October 11. This concluded the asphalt paving activity for this year. (The final lift of pavement will be placed next spring when the weather warms up.) The contractor striped new traffic lanes Monday, October 14 and traffic is shifted to leave the sides of the street open for utility companies (Comcast, Wave, Frontier and SnoPUD) to complete their undergrounding work this winter. The final large utility vault placement is scheduled for Monday, October 21 and will close 56th Avenue W between 236th Street SW and 237th Street SW during daytime hours. Lane shifts will occur for several following days but both directions of 56th Avenue W will be open the remainder of the week. No further roadway closures by the contractor are anticipated until spring activities.



- **City Seeks Input on ADA Transition Plan:** The city of is developing an Americans with Disabilities Act (ADA) Self-Assessment and Transition Plan. The city encourages residents to participate in an online survey and comment on the current conditions of the city's accessibility for persons with disabilities. Visit www.cityofmlt.com/2053/ to take the survey. The deadline to complete the survey is January 1, 2020.



More information on the ADA Self-Assessment and Transition Plan is available at www.cityofmlt.com/2053/ or by contacting City Traffic Engineer Marc Seferian at mseferian@ci.mlt.wa.us or (425) 744-6265.

RECREATION, PARKS, AND PROPERTY MANAGEMENT UPDATES

- **Dance Instructors – Jazz and Tap and Hip Hop:** Part-time Dance Recreation Specialist at the Mountlake Terrace Recreation Pavilion. Responsible for instructing dance in one or more of the following disciplines: Jazz and Hip Hop and Lyrical and Jazz or any other style deemed appropriate by the Dance Programmer. Students can range from 4 years old to adult. Details can be found online here: [Jazz and Hip Hop](#) and [Lyrical and Jazz](#)
- **Childcare Job Opportunities:** Hiring full-time benefitted Site Leader—Recreation Leader II at Mountlake Terrace Elementary before and after care as well as a part time non-benefitted Recreation Leader I after care at Madrona K-8. Visit www.cityofmlt.com or call (425) 640-3102 for more details.
- **Weekend Swim Lesson Registration:** Pre-registration will take place on Friday, October 18, Saturday, October 19 and Sunday, October 20 for those currently registered in weekend swimming lessons. Mountlake Terrace registration will be Wednesday, October 23 and registration will open to everyone on Thursday, October 24. This session will run until December 13, 14 and 15 with no lessons the weekend of Thanksgiving. To register go to www.wa-mountlaketerrace2.civicplus.com/530/, come in to the Pavilion in person or call (425) 776-9173. A list of classes offered for each day can be found online www.wa-mountlaketerrace2.civicplus.com/529/ or paper copies are available in the Pavilion lobby.
- **MLT Aquatics Hosting a State Lifeguard Instructor Training:** On Friday, October 18 from 2:30-7:30 p.m. MLT will host a Lifeguard Instructor/Instructor Training Review course for instructors from around the state to update their teaching credentials as an American Red Cross (ARC) Lifeguard Instructor or Instructor Trainer. This is required of all instructors or instructor trainers to complete every two years. It helps to keep teaching skills sharp and consistent with the goals of the ARC. The course will be taught by Recreation Supervisor/Aquatics Rose Ploeg. Recreation Coordinator/Aquatics Mark Feeney will assist.
- **Youth Programming Job Opportunities:** Hiring full-time benefitted Site Leader—Recreation Leader II at Mountlake Terrace Elementary before and after care. Also

hiring half-time Recreation Leader I - Site Assistant - Before and After School Programs. This is a benefitted position at Madrona K-8. Visit www.cityofmlt.com or call (425) 640-3102 for more details.

- **Youth Program Availabilities:** All three Kids Krew sites have space available for before and after care. Kindergarten Readiness is full but both Tuesday/Thursday Preschool and Junior Kids Krew have limited space. Call (425) 776-9173 for more information.
- **Early Release October 21-25:** Limited space is available at all Kids Krew Sites, \$26 for residents and \$28 for non-residents. Call (425) 776-9173 for more information.
- **MLT Dance Academy Winter Dance Concert:** Save the date! Saturday, December 14, the Dance Academy students and some of the adult classes will perform on the Mountlake Terrace High School Theater stage. Show time and ticket prices are still TBA. Dancers invited to perform will receive information packets in class with specific instructions and more details on arrival and show time. Viewers keep a look out for the advertising poster and Facebook post. For more information or placement in the program, contact Dance Director Chloe Davenport (425) 640-3107. Or visit our dance bulletin board outside the Mambo Room dance studio.
- **Quarterly Dance Classes:** Studies have shown that dancing increases peoples longevity more than any other form of exercise. Do something good for yourself and dance! You can join our quarterly classes at any time. Adult/Teen classes like Ballet, Tap, Jazz, Bachata & Salsa, Flamenco, Swing & Two Step, happen in the evenings, Monday through Thursday. We also have children's after pre-school classes on Thursdays between 12:45 and 2:15 p.m. These classes provide little movers and shakers space to learn about themselves and have fun with other dancers. For more information, visit our brochure at www.crazedigital.com.
- **Fitness Classes:** Essentrics is our newest low impact addition to the excellent fitness programs we offer. Drop-in and give it a try Mondays 7:15-8:15 p.m. PiYo and Tai Chi are taking Saturday morning by storm. Both classes are going strong and have space for you to join. Although these two forms of fitness are very different, they're both low impact activities. Other City Manager's Weekly Update Page 7 of 11 October 11, 2019 fitness classes we offer are Therapeutic Stott Pilates, Yoga, Strong and Zumba. Don't miss out on these convenient and inexpensive ways to take care of yourself. For more information, see our Craze publication www.crazedigital.com.
- **Espresso Special:** Next week's espresso special will be either a Frosted Pumpkin Mocha or a Pumpkin Pie Steamer. October 21 – 27 stop by the Recreation Pavilion's 'Spresso Splash and get \$.50 off a 16oz.
- **New Snack Options:** We have some new items at the Recreation Pavilion espresso stand. Breakfast burritos, giant brownies, fruit flavored fig bars and Go-gurt are now available.
- **Rubber Ducks:** We have many Halloween and autumn-themed rubber duckies to choose from at the Recreation Pavilion front desk. Only a buck a duck (plus tax) while supplies last.

- **Hall Creek Restoration Project:** The Public Works and Recreation & Parks Departments have been working with the Army Corps of Engineers to complete a feasibility study for the Hall Creek Restoration Project. The project is for habitat restoration along the creek and may include moving the creek channel. As part of the study there will be survey work conducted in Ballinger Park during the week of October 21-25. This work will include pot holes to test for soil composition.
- **Ballinger Park Improvements:** Design work for the waterfront improvements at Ballinger Park is getting underway. Design consultants from PND Engineers have made arrangements for a geotechnical investigation including survey work along the northeast shoreline of Lake Ballinger.
- **Brighton School and Whale Scouts Project:** A nonprofit group known as the Whale Scouts, working with Brighton School, contacted park staff to conduct an educational presentation for the school concerning the importance of local fish bearing streams and the orca whale population. The group is interested in visiting a local stream and participating in a volunteer effort, following classroom presentations, to learn more about the ecosystem. They met with staff on Friday, October 11 to discuss possibilities at Hall Creek and learn about the Hall Creek Restoration Project. They plan on holding their event at Hall Creek on November 9.
- **Stormwater Eagle Candidate Project:** Eagle Candidate Michael Frary had an interest in an Eagle Project in Mountlake Terrace and opted to assist in labeling and cleaning storm drains to help protect the watershed. Michael submitted his proposal and worked with city staff to complete the project on September 14 with assistance from about twenty scouts and parents from local Troop 60. Michael met with staff on October 10 to turn in his final report for completion of his project and will be recognized at the November 4 Council meeting.



POLICE DEPARTMENT UPDATES

Activity Year-to-Date								
	Reports	Traffic Stops	Arrests	Collisions	DUI's	Burglaries	Vehicle Thefts	Vehicle Prowls
<i>Month</i>								
<i>YTD</i>	1658	2441	398	193	27	74	46	121

**Activity is updated the first full week of each month*

Weekly Patrol Synopsis

- On October 9 at 1:45 p.m. patrol responded to a suspicious person report in the 23200 block of 66th Avenue W. The reporting person was a student who stated that on October 8 she was followed by a suspicious male after getting off the school bus, and she was uncomfortable being dropped off by the bus and walking home. The officer gave her a ride home. The subject has not been identified and investigation continues.
- On October 9 at 4:09 p.m. patrol responded to an assault in progress in the 6000 block of 244th Street SW. The reporting person was a witness who stated a male and female in a van were involved in an altercation. Upon arrival a subject in a white van was located, however she was uncooperative and the other person involved could not be located.
- On October 10 at 10:32 a.m. patrol responded to a sex offense report at a residence. The victim, a teenage female, reported being sexually assaulted several times over a period of several years by a known suspect. Investigation continues.
- On October 10 at 4:45 p.m. patrol responded to a vehicle theft report in the 6700 block of 216th Street SW. The victim reported leaving her secured vehicle at the location in the morning. Upon returning from work it was stolen. The vehicle was entered in the nationwide stolen vehicle database. Investigation continues.
- On October 10 at 4:25 p.m. patrol responded to a theft report at a residence located in the 23500 block of 58th Avenue W. The victim reported a homeless person in the area of her residence and later discovered property missing from her garage. She located the same person in possession of the items at a nearby park. She retrieved the property and trespassed the person from her property. The victim did not desire to prosecute the offense, but rather have the offense documented.
- On October 10 at 6:40 p.m. patrol responded to a theft report at a residence located in the 4000 block of 212th Street SW. The victim reported several packages were delivered to her doorstep. Upon returning home she discovered the items were stolen. There is no suspect information. Investigation continues.
- On October 11 at 3:21 p.m. patrol responded to assist the Bellevue Police Department with apprehending burglary suspects in the 5200 block of 220th Street SW. The suspects had

abandoned the vehicle and fled on foot. Several agencies assisted and with the help of K9 officers, the suspects were apprehended and turned over to Bellevue Police.

- On October 11 at 1:17 p.m. patrol responded to a theft from a business located in the 21900 block of 64th Avenue W. Upon arrival the reporting person had detained the suspect. Investigation revealed the suspect attempted to steal a variety of marijuana paraphernalia and was confronted by the employee as he was leaving. A brief physical altercation ensued and the paraphernalia was broken. The victim elected to have the suspect pay for the property and trespassed in lieu of charging him with a crime. The suspect agreed to pay for the items and was released.
- On October 11 at 2:00 p.m. patrol responded to a fraud report at a business located in the 21900 block of 64th Avenue W. The victim reported a subject who is at the store regularly recently bought items using counterfeit bills. The subject left the store prior to the discovery. There is limited suspect information, however the victim intends to call police the next time the subject is in the store.
- On October 11 at 4:55 p.m. patrol responded to a traffic hazard in the 6100 block of 220th Street SW. Upon arrival a vehicle was located blocking two lanes of eastbound traffic on 220th Street SW. Upon contacting the driver it was apparent he was under the influence of intoxicants. Probable cause for the offense was developed and the suspect was arrested. A search warrant for a sample of his blood was obtained and he was processed for the crime. The suspect was later booked at the Snohomish County Jail without further incident.
- On October 12 at 6:56 a.m. patrol responded to a hit-and-run collision report in the 6300 block of St. Albion Way. Investigation revealed the suspect vehicle struck an unoccupied and parked vehicle hard enough to cause it to strike a second unoccupied vehicle. There are no known witnesses or suspect information. Investigation continues.
- On October 12 at 9:00 p.m. patrol observed a suspicious person in the 6000 block of 244th Street SW. Officers suspected the individual to be a fugitive. He was detained and it was later verified he was wanted by the King County Sheriff's Office. Drug paraphernalia was in the vehicle known to be associated with the suspect. The vehicle was impounded pending successful application for a search warrant. The suspect was released to the King County Sheriff's Office. Additional charges pending warrant service on the vehicle.
- On October 14 at 9:39 a.m. patrol contacted a subject in the 6000 block of 244th Street SW. He was arrested for a warrant and found to be in possession of heroin during a search incident to arrest. Due to a variety of issues the subject was not booked for the warrant and was released. Investigation continues.
- On October 14 at 12:07 p.m. patrol responded to a burglary report at a residence located in the 23400 block of Lakeview Drive. Investigation revealed suspect(s) made entry by forcing the front door. The victim stated she had not noticed anything missing from her residence. Investigation continues.

- On October 14 at 4:08 p.m. patrol responded to a domestic assault at a residence located in the 21900 block of 56th Avenue W. The victim reported her husband suffers from dementia and had repeatedly assaulted her throughout the day. Subsequent to investigation officers concluded the suspect's mental diagnosis was directly responsible for his actions. Rather than arresting him he was taken into protective custody and transported to the hospital where he was committed for an involuntary mental evaluation.
- On October 15 at 12:05 p.m. patrol responded to an assault in the 22900 block of 56th Avenue W. The reporting person stated she observed a male stop his vehicle in the road and physically remove the female passenger, throwing her on the ground. An area check was successful and the suspect vehicle was stopped as it was entering I-5. The female victim was located by a second officer. Investigation revealed the subjects were in a dating relationship, began to argue, the male assaulted the female, removed her from the vehicle and fled. In addition, the suspect also had a warrant for his arrest. He was arrested and transported to the Snohomish County Jail where he was booked for the offense and the warrant without incident.

WEEKLY INVESTIGATIONS UPDATE

Cases assigned

- 19-14908 Sex Offense
- 19-14802 Sex Offense
- 19-14729 Sex Offense
- 19-14850 Fraud
- 19-14712 Death Investigation
- 19-14343 Theft

Cases Cleared

- 19-12187 Death Investigation
- 19-12631 Death Investigation
- 19-12433 Burglary
- 19-14669 Assault
- 19-8869 Fraud

COMMUNITY OUTREACH & DIRECTED ENFORCEMENT

- Officers continue to conduct local business and area checks at the following locations: Studio 6 Motel, Ballinger Park, Interurban Trail, Veterans Park (Library) and marijuana dispensaries.
- Frequent school checks, including school zone enforcement and traffic control assistance.
- 30 reported outreach contacts this week.
- Sergeant Pickard and crew joined the residents of SHAG for coffee where they answered resident questions pertaining to safety.
- Sergeant Pickard contacted several homeless subjects who declined assistance.
- Officer Johnson took some time at a call for service to interact with some kids, including giving them a tour of her patrol car.
- Increased patrol in the area of the Recreation Pavilion due to property crimes and reports of homeless camps.

CODE ENFORCEMENT PROPERTY OF THE WEEK

On October 9, 2019, Code Enforcement observed multiple nuisance violations occurring at a property located in the 22700 block of 60th Avenue W. There was a vehicle parked in the front yard, wood piles not properly stacked, and multiple piles of trash and debris throughout the front of the property. Code Enforcement issued a civil notice of violation in accordance with

8.15.040.A.6 - (Woodpiles that are not properly stacked or accumulations of wood debris, such as branches, that could become a fire hazard or harbor rodents), 8.15.040.G.1 - (Garbage not kept in a proper receptacle with a tight-fitting lid), 8.15.040.I - (Debris and Trash. Accumulations of broken or neglected items, litter, salvage materials, and junk not in an approved enclosed structure, in the front, back, or side yards of the property), 8.15.040.K - (Machinery and Equipment. Broken, inoperable accumulations of, or parts of, machinery or equipment not in an approved enclosed structure, in the front, back, or side yards of the property), 8.15.050.B.3 - (All motor vehicles shall be parked on an improved surface anywhere on a property, or on a maintained surface per MTMC [19.125.070](#)). (No more than two motor vehicles may be parked in the rear yard of a residence unless contained in a legal and fully enclosed structure), and 8.15.050.D - (All vehicle parts and accessories including, but not limited to, containers of oils and fluids must be appropriately stored in an approved structure). Code Enforcement attempted to deliver, in person the notice of violation, with no success. Code Enforcement will continue to follow up with the property until all nuisance violations have been corrected.



OTHER ITEMS OF INTEREST

- Sergeant Porter received his Defensive Tactics Master Instructor certification. The photo below is Sergeant Porter teaching defensive tactics at regional training with Officer Froisland participating as a student.



- Sergeant Burkett conducted annual firearms qualification training.
- Sergeant King attended the annual Fusion Center Crime and Safety Conference. A fusion center is a collaborative effort of agencies to provide resources, expertise and information to with the goal of maximizing their ability to detect, prevent, investigate, and respond to criminal and terrorist activity.
- Detective Zuniga began his assignment in Investigations.

NEWS RELEASES

News releases can be found on the [city's webpage](#).

UPCOMING MEETINGS AND EVENTS

- November 13, 6:00 p.m., Coffee with the City, Recreation Pavilion
- December 6, 6:30 p.m., Tree Lighting Ceremony, Evergreen Playfield
- December 11, 6:00 p.m., Coffee with the City, Recreation Pavilion

Sincerely,

Scott Hugill, City Manager
City of Mountlake Terrace