

CITY MANAGER'S WEEKLY UPDATE

November 8, 2019

CITY COUNCIL MEETINGS

The City Council's next meeting is a Work/Study Session on **Thursday, November 14, 2019 beginning at 7:00 p.m.** in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Review of Civic Campus Redevelopment Project Artists Professional Services Agreement with C.J. Rench of CJRDESIGN (Tentative); (2) Review of Agreement for Wastewater Treatment, Disposal and Conveyance Services with Edmonds; (3) Review of Business License Code Amendment Ordinance; (4) Review of Second and Third Quarter Financial Reports; (5) Review of Six-Year Financial Forecast; (6) Review of 2020 Revenues Sources Including Property Tax Ordinance; and (7) Review of 2019-2020 Mid-Biennial Budget Modification Ordinance.

The City Council's next regular meeting is on **Monday, November 18, 2019 beginning at 7:00 p.m.** in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Approval of Interlocal Agreement with Alderwood Water and Wastewater District for Sewer Pipe Lining; (2) Approval of Agreement with the Recreation Conservation Office (RCO) for Land Water Conservation Fund (LWCF) Grant (Tentative); (3) Approval of Civic Campus Redevelopment Project Artists Professional Services Agreement with C.J. Rench of CJRDESIGN (Tentative); (4) Public Hearing on 2020 Revenues Sources including Property Tax, (a) General Operating Levy Property Tax Levy Resolution, (b) Emergency Medical Services Levy Resolution, and (c) 2020 Property Tax Ordinance; (5) Public Hearing and Adoption of 2019-2020 Mid-Biennial Budget Modification Ordinance; (6) Review of 2020 City Employee Salary Ordinance; and (7) Discussion of Petition to Vacate Portion of Street Right-of-Way (218th Street SW at 64th Avenue W).

COMMUNITY MEETINGS AND EVENTS

- **Salary Commission, November 13:** The next meeting of the Salary Commission is Wednesday, November 13 at 5:00 p.m. in the Interim City Council Chambers, 6100 219th Street SW, Suite 220. The Salary Commission meets the 2nd and 4th Wednesday of the month. www.cityofmlt.com/2036/
- **Coffee with the City, November 13:** Join city officials for a casual conversation and a cup of coffee to hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW from 6:00 to 7:00 p.m. in the Jungle Room.

CITY CLERK AND COMMUNITY RELATIONS UPDATES

- **Planning Commission Vacancy:** One of the Planning Commissioners has moved out of Mountlake Terrace creating a vacancy on the Commission, and the City Council Subcommittee would like to conduct an interim recruitment. The Planning Commission meets twice a month on the second and fourth Mondays at 7:00 p.m. Applications and information can be found [here](#) and must be received by the city by 4:30 p.m. on Friday, November 22. For more information, please contact the Community & Economic Development Department at (425) 744-6207.
- **Utilities 101 Webpage:** This [new webpage](#), featured in the October issue of *City Happenings*, was constructed to help educate the community about funding city utilities. The webpages include helpful videos, photos of utility facilities and budget information. In addition to the webpages, there have been social media posts and newsletter articles to explain the importance of funding utilities and the challenges of keeping up with the cost to operate them.
- **Tree Lighting Ceremony:** The annual Tree Lighting Ceremony is scheduled to take place on Friday, December 6 at Evergreen Playfield. Thanks to Mountlake Terrace Plaza for sponsoring the event again this year. Additional thanks to the Tour de Terrace volunteers for serving warm drinks and cookies, as well as Santa Claus and South County Fire & Rescue for their participation. With construction of the field turf happening at Evergreen Playfield next year, the event could move to the Civic Campus in 2020 since the City Hall project should be close to completion by that time. Stay tuned for more updates as further discussion takes place.

COMMUNITY & ECONOMIC DEVELOPMENT UPDATES

- **City Hall & Police Station Addition:** A pre-bid meeting was held this week for contractors interested in bidding on the project. Bids are to be submitted to the city by 2:00 p.m. on November 19, 2019.

A professional services agreement with artist Louise McDowell was approved by the City Council on November 4 for one of two art installations at the Jerry Smith Town Center Plaza at the Civic Campus. The City Council will consider a second project with artist CJ Rensch later this month.

- **Town Center Marketing:** An ad ran in the November 1, 2019 issue of the Puget Sound Business Journal and is intended to highlight investment and revitalization opportunities within the Mountlake Terrace Town Center. This issue is estimated to be one of the largest in circulation for the year.

HUMAN RESOURCES

- **Job Opportunities:** For current job opportunities, please visit the city's website at www.cityofmlt.com/Jobs.aspx. You can also subscribe to job posting notifications to be automatically alerted to the latest career opportunities by clicking on the Notify Me® button

[here](#). If you have questions about job opportunities, please contact Human Resources at HRCity@ci.mt.wa.us or (425)744-6225.

PUBLIC WORKS (ENGINEERING & OPERATIONS) UPDATES



- **City Seeks Input on ADA Transition Plan:** The city is developing an Americans with Disabilities Act (ADA) Self-Assessment and Transition Plan. The city encourages residents to participate in an online survey and comment on the current conditions of the city's accessibility for persons with disabilities. Visit www.cityofmlt.com/2053/ to take the survey. The deadline to complete the survey is January 1, 2020.

More information on the ADA Self-Assessment and Transition Plan is available at www.cityofmlt.com/2053/ or by contacting City Traffic Engineer Marc Seferian at mseferian@ci.mt.wa.us or (425) 744-6265.

- **Main Street Revitalization Project 56th/236th:** Over the next few months utility companies (Comcast, Wave, Frontier and Snohomish County PUD) will complete their work undergrounding facilities on the project.

RECREATION, PARKS, AND PROPERTY MANAGEMENT UPDATES

- **After Hours & Overnight Pool/Room Rentals:** Rentals are available for groups either for an overnight activity or for a smaller block of time on Fridays or Saturdays after closing. Other opportunities available during these times include gaining points towards merit badges or water safety skills practice. For more information about after hour rentals, contact the Recreation Pavilion at (425) 776-9173. Lighthouse Diving from Lynnwood has been very consistent in their renting of our pool this whole year.
- **Dog Obedience:** The final session of Basic Dog Obedience has begun with a full class of 10 dogs, and Beyond Basic class is also full this session. The dog training classes have continued to be full and productive in 2019.
- **Wellness:** The wellness committee will host a walk on Friday, November 22 followed by a potluck lunch at the Recreation Pavilion. Staff will be walking 20 minutes wearing their favorite Seahawks gear. These walks are being called Seahawks Walks, and are open to all city employees to participate in to encourage movement and supporting fitness goals. The wellness committee hosts these and other events as part of the requirements to receive the AWC WellCity Award. Mountlake Terrace earned an award in 2018 to help the city save on medical premiums. This is a goal for 2019 as well.
- **Youth Programming Job Opportunities:** Hiring full-time benefitted Site Leader-Recreation Leader II at Mountlake Terrace Elementary before and after care. Also hiring half-time Recreation Leader I - Site Assistant - Before and After School Programs. This is a benefitted position at Madrona K-8. Visit www.cityofmlt.com or call (425) 640-3102 for more details.

- **Early Release/Non School Day:** Friday, November 8 is an early release day for Edmonds School District. Limited space is available at each site. Monday, November 11 is a holiday but we provide care on this day. Only a few spots are left. To register call (425) 776-9173.
- **Adult Sport Leagues:** Registration for the winter sport leagues begins on Monday, November 11. Men's basketball and co-ed volleyball are available. Leagues will begin the week of January 6, 2020. Registration closes on December 20. For more information visit <http://www.mltrec.com/391/Athletics> call (425) 640-3105.
- **MLT Dance Academy Winter Dance Concert:** Save the date! Saturday, December 14, 1:00 p.m. and 3:30 p.m., the Dance Academy students and some of the quarterly adult / teen classes will perform in two different one-hour shows at the Mountlake Terrace High School Theater. Tickets are \$10 at the door. A two-show lineup will help make sure everyone gets a seat and has a fun, short, performance day during this busy time of year. Information packets with specific instructions for the participants have been passed out in dance classes. Viewers keep a look out for the advertising poster and Facebook post. For more information or placement in the Academy program, contact Dance Director Chloe Davenport at (425) 640-3107. Or visit our dance bulletin board outside the Mambo Room dance studio.
- **Quarterly Adult / Teen Dance & Fitness Classes Fall Session 2:** Ballet, Tap, Jazz, Salsa & Bachata, Flamenco, Swing & Two Step, are happening in the evenings, Monday through Thursday. Fitness Classes including PiYo, Thai Chi, Therapeutic Stott Pilates, Yoga, and Zumba are convenient, inexpensive ways to take care of yourself here at the Recreation Pavilion. Fall session 2 has just started. You can join our quarterly classes at any time. Look for Cardio Kickboxing on Monday nights starting in January. For more information, visit our brochure at www.crazedigital.com.
- **Quarterly Kids Dance & Yoga Classes Fall Session 2:** We have children's after pre-school classes on Thursdays between 12:45 and 2:15 p.m. These classes provide little movers and shakers space to learn about themselves and have fun with other dancers. We've also started a children's afterschool yoga class and Fall Session 1 went well! Kids engaged in Yoga shapes and concepts while playing movement games specially prepared to keep them focused and having fun. This class will start up again in January on Wednesdays 4:30-5:30 p.m. For more information, visit our brochure at www.crazedigital.com.
- **Dance & Fitness Registration:** Look for the new Craze brochure at www.crazedigital.com starting in the first week of December. Registration for Dance & Fitness programs including second semester of the Dance Academy will begin on December 2. For more information, contact dance and fitness programmer Chloe Davenport (425) 640-3107 cdavenport@ci.mlt.wa.us.
- **Brighton School and Whale Scouts Project:** Park staff has been contacted by a nonprofit group known as the Whale Scouts that is working with Brighton School to do an educational presentation for the school concerning the importance of local fish bearing streams and the orca whale population. The group is interested in having a volunteer effort following classroom presentations to visit a local stream to do some volunteer work and learn about the ecosystem.

They met with staff on Friday, October 11 to discuss possibilities at Hall Creek and learn about the Hall Creek restoration Project. They plan on holding their event at Hall Creek on Saturday, November 9 at 9:00 a.m.

- **Ballinger Park Improvements:** Design work for the waterfront improvements at Ballinger Park is underway. Some tree work in anticipation of the installation of new restrooms was completed on Wednesday, November 6. Design consultants from PND Engineers have made arrangements for a geotechnical investigation including survey work along the north east shoreline of Lake Ballinger. Survey work began on Thursday, November 7 near the Boat Launch area.

POLICE DEPARTMENT UPDATES

Activity Year-to-Date								
	Reports	Traffic Stops	Arrests	Collisions	DUI's	Burglaries	Vehicle Thefts	Vehicle Prowls
Month	168	196	148	24	5	7	3	8
YTD	1826	2637	546	217	32	81	49	129

**Activity is updated the first full week of each month*

Weekly Patrol Synopsis

- On October 30, 2019 officers responded to the 4200 block of 236th Street SW for a Malicious Mischief report. Officers learned that a known subject had slashed the tires of the victim's vehicle. The suspect denied any involvement. Investigation is ongoing pending results of analysis from fingerprints recovered from the vehicle.
- On October 30, 2019 officers responded to the 4900 block of 234th Street SW for a fraud complaint. The victim reported that her business account indicated that checks had been written in the Los Angeles area that were fraudulent. The victim did not know how her information was obtained.
- On October 30, 2019 an officer took a report for a fraud complaint. The victim reported that her credit monitoring company stated that someone opened an account in her name without her knowledge. The victim did not know how her identity was obtained.
- On October 30, 2019 officers responded to the 21900 block of 58th Avenue W for a vehicle prowl report. The victim was missing his wallet. There were no signs of forced entry and there are no suspects or leads at this time.
- On October 31, 2019 at 1:09 p.m. a resident found his vehicle windshield was smashed out at the 22200 block of 36th Avenue W. There are no suspects or leads at this time.

- On November 1, 2019 officers contacted an individual on the Interurban Trail after dark. The individual was pushing a shopping cart and had drug paraphernalia and drugs in plain view. Officers advised the subject that he was not free to leave, however, he did not oblige and ran away. He was not located. The suspect's identity was confirmed and charges have been filed for possession of drug paraphernalia and obstructing a law enforcement officer.
- On November 1, 2019 officers responded to the 4600 block of 242nd Street SW. for a Malicious Mischief report. The victim told officers that he has an ongoing problem with a particular neighbor and that he was certain that the neighbor smashed out the windshield of his vehicle. This case has been forwarded to the prosecutor for review.
- On November 1, 2019 a missing person with dementia and Alzheimer's was reported. The person had walked away from his home unable to care for himself. It was learned that the person had walked away before and it was common for him to walk more than 20 miles before being found. The temperatures were dropping so the decision was made to call out the Snohomish County Search & Rescue team. After several hours the missing person was found by Washington State Patrol in south Everett and returned safely home.
- On November 2, 2019 officers responded to a report of a subject who was passed out behind the wheel of his vehicle located at the 22000 block of 64th Avenue W. During contact with the driver officers could smell an odor of intoxicants coming from him. The driver also admitted to drinking. The driver was eventually arrested and transported to the Lynnwood Jail for processing. The driver was then booked into Lynnwood jail for DUI and his vehicle was towed due to it blocking the roadway.
- On November 4, 2019 a vehicle prowling was reported at the 7000 block of 229th Street SW. The victim reported that two trucks had been prowled over the weekend. Video was obtained of the suspect and the investigation is ongoing.
- On November 4, 2019 a referral for investigation from Adult Protective Services (APS) was received. The referral indicated that an 84-year-old male was in declining health and was not being cared for properly. The case has been assigned to investigations for further review.
- On November 4, 2019 a subject reported harassment from an old acquaintance. The victim was not too concerned about the harassment but wanted a report taken just in case it continued or escalated.
- On November 5, 2019 the School Resource Officer (SRO) responded to a report of graffiti found in a women's restroom at the high school. The graffiti indicated a threat. This case has been assigned to the SRO for immediate investigation.
- On November 2, 2019 officers responded to the Premera property for a suspicious circumstance regarding a person in a wetland area. During the contact, the officers did not find anyone in danger of drowning, however, officers did discover that one of the subjects they

were contacting had several warrants for their arrest. That subject was taken into custody for their warrants and others were issued trespass warnings from Premera staff.

- On November 3, 2019 a resident turned in a found passport to the Mountlake Terrace Police.
- On November 3, 2019 a resident reported that an unknown subject smashed out the window of his vehicle located at the Taluswood Apartments. There are no suspects or leads at this time.
- On November 4, 2019 officers responded to the 6000 block of 236th Street SW for a hit and run report. Two vehicles were driving on 236th Street SW when one bumped into the other causing minimal damage. The suspect vehicle did not stop. The suspect was eventually contacted. She claimed that she was the victim and because of the minimal damage she did not stop. There was not enough evidence to charge either driver.
- On November 5, 2019 officers were dispatched to a vehicle prowling report at the 4700 block of 212th Street SW. The victim found his vehicle had been rifled through and his cell phone had been stolen.
- On November 5, 2019 patrol responded to a report of domestic violence. The details of the call were convoluted, with the relationships of the parties difficult to ascertain, and location of all parties involved unknown. Through good communication and team work it was learned that a female, who had possibly attempted to harm herself, was inside an apartment and it was learned that there was a domestic relationship between two of the subjects. Entry into the apartment was made, the female was taken into protective custody and the male half was eventually located. An Extreme Risk Protection Order was applied for and obtained so that authorities were able to collect several firearms for safe keeping per a court order.
- On November 5, 2019 officers responded to the Lakeside Apartments for an assault with a weapon. It was reported that several subjects were running away from a female who was chasing them with a firearm. Upon arrival officers from multiple agencies contacted several people, some of whom were very uncooperative. Multiple stories came in about who had the firearm and who the suspect(s) and victims were. It was later determined that some of the subjects had warrants for their arrest and were booked on those warrants. No firearms were recovered. Investigation is ongoing.

WEEKLY INVESTIGATIONS UPDATE

Cases assigned

- 19-15980 APS
- 19-15441 Burglary
- 19-11091 Burglary
- 19-15754 Fraud
- 19-15988 Fraud
- 19-15461 CPS
- 19-15551 Burglary

Cases Cleared

- 19-15342 CPS
- 19-12441 Burglary
- 19-15031 CPS

COMMUNITY OUTREACH & DIRECTED ENFORCEMENT

The week of October 30, 2019 – November 5, 2019 was active with officers making several contacts with many residents. The School Liason program is going strong with officers checking on their schools. Officers continue to conduct local business and area checks at the following locations: Northern Lights Apartments, Studio 6 Motel, Gateway Plaza, Lake Ballinger Park, Interurban Trail, Veterans Park, MLT Library and marijuana dispensaries. Below are some highlights of the community contacts that we have made to include contacts with homeless subjects and homeless camps.

- Foot patrol 1st Security Bank. No needles or trespassers found on the property.
- Foot patrol in the 22100 block of 70th Avenue. No campers located. Old camping trash is still on the property. Officers contacted the property owners to address the issue.
- Officers spoke with the managers of two marijuana stores and made them aware of recent marijuana store burglaries in Edmonds. They were very appreciative of the information.
- Foot patrol on 236th and I-5 and Interurban Trail. No new camps located.
- Officer Elrod visited with the Behavioral Class at Cedar Way Elementary and gave a department patch to a student in the same class with which he has been closely working.
- Police personnel participated in the Mountlake Terrace Business Association's Trunk or Treat event.



CODE ENFORCEMENT PROPERTY OF THE WEEK

Code Enforcement had issued a Notice of Violation to the property owner(s) and resident of a property located near 6300 block of 231st Street SW in response to an anonymous complaint. The property was in violation of the following ordinance; 8.15.040.I-(Debris and trash accumulations of broken or neglected items, litter, salvage materials, and junk not in an approved enclosed structure, in the front, back, or side yards of the property). After issuing a series of notices for the

debris accumulations, the notices continued to be returned. On October 10, 2019, Code Enforcement served the returned notices in person to the property resident. Code Enforcement explained the property ordinances and the current violations. The resident agreed to remove all the debris in the front and sides of the property. On October 15, 2019, Code Enforcement re-inspected the property and noted all the debris had been removed.



NEWS RELEASES

News releases can be found on the [city's webpage](#).

UPCOMING MEETINGS AND EVENTS

- November 13, 5:00 p.m., Salary Commission Meeting, City Council Chambers
- November 13, 6:00 p.m., Coffee with the City, Recreation Pavilion
- December 6, 6:30 p.m., Tree Lighting Ceremony, Evergreen Playfield
- December 11, 6:00 p.m., Coffee with the City, Recreation Pavilion

Sincerely,

Scott Hugill, City Manager
City of Mountlake Terrace