

## **CITY MANAGER'S WEEKLY UPDATE**

### **December 20, 2019**

#### **CITY COUNCIL MEETINGS**

The City Council's next Work/Study session is on **Thursday, January 2, 2020 beginning at 7:00 p.m.** in the Interim City Hall Council Chambers, 6100 219<sup>th</sup> Street SW, Suite 220. The City Council agenda includes: (1) Administer Oath of Office to Newly Elected Councilmembers (Positions 2, 5, 6, and 7); (2) Election of Mayor for 2020-2021; (3) Election of Mayor Pro Tem for 2020; (4) Appointments of Council Liaisons and Representatives for Intergovernmental Agency Boards/Commissions; (5) Introduction to Antares Fee Simple Unit Lot Subdivision (Tentative); (6) Review of 2020 Lodging Tax Advisory Committee Appointments; and (7) Review of Lodging Tax Advisory Committee 2020 Funding Recommendation.

The City Council's next regular meeting is on **Monday, January 6, 2020 beginning at 7:00 p.m.** in the Interim City Hall Council Chambers, 6100 219<sup>th</sup> Street SW, Suite 220. The City Council agenda includes: (1) Update from Edmonds School District Superintendent Dr. Kristine McDuffy; (2) Approval of WSDOT Agreement for 220<sup>th</sup> Traffic Signal (Tentative); (3) Appointment of 2020 Lodging Tax Advisory Committee; and (4) Adoption of Lodging Tax Advisory Committee 2020 Funding Recommendations.

#### **COMMUNITY MEETINGS AND EVENTS**

- **Holiday Closures December 25, 2019 and January 1, 2020:** All City Offices will be closed for the holidays Wednesday, December 25 and Wednesday January 1.

The Pavilion will be closed on December 24, 25 and January 1. The Recreation Pavilion will be on its Winter Break Schedule December 21, 2019 through January 5, 2020. View the [pool schedule](#) for specific details.

#### **CITY CLERK AND COMMUNITY RELATIONS UPDATES**

- **The City Council Appoints Planning Commissioner:** The City Council has appointed Rory Paine-Donovan for a vacant position on the Planning Commission. Thanks to everyone who applied for this opening – those not selected this time will be contacted about future recruitments.
- **Records Management:** This week, all of the city's minutes (from 1954 to present) were scanned into the Laserfiche system as part of the Enterprise Content Management (ECM) project. Some of the other records that have been scanned into the system include property records previously stored in the Bloodhound Database system as well as former employee files. The City Clerk's Office has begun culling through historical materials and department records in preparation for the move to the permanent City Hall late next year.

- **Snohomish County Historic Preservation Commission Grants:** City staff is planning to apply for grant funding to incorporate city history into the Civic Campus project. The city is working with the Mountlake Terrace Community Foundation to identify specific photos to use out of hundreds of historical photographs the Foundation had digitized earlier this year with funding from a grant. Ideas being considered include creating videos about the city's incorporation, prominent locations, residents and pioneers, as well as displaying law enforcement history in the Police Station lobby from items donated by the Stan Krahn family.

## **HUMAN RESOURCES**

- **Job Opportunities:** For current job opportunities, please visit the city's website at [www.cityofmlt.com/Jobs.aspx](http://www.cityofmlt.com/Jobs.aspx). You can also subscribe to job posting notifications to be automatically alerted to the latest career opportunities by clicking on the Notify Me® button [here](#). If you have questions about job opportunities, please contact Human Resources at [HRCity@ci.mlt.wa.us](mailto:HRCity@ci.mlt.wa.us) or (425)744-6225.

## **PUBLIC WORKS (ENGINEERING & OPERATIONS) UPDATES**

- **City Seeks Input on ADA Transition Plan, Deadline to complete the survey is January 1, 2020:** The city is developing an Americans with Disabilities Act (ADA) Self-Assessment and Transition Plan. The city encourages residents to participate in an online survey and comment on the current conditions of the city's accessibility for persons with disabilities. Visit [www.cityofmlt.com/2053](http://www.cityofmlt.com/2053) to take the survey.



More information on the ADA Self-Assessment and Transition Plan is available at [www.cityofmlt.com/2053](http://www.cityofmlt.com/2053) or by contacting City Traffic Engineer Marc Seferian at [mseferian@ci.mlt.wa.us](mailto:mseferian@ci.mlt.wa.us) or (425) 744-6265.

- **Main Street Revitalization Project 56<sup>th</sup>/236<sup>th</sup>:** Over the next few months utility companies (Comcast, Wave, Frontier and Snohomish County PUD) will complete their work undergrounding facilities on the project.

## **RECREATION, PARKS, AND PROPERTY MANAGEMENT UPDATES**

- **Espresso Special:** Next week's espresso special will be a White Christmas Mocha. December 23 - 29, stop by the Recreation Pavilion's 'Spresso Splash and get \$.50 off a 16oz! We will be closed December 24 and 25.
- **Swim Lesson Registration:** Registration is underway for swimming lessons. Mountlake Terrace Registration is Wednesday, December 18 with registration open to everyone on December 19. The swim lesson class offerings are available online at <https://www.cityofmlt.com/529/Swim-Instruction> Registration can take place online, over the phone or in person at the Recreation Pavilion. For questions call (425) 776-9173.

- **Taking Applications for Part-time Swim Instructors and Lifeguards:** Aquatics is taking applications for those interested in swim instruction and lifeguarding at the Recreation Pavilion. In order to run as many classes as we have demand for, we need more instructors and lifeguards. Lifeguards must have proper certification from a nationally recognized organization, Red Cross is preferred. Swim Instructors are trained in house. Pick up applications at the front desk of the pavilion or go online at: <https://www.cityofmlt.com/Jobs.aspx>.
- **Free Swim Vouchers!** The 2020 swim vouchers have been distributed and may be used from January 1 to December 31, 2020. These vouchers are part of a grant funded by Verdant Health commission for free swim lessons for all 3rd graders who live in the Edmonds School District. These were distributed through each 3rd grade classroom by the school district in December 2019.

There is also an opportunity for non-swimmers K-12 in the school district to receive vouchers for beginning swimming lessons. These vouchers are distributed by each participating pool (Mountlake Terrace, Lynnwood and Dale Turner YMCA for Edmonds). To obtain a beginner voucher contact the Recreation Coordinators/Aquatics at (425) 640-3106 or (425) 640-3104 to arrange an evaluation.

- **Winter Break Schedule at the Recreation Pavilion:** Starting Saturday, December 21, there will be a modified pool schedule in place that will run from December 21, 2019 to January 5, 2020. This schedule is available online at: <https://www.cityofmlt.com/531/Pool-Schedule>. The regular pool schedule will begin on January 6, 2020 and will be posted online at a later date.

During the winter break schedule, the pavilion will open on a regular schedule but close earlier than usual. There are added recreation swims during the week at 1:15-2:45 p.m. On Saturday, December 21 the 1:15 recreation swim has been extended to 3:55 p.m. and Sunday, December 22, the 5:15 p.m. recreation swim will start at 4:30 p.m. Admission will be at the regular drop-in rate. The following weekend on December 28 & 29, a full recreation swim has been added from 3:15-4:45 p.m. on both days.

Other changes include special recreation swims December 23, 26 & January 2 at 4:45-6:15 p.m. along with other added special recreation swims on those dates. The Deep Water Fitness class that meets Monday/Wednesday at 5:30 p.m. is cancelled Monday, December 23. The Pavilion will be closed on December 24, 25 and January 1. For questions contact the pavilion at (425) 776.9173.

- **Second Semester Registration for MLT Dance Academy began on December 2:** Don't wait to register or your class could fill! Look for the new *Craze* brochure at the pavilion. All Academy registration has to happen in person. For more information, pick up a packet at the pavilion or visit our web page [www.mltrec.com/435/Academy-classes](http://www.mltrec.com/435/Academy-classes) or contact Dance and Fitness Programmer Chloe Davenport (425) 640-3107 [cdavenport@ci.mlt.wa.us](mailto:cdavenport@ci.mlt.wa.us).

- **MLT Dance Academy Winter Dance Concert:** The two shows performed by the MLT Dance community on December 14 were a great success! Congratulations to the 100+ performers who braved the stage with grace and poise. Everyone had a wonderful time and looked very polished for this early in the school year. Both shows ran smoothly and performances were received by a full and warm audience. Mountlake Terrace has a wonderful dance community. Don't hesitate to join in. [www.mltrec.com](http://www.mltrec.com).
- **New Fitness Class Starting in January:** Cardio Kickboxing is a group fitness class that combines martial arts techniques with fast-paced cardio. This high-energy workout is perfect for the beginner and elite athlete alike. Build stamina, improve coordination and flexibility, and burn calories as you build lean muscle with this fun workout. It starts on January 6 at 7:30 p.m. Register now on-line at [www.mltrec.com](http://www.mltrec.com).
- **New Adult/ Teen Dance Class Starting in January:** Bachata & Salsa will help you build a solid foundation in the smooth and spicy Latin dances that are taking over Seattle. Instruction includes footwork, frame and connection, leading with intention, following, musicality and timing, styling and most importantly fun for all levels. No partner needed. This dance class starts on January 9 at 7:30 p.m. Register now on-line at [www.mltrec.com](http://www.mltrec.com).
- **Youth Programming Job Opportunities:** Hiring full-time benefitted Site Leader-Recreation Leader II at Mountlake Terrace Elementary before and after care as well as Recreation Leader I ¾ Preschool Assistant. Also hiring half-time Recreation Leader I - Site Assistant - Before and After School Programs. This is a benefitted position at Madrona K-8. Visit [www.cityofmlt.com](http://www.cityofmlt.com) or call (425) 640-3102 for more details.
- **Early Release Day:** Friday, December 20 is an early release day for the Edmonds School District. Space available at each site. To register call (425) 776-9173.
- **Winter Break Camp:** Winter Break Camp is held at the Recreation Pavilion December 23, 26, 27, 30 and January 2, and 3. Spaces available both weeks. Children will play games and swim. To register, call (425) 776-9173.
- **Tree Planting:** Elora Rubinstein has contacted park staff regarding her interest in planting some trees in the Mountlake Terrace Parks. Elora is interested in helping replace trees and has begun fund raising. She will be working with staff and looking into tree species and locations in the parks and open space within the city.
- **Swing Set Installation:** Eagle Candidate Nathan Hjellen's project has been approved. Nathan will be installing a new swing set and borders at Bicentennial Park and has secured donations from the Mountlake Terrace Community Foundation. Nathan expects to complete his project early in 2020.
- **Eagle Scout Project at Ballinger:** Eagle Candidate Steven Mudaliar has had his Eagle project approved. He is preparing to refurbish all benches and tables at the Ballinger Boat launch. He has final approval and has raised funds for the materials. Steven expects to start his project on Saturday, December 21.

- **Forest Crest Volunteers:** Ronald Bang of the New Song Church has contacted park staff. The church is interested in holding a volunteer event on December 21. Ronald expects about 50 participants to do general clean up, weeding, and debris removal at Forest Crest Park over the weekend. The group also has an interest in continuing to assist with volunteer events throughout the next year.

**POLICE DEPARTMENT UPDATES**

Activity Year-to-Date								
	Reports	Traffic Stops	Arrests	Collisions	DUI's	Burglaries	Vehicle Thefts	Vehicle Prowls
<i>Month</i>								
<i>YTD</i>	1820	2817	650	242	36	86	55	143

*\*Activity is updated the first full week of each month*

**Weekly Patrol Synopsis**

- On December 11 at 2:25 p.m. patrol responded to a fraud report at a residence in the 23600 block of 56<sup>th</sup> Avenue W. The victim reported she was convinced by the suspect she had a warrant for her arrest due to failing to respond to a jury duty summons. She paid the suspect \$1500 in gift cards to avoid arrest, later realizing she fell victim to a scam. Investigation continues.
- On December 11 at 3:39 p.m. patrol responded to a fraud report at a residence located in the 5900 block of 227<sup>th</sup> Street SW. The victim contacted someone selling bitcoin online and offered to buy it. As payment, the victim provided their debit card number to the suspect to transfer payment. The suspect transferred significantly more than the agreed upon price and the victim has not received the bitcoin. Investigation continues.
- On December 11 at 5:27 p.m. patrol responded to a vehicle prowl report in a parking lot located in the 22800 block of 44<sup>th</sup> Avenue W. The victim reported while in a nearby business the suspect(s) accessed their vehicle and stole miscellaneous paperwork. There is no suspect information.
- On December 12 at 9:30 a.m. patrol responded to a theft report at a business located in the 4300 block of 212<sup>th</sup> Street SW. The reporting person explained they have a habitual shoplifter who just stole several items after using an old receipt to get through the self-checkout line. Surveillance of the offense was obtained and investigation continues.
- On December 12 at 11:37 a.m. patrol responded to a theft report at a residence located in the 4000 block of 212<sup>th</sup> Street SW. The victim stated she volunteers at Pathways for Women and allowed a woman she met there to stay in her residence for a couple nights. She later discovered the woman stole her cell phone and jewelry. Investigation continues.
- On December 12 at 9:34 p.m. patrol responded to a domestic disturbance at a residence located in the 5700 block of 213<sup>th</sup> Street SW. The reporting person explained her juvenile son was

intoxicated, being disruptive and she could not control him. Prior to police arriving, the juvenile fled the residence on foot but was located shortly thereafter. He was released back to his mother. At 2:49 a.m. he was observed on foot in the 21200 block of 52<sup>nd</sup> Avenue W. He was contacted and verified to be intoxicated. He was again detained and released to his mother. Charges forwarded to the prosecutor for review and filing.

- On December 13 at 7:52 p.m. patrol responded to a hit-and-run collision in a parking lot located in the 21200 block of 52<sup>nd</sup> Avenue W. The victim stated he parked his vehicle in the lot and as he was walking to the store observed another vehicle strike his car and flee the scene. Investigation continues.
- On December 13 at 9:17 p.m. patrol responded to a 911 hang up at a residence located in the 4500 block of 243<sup>rd</sup> Place SW. Upon arrival patrol located the resident in his bedroom with cuts on his arms and holding a razor knife. Officers incorporated de-escalation techniques and were able to convince the subject to surrender without further incident. He was taken into protective custody and transported to Swedish Hospital for medical care and a mental evaluation.
- On December 14 at 12:15 a.m. patrol responded to a suspicious person in a parking lot located in the 6600 block of 220<sup>th</sup> Street SW. While enroute officers learned the vehicle associated with the subject had several warrants attached. Upon arrival officers confirmed the subject to have multiple warrants for her arrest and took her into custody. Drug paraphernalia was visible in the vehicle. The owner provided consent to search the vehicle. Officers discovered a variety of drug paraphernalia and heroin. The suspect was transported to the Snohomish County Jail where she was booked without incident.
- On December 14 at 4:28 a.m. patrol responded to a robbery in a parking lot located in the 6000 block of 244<sup>th</sup> Street SW. Upon arrival the victim said she was at the motel looking for the father of her unborn child. During her search, a friend of her boyfriend confronted her in the parking lot and attacked her. She sustained visible injury and was provided medical care. The victim explained the suspect was upset she was at the location, assaulted her, stole her cell phone and fled in a vehicle. An area check for the suspect was negative. Investigation continues.
- On December 14 at 11:46 a.m. patrol responded to a death investigation at a residence located in the 6100 block of St. Albion Way. Upon arrival the reporting person explained her son and daughter-in-law were in the bathroom blocking the door and she was unable to rouse them. They had been in the bathroom for approximately 10 hours. Officers forced entry to the bathroom and discovered the male deceased. The female was nonresponsive, but found to still be alive. Aid responded and began to care for her. Subsequent investigation did not reveal any obvious explanation for the situation, however there was information the couple had previously abused prescription opiates. Detectives responded to take over the investigation. The two young children belonging to the couple were transferred to the care of CPS.
- On December 14 at 7:03 p.m. patrol responded to a burglary report at a business located in the 6300 block of 215<sup>th</sup> Street SW. The victim reported the suspect(s) damaged exterior doors by

prying with a tool and accessed the electrical room. There is no access to the interior of the building via the electric room. It appears the suspect(s) gave up after discovering this as there was no other damage or stolen property. Investigation continues.

- On December 14 at 7:39 p.m. patrol responded to a domestic disturbance at a residence located in the 21400 block of 52<sup>nd</sup> Avenue W. The victim reported her teenage son was out of control, threatening to assault people and destroy property in the residence. The suspect was transported to other care. Harassment charges were forwarded to the prosecutor for review and filing.
- On December 15 at 3:53 a.m. patrol responded to a vehicle collision in the 21600 block of 66<sup>th</sup> Avenue W. Upon arrival patrol discovered a badly damaged unoccupied vehicle blocking the roadway. The vehicle struck a utility pole, which was also damaged and required PUD to respond and make repairs. A search for the driver was conducted with no success. It was learned the vehicle was stolen earlier from a residence in Seattle. Investigation continues.
- On December 15 at 1:17 p.m. patrol responded to an assault just occurred at a residence located in the 24300 block of 44<sup>th</sup> Avenue W. Investigation revealed the resident was attacked by the ex-husband of his roommate. The victim stated he was sleeping in his bedroom when he was awoken to the suspect violently attacking him. During the assault the suspect threatened to kill him. The victim was able to defend himself and escape the room, calling 911. The suspect then took some property and fled the residence. Efforts to locate the suspect were negative. Investigation continues.
- On December 16 at 8:42 a.m. patrol responded to a disturbance at a business located in the 21800 block of 66<sup>th</sup> Avenue W. The victim stated he had terminated an employee, and the employee responded by losing his temper and damaging his office, including throwing his computer on the ground, breaking it. The suspect then fled in a vehicle. Charges for malicious mischief were forwarded to the prosecutor for review and filing.
- On December 16 at 12:43 p.m. patrol responded to a domestic assault at a residence located in the 4800 block of 221<sup>st</sup> Street SW. The victim reported she was at her ex-boyfriend's residence. The suspect became upset and assaulted her by kicking her and dragging her down the hallway to the door. He then forcibly pushed her outside. The suspect fled in a vehicle prior to police arrival. He was contacted via telephone, however refused to return and contact police. Case referred to the prosecutor for review and filing of charges.
- On December 16 at 10:56 p.m. patrol was monitoring traffic in the 23300 block of 48<sup>th</sup> Avenue W. A high speed vehicle was observed traveling south on 48<sup>th</sup>. An officer attempted to stop the vehicle, however the suspect failed to yield and accelerated through the intersection at 236<sup>th</sup> Street SW. A brief traffic pursuit was initiated, however was promptly terminated by the supervisor due to the suspect's reckless driving. Investigation continues.
- On December 17 at 7:32 p.m. patrol contacted a suspicious subject at a residence located in the 23100 block of La Pierre Drive. Officers confirmed the subject had multiple warrants for his arrest and was in violation of a domestic violence no contact order by being at the residence.

The subject was arrested for his warrants and violation of the court order. He was transported to the Lynnwood Jail where he was booked without incident.

- On December 17 at 8:34 p.m. patrol responded to a suicidal subject at the Studio 6 motel located in the 6000 block of 244<sup>th</sup> Street SW. Investigation revealed the subject was under the influence of narcotics, admitting to methamphetamine and heroin use. She admitted to being suicidal and potentially homicidal. She was taken into protective custody and transported to Swedish Hospital for medical care and a mental evaluation without incident.

### **WEEKLY INVESTIGATIONS UPDATE**

#### **Cases assigned**

- 19-16615 Theft
- 19-17656 Theft
- 19-17764 Death Investigation
- 19-17740 Collision
- 19-17755 Robbery
- 19-17662 Theft

#### **Cases Cleared**

19-16603 Missing Person

### **CODE ENFORCEMENT PROPERTY OF THE WEEK**

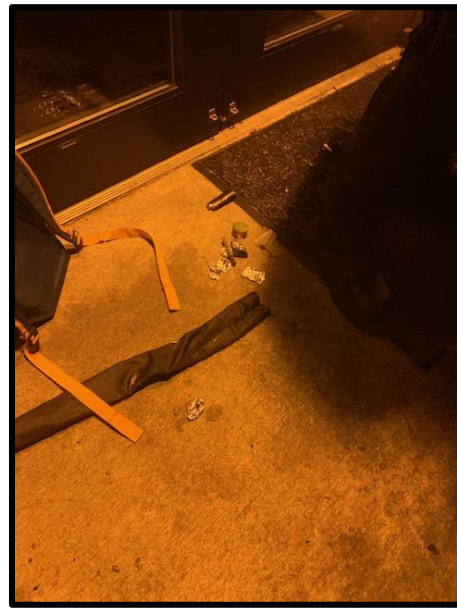
On December 5, 2019, Code Enforcement responded to an anonymous parking complaint of an abandoned red Jeep parked at the 6400 block of 232<sup>nd</sup> Street SW. The vehicle had expired out-of-state license plates. Code Enforcement issued a correction notice for the following parking violations; 10.10.190 – (Storing vehicles on the public street over 72-consecutive hours prohibited), and 10.10.230 – (Abandoned inoperable vehicles prohibited). On December 16, 2019, Code Enforcement followed up and noted the previously issued correction notice was removed, but the vehicle's license was still expired. The vehicle had not been moved as indicated by the rear tire chalk marks still intact. Towing was dispatch and the vehicle was impounded.





**COMMUNITY OUTREACH & DIRECTED ENFORCEMENT**

- Officers continue to conduct local business and security checks including the Studio 6 Motel, Ballinger Park, Interurban Trail, Veterans Park, and the marijuana dispensaries.
- Officers spent time at assigned schools, interacting with student and staff, performing school zone speed emphasis and traffic control.
- A reserve officer attended the December 11 Coffee with the City event.
- 18 reported outreach contacts this week.
- Continued emphasis on making contact with the homeless at the library and surrounding property after-hours. Below are photos of officers making an after-hours contact at the library, finding evidence of drug use and the resulting.



**OTHER ITEMS OF INTEREST**

- Sergeant Porter and Officer Nguyen completed an 80 hour training program to become state certified patrol tactics instructors. This training is geared towards instruction on de-escalation and crisis intervention.



- Detective Zuniga attended a 3-day course regarding investigation of sexually motivated assaults.
- Officer Rodgers successfully completed his field training and is assigned to Sergeant Moss on night shift.
- Several officers received years of service awards at the employee appreciation breakfast highlighted by Detective Hatchel receiving his 25-year recognition.



**NEWS RELEASES**

News releases can be found on the [city's webpage](#).

**UPCOMING MEETINGS AND EVENTS**

- January 8, 2020, 6:00 p.m., Coffee with the City, Recreation Pavilion
- January 29, 2020, 4 p.m., Boards and Commissions Recognition Event
- February 12, 6:00 p.m., Coffee with the City, Recreation Pavilion
- March 11, 6:00 p.m., Coffee with the City, Recreation Pavilion
- April 8, 6:00 p.m., Coffee with the City, Recreation Pavilion
- May 13, 6:00 p.m., Coffee with the City, Recreation Pavilion
- June 10, 6:00 p.m., Coffee with the City, Recreation Pavilion
- July 8, 6:00 p.m., Coffee with the City, Recreation Pavilion
- August 12, 6:00 p.m., Coffee with the City, Recreation Pavilion
- September 9, 6:00 p.m., Coffee with the City, Recreation Pavilion
- October 14, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 4, 6:00 p.m., Coffee with the City, Recreation Pavilion
- December 9, 6:00 p.m., Coffee with the City, Recreation Pavilion

Sincerely,

Scott Hugill, City Manager  
City of Mountlake Terrace