CITY MANAGER’S WEEKLY UPDATE  
February 14, 2020

CITY COUNCIL MEETINGS

The City Council’s next regular meeting is on **Tuesday, February 18, 2020 (due to Presidents’ Day on Monday, February 17)** beginning at **7:00 p.m.** in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Presentation of Check From Snohomish County Councilmember Terry Ryan for Bicentennial Park Play Equipment; (2) Recognition of Eagle Scout Candidate Steven Mudaliar; (3) Approval of an Interlocal Agreement Amendment for BikeLink Grant Between Lynnwood, Edmonds and Mountlake Terrace; (4) Appointment of Mountlake Terrace LEOFF 1 Board City Council Representative; (5) Award of Contract to King County Director’s Association and FieldTurf for Turf Installation at Evergreen Playfield #1; and (6) Introduction to PNT Townhomes Preliminary Fee Simple Unit Lot Subdivision.


COMMUNITY MEETINGS AND EVENTS

- **2nd Annual Winter Gala, Saturday, February 22:** Mountlake Terrace Dance Academy and ROCKSTARS performing company present a classy, social dance and fundraiser February 22 from 6:00-9:00 p.m. at the Mickey Corso Community Clubhouse. Bring the whole family for performances, a swing dance lesson, open dance floor with lots of musical styles, raffles, desserts and drinks. All profits go to the Mountlake Terrace Dance Scholarship Fund. Each semester 4 - 6 dancers who might not otherwise be able to participate in our classes receive much needed funds. Tickets are on sale through Brown Paper tickets or at the door $6 per person or $12 per family up to 4 people and will raise money for a good cause.

- **Coffee with the City, March 11, 2020:** Join city officials for a casual conversation and a cup of coffee to hear what’s going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW from 6:00 to 7:00 p.m. in the Jungle Room.
CITY CLERK AND COMMUNITY RELATIONS UPDATES

- **Land Use Training**: At the February 13 City Council work/study session, there was a presentation for the City Council and Planning Commission that focused on the roles and responsibilities of the City Council, Planning Commission, and Hearing Examiner when considering land use applications for recommendation or approval. The training, “Land Use Decision-Making,” was provided by Land Use Attorney Michael Walter of Keating, Bucklin & McCormack, Inc. The training provided a learning opportunity for new City Councilmembers and Planning Commissioners and a refresher course for those who had previously attended similar trainings. Here’s a link to the presentation.

- **Records Management**: The City Manager’s Office is working to reduce its paper records in anticipation of the move to the new City Hall at the end of this year. Over the next few weeks, the City Clerk is digitizing some of the historical records that will be used as part of the city history project at the Civic Campus.

- **Event Planning**: Planning is taking place already for Tour de Terrace, National Night Out, 3rd of July and the Tree Lighting Ceremony. The Tree Lighting event will need to move from Evergreen Playfield due to the turf conversion project so city staff is considering ideas for moving the event to the Civic Campus if construction and fencing are cleared. City staff also met to draft the agreements for the 3rd of July and Tour de Terrace events. Those agreements are tentatively scheduled for City Council review and approval in March.

COMMUNITY & ECONOMIC DEVELOPMENT UPDATES

- **Civic Campus Construction**: Primary construction activity this past week consisted of excavating for foundations, installation of a new stormwater line and installing foundation forms. On February 5, Allied Construction began pouring concrete for the foundation. Installation of the stormwater line continues with backfilling of the trench near the northern portion of the line. Primary access to the Police Station for the public remains from the library/police station parking lot.
Aerial photo of Civic Campus construction by Dean Wallace

- **Townhome Development in and near Town Center Progresses:** Multiple townhome projects are moving forward at different stages of development: review, construction, or reaching completion. Altogether, 180 townhomes are in process.
  - **PNT** (16 lot), located at 22902, 22904 and 22906 56th Ave. The Planning Commission has recommended the development for approval, with conditions, by the City Council after a public hearing on March 2.
  - **Antares** (19 lots), located at 55th Ave W and 238th St SW, was approved by City Council on January 21 and is now preparing to submit for civil review.
  - **Tamblyn** (14 lots), located at 58th Ave W and 238th St SW, received their civil permit and has broken ground.
  - **Solana** (19 lots), located at 55th Ave W and 240th St SW, has constructed two of the three buildings and is beginning to frame the third.
  - **55th Ave** (12 lots), located at 23404 and 23406 55th Ave W, has begun selling townhomes.
  - **Cedar Park** (55 lots), located between 54th and 55th at 237th, has submitted for initial review comments on the proposal.
  - **234th ST** (5 lots), located on 234th at 55th Ave W, received land use approval; issuance of construction permits pending.
  - **Willow Glenn** (40 lots), located at 23809, 23901, 23903, 23905, and 23907 55th Ave W, has submitted for initial review comments on proposal.

**HUMAN RESOURCES**

- **Job Opportunities:** For current job opportunities, please visit the city’s website at [www.cityofmlt.com/Jobs.aspx](http://www.cityofmlt.com/Jobs.aspx). You can also subscribe to job posting notifications to be automatically alerted to the latest career opportunities by clicking on the Notify Me® button.
If you have questions about job opportunities, please contact Human Resources at HRCity@ci.mlt.wa.us or (425)744-6225.

**PUBLIC WORKS (ENGINEERING & OPERATIONS) UPDATES**

- **Transportation Plan Update Online Survey:** The city is updating the Transportation Master Plan (TMP). Residents are encouraged to take an online survey to provide feedback on the community’s transportation and traffic conditions. Click [here](#) for more information and to take the survey. The deadline to complete the survey is March 20, 2020.

The primary purpose of this effort is to update the original plan to more accurately address the changing conditions Mountlake Terrace will experience with the introduction of light rail, development of the Town Center and overall growth the community will experience in upcoming years. You can also review the [current Transportation Master Plan](#) online.

- **Main Street Revitalization Project 56th/236th:** Over the next few months utility companies (Comcast, Wave, Frontier and Snohomish County PUD) will complete their work undergrounding facilities on the project.

**RECREATION, PARKS, AND PROPERTY MANAGEMENT UPDATES**

- **Dance Teacher Positions:** MLT Dance Academy is looking for dance instructors experienced in one or more of the following dance forms: Ballet, Jazz, Tap, Lyrical, or Hip Hop for summer and fall 2020 classes. To see the job description and apply go to [https://wa-mountlaketerrace2.civicplus.com/Jobs.aspx](https://wa-mountlaketerrace2.civicplus.com/Jobs.aspx). Or you can call Dance Programmer and Academy Director Chloe Davenport (425) 640-3107 cdavenport@ci.mlt.wa.us.

- **Ballroom Dance:** Ballroom dance classes allow drop-in attendance or register for the session pro-rated. No need to bring a partner. Bachata & Salsa class has put a fire under the community’s feet and has a full class! You can still join Thursday nights, 7:50-8:40 p.m. Swing dance & 2 Step is held Wednesdays from 6:00-7:00 p.m. The hour will fly by while you get a steady and fun work out with a smile on your face. Register at [www.mltrec.com](http://www.mltrec.com) or come into the pavilion and pay for a drop-in.

- **Fitness Conditioning at the Pavilion:** Get your heart rate up and stimulate your metabolism to chase away the winter blues! Cardio kickboxing on Monday nights from 7:30 – 8:30 p.m. is a high energy workout that will tone your muscles while you sweat away the pounds. Too tired on a week night? Try PiYo on Saturday mornings from 8:00-9:00 a.m. for a cardio workout combined with stretching and strengthening exercises related to Pilates and yoga. Check out all of our fitness programs at [www.mltrec.com](http://www.mltrec.com) and click on the Craze document page 32.

- **MLT Dance Academy:** Second semester is off to a great start and it’s not too late to join. We have Ballet, Jazz, Lyrical, Tap, Irish Step, Creative Dance and Hip Hop classes. Contact Dance Academy Director Chloe Davenport (425) 640-3107 cdavenport@ci.mlt.wa.us for placement.
**Youth Programming Job Opportunities:** Hiring full-time benefitted before and after school Recreation Lead II at Mountlake Terrace Elementary and half-time after school Recreation Leader I non-benefitted position at Pavilion site. Also hiring half-time Recreation Leader I - Site Assistant - Before and After School Programs. This is a benefitted position at Madrona K-8. Visit [www.cityofmtl.com](http://www.cityofmtl.com) or call (425) 640-3102 for more details.

**Early Release Day:** The next early release school day is Friday, February 14. Child care is available at all sites. For more information or to register, call (425) 776-9173.

**Free Swim Lessons for Third Graders:** If you have a 3rd grader who lives or attends school within the Edmonds School District boundaries - you may receive 3 sets of swim lessons for free. The free swim lessons are provided through a grant from the Verdant Health Commission. The new vouchers were distributed in December 2019. The new vouchers will expire December 31, 2020. Contact the Recreation Pavilion (425) 776-9173 for more information.

**Lap Lanes Expanding:** Edmonds School District boys swimming ends on February 14. Starting February 18, there will be 1 hour Lane Rentals available Monday through Friday from 2:30-3:30 and 3:30-4:30 p.m. Lanes 1-3 will be available to rent. Residents cost $37 Non Residents $41/lane/hour. There will also be two public (shared) lanes available until 4:30 p.m. Monday through Thursday and 4:15 p.m. on Friday as well. On Monday, February 17, these lanes will be canceled and replaced with a Recreation Swim added from 2:30-4:00 p.m. for the Presidents’ Day Holiday.

**Presidents’ Day February 17:** On Monday, February 17, there will be a Special Recreation Swim from 2:30-4:00 p.m. added for this day only. All aquatic programs and swimming lessons will meet as normal.

**Water Fitness Classes:** These classes are designed to improve cardiovascular fitness, tone muscles and increase flexibility. All classes are drop-in. Classes offered include Shallow Water Fitness, Deep Water Fitness, River Fitness, Water Walk, LIFT (Low Intensity Fitness Training) and Arthritis Aquatics Fitness and Aqua Zumba. Our newest water fitness class is called Aquatic Boot Camp, and meets from 6-7 a.m. on Tuesday and Thursday mornings. Come try out this challenging class with Donna. Lap swimming is available Monday through Friday from 6 a.m.-2:30 p.m., and Monday/Wednesday from 8-9:30 p.m. and Tuesday/Thursday from 8:30-9:30 p. m. On Saturdays Laps are available from 7-8:30 a.m. and Sunday from 8 a.m.-1 p.m.
POLICE DEPARTMENT UPDATES

MONTHLY ACTIVITY

<table>
<thead>
<tr>
<th></th>
<th>Reports</th>
<th>Traffic Stops</th>
<th>Arrests</th>
<th>Collisions</th>
<th>DUls</th>
<th>Burglaries</th>
<th>Vehicle Thefts</th>
<th>Vehicle Prowls</th>
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<tbody>
<tr>
<td><strong>Monthly</strong></td>
<td>223</td>
<td>133</td>
<td>55</td>
<td>21</td>
<td>4</td>
<td>17</td>
<td>6</td>
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<tr>
<td><strong>2020 Total</strong></td>
<td>223</td>
<td>133</td>
<td>55</td>
<td>21</td>
<td>4</td>
<td>17</td>
<td>6</td>
<td>13</td>
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</tbody>
</table>

*Activity is updated the first full week of each month

Weekly Patrol Synopsis

- On February 5, 2020, a Mountlake Terrace resident reported that she received a suspicious call from an unknown person. The caller mentioned that the resident had been a victim of fraud and then began asking questions about bank accounts and pass codes. The information was not given and the resident did not lose any money.

- On February 5, 2020, a Mountlake Terrace officer was at a local business and a known Mountlake Terrace resident begin video chatting on his cell phone. The subject then moved himself very close to the officer and began telling a young female on the phone that he was friendly with the police and began filming himself standing next to the officer. The subject is a known registered sex offender and is not supposed to be communicating with young girls. The officer believed the female he was communicating with was underage. This case has been forwarded to the Snohomish County Sheriff’s Office, which monitors sex offenders.

- On February 6, 2020, officers responded to the Red Dragon Casino for a disturbance. It was reported that an employee of the casino had been harassing staff and was possibly intoxicated. Upon arrival, officers found the employee in the parking lot of the casino. The employee was intoxicated and extremely uncooperative. He was yelling racial slurs and insults toward the officers. The employee was officially trespassed. A few hours later the casino called and stated that the employee had returned and was in the kitchen. He was contacted, placed under arrest and booked into jail.

- On February 6, 2020, officers responded to Vineyard Park for a death investigation. It was discovered that a 75-year-old dementia patient had died. The deceased had several medical conditions and appeared to have died as a result of those conditions.

- On February 6, 2020, a resident reported a hit and run at the 21200 block of 44th Avenue W. The victim was waiting at a stoplight when the suspect vehicle struck from behind. The suspect then fled the area. No suspects or leads at this time.

- On February 6, 2020, officers responded to the 4300 block of 225th St. SW for a burglary report. The homeowner reported that unknown subjects had been staying in the home. (It had been vacant for some time.) The suspects were using the utilities and other items without permission. No suspects or leads at this time.
• On February 6, 2020, a resident reported that their license plate was stolen from the 5800 block of 241st. No suspects or leads at this time.

• On February 6, 2020, officers responded to the 4900 block of 212th St. SW, for a three vehicle collision. Upon arrival officers noticed the driver of one of the vehicles smelled as if he had been smoking marijuana. His vehicle had the same smell emanating from it. Officers performed field sobriety tests and determined the driver was under the influence of marijuana. The driver was booked into jail after he was cleared medically.

• On February 7, 2020, officers were dispatched to the 6300 block of St. Albion Way. Upon arrival officers contacted a female victim who was distraught and had visible injuries to her face. The victim stated that her husband had become extremely intoxicated and argumentative. She stated that he then punched her in the face two times and broke their TV. The husband was found lying on the floor of the bedroom. He was arrested and booked into jail for DV assault 4.

• On February 8, 2020, officers responded to the Safeway store located at the 21100 block of 44th Avenue W. The manager was reporting they had a juvenile shoplifter detained for stealing alcohol and wanted her trespassed. Officers filled out a trespass form and released the juvenile to her older sister.

• On February 7, 2020, a Mountlake Terrace officer was monitoring traffic on 48th Avenue W. at the 22900 block. The officer observed a vehicle traveling at 73MPH in a posted 25MPH zone. The vehicle was stopped and the driver was contacted. The driver had an odor of intoxicants coming from his breath and was displaying signs of intoxication. The driver failed field sobriety tests and was arrested and booked into jail for DUI.

• On February 8, 2020, officers responded to O’Houlies Pub for a physical domestic. Upon arrival officers learned there was a physical fight between a mother and daughter. The mother was trying to get the daughter to leave. Officers eventually learned that the daughter assaulted her mother by pulling her hair. The daughter was arrested and booked into jail for assault 4 DV.

• On February 8, 2020, an adult subject was reported as missing. A friend stated that he is in contact with the missing person daily and now he has not heard from her in several days. Investigation is ongoing.

• On February 8, 2020, a contractor stated that a sub-contractor stole tools from his job site at the 21400 block of 44th. Investigation is ongoing.

• On February 10, 2020, officers responded to a hit-and-run collision at the 6400 block of 220th St. SW. After a collision occurred in the intersection, the victim driver pulled to the side of the road to exchange information. However, the suspect vehicle fled the area. No suspects or leads at this time.

• On February 11, 2020, a subject turned in a fraudulent $50.00 bill to the Police Station. The subject stated that she received the bill from a local store.
On February 11, 2020, officers were dispatched to the 23100 block of 66th Avenue W. for a report of a mail theft. An officer stopped two subjects who were on foot and matched the description of the suspects. While the subjects were being interviewed, a victim approached and stated that the two subjects also stole a vehicle. A search of the subjects revealed several pieces of stolen mail and several shaved keys which are used to steal vehicles. The subjects were arrested and booked into jail.

On February 11, 2020, officers were dispatched to the 23300 block of Cedar Way for a burglary report. Upon arrival it was reported that a condo was broken into and an AR-15 rifle was stolen. Investigation is ongoing.

On February 11, 2020, another burglary was reported at the 4400 block of 216th. This burglary was very similar to the one listed above. Investigation is ongoing.

**WEEKLY INVESTIGATIONS UPDATE**

<table>
<thead>
<tr>
<th>Cases Assigned</th>
<th>Cases Cleared</th>
</tr>
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<tbody>
<tr>
<td>20-1891 Theft Felony</td>
<td>20-1255 Sex Assault</td>
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<tr>
<td>20-1978 CPS</td>
<td>20-980 Theft</td>
</tr>
<tr>
<td>20-1974 Burglary</td>
<td>20-342 Fraud</td>
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<tr>
<td>20-1977 Burglary</td>
<td>20-1677 CPS</td>
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<tr>
<td>20-1932 Theft Misdemeanor</td>
<td>20-785 Theft</td>
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<td>20-1842 Missing Person</td>
<td>20-738 Theft</td>
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<tr>
<td>19-0568 Prowl</td>
<td>20-1391 Burglary</td>
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<tr>
<td></td>
<td>20-325 CPS</td>
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<tr>
<td></td>
<td>20-1382 Assault</td>
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<tr>
<td></td>
<td>20-499 Theft</td>
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</tbody>
</table>

Detectives continue to investigate a series of burglaries that occurred.

**CODE ENFORCEMENT PROPERTY OF THE WEEK**

Code Enforcement followed up on a nuisance complaint involving a junk RV parked too close to the dwelling structure, as well as debris and vehicles parked on unimproved surfaces. When Code Enforcement arrived, they observed the above nuisance conditions. A civil notice was issued for the following violations; 8.15.040.I-(Debris and trash, accumulations of broken or neglected items, litter, salvage materials, and junk not in an approved enclosed structure, in the front, back, or side yards of the property), 8.15.050.B.1-(All motor vehicles that are junk, inoperable or unused for 30 days or more shall be stored inside a fully enclosed structure), 8.15.050.B.2-(Motor vehicles belonging to a person other than a resident may not be stored on a property outside a fully enclosed structure), 8.15.050.B.3-(All motor vehicles shall be parked on an improved surface anywhere on a property, or on a maintained surface per MTMC 19.125.070). (No more than two motor vehicles may be parked in the rear yard of a residence unless contained in a legal and fully enclosed structure), 8.15.050.B.10-(Any vehicle, including a recreational or utility vehicle, parked in a side yard shall be at least three feet away from the structure, and shall allow for at least five feet of...
clear access on one side or the other between the structure and the property line) and 8.15.050.C-
(All stored vehicles must be maintained in a clean and safe manner.)

COMMUNITY OUTREACH & DIRECTED ENFORCEMENT

The week of February 5 through 11 was active with officers making several contacts with many residents. Officers continue to conduct local business and area checks at the following locations: Andorra Estates Apartments, Studio 6 Motel, Ballinger Park, Interurban Trail, Veterans Park (Library) and marijuana dispensaries. Below are some highlights of the community contacts that were made to include contacts with homeless subjects.

- Officer Voeller went to Totem Lake Children’s Academy in uniform and spoke to three different classrooms ranging from toddlers to Pre-K. Officer Voeller spoke about how police officers are community helpers, when to call 911, how to cross the street safely and not walking off with strangers. He read all the children a few books about police officers and firefighters, answered questions and passed out junior police officer stickers.

- Officer Sheets found $20 in the parking lot of 7-11. He gave it to 7-11 to hold in case someone comes back looking for it.
- Officer Voeller took a community member on a ride along. This person is interested in a career in law enforcement.
• Sergeant Pickard spoke to the owner of Nelson Business Park and informed him of the graffiti on his building along the Interurban Trail and reminded them of the old camping debris moved out in the spring of 2019 in the 22100 block of 70th.

• Officer Nguyen was flagged down by a motorist having trouble getting their vehicle started. Officer Rodgers and Officer Nguyen were able to help him.

• Officer Rodgers spent time with a motorist who had questions about a traffic ticket.

• Sergeant Moss spent time talking with a pastor at Cavalry Church regarding concerns and solutions of the homeless.

OTHER ITEMS OF INTEREST
Over the past two months, the city of Mountlake Terrace has had a rash of burglaries. Items stolen from these burglaries include smaller items such as jewelry and cash. Several firearms have also been stolen. If anyone has any information about these burglaries or any videos of suspicious activity please contact the Mountlake Terrace Police. For more information, contact Commander P. Lowe at (425) 670-8260.

NEWS RELEASES
News releases can be found on the city's webpage.

UPCOMING MEETINGS AND EVENTS
• February 22, 6-9:00 p.m., Winter Gala Dance Fundraiser $5, Ballinger Clubhouse
• March 11, 6:00 p.m., Coffee with the City, Recreation Pavilion
• March 19, 5:30 p.m., Snohomish County Cities Meeting
• April 8, 6:00 p.m., Coffee with the City, Recreation Pavilion
• April 25, 9:00 a.m., Earth Day, Ballinger Park
• May 13, 6:00 p.m., Coffee with the City, Recreation Pavilion
• May 21, 5:30 p.m., Snohomish County Cities Meeting
• June 10, 6:00 p.m., Coffee with the City, Recreation Pavilion
• June 23-26, AWC Annual Conference, Tri-Cities
• July 8, 6:00 p.m., Coffee with the City, Recreation Pavilion
• July 16, 5:30 p.m., Snohomish County Cities Meeting
• July 24, 25, 26, Tour de Terrace, Evergreen Playfield
• August 4, 6:00-9:00pm, National Night Out, Evergreen Playfield
• August 12, 6:00 p.m., Coffee with the City, Recreation Pavilion
• September 9, 6:00 p.m., Coffee with the City, Recreation Pavilion
• September 17, 5:30 p.m., Snohomish County Cities Meeting
• September 18, 7:00 p.m., Arts of the Terrace Awards Reception, MLT Library
• October 14, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 4, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 19, 5:30 p.m., Snohomish County Cities Meeting
- December 4, 6:30 p.m., Tree Lighting Ceremony, Evergreen Playfield
- December 9, 6:00 p.m., Coffee with the City, Recreation Pavilion

Sincerely,

Scott Hugill, City Manager
City of Mountlake Terrace