

CITY MANAGER'S WEEKLY UPDATE

February 28, 2020

CITY COUNCIL MEETINGS

The City Council's next regular meeting is on **Monday, March 2, 2020 beginning at 7:00 p.m.** in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Snohomish Health District Update; (2) 2020 Budget Amendment; (3) Approval of Amendment No. 9 - GeoTech Oversight of Civic Campus Redevelopment Project; and (4) Public Hearing and Adoption of Resolution Approving PNT Townhomes Preliminary Fee Simple Unit Lot Subdivision.

The City Council's next special work/study session is on **Saturday, March 7, 2020 beginning at 9:00 a.m.** in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Review and Discussion of 2019 Community Satisfaction Survey; (2) Review and Discussion of Six-Year Financial Forecast; (3) Review and Discussion of Unfunded Capital Improvement Plan; and (4) Review and Discussion of Council Strategic Plan.

The City Council's next work/study session is on **Thursday, March 12, 2020 beginning at 7:00 p.m.** in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Review of WSDOT Agreement for 220th Traffic Signal; (2) Review of Mountlake Terrace Youth Athletic Association Field Use Agreement; (3) Review of 3rd of July Event Agreement; (4) Review of Pet Licensing Code Amendment Ordinance and Fee Resolution; (5) Review of Development Activities Update; and (6) Review of 2020 Tour de Terrace Agreement.

COMMUNITY MEETINGS AND EVENTS

- **Coffee with the City, March 11, 2020:** Join city officials for a casual conversation and a cup of coffee to hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW from 6:00 to 7:00 p.m. in the Jungle Room.
- **Accessible Playground Meeting, Thursday, March 19, 6:00 p.m.:** Join the Recreation and Parks Advisory Commission on Thursday, March 19 at the Mickey Corso Community Clubhouse (Senior Center) 23000 Lakeview Drive to discuss design of a new Universally Accessible Playground at Ballinger Park.

CITY CLERK AND COMMUNITY RELATIONS UPDATES

- **Mountlake Terrace earns WellCity Award:** The Association of Washington Cities (AWC) recently released a list of the cities, towns, and other local governments that have earned the distinguished WellCity designation. For the second year in a row Mountlake Terrace is among

the year's recipients. This recognition is bestowed to organizations that meet the AWC Employee Benefit Trust's stringent WellCity standards and demonstrate a commitment to employee health. When an employer meets the WellCity standards, they earn a two percent (2%) discount on medical premiums. Credit goes to the city's Wellness Committee for spearheading this effort!

- **City History Grant:** The City Clerk learned that the Snohomish County Historic Preservation Commission received numerous grant applications this year totaling well over \$200,000 with only \$100,000 available. No word on this city's application at this time. The Snohomish County Council will make the final decision and we should find out if any funding will be awarded to the city in late March.
- **Public Disclosure:** The City Manager's Office spent significant time this week on a large records request with a deadline of February 28 impacting numerous departments. The city has a backlog of requests this year due to the number, volume, and complexity of several. The Public Records Officer and City Attorney have been inundated with complex and voluminous requests that have delayed other projects including records management, ECM implementation and the development of an e-signature policy.

Processing record requests is a time consuming activity. Once the paper and electronic records are located, they must be reviewed to determine if they are responsive to the request. Then they must be processed for possible legal redactions/exemptions. With so many records to search, one large request can take weeks and occasionally months to fully complete.

- **Event Planning:** Planning is already taking place for Tour de Terrace, National Night Out, 3rd of July and the Tree Lighting Ceremony. The Tree Lighting event will need to move from Evergreen Playfield due to the turf conversion project so city staff is considering ideas for moving the event to the Civic Campus if construction and fencing are cleared. City staff also met to draft the agreements for the 3rd of July and Tour de Terrace events. Those agreements are tentatively scheduled for City Council review and approval in March. Tour de Terrace has a new website that looks terrific! Feel free to visit it at www.tourdeterrace.org.
- **City Newsletter:** This week, the Community Relations Division has been editing articles for the April issue. The newsletter will be sent out for layout next week.

COMMUNITY & ECONOMIC DEVELOPMENT UPDATES

- **Civic Campus Construction:** Primary Construction activity this past week consisted of installing foundation forms and pouring concrete, and installing domestic water and fire lines to the city hall building, and demolishing existing and installing new storms lines on the east side of the police station.

Primary access to the Police Station for the public remains from the library/police station parking lot.

HUMAN RESOURCES UPDATES

- **Job Opportunities:** For current job opportunities, please visit the city's website at www.cityofmlt.com/Jobs.aspx. You can also subscribe to job posting notifications to be automatically alerted to the latest career opportunities by clicking on the Notify Me® button [here](#). If you have questions about job opportunities, please contact Human Resources at HRCity@ci.mlt.wa.us or (425)744-6225.

PUBLIC WORKS (ENGINEERING & OPERATIONS) UPDATES

- **Transportation Plan Update Online Survey:** The city is updating the Transportation Master Plan (TMP). Residents are encouraged to take an online survey to provide feedback on the community's transportation and traffic conditions. Click [here](#) for more information and to take the survey. The deadline to complete the survey is March 20, 2020.

The primary purpose of this effort is to update the original plan to more accurately address the changing conditions Mountlake Terrace will experience with the introduction of light rail, development of the Town Center and overall growth the community will experience in upcoming years. You can also review the [current Transportation Master Plan](#) online.

- **Main Street Revitalization Project 56th/236th:** Work continues for utility companies (Comcast, Wave, Frontier and Snohomish County PUD) to underground facilities on the project.

RECREATION, PARKS, AND PROPERTY MANAGEMENT UPDATES

- **Swimming Lesson Registration:** This week was pre-registration for weekday swimming lessons. Mountlake Terrace registration was February 26 and open registration was February 27. Registration will remain open until the third lesson. These lessons will run from March 2 & 3 to April 1 and 2 which is before Edmonds school districts spring break. Registration is available online, in person or by phone. Swim lesson schedule is available online at www.cityofmlt.com/529.
- **Aquatic Training:** Congratulations to Recreation Coordinator Mark Feeney who completed the American Red Cross Instructor Trainer Academy held at Bainbridge Pool last week. Mark will be able to teach Lifeguard Instructor classes for the American Red Cross. Also, Recreation Supervisor Rose Ploeg attended the Association of Aquatic Professionals Conference in Frisco Texas last week. The AOAP is an international association representing aquatic professionals, the conference covered various educational topics in safety and risk management, management, maintenance and programming. Rose also serves on the AOAP's conference education committee.
- **Dog Obedience:** A new session of Dog training classed begin in early March. Basic Obedience will run from March 9 to April 20, this is for dogs 5 months and older. Beyond Basic would be the next step for dog who have completed the basic class, it will meet March

11 to April 8 and Puppygarten focuses on puppy socialization and development will run from March 12 to April 16. Registration is available online at www.mltrec.com.

- **Espresso Special:** Next week's special at the Recreation Pavilion espresso stand will be a Spanish Mocha. March 2-8, receive \$.50 off a 16oz either iced or hot.
- **Youth Programming Job Opportunities:** Hiring full-time benefitted before and after school Recreation Lead II at Mountlake Terrace Elementary and half-time after school Recreation Leader I non benefitted position at Pavilion site. Also hiring half-time Recreation Leader I - Site Assistant - Before and After School Programs. This is a benefitted position at Madrona K-8. Visit www.cityofmlt.com or call 425-640-3102 for more details.
- **Summer Camp Registration:** Registration for the youth summer camp program will begin on Monday, March 9 starting at 8:00 am. Visit www.cityofmlt.com or call 425-640-3102 for more details.
- **Fall 2020/2021 Registration:** Registration for the before and after school programs at Madrona, Terrace Park and Mountlake Terrace Elementary schools will begin on Monday, March 16 starting at 8:00 am. Visit www.cityofmlt.com or call 425-640-3102 for more details.
- **2nd Annual Winter Gala:** This was a very successful event! A small crowd helped us raise hundreds of dollars for the dance scholarship fund. Thank you Mountlake Terrace community! About 100 people including volunteers and performers attended and enjoyed a 2 step dance lesson, open dance floor, yummy desserts and drinks, a raffle and great performances by the ROCKSTARS performing company. The scholarship fund helps about half a dozen deserving dancers afford their tuition and costumes each semester. This social dance is an annual event and open to the public. Keep an eye out next Winter 2021 for the 3rd annual!
- **Dance Teacher Positions:** MLT Dance Academy is looking for dance instructors experienced in one or more of the following dance forms: Ballet, Jazz, Tap, Lyrical, or Hip Hop for summer and fall 2020 classes. To see the job description and apply go to <https://www.cityofmlt.com/Jobs.aspx> or contact Dance Programmer and Academy Director Chloe Davenport at (425) 640-3107 or cdavenport@ci.mlt.wa.us.
- **Quarterly Dance & Fitness:** The next session is beginning Monday March 9. Get registered in Tai Chi, Yoga, PiYo, Stott Pilates, Kickboxing, Ballroom, Ballet, Tap, Jazz or after pre-school creative dance lessons. Drop in is available for all Adult / Teen classes after minimum registration has been reached. Late registration is also pro-rated.
- **Adult Sports:** Registration for the spring season of adult sports is open now! Basketball, softball and volleyball are all available. Seasons begin in early April. For more information visit <http://www.mltrec.com/391> or call 425-640-3105.
- **Ballfields Open:** Baseball is right around the corner and Park staff have been preparing the grass and infield surfaces to be ready for opening on March 1. The grass fields have been closed to scheduled play to give the turf a chance to rest and be in the best shape for the

upcoming season. Preparation includes mowing, fertilizing, aeration, as well as adding a drying agent and leveling the skinned infields in conjunction with the Mountlake Terrace Youth Athletic Association (MTYAA).

- **Geotechnical Work at Evergreen:** Geotechnical work is being completed at the Evergreen Playfield #1 beginning on February 28. The work is being completed to get information needed prior to the finalization of the synthetic turf installation at the E-1 soccer field.
- **Bike Rack Installations:** Park staff have been installing new bike racks throughout the parks thanks to a grant from the Verdant Health District. New bike racks are being installed at Ballinger Park, Bicentennial Park, the Evergreen Playfield Complex, Firefighters Memorial Park, Forest Crest Park, Jack Long Park, the Library, the Recreation Pavilion, Terrace Creek Park and Terrace Ridge Park.



POLICE DEPARTMENT UPDATES

MONTHLY ACTIVITY								
	Reports	Traffic Stops	Arrests	Collisions	DUIs	Burglaries	Vehicle Thefts	Vehicle Prowls
<i>January</i>	223	133	55	21	4	17	6	13
<i>YTD</i>	223	133	55	21	4	17	6	13

**Activity is updated the first full week of each month*

WEEKLY PATROL SYNOPSIS

- There were four burglaries this month. All of these burglaries are similar in nature and are believed to be committed by the same person. These cases are under investigation:
 - 4500 block of 220th
 - 4400 block of 221st
 - 4500 block of 220th
 - 4400 block of 220th.
- There were two warrant arrests this past week.
- There was one vehicle theft this past week: 4800 block of 236th Street SW.
- There was one vehicle recovery this past week: 22800 block of 44th Avenue W.

- On February 19 a resident reported he had received a call from someone claiming to be a District Attorney from Texas. The "District Attorney" told the resident that the resident's social security number was associated with two felonies. The resident followed directions from the caller and obtained over \$7,500 in gift cards and then forwarded the gift card numbers. The resident later realized he had been defrauded and called 911.
- On February 19 a vehicle prowling was reported at the 21500 block of 48th Avenue W. An unknown suspect stole a backpack with school supplies inside. There are no suspects or leads at this time.
- On February 19 at 7:00 p.m. three suspects were seen shoplifting from the Safeway store located at the 4300 block of 212th Street SW. The suspects were chased off by employees without taking any merchandise.
- On February 20 officers responded to the 23000 block of Lake View Drive for a death investigation. Upon arrival officers found an elderly male deceased in his bed. The male had significant medical issues and nothing suspicious was found.
- On February 20 while on patrol, officers found an unoccupied, stolen vehicle parked outside the Studio Six Motel. During the investigation officers contacted a female who was in a room nearby. She was eventually arrested for possession of a stolen vehicle and possession of a controlled substance.
- On February 20 officers responded to the 5100 block of 223rd Street SW for suspicious activity. The victim reported that she was advised of suspicious activity with her bank account and that it had been locked so she could not make any withdrawals.
- On February 20 officers responded to the 4700 block of 212th Street SW for an assault. Officers interviewed a male and female at the residence. The investigation revealed that the male subject slapped the female subject in the face. The male subject also had a warrant for his arrest. He was booked into jail for his warrant and assault 4 DV.
- On February 20 officers responded to the 6600 block of 220th Street SW for a theft. A rear license plate was stolen from the victim's vehicle. There are no suspects or leads at this time.
- On February 21 a resident reported that someone threw a rock through his window at the 21900 block of 43rd Ct. No suspects or leads at this time.
- On February 21 officers responded to a theft report that occurred at the Safeway. The victim reported that she set her wallet down on a counter in the store, and a few moments later the wallet was gone. Store video shows two subjects walking up and taking her wallet. Investigation is ongoing.
- On February 21 a license plate was stolen from a vehicle at the 23800 block of 54th Avenue W. There are no suspects or leads at this time.

- On February 21 a vehicle prowling was reported at the 6000 block of 244th Street SW. Nothing was stolen and there are no suspects or leads at this time.
- On February 22 a resident reported that her Air Pods had been stolen and that she tracked them down to a residence at the 22900 block of 74th Avenue W. Investigation is ongoing.
- On February 22 an officer attempted to stop a vehicle at the 5800 block of 236th Street SW for erratic driving. The driver failed to stop and eventually fled at a high rate of speed. Due to the road conditions and heavy traffic the officer did not pursue. It was later determined that the vehicle had been recently stolen.
- On February 23 officers responded to the QFC for a shoplifting in progress. Upon arrival, officers, contacted a van that was described as the van suspected in containing three suspects. The suspects were contacted and eventually arrested.
- On February 24 officers responded to the 4700 block of 216th for a report of a loud argument. Upon arrival officers were unable to determine where the argument was coming from.
- On February 24 a resident reported a package theft from her apartment. FedEx confirmed the delivery, however the package was not there when she arrived home. There are no suspects or leads at this time.
- On February 24 a homeowner reported malicious mischief at the 23400 block of 55th Avenue W. It was reported that an unknown subject drilled a deadbolt at the victim's residence. There are no suspects or leads at this time.
- On February 25 officers were dispatched to the 23100 block of 53rd Avenue W. for a report of a subject sleeping in his car while it was running and in the middle of the road. Upon arrival officers contacted a subject who was standing outside of the vehicle. It was confirmed that he was the subject previously inside the car. The subject performed some voluntary field sobriety tests, which he failed. The subject was placed under arrest and booked into jail for DUI.

WEEKLY INVESTIGATIONS UPDATE

Cases Assigned

- | | | | |
|-----------|-------|-----------|----------|
| • 20-2307 | Death | • 20-6233 | Prowl |
| • 20-2446 | Theft | • 20-2499 | Burglary |
| • 20-2383 | Death | • 20-2498 | Burglary |
| • 20-1246 | Theft | • 20-2464 | Burglary |
| • 20-1462 | Theft | • 20-2463 | Burglary |
| • 20-501 | Theft | | |

Cases Cleared

- | | |
|-----------|----------------|
| • 20-507 | Theft |
| • 20-606 | Theft |
| • 20-617 | Theft |
| • 20-568 | Code Violation |
| • 20-1503 | Theft |
| • 20-2141 | Burglary |
| • 20-1505 | Theft |

SIGNIFICANT CASES

Detectives continue to investigating a series of burglaries that occurred. Detectives have established that two different patterns exist and have developed suspects in the latest series of burglaries.

CODE ENFORCEMENT PROPERTY OF THE WEEK

Code Enforcement issued a notice of violation to a property located near the 23200 block of 57th Ave W in response to a complaint of old vehicles, rusted and in disrepair. Code Enforcement subsequently received a response from the property manager, indicating they had contacted most of the owners of the vehicles and arranged for graffiti and debris removal.

On February 25 Code Enforcement noted many vehicles had been removed, and most of debris and graffiti had also been cleared. Code Enforcement will continue to follow up with property management until compliant with City nuisance codes.



COMMUNITY OUTREACH & DIRECTED ENFORCEMENT

The week of February 19 through February 25 was active with officers making several contacts with many citizens. Officers continue to conducted local business and area checks at the following locations: Andorra Estates Apartments, Studio 6 Motel, Ballinger Park, Interurban Trail, Veterans Park (Library) and marijuana dispensaries. Below are some highlights of the community contacts that we have made to include contacts with homeless subjects.

- Officer Froisland spent an hour with employees at the Recreation Pavilion providing training on dealing with difficult customers/managing people in crisis.

- Officer Nguyen and Officer Marshall were flagged down by some parents of a young child and spent time with the family.
- Sergeant Moss checked in with two homeless subjects that were familiar to him..
- Sergeant Moss checked in with a new employee at the Shell Station at 220th and 66th.
- Foot patrol on 236th and I-5 and 220th and I-5. No new camps located.
- Officers visited their assigned schools and monitored schools zones.
- Officer Froisland attended a Boy Scout meeting.



OTHER ITEMS OF INTEREST

On February 24 at approximately 10:00 a.m. officers observed the items pictured below at Veterans Memorial Park. One camper in the park was contacted, who denied knowledge of the items. Officers did not see anyone else in the park. Maintenance staff cleared the trash.



NEWS RELEASES

News releases can be found on the [city's webpage](#).

UPCOMING MEETINGS AND EVENTS

- March 11, 6:00 p.m., Coffee with the City, Recreation Pavilion
- March 19, 6:00 p.m. Accessible Playground Design Meeting, Ballinger Clubhouse
- March 19, 5:30 p.m., Snohomish County Cities Meeting
- April 8, 6:00 p.m., Coffee with the City, Recreation Pavilion
- April 25, 9:00 a.m., Earth Day, Ballinger Park
- May 13, 6:00 p.m., Coffee with the City, Recreation Pavilion
- May 21, 5:30 p.m., Snohomish County Cities Meeting
- June 10, 6:00 p.m., Coffee with the City, Recreation Pavilion
- June 23-26, AWC Annual Conference, Tri-Cities
- July 8, 6:00 p.m., Coffee with the City, Recreation Pavilion
- July 16, 5:30 p.m., Snohomish County Cities Meeting
- July 24, 25, 26, Tour de Terrace, Evergreen Playfield
- August 4, 6:00-9:00pm, National Night Out, Evergreen Playfield
- August 12, 6:00 p.m., Coffee with the City, Recreation Pavilion
- September 9, 6:00 p.m., Coffee with the City, Recreation Pavilion

- September 17, 5:30 p.m., Snohomish County Cities Meeting
- September 18, 7:00 p.m., Arts of the Terrace Awards Reception, MLT Library
- October 14, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 4, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 19, 5:30 p.m., Snohomish County Cities Meeting
- December 4, 6:30 p.m., Tree Lighting Ceremony, Evergreen Playfield
- December 9, 6:00 p.m., Coffee with the City, Recreation Pavilion

Sincerely,

Scott Hugill, City Manager
City of Mountlake Terrace