CITY MANAGER’S WEEKLY UPDATE
November 6, 2020

CITY COUNCIL MEETINGS
In order to further support social distancing and limitations on public gatherings, Governor Inslee issued Proclamation 20-28 to temporarily address requirements of the state’s Open Public Meetings Act (OPMA) that require a physical location for the public to observe government meetings. This proclamation continues to be extended during the pandemic, and as a result City Council meetings are required to be held over the telephone or internet and the public must be able to hear the meeting live via telephone.

The City Council’s next work/study session is on Thursday, November 12, 2020 beginning at 7:00 p.m. via telephone and internet. The agenda includes: (1) Roll Call and Verification Each Remote Councilmember Can Hear All Other Councilmembers; (2) Proclamation in Remembrance of Bob Downing; (3) Review of Transportation Master Plan and Infrastructure/Motorized Mode Element (Chapters 1-5); (4) Review of Fourth Amendment to 2021-2023 Lake Ballinger/McAleer Creek Watershed Forum Interlocal Agreement; (5) Review of Stormwater CCTV High Priority Small Works Contract; (6) Review of Stormwater Engineering On-Call Contract; (7) Review of Civil Engineering, Land Use, and Building/Fire Fee Schedules; (8) Review of 2021 Revenue Sources Including Property Tax for Collection in 2021: a. Review of Substantial Need Resolution; b. Review of General Operating (G.O.) Levy Resolution; c. Review of Emergency Medical Services (E.M.S.) Levy Resolution; and d. Review of Property Tax Ordinance; (9) Discussion of Proposed 2021-2022 Biennial Budget; (10) Review and Adoption of Resolution Ratifying Use of CARES Act Funds; and (11) Executive Session: City Manager Annual Performance Evaluation, Per RCW 42.30.110(1)(g).

The City Council’s next regular meeting is on Monday, November 16, 2020 beginning at 7:00 p.m. via telephone and internet. The agenda includes: (1) Roll Call and Verification Each Remote Councilmember Can Hear All Other Councilmembers; (2) Approval of Fourth Amendment to 2021-2023 Lake Ballinger/McAleer Creek Watershed Forum Interlocal Agreement; (3) Adoption of Fee Schedule Resolutions: Civil Engineering Construction and Land Use Development Fees; and Building and Fire Fees; (4) Approval of Stormwater CCTV High Priority Small Works Contract; (5) Approval of Stormwater Engineering On-call Contract; (6) Review of 2020 Third Quarter Financial Report; (7) Public Hearing on 2021 Revenue Sources, Including Property Tax for Collection in 2021: a. Substantial Need Resolution; b. General Operating (G.O.) Levy Property Tax Levy Resolution; c. Emergency Medical Services (E.M.S.) Levy Resolution; and d. Property Tax Ordinance; and (8) Public Hearing and Adoption of Final 2021-2022 Biennial Budget Ordinance.

A telephone number will be available prior to the meeting or download the Zoom app on your mobile device and use the Meeting ID. A link to the meeting recording will be uploaded to the City’s Facebook page (City of Mountlake Terrace Government) and Twitter account (City of
MLT) following the meeting. Public comment will be accepted via email or mail for this meeting. Check www.cityofmlt.com/129 for more information and the city’s social media pages.

CITY CLERK AND COMMUNITY RELATIONS

- **Sound Transit Closure of 212th Street SW for night work:** As early as Monday, November 9 through November 10 (9pm to 5am) Sound Transit’s contractor will close 212th Street SW to deliver and set girders for the Lynnwood Link Extension trackway. This work will include large trucks hauling material, as well as cranes to install the girders. (Girders are the cross section that goes from column to column to form the trackway.) The contractor has obtained a noise variance to complete this work.

  Work will take place along 212th St SW, west of the 52nd Avenue intersection between 54th Avenue W and the I-5 overpass. There will be a detour in place (see map). Noise blankets will be used where needed to help minimize noise. Flaggers will be present. Due to inclement weather or unforeseen issues, dates and times are subject to change. Plan ahead, leave early and allow extra time to reach your destination. For more information, please contact Sound Transit’s Sr. Community Engagement Specialist: Rhonda Dixon, rhonda.dixon@soundtransit.org or 206-370-5569. After-hours construction hotline: 1-888-298-2395.

- **Sound Transit 220th Street SW Road Closures For Night Work:** Sound Transit’s contractor will close 220th west of Interstate 5 to deliver and set girders (the cross section that goes from column to column to form the trackway) across 220th Street SW and north along 60th Avenue West for the Lynnwood Link Extension trackway. All girders will be set from the state’s right-of-way along I-5, but due to state permitting requirements, all the work will need to take place at night. This work will be done over a two week period. The contractor has obtained a Temporary Noise Variance to complete the work.

  The work will take place on Wednesday, November 11, and Thursday, November 12, 9:00 p.m. – 5:00 a.m. and Monday, November 16 through Thursday November 19, 9:00 p.m. – 5:00 a.m. (weather permitting). **Where?** 220th St SW full closure with I-5 southbound on and off-ramp closures (see map).

  **Two night road closure on November 11 and 12 only.** Work will continue north, once the 220th span is complete. Uniformed police will be posted at the intersection of the northbound I-5 on- and off-ramps. Large cranes, delivery trucks and aerial lifts will be used during this
work. Noise blankets will be used where needed to minimize noise. Plan ahead, leave early and allow extra time to reach your destination. Due to inclement weather or unforeseen issues, dates and times are subject to change.

- **Diversity, Equity and Inclusion Training:** On November 3, members of the city’s leadership team and City Council attended the “Diversity, Equity and Inclusion Coffee Chat” sponsored by Economic Alliance of Snohomish County. Training featured the following speakers: Will Nelson, Arlington Public Schools Director of Equity and Student Success; Toraya Miller, Greater Seattle Banking Assoc. (GSBA) Membership and Programs Manager; and Kay Barnes, City of Everett Equity Manager.

The previous week, three members of the city’s Diversity Equity and Inclusion Commission as well as city staff members attended “Inclusive Public Engagement Strategies” and Police Chief Caw attended “Law Enforcement Reforms” presented by the Washington Association of Sheriffs and Police Chiefs (WASPC). Recently, city staff attended “Exploring Unconscious Bias” hosted by the Washington Hospitality Association. City leadership continues to learn more about these topics and to help educate the community so we can all learn, grow and make our community thrive. The next Diversity Equity and Inclusion Commission meeting will be Wednesday, November 18 at 7:00 p.m. Find more information here: [www.cityofmlt.com/2084](http://www.cityofmlt.com/2084).

- **Weekend Bus Loop Closure for Six Saturdays:** Sound Transit’s contractor will close the bus loop at the Mountlake Terrace Transit Center in order to prepare for guideway construction of the Lynnwood Link Light Rail extension. The closure will be in effect for six Saturdays through December 12. Crews will work on Friday nights (after the last bus) through Saturday evenings from 6:00 a.m. - 6:00 p.m. For more information contact Rhonda Dixon at [rhonda.dixon@soundtransit.org](mailto:rhonda.dixon@soundtransit.org) or (206) 370-5569.

**Note:**
- Buses that usually serve Bay 1 and Bay 2 will be rerouted and stop at Bay 3 and Bay 4 during this closure (see map).
- Expect large construction equipment in the bus loop area to perform the required activities.
- Plan ahead, leave early and allow extra time to reach your destination.

- **Closing Temporary Parking Lot at Roger’s Market:** As of Sunday, November 1, the temporary parking lot located at the former Roger’s Market site (23120 56th Avenue W) will be closed for public use. The bus service along 56th Avenue W will continue, and there will be alternative parking for transit riders at other locations: Mountlake Terrace Transit Center,
Lynnwood Transit Center, and Edmonds Park & Ride. For more information contact Sound Transit’s Customer Service at 1-888-889-6368, TTY Relay 711 or main@soundtransit.org.

- CARES Act Funding Grants to Help Residents with Unpaid Bills: Mountlake Terrace residents who have been financially impacted by COVID-19 may apply for help with basic needs such as utility bills, food delivery, childcare, car repairs, etc. The maximum amount of funding available for each household is $500.

The city is partnering with local nonprofits to help administer this program and will be reimbursed with funding from the federal CARES (Coronavirus Aid, Relief and Economic Security) Fund. Our community partners include Washington Kids in Transition and the Foundation for Edmonds School District who are taking the lead to help those households with school-age children, as well as Calvary Fellowship and Mountlake Terrace Community Foundation that will help those without children in the district. Assistance is also available for those needing food delivery from food banks and the school district’s meal programs.

- Lodging Tax Funds Available for 2021: The city has $25,000 in lodging tax funds available to qualified applicants for projects and events that promote tourism in 2021. Lodging tax funds come from a tax collected from hotels and motels (Studio 6 in Mountlake Terrace). Lodging tax funds must be used for marketing or operation of special events and festivals designed to attract tourists. They may also support the operations of tourism-related facilities owned or operated by nonprofit organizations according to law.

Programs or events should have the potential to increase overnight visits to Studio 6 and/or create a positive economic impact. Lodging tax funds have helped support community events such as the 3rd of July Fireworks event, Tour de Terrace and Arts of the Terrace.

Applicants should review the guidelines and criteria found on the Lodging Tax Funds webpage under “Community/Stay Informed” or contact Community Relations Director Virginia Olsen at (425) 744-6206 or cityhall@ci.mlt.wa.us. Application materials must be received by **4:30 p.m. on Friday, November 13, 2020**. Visit [www.cityofmlt.com/464](http://www.cityofmlt.com/464) to learn more and view the application materials.

- CARES Act Funding for Small Businesses: A second round of grants for small businesses in Mountlake Terrace closed on October 30 and netted 14 applications received. Eligible businesses could receive a grant of up to $5,000. Funds may be used for operating expenses, including business rent or lease, payroll, utilities, inventory, marketing, and improvements to meet social distancing or employee safety requirements. Staff is currently reviewing these applications and notifying applicants as they are approved. Our thanks to members of our staff and our community, specifically the MLT ARC group, for their outreach to inform businesses about this opportunity.

- “Virtual” Coffee with the City: Next month’s Virtual Coffee with the City will be on Wednesday, December 9 at 6:00 p.m. You may find that the online format is easier than the in-person events – no need to drive or find someone to watch the kids – so check it out! Information on how to join via Zoom is available on the [city’s website](http://www.cityofmlt.com/464).
• **Zoom Council Meetings**: The Zoom videos of City Council meetings held remotely are available on the City Council’s meeting page. Scroll to the bottom of the page to find the links.

• **COVID-19 Webpage**: Visit [www.cityofmlt.com/2060](http://www.cityofmlt.com/2060) to find coronavirus information regarding City News and Information, Community Resources, Support for Businesses, and Facility Closures. There is a link to this webpage at the top of the city’s website.

• **Public Access to City Facilities**: During Governor Inslee’s “Stay Home, Stay Healthy” order, Interim City Hall, the Police Station and the Public Works Shop are closed to the public. The city will continue to process building and development permits, inspect essential construction activities, provide police services and maintain grounds and infrastructure.

At this time the Recreation Pavilion is closed to the public with the exception of childcare. Park trails, the boat launch, fishing pier, off leash dog park, tennis courts and basketball court are open, subject to gathering and social distancing requirements. Below are some helpful phone numbers and emails should you need assistance:

<table>
<thead>
<tr>
<th>Service</th>
<th>Phone</th>
<th>Email</th>
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<tbody>
<tr>
<td>Building Permits</td>
<td>(425) 744-6267</td>
<td><a href="mailto:permitspecialist@ci.mlt.wa.us">permitspecialist@ci.mlt.wa.us</a></td>
</tr>
<tr>
<td>City Hall – General</td>
<td>(425) 776-1161</td>
<td><a href="mailto:cityhall@ci.mlt.wa.us">cityhall@ci.mlt.wa.us</a></td>
</tr>
<tr>
<td>Code Enforcement</td>
<td>(425) 744-6254</td>
<td><a href="mailto:codeenforcement@ci.mlt.wa.us">codeenforcement@ci.mlt.wa.us</a></td>
</tr>
<tr>
<td>Non-Emergency Police/Fire</td>
<td>(425) 407-3999 (Call 9-1-1 if emergency)</td>
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<tr>
<td>Recreation Pavilion</td>
<td>(425) 776-9173</td>
<td><a href="mailto:mltrecreation@ci.mlt.wa.us">mltrecreation@ci.mlt.wa.us</a></td>
</tr>
<tr>
<td>Traffic Tickets/Violations</td>
<td>(425) 744-6228</td>
<td><a href="mailto:violations@ci.mlt.wa.us">violations@ci.mlt.wa.us</a></td>
</tr>
<tr>
<td>Utility Billing</td>
<td>(425) 744-6214</td>
<td><a href="mailto:utilitybilling@ci.mlt.wa.us">utilitybilling@ci.mlt.wa.us</a></td>
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Police fines and payments may be placed in the Police Station payment box outside the station or mailed in to 5906 232nd Street SW, Mountlake Terrace, WA 98043. City utility payments may be placed in the drop box outside the Redstone Corporate Center II (Interim City Hall) parking lot or mailed to 6100 219th Street SW, #200, Mountlake Terrace, WA 98043. They may also be paid online and the city’s vendor is currently waiving the $2.00 convenience fee. Visit [www.cityofmlt.com/167](http://www.cityofmlt.com/167) to learn more about making utility payments.

**COMMUNITY & ECONOMIC DEVELOPMENT**

• **November 13 Comprehensive Plan Application Deadline**: The Comprehensive (Comp) Plan establishes coordinated goals, policies and specific actions to guide and manage growth. Community development, investments in infrastructure, and quality of life are strategic elements incorporated into the Comp Plan. Amendments to the plan may be considered on an annual basis. The most recent amendments occurred in September 2019 with the Economic Vitality Element and Town Center Subarea Plan. Applications to request text or map amendments are currently available.

Required evaluations of applications are performed by staff, and then forwarded for consideration by the Planning Commission and the City Council for inclusion on the annual docket for further review and consideration.
Completed Comp Plan text or a map amendment applications will be accepted from October 12 to November 13, for possible inclusion on the 2021 docket. **The deadline for a Comp Plan application is November 13, 2020 by 4:00 p.m.** Click here for an application to amend text only. Click here for an application to amend a land use designation on the Comp Plan Map.

For more information, questions about applying for a map or text amendment, or to confirm meeting dates, contact LPlancich@ci.mlt.wa.us or (425) 744-6279. You can also sign up for our [email notification list](mailto:).

- **Civic Campus Redevelopment Project:** The Civic Campus Redevelopment Project is approximately 75% complete with occupancy now anticipated in the later part of February, 2021. The project consists of a new City Hall, Police Station addition, Jerry Smith Town Center Plaza, water feature, public art, parking, walkways and landscaping. The most recently installed improvements include exterior siding, windows and metal roofing in addition to interior sheet rock, electrical wiring and HVAC system. When completed, the Civic Campus will consolidate several public services, including the Mountlake Terrace Library, in a centralized location.

Civic Campus photos continued on next page
Development Application Process: During this stage of the COVID-19 pandemic the city is accepting building and other development applications through a ‘no-contact’ procedure. Permit applications are located on specific pages of the website. Please be aware that compliance to COVID-19 mandates has created longer processing times for permits. Submission of permits will be handled in the following manner:

<table>
<thead>
<tr>
<th>City Website Portal</th>
<th>Mail/Drop-off*</th>
<th>Appointment Required with Permit Specialist</th>
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<tbody>
<tr>
<td>- Single Family</td>
<td>- Building</td>
<td>- Civil</td>
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<tr>
<td>o Electrical</td>
<td>o Minor Exterior Work Only to Include Roof Overlay or Re-Roof</td>
<td>- Commercial/Multi-Family Building</td>
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<tr>
<td>o Mechanical</td>
<td>o Siding and/or Windows</td>
<td>- Fire Alarm</td>
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<tr>
<td>o Plumbing</td>
<td>o Deck</td>
<td>- Fire Sprinkler</td>
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<td>o Roof</td>
<td>o Demolition</td>
<td>- Land Use</td>
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<tr>
<td>o Sewer Repair/New</td>
<td>o Driveway Permit</td>
<td>- Low Voltage Electrical, Commercial</td>
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<tr>
<td>o Window Replacement (Only) Permit</td>
<td>o Fence</td>
<td>- New Construction or Addition</td>
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<td></td>
<td>o Solar</td>
<td>- Plumbing/Electrical/ Mechanical Plan Review</td>
</tr>
<tr>
<td></td>
<td>o Utility and Communication Companies</td>
<td>- Single Family Building Addition or Remodel</td>
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<td>o Violation/Investigation</td>
<td>- Tenant Improvement</td>
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<td>o Wall/Rockery</td>
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<td>o Water Meter</td>
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*The permit intake box is located by the door to City Hall on the second floor of the interior of the building. A permit specialist will be in contact with confirmation of receipt and invoice fees due to begin processing.

Implementation of the Phase 2 Construction Restart allows for scheduling of inspections. Your project must have issued permits on-site, require workers to be six feet apart, and have a developed exposure control, mitigation, and recovery plan in order for inspections to occur. *
To schedule an inspection, call 425-775-9694. Please have your permit number and address ready when you call.

*Washington State Department of Labor & Industries will enforce requirements for contractors to comply with comprehensive COVID-19 exposure control, mitigation, recovery plans and safety practices.

FINANCE

- **Relief Due to COVID-19 Emergency:** Since March 19, there is no water utility service shutoff to customers for failure to pay during the COVID-19 emergency. The action is in effect through the end of the year. No late fees or penalties will apply during this time.

  The service fee charged by the vendor for online utility payments has also been suspended for those choosing to pay online.

  The city recognizes that COVID-19 is a threat to the health of the community, and the ability to frequently wash our hands is paramount in the fight to curb the spread of the virus. As called for by the state and Snohomish Health District, this step will enable the community to ensure proper cleaning measures. We encourage customers to continue to make their payments or to contact Utility Billing at (425) 744-6214 or utilitybilling@ci.mlt.wa.us to make payment arrangements if they are unable to pay at this time.

RECREATION, PARKS & PROPERTY MANAGEMENT

- **Aquatics:** Plans are moving toward possible reopening. The patching of the pool liner was successful, and Facilities is working on a few elements before refilling and warming the pool to get ready for reopening. Schedules and staffing are being determined.

- **Community:** Recreation Supervisors Rose Ploeg and Kevin Witte participated in an online meeting with the “Creating Community Connections” group, which is a network of partnerships with non-profit organizations, sponsors, Edmonds School District and local governments including the cities of Mountlake Terrace, Lynnwood, Edmonds, Brier and Woodway, offering programs that improve the health and wellness of the community. Information is shared to help promote activities and programs. It was the first meeting of this group since March.

- **Wellness:** The city’s Wellness Committee is working on promoting employees who have medical benefits through Association of Washington Cities to register with Castlight or Health Central and to earn points for activities they participate in to earn a $35 reward and redeem it. This program is essential for the city to earn the WellCity Award through AWC, and enable the city and employees to receive a reduction in health insurance of two percent.

- **Virtual Dance/Fitness Classes:** Virtual dance and fitness classes started this week. There are lots of options to select from and registration is still open. For class information visit: http://mltrec.com/2088/Virtual-Programs

- **We Are Hiring:** Youth Programs is looking for qualified staff to work with children. Full and part time positions are available. For a list of job openings visit: http://mltrec.com/Jobs.aspx
- **Garden Club**: The Mountlake Terrace Garden Club has met with city staff and are interested in assisting with planting the planters and helping with hanging baskets along the Main Street project. The group is working with their supplier and staff to prepare for plantings along the corridor next spring. The Mountlake Terrace Garden Club is a volunteer based community group that for over 20 years has annually planted flowers and maintained several different sites throughout the City. If you are interested in joining the garden club or just helping out, please visit their website at: [http://www.mltgardencub.com/](http://www.mltgardencub.com/) or contact Parks and Facilities Superintendent Ken Courtmanch at (425) 776-1811.

- **Ballfield Seasons Ending**: The natural grass sport ball fields in Mountlake Terrace were closed for the season on November 1st. Closing the fields gives the grass time to recover and heal to be ready for the next season of play. Field reservation requests for 2021 will begin after the first of the year.

- **Eagle Project**: Rosella Gehr submitted her plans for an Eagle project of placing bat boxes at Ballinger Park. Rosella has received approval by the city and the Chief Seattle District of the BSA. Rosella met with staff on-site to discuss locations and logistics this week. She intends on constructing the boxes before the end of October and hopes to install on November 14, while following state guidelines.

- **Recreation and Parks Open Space Plan**: The city has started to update the comprehensive and visionary Recreation, Parks & Open Space (RPOS) Master Plan to guide the development and acquisition of new recreation facilities, parks and open spaces, as well as the renovation of existing facilities. To that end, the city is looking for input, including an online survey. Please help us to determine the future of recreation and parks by taking the survey.

**POLICE DEPARTMENT**

- **Police Lobby Closed for Construction**: The Police Station lobby closed on September 28 for all in-person business due to construction of the Police Station expansion as part of the Civic Campus Redevelopment Project. This closure will likely last for several weeks. Impacted services include in-person payments, fingerprinting services and license renewals.

The public can conduct most business with the Police Department over the telephone, fax, or email as well as mail; however, fingerprinting services are suspended until further notice. In the meantime, if you have an emergency, please call 911. If you need an officer and it is not an emergency, please call the non-emergency line at (425) 407-3999. If you have any business to conduct with the Police Department Records Unit, please call (425) 670-8260 or visit [www.cityofmlt.com/2016](http://www.cityofmlt.com/2016). To contact the Police Department for non-emergency business, please email mltpd@mltwa.gov. View general Police Department information here.

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<th>Monthly Activity*</th>
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Weekly Patrol Synopsis

- This reporting period included six reported verbal domestic arguments, and three vehicle thefts: 5400 block of 241st Street SW; 4700 block of 216th Street SW; and 21900 block of 48th Avenue W.

- On October 28, officers responded to the 22800 block of Lakeview Drive for a report of an occupied stolen vehicle. Upon arrival the vehicle was gone, but was later discovered unoccupied near the 22000 block of Highway 99. The vehicle was returned to the owner, and several bags of suspected narcotics were removed and placed into evidence.

- On October 28, several tools were stolen from the 22800 block of 44th Avenue W. A private utility worker had left his tools next to a project while he walked across the street. When he returned his tools were missing. There are no suspects or leads at this time.

- On October 28, a vacant house was burglarized with several items taken, including a television and stereo system. There are no suspects or leads at this time.

- On October 28, an exhaust pipe was stolen from a vehicle at the 4300 block of 228th Street SW.

- On October 28, officers responded to the 4000 block of 212th Street SW for a report of a verbal domestic. Officers were advised that a male subject was threatening to kill a female subject. Upon arrival officers learned that a male subject was threatening to stab a family member over a dispute about a pet. A short time later, officers learned that an assault occurred during the previous altercation. Probable cause was developed to arrest the male suspect. Charges have been forwarded to the prosecutor.

- On October 29, officers responded to the 22200 block of 51st Avenue W for a suspicious circumstance report. It was reported that a vehicle had a hole or puncture on the bumper, and the reporting party thought it might have been from a firearm. There are no suspects or leads at this time.

- On October 30, a resident received a call from a subject claiming to be a police officer from Texas. He then received another call from a subject identifying himself as a Mountlake Terrace officer. On both calls the victim was instructed to open a Bitcoin account and transfer funds to avoid legal troubles. The case is under investigation.

- On October 30, officers responded to the Studio 6 Motel for a trespasser. Upon arrival officers were told that a male suspect was stealing items from one of the rooms. Officers contacted the suspect, who was verbally confrontational with the officers and was not answering questions. Probable cause was developed and the suspect was arrested and booked into jail on charges of Criminal Trespassing, Theft and Possession of Drug Paraphernalia.

- On October 30, officers responded to the Studio 6 Motel for an identity theft complaint. A victim reported that someone had used his credit card to book a room at the motel. Officers
contacted the suspect in one of the motel rooms. There were multiple people in the room with the suspect. While interviewing the suspect, the officers learned that he was not being truthful about his identity. Further investigation revealed the true identity of all occupants of the room and it was learned that there were warrants for arrest. As officers continued their investigation they learned the suspect had purchased several pieces of identification and financial information. This case is still being investigated.

- On October 31, officers responded to the 6900 block of 220th Street SW for a vehicle prowl report. A suspect stole a rotary drill and other tools from a work van. There is video surveillance showing the suspect. This case is under investigation.

- On October 31, a bike stroller was stolen from the 4000 block of 212th Street. No suspect or leads at this time.

- On October 31, officers responded to a death investigation at the 23500 block of 65th Place W, where a 34-year-old male was found deceased in his bedroom. It was reported that the male had significant health problems. This case is under investigation.

- On October 31, officers responded to the 21800 block of 66th Avenue W for a domestic disturbance. Upon arrival officers contacted the victim who stated that her boyfriend pushed and kicked her because she was talking with his sister. Probable cause was developed to arrest the male suspect, however he had fled the area. A K9 was requested and utilized, but the suspect was not located. Charges have been filed.

- On October 30, an unmarked Mountlake Terrace Police vehicle was stuck from behind while stopped for traffic on I-5 in Everett. The suspect vehicle fled the area but was later apprehended in Marysville. There were no injuries.

- Officer Froisland and K9 Jax preformed two agency assists with a drug investigation this past week.

- On November 3, a victim payed $300 to an unknown subject for a golden retriever puppy through Google Pay. When the victim attempted to pick up the puppy at an address given, the resident at that address had no knowledge of the transaction.

- On November 3, officers responded to the 21400 block of 52nd Avenue W for a report of a domestic disturbance with a firearm. Upon arrival officers contacted an intoxicated female suspect. She was unarmed and followed commands. Investigation revealed that the guns involved were BB guns and no specific threat was made. Probable cause was developed to arrest the female suspect for assault. She was taken into custody and booked into jail for domestic violence assault.
Weekly Investigations Update

- **Cases Assigned**
  - 20-13017 Death Investigation
  - 20-12705 Assault

- **Cases Cleared**
  - 20-11666 Harassment
  - 20-11780 Robbery
  - 19-6992 Domestic Violence / Malicious Mischief

Community Outreach & Directed Enforcement

The week of October 28 through November 3 was active with officers making several contacts with many residents. Officers continue to conducted local business and area checks at the following locations: Andorra Estates Apartments, Studio 6 Motel (Gateway Plaza), Ballinger Park, Interurban Trail, Veterans Park (Library) and marijuana dispensaries. Below are some highlights of the community contacts that we have made to include contacts with homeless subjects.

- While clearing an unrelated call, officers were approached by a mother looking for her lost son. There was already a case filed with Edmonds police, and the mother provided a missing person flyer which was posted at the Police Station.
- Officers performed a traffic emphasis at the 24100 block of 56th Avenue W.
- During early morning commute times, officers conducted a traffic emphasis in the 24200 block of 56th. The highest speed observed was 33 miles per hour.
- Officer Jones conducted a patrol check on the Interurban Trail. No concerns were observed.
- Sgt. Pickard spoke with two women who were walking on the high school track, and they expressed appreciation for the department.
- Officer Elrod conducted an extra patrol at Wildemere Condominiums.
- Officer Jones spoke with several park attendees and fishermen at Ballinger Park.
- Joie Worthen mentored the Kirkland Police Department through their reaccreditation, which the department completed with a clean assessment with no findings.

Code Enforcement Property of the Week

Code Enforcement observed a Mitsubishi Lancer appearing abandoned on public right-of-way, located near the 21600 block of 58th Avenue W. The vehicle was marked and issued a correction notice in accordance with 10.10.190 (Storing vehicles on Public Street in excess of 72 consecutive hours prohibited).

On October 27, Code Enforcement returned to the location and noted the previously issued correction notice and chalk marks were still intact. No changes had been made to this vehicle. Towing was dispatched, and the vehicle was impounded.
NEWS RELEASES

News releases can be found on the city’s webpage.

UPCOMING MEETINGS AND EVENTS

- December 4, 6:30 p.m., Virtual Tree Lighting Ceremony, YouTube
- December 9, 6:00 p.m., Virtual Coffee with the City, Zoom Meeting ID: 880 4842 2899 | Passcode: 120920

Sincerely,

Scott Hugill, City Manager
City of Mountlake Terrace