

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

December 5, 2014

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Council Members:

COUNCIL MEETINGS

The City Council's next work/study session is scheduled for Thursday, December 11, 2014 beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: 1) Review of 2015-2020 Transportation Improvement Program (TIP) Ordinance, 2) Review of Zoning Text Amendment for allowing Outdoor Archery in the LI/OP Zone, 3) Review of Comprehensive Plan Capital Facilities Element Update, 4) Review of Public Defender Standards Resolution, 5) Review of Public Defender Contract, 6) Review of Professional Services Contract with the Johnston Group for Federal Lobbying Services for 2015, 7) Update and Discussion on Non-conforming Use Provisions, 8) Review of 2014 Budget Amendment Ordinance, 9) Third Quarter Financial Report and Performance Measures, and 10) Review of Lodging Tax Advisory Committee's 2015 Funding Recommendation.

The City Council's next regular meeting is scheduled for Monday, December 15, 2014 beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: 1) Presentation by Edmonds School District Superintendent Nick Brossoit, 2) Public Hearing and Adoption of 2015-2020 Transportation Improvement Program (TIP), 3) Public Hearing and Adoption of Zoning Text Amendment Ordinance for Allowing Outdoor Archery in the LI/OP Zone, 4) Adoption of 2014 Budget Amendment Ordinance, 5) Approval of Public Defender Standards Resolution, 6) Approval of Public Defender Contract, and 7) Approval of Professional Services Contract with the Johnston Group for Federal Lobbying Services for 2015.

COMMUNITY MEETINGS AND EVENTS

- **Coffee with the City:** Residents, business owners and others from the community are welcome to attend and ask questions or have a casual conversation with city officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW on Wednesday, December 10, 2014 from 6:00 to 7:00 p.m. in the Jungle Room.

COMMUNITY AND ECONOMIC DEVELOPMENT

- **UW students recognized for Award on Ballinger Park project:** On December 1, the City Council recognized the University of Washington (UW) Student Team's receipt of an award from the Planning Association of Washington (PAW) and Washington Planners Association (WAPA) for their work on the Ballinger Park Project. Their work culminated in a report on four different design elements including fencing, trails, shoreline and passive amenities to

assist in envisioning the future of Ballinger Park (Fall 2013). The UW project received Honorable Mention in the Student Category. The award was officially presented to the student team during an Awards Ceremony at the annual PAW/WAPA conference held in Spokane, October 2014.

- **Hearing Examiner to consider Conditional Use Permit application by private schools:** Applications have been made to allow two private schools at the former City Church site at 21705 58th Avenue West and the vacant lot across the street, at 21704 58th Avenue W.

The applicant, Nobel Learning Communities (Brighton School) seeks approval for concurrent Conditional Use Permit and Site Development Plan applications to establish two private schools in a residential district. A conditional use permit is required to establish a school as legal conforming uses consistent with all underlying city codes and standards and any special provisions, such as traffic and parking. The proposal is phased, with one portion proposed for occupancy fall 2015 and the construction of the new school in the near future.

Phase 1 – Brighton School (Relocation) at 21705 58th Avenue W. Reuse of an existing building for up to 400 students (K-8), to include interior remodel/renovation, reconfigure parking lots, add street improvements and, on the south side of the building, construct a 4,650 sq. ft. classroom addition, a soccer/playfield and a basketball court.

Phase 1 – Evergreen School (Expansion) at 21704 58th Avenue W. Construct a new 13,000 sq. ft. building for up to 275 students (K-8 or possibly pre-school/daycare) on the 1.33-acre vacant lot including a parking lot, playground and street frontage improvements.

A decision on a conditional use is made by a Hearing Examiner after holding a public hearing. The hearing is scheduled for December 18, 2014.

- **Open House held on traffic issues associated with proposed new developments:** On Thursday, December 4, city staff held an open house from 7:00 to 8:00 p.m. at the Mountlake Terrace Library 23300 58th Avenue W. to answer questions the community had about the traffic impacts from specific private development proposals. The projects are all located north of 220th Street SW, between 56th and 58th Avenue West. The proposals consist of Atworth Commons, a 31-unit planned unit development and subdivision and two Brighton schools. Atworth Commons will take access from 56th Avenue West.
- **Anticipated for 15-lot subdivision – Forest Crest Tennis Club:** A pre-application meeting was held December 4, 2014 to consider a 15-lot subdivision with improvements to the existing Forest Crest Tennis Club. The development would include demolition of all existing properties located at 4805, 4809 and 4901 238th Street SW and take advantage of its location in the 4800 Overlay District to subdivide. The proposal also includes a Conditional Use Application for improvements to the existing Forest Crest Tennis Club.
- **Bae Short Plat Sold:** The Bae Short Plat located at 4638 228th street (approved in August 2011) has been sold. The new owners have applied for Civil, temporary erosion control, and grading permits. It is anticipated that this sale and recent permit applications will result in this plat being finalized and developed.
- **Katrina Newport announces resignation:** After nearly 8 years of service to the City of Mountlake Terrace, Katrina Newport, Permit Specialist in the Community and Economic

Development Department, has accepted employment with the City of Marysville as Program Specialist. She states that the ability to work closer to home and family was an offer she “had to accept”. Katrina has shown great initiative in her duties with the City of Mountlake Terrace and her years of service have been greatly appreciated. She will be missed!

ENGINEERING SERVICES UPDATES

- **Vineyard Park:** 231st Street SW is closed between the west driveway into Roger's Market and 57th Avenue W. Alternate routes are 230th Street SW and 232nd Street SW. Paving and final pavement markings have been completed. The franchise utility undergrounding work is complete and the site work is expected to be completed this winter.
- **Lakeview Trail Project:** A grant of \$2,080,280 will fund construction of new pedestrian and bicycle facilities along Lakeview Drive and 236th Street SW, from the Interurban Trail to I-5. The improvements will increase commuting options for residents of Mountlake Terrace and other nearby jurisdictions. They will provide safe and convenient connections for pedestrians and cyclists from west Mountlake Terrace, east Edmonds, and the Interurban Trail to the Mountlake Terrace Transit Center and the Town Center. The grant award is estimated to fund over 80% of the construction costs. The City is currently preparing and reviewing the design plans and specifications in anticipation of advertising the project this winter.
- **Main Street Reconstruction Project:** The City is working with the design consultant (KPG) to prepare 60% design plans for review this fall. Based on discussions and comments received at the Open House, the city is working with KPG to ensure that design improvements provide smooth flow of traffic, offer multiple modes of transportation through the Town Center, and maximize on-street parking opportunities. Design is anticipated to be complete in early 2015.
- **216th Street SW Storm Improvements (52nd Avenue to 53rd Place):** This project will replace the existing storm drain pipe on 216th Street SW between 52nd Avenue W and 54th Avenue W, and on 53rd Place W to the north of 216th. Work also includes installing new catch basins, and replacing short sections of curb and gutter. Utility work will continue through the fall. Expect detours the week of December 8.
- **Lakeside Apartments Pedestrian Accessibility Improvements:** This project will construct 10 new sidewalk ramps in the existing sidewalk along the north side of the 6000 to 6300 blocks of 219th Street SW. All curb ramps will meet current Americans with Disabilities Act (ADA) Standards. Work will be done at current entrances into the Lakeside Apartment site and some lane closures and delays may be necessary. There are no detours associated with this work. This work is weather dependent and is expected to begin the week of December 8 and be completed this year.
- **North Side Water Main Improvements:** This project will construct approximately 6,500 linear feet (1.2 miles) of new 6-inch, 8-inch, and 12-inch diameter ductile iron water main, together with 13 fire hydrants and 66 water services. This project replaces undersized and/or deteriorated water mains to provide adequate fire flows and system reliability consistent with the City's Comprehensive Water System Plan. The work will take place within 215th/216th Streets between 61st and 66th Avenues, 56th Avenue W between 216th and 220th Streets, 218th

and 219th Streets west of 58th Avenue W, and in 54th Avenue W and 216th Street SW from 214th Street to 56th Avenue W. The contract has been awarded and work is expected to begin in January and be completed in summer 2015.

- **236th Street SW Pedestrian Accessibility Improvements:** This project will construct 18 new curb ramps in the existing sidewalks at the corners of the intersections along 236th Street SW between 48th and 56th Avenues W. There are currently only two curb ramps along this section of 236th. The sidewalk ramps will be constructed in accordance with the Americans with Disabilities Act (ADA) requirements. The City will open bids on December 23.

RECREATION UPDATES

- **Winter Craze:** The WINTER Craze Brochure is NOW out! It's on the web at: www.mltrec.com or www.crazedigital.org
- **Saturday Market:** Come to the Pavilion for your holiday shopping! Join us on Saturday December 13 for our holiday Saturday Market. The Recreation Pavilion lobby will be filled with local vendors selling their unique items from 9 a.m. – 2 p.m.
- **Swimwear Sale!** The Pavilion is making room for 2015 inventory! All Speedo swimwear will be 20% off the remainder of 2014. Swimwear only, accessories not included.
- **Winter Concert December 13:** Mountlake Terrace Dance Academy will have their Winter Concert at the MLT High School Theater December 13 at 2:00 p.m. Tickets will be available at the door for \$5. This community dance production includes Hip Hop, Ballet, Irish Step, Tap, Jazz, Creative Dance, Hawaiian Hula and East Coast Swing, performed by participants, ages three - Adult. Festive Dances to Christmas carols and winter themed songs will brighten your day. The performers will be sitting in the audience watching and learning about the Theater Arts as a viewer and a performer. Witnessing all kinds of dance at all ages and abilities is a great way to build community. There's something for everyone to love at this show.
- **Zumba at the Ballinger Clubhouse:** Starting January 12, Zumba Fitness will be happening at the beautiful Ballinger Park Club House! Every Monday and Wednesday, 10:30-11:30 a.m., you can have a pre-lunch work out and shake the winter blues off your seat. Vidette McDowall will be there to guide you through a fun cardio workout that feels like a party. All levels are welcome and modifications will be suggested and coached for individual needs. Register for the whole session or buy a punch card at the Recreation Pavilion 5303 228th Street SW, Mountlake Terrace, WA 98043. For more information, call Dance and Fitness Programmer Chloe Davenport (425) 640-3107.
- **January Pool Closure:** The pool will be closed beginning Sunday, January 11 for a liner warranty repair. The pool will be closed for a period of up to 5 weeks, reopening sometime in mid-February. The Recreation Pavilion will remain open during the pool closure with dance, fitness, youth programs, open gym, cardio and racquetball unaffected.

- **Therapy Pool:** The therapy pool is now in the construction phase and will be completed in December! The gunnite will be sprayed this week! Keep an eye on our facebook page for more updates.

PUBLIC WORKS UPDATES

- **Work on Water Valves:** During the month of December, a contractor will be checking the city’s water mains for leaks. To prepare for the project, city crews are servicing water valves all this month.

POLICE DEPARTMENT UPDATES

(November 26, 2014 – December 2, 2014)

Agency Assists	Brier	Edmonds	Lynnwood
Year to Date	71	55	35
Week	2	0	0

Patrol Statistics	Week	Year to date
Police Reports	52	3221
Arrests / Misd. / Felony	16	915
Traffic Infractions	64	4086
Verbal Warnings	39	3542
Traffic Collisions	4	248
DUI's	1	48
FIR'S	8	1048

Burglaries	Commercial	Residential
4900 block of 243 rd Street SW		X

Investigations	Assigned / Week	Closed / Week	Assigned YTD	Closed YTD
Cases (Including DV)	4	3	376	202

Vehicle Thefts/Recoveries/Prowls

- 21300 block of 48th Avenue West Vehicle Theft
- 22800 block of 66th Avenue West Theft from Vehicle
- 6500 block of 216th Street SW Stolen Vehicle Recovery

Significant Incidents:

- On 11/30/2014 at 7:59 p.m., the Mountlake Terrace Police Department responded to a residential fire in the 5400 block of 230th Street SW. The sole occupant of the house called 911 to report something in his garage had just blown up. Upon arrival, the garage and most of the house was engulfed in flames. Several neighbors reported hearing a loud explosion coming from the house around the time the fire started. There were no injuries reported. Once the fire was out, a Snohomish County Fire District 1 Investigator determined the cause of the garage fire was not a criminal matter. The exact cause of the fire has not been determined at this time.

Detective Unit Update:

- A Mountlake Terrace Police Detective has been working with a Lynnwood Police Department Detective who assisted with the identification of a sexual assault suspect. The detectives were able to establish probable cause for the suspect and charges are pending.
- A Mountlake Terrace Police Detective continues to following-up on productive leads in regards to the robbery, which occurred outside the Mosque on 11/11/2014.

Other items of interest:

- The Mountlake Terrace Police Department continues to prepare for the Mountlake Terrace Tree Lighting Event on 12/05/2014.

Code Enforcement Property of the Week:

On 10/29/2014, Mountlake Terrace Code Enforcement was dispatched to an abandoned vehicle call. A blue Ford Escort was reported to have been parked at the 23500 block of 52nd Avenue West for over a week. When Mountlake Terrace Code Enforcement arrived, they noted the vehicle had a spare tire on the rear passenger side, and rear bumper damage. The above vehicle was not reported stolen. Mountlake Terrace Code Enforcement chalked the rear tire, and issued a 72 Hour Correction Notice in accordance with MTMC 10.10.190 - Storing vehicles on a public street not to exceed 72 consecutive hours. On 11/19/2014, Mountlake Terrace Code Enforcement returned to the above location and noted the police marker and tire chalk marks were still intact indicating the vehicle had not moved. Mountlake Terrace Code Enforcement determined the vehicle to be in violation the above parking ordinance. The above vehicle was impounded, and towed.



NEWS RELEASES

The following news releases issued this week can be found [here](#):

- Edmonds and MLT Craze Available
- Holiday Crime Prevention Tips
- Join the Conversation Coffee with the City December 10, 6 p.m.
- US Student Team Receives Award for Ballinger Park Options

MARK YOUR CALENDARS

- December 11, 7:00 a.m. Employee Appreciation Breakfast, Nile
- December 15, 6:00 p.m., Boards & Commissions Appreciation Reception, Council Chambers
- January 15, Snohomish County Cities Dinner, location TBD
- February 18-19, City Action Days, Olympia

Sincerely,

ARLENE FISHER
City Manager
City of Mountlake Terrace