

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

January 3, 2014

Members of the City Council
City of Mountlake Terrace, Washington

CITY COUNCIL MEETINGS

- The City Council's next regular meeting is scheduled for Monday, January 6, beginning at 7:00 p.m. Agenda items include: (1) Administer Oath of Office to Newly Elected Councilmembers (Positions 1, 2, 3, and 4); (2) Election of Mayor for 2014-2015; (3) Election of Mayor Pro Tem for 2014; (4) Appointments of Council Liaisons and Representatives for Intergovernmental Agency Boards / Commissions; (5) Approval to Purchase Fleet Vehicles; and (6) Approval of Lodging Tax Advisory Committee 2014 Funding Recommendation.
- Special Meeting: The City Council will hold a special meeting on Wednesday, January 8, beginning at 6:15 p.m. at Interim City Hall. The purpose of this meeting is to discuss updates on the 2014 Legislative Session and City Priorities with the community's State Legislators.
- The City Council's next work/study session is scheduled for Wednesday, January 15, beginning at 7:00 p.m. Agenda items include: (1) Update on Light Rail; (2) Update on Alliance for Housing Affordability; (3) Update on Main Street District Energy; (4) Review Schedule for City Manager Interviews (tentative); and (5) Discussion of Solid Waste Contract. **Please note the change in date from the regular Thursday work/study session.**

COMMUNITY MEETINGS, EVENTS AND VOLUNTEER EVENTS

- **Coffee with the City:** Citizens, business owners and others from the community are welcome to attend and ask questions or have a casual conversation with city officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the City, provide input about City services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW as follows:
 - Wednesday, January 8, 2014, at 8:00 a.m. in the Jungle Room
 - Wednesday, February 12, 2014, at 6:00 p.m. in the Jungle Room
- **Community Reception for City Manager Finalists:** The City has scheduled a reception on Friday, January 24, from 6:00 p.m. to 7:30 p.m. at the Mickey Corso Community Clubhouse at Ballinger Park for the community to meet the finalists for the City Manager position. City Council interviews of the finalists, who have not yet been identified, will be held on Saturday, January 25.

ENGINEERING UPDATES

- **228th Street SW & Cedar Way Overlay & Rechanelization (39th to 232nd):** A letter was sent to residents in the area of 228th and Cedar Way this week reminding them that construction will begin on January 6 to restore the roadway pavement and re-channel 228th Street SW (from 39th to 44th) and Cedar Way (from 227th to 232nd). The project includes pavement milling, pavement repairs, and an asphalt overlay. In selected areas the roadway will be widened by relocating the curb and sidewalk. New channelization will provide bike lanes on 228th and on Cedar Way. Other work includes minor upgrades to drainage facilities, adding or upgrading curb ramps, and traffic signal modifications at 228th and 44th. The crosswalks across 228th, on the west side of 42nd, and across 44th, on the south side of 229th, will have pedestrian-activated rectangular rapid flashing beacons installed to improve pedestrian safety. This project is being funded by the City's Stormwater and Street Construction Funds together with a Surface Transportation Program (STP) grant of \$446,270 administered by the Washington State Department of Transportation (WSDOT) and a Quick Response Safety Program Grant of \$191,700 which is also administered by WSDOT.

RECREATION UPDATES

- **Recreation Pavilion Pool Maintenance Closure:** The Pavilion was closed Thursday, January 2, through Friday, January 3, for routine pool maintenance to the pool pump, lighting systems, filter and other related procedures. The Pavilion was open to receive registrations, drop-in cardio room and indoor playground as well as our Winter Break Camp for school-aged kids. The Pavilion returns to regular winter hours on Saturday, January 4.
- **Winter Adult Athletics:** Winter sports will resume on January 6, 2014, for 16 basketball teams and 10 volleyball teams that have registered. This season will run through the end of March.
- **Field Rentals:** The spring field scheduling process has begun with all organizations and teams submitting field requests by the end of December. These requests will be reviewed and field time distributed to interested parties by mid-January for the March-June schedule. Any interested teams should inquire at the Recreation Pavilion for available times.

COMMUNITY & ECONOMIC DEVELOPMENT UPDATES

- **CUP Decision for School Addition:** The City's Hearing Examiner has approved a Conditional Use Permit to add a portable classroom building to Mountlake Terrace Elementary School, located at 22001 52nd Avenue W. The approval is documented in a written decision rendered about two weeks after a December 17 public hearing, in which two local residents testified in support of the addition. Community and Economic Development staff also recommended approval to the Hearing Examiner. The extra classroom will allow the existing school to reduce its number of students per classroom. (The total number of students is not expected to change.) Schools are a conditional use in single-family residential districts.

- **PSRC’s Review of City Comp Plan:** PSRC staff has completed its review of the last three years of amendments to Mountlake Terrace’s Comprehensive Plan and is recommending that the PSRC boards (Growth Management, Transportation, and Executive) certify the City’s amended Plan. The Growth Management Act requires that the transportation elements of local comprehensive plans be subject to certification by the regional council, which for Mountlake Terrace is PSRC. We expect that, after review by the Growth Management and Transportation Boards in February, the Executive Board will certify the City’s amended Comprehensive Plan in March.

- **Development Projects:**
 - Building permits have been submitted for Cedar Cottages at 24226 52nd Avenue West. This will be the first Cottage Housing development in Mountlake Terrace. It consists of nine cottage homes ranging in size from 977 square feet to 1,577 square feet. Two separate garage buildings accommodate common parking; one garage hosts a 1,000 square foot carriage house above. The existing older house was demolished earlier and site preparation is continuing. Construction of the cottages may begin as early as mid-February.

 - A demolition permit has been issued for the existing house at 22308 45th Place SW in preparation for two new homes to be built. (A two-lot short plat has been approved for the site.)

POLICE DEPARTMENT UDPATES

(December 25th thru December 31st, 2013)

Agency Assists	Brier	Edmonds	Lynnwood
Year to Date	80	87	44
Week	3	1	0

Patrol Statistics	Week	Year to date
Police Reports	59	3297
Arrests / Misd. / Felony	11	1116
Traffic Infractions	45	3518
Verbal Warnings	71	4150
Traffic Collisions	5	226
DUI’s	0	50
FIR’S	14	1299

Burglaries	Commercial	Residential
4900 238 th Pl SW		X
6700 232 nd St SW		X

Investigations	Assigned / Week	Closed / Week	Assigned YTD	Closed YTD
Cases (Including DV)	7	2	305	278

Vehicle Thefts/Recoveries/Prowls

- 4000 212th St SW Vehicle Theft
- 22800 72nd Pl W Theft from Auto
- 22900 72nd Pl W Vehicle Prowl

Significant Incidents:

- A detective is following up on a case that involves a 3-year-old boy who was taken to the hospital covered in injuries. The child had dozens of bruises covering his body; open cuts, human bite marks and what appear to be needle injection wounds on his feet. Interviews indicate his mother is responsible for a variety of the injuries and another male subject who has yet to be identified is responsible for others.
- On December 30 at approximately 2:00 p.m. police were called to a residence in the 6100 block of St. Albion Way for a “shots fired” situation. The caller was reporting a victim with an abdominal wound. The 22-year-old male resident was calling to report that he had accidentally discharged a gun he had been given as a gift. He told officers that as he was securing the .45 caliber handgun it discharged unexpectedly. The round from the gun grazed his 20-year-old wife in the abdomen and the leg. The victim was transported to Harborview Hospital for treatment with non-life threatening injuries. Officers recovered the discharged round from a chest of drawers within the residence. Also of note, this young couple was celebrating their anniversary on this date.

Code Enforcement Property of the Week:

- On August 27, Code Enforcement observed several nuisance code violations at a property located in the 5800 block of 238th Street SW. Observed in the driveway of the property was a trailer with flat tires and a boat in a state of disrepair. Observed in the side yard of the property was a large pile of trash and debris, including an old appliance. These are violations of MTMC 8.15.050-B8 (recreational or utility vehicles parked outside of a building shall be maintained in a clean, stable, well-kept state), MTMC 8.15.040H (all broken or discarded household furniture, furnishings or equipment, or any appliances not in an approved enclosed structure, in the front, side, or back yard of a property) and MTMC 8.15.040I (accumulations of broken or neglected items, litter, salvage materials, and junk not in an approved enclosed structure, in the front, back, or side yards of the property).

A case was opened and notice sent to the property owner. On September 12 and 23, as well as October 8, Code Enforcement performed follow up inspections and found no changes had been made to the property. On October 21, Code Enforcement observed that the boat had been removed from the driveway, however, the trash, debris and appliance remained. On

November 12 and 18, two more inspections were performed and no further improvements had been made to the property. Code Enforcement was able to contact a resident and advised him that the remaining trash and debris needed to be removed to avoid a civil citation being issued. On December 31, a final inspection was performed and the trash, debris and appliance remained on the property in public view. Code Enforcement issued civil citations to the property resident for violations of the nuisance code. Code Enforcement will continue to pursue enforcement until all the violations are corrected.

NEWS RELEASES

The following news releases were issued this week and can be found [here](#):

- Accidental Shooting
- Kimi Hansen Painting Exhibit at MLT Library Opens Today
- Coffee with the City January 8, 8 a.m.

MARK YOUR CALENDARS

- **Snohomish County Cities and Towns:** Thursday, January 16 - Location to be determined. This meeting includes the organization's annual election of officers.
- **AWC Legislative Action Conference:**
- **Upcoming City Council meeting dates:**
 - Monday, January 6, 2014 - Regular City Council meeting, 7:00 p.m.
 - Wednesday, January 8, 2014 - Meeting with State Legislators, 6:00 p.m. Interim City Hall
 - Wednesday, January 15, 2014 - Special work/study session, 7:00 p.m. (moved from the regular Thursday, January 16, 2014, to accommodate Cities & Towns meeting).
 - ~~Thursday, January 16, 2014 - Work/study session~~ **CANCELLED**
 - Tuesday, January 21, 2014 - Special City Council meeting, 7:00 p.m. (tentatively moved from the regular Monday, January 20, 2014, due to Martin Luther King Jr. holiday).
 - Friday, January 24, 2014 - Community Reception to meet City Manager finalists, 6:00 p.m. - 7:30 p.m., Mickey Corso Community Clubhouse at Ballinger Park.
 - Saturday, January 25, 2014 - Interviews of City Manager applicants 9:00 a.m. - 5:00 p.m., Interim City Hall.
 - Thursday, January 30, 2014 - Regular work/study session, 7:00 p.m.

Sincerely,

Scott Hugill
Interim City Manager
City of Mountlake Terrace