

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

August 1, 2014

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Council Members:

COUNCIL MEETINGS

The City Council's next regular meeting is scheduled for Monday, August 4, 2014 beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: 1) Review and Adoption of Utility Rates and Connection Fees Ordinance.

The City Council's next work/study session is scheduled for Thursday, August 14, 2014 beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: 1) Disaster Recovery Plan Review, 2) Review of Comprehensive Recreation and Parks Chapter Update (tentative), 3) Review Property Tax Abatement Regulations Ordinance (tentative).

COMMUNITY MEETINGS AND EVENTS

- **National Night Out:** The City of Mountlake Terrace Police Department is hosting its 18th Annual National Night Out on Tuesday, August 5, from 6:00-9:00 p.m. at Evergreen Playfield, 22205 56th Avenue West. This free family event combines entertainment, food and community involvement for a fun-filled evening. Citizens can meet their neighbors and learn more about their community. Popular rhythm and blues group Little Bill and the Blue Notes will perform on stage beginning at 7:30 p.m. Caricature artist Steve Hartley is back to draw a crowd. Zumba and Hula demonstrations begin at 6:00 p.m. followed by a police K9 exercise at 7:15 p.m.
- **Coffee with the City:** Residents, business owners and others from the community are welcome to attend and ask questions or have a casual conversation with city officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the City, provide input about City services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW as follows:
 - Wednesday, August 13, 2014 from 6:00 to 7:00 p.m. in the Jungle Room
- **Main Street Open House:** The Main Street Revitalization Project is Thursday, August 21, from 6:00 – 8:00 p.m. at the Mountlake Terrace Library for the community to learn more and provide input. The Main Street Project will design roadway reconstruction and street, pedestrian, and bicycle enhancements along with improvements to utilities, street lighting and signals, stormwater systems, and undergrounding of overhead power along 56th Avenue (236th Street north to 230th Street), and 232nd and 234th Streets, as well as along 236th Street from 56th Avenue to the Transit Station.

- **2014 “Arts of the Terrace” Call for Artists:** Mountlake Terrace Arts Advisory Commission is seeking paintings, prints, drawings, miniatures, calligraphy, photographs, 3-Dimensional and Artisans’ works for its 36th Annual Juried Art Show. Over \$4,000 in prize money is available. “Arts of the Terrace” is held September 27 – October 5, 2014. Deadline for entries is August 30. To enter or to view the prospectus online, go to www.cityofmlt.com and on the home page under “most requested services” click on “Arts of the Terrace”.

COMMUNITY AND ECONOMIC DEVELOPMENT UPDATES

- **Annual Population and Housing Estimate:** The State of Washington Office of Financial Management has recently released the April 1, 2014 population and housing estimates. The data shows that Mountlake Terrace has an estimated population of 20,530. This is a numeric change of 370 residents over the previous year. Development projects in the Town Center accounted for most of the City’s population growth. Snohomish County added 10,500 people, which was a sharp increase over previous years. It also ranked second in the state, for counties, in numeric population change. A good sign of recovery for the state was the fact that it had a net gain of 49,200 people moving into the state. This steep gain is above the 30-year average of 48,800 people.
- **TIB Grants:** City staff has been exploring various road projects that might qualify for Transportation Improvement Board (TIB) grant funding. The two categories for grant funds include Urban Arterial Programs, and Sidewalk Programs. We have been in discussion with TIB representatives over the likelihood of the 236th Street segment of the Main Street project qualifying for TIB funds. We were recently informed that this corridor would likely not score high enough to qualify for TIB grant funding because the roadway conditions were not yet in need of reconstruction. We will therefore be coordinating with the TIB on other aspects of this project that might raise its qualifying score, and we will look at other projects in the City that might also qualify for funding. The deadline for TIB applications is August 22, 2014.
- **Planning Commission and City Council Schedules:** Staff has been in the process of revamping the Planning Commission and City Council review schedule for the projects that we are working on this year. The schedule we have been working under has placed Planning Commission and City Council meetings back to back for the same item, which requires preparation of City Council reports before the item has even been reviewed by the Planning Commission. The revised schedule will allow staff more time between meetings to do a better job of review and reporting on each item. It will also include limiting regularly schedule Planning Commission meetings to just one time per month. Additional meetings can be scheduled on an as-needed basis.
- **Honorable Mention Award - Ballinger Park Design Options:** The Joint APA/PAW Awards Committee has awarded Honorable Mention to the University of Washington students who prepared the Ballinger Park Design Options for the City last fall. The project was nominated under the student category. The award will be presented during an awards ceremony at the Washington Chapter American Planning Association (APA) conference in Spokane on October 17. Several staff worked closely with the student team to accomplish the project including Senior Planner Edith Duttlinger, Parks Superintendent Ken Courtmanch, Stormwater Manager Mike Shaw, and former Public Works Director Curt Brees. The

Recreation and Parks Advisory Committee also participated. The nomination was prepared by Edith Duttlinger.

ENGINEERING SERVICES UPDATES

- **Puget Sound Energy (PSE) Natural Gas Main:** The PSE gas main extension project on 56th Avenue W is complete with the exception of the final pavement overlay. Construction of the final pavement overlay on 56th Ave W is scheduled for the summer/fall of 2014, with the work beginning at 244th Street W and continuing north.
- **228th/Cedar Way Overlay and Rechannelization Project:** This project is nearly complete. It has restored the roadway pavement and re-channeled 228th Street SW from 39th to 44th Avenues West and Cedar Way from 227th to 232nd Streets SW. Work included pavement milling, pavement repairs, and asphalt overlay. In selected areas, the roadway was widened by relocating the curb and sidewalk. New channelization provides bike lanes on 228th and on 44th/Cedar Way. Other work included minor upgrades to drainage facilities, adding or upgrading curb ramps, and traffic signal modifications at 228th and 44th. Rectangular Rapid Flashing Beacons (RRFBs) have been installed at 229th Place & 44th and at 228th & 42nd Place.
- **Vineyard Park:** 231st Street SW is closed between the west driveway into Roger's Market and 57th Avenue W. Alternate routes are 230th Street SW and 232nd Street SW. The franchise utility undergrounding work along the property frontage has begun. This requires a road closure on 231st Street SW by 56th Avenue W for approximately three days. This is scheduled for the week of July 28, but may run into the week of August 4.
- **McAleeer Creek Culvert Replacement:** This project will reduce the occurrences of high water levels in Lake Ballinger by increasing the hydraulic capacity of McAleeer Creek between the lake and Interstate 5. The construction will replace three existing culverts along the creek with three new bridges, and includes streambed restoration and streambank plantings. Removal of the culvert nearest to Lake Ballinger and construction of the replacement bridge was completed last fall. The two remaining bridges will be installed in August. Work is expected to be completed in October 2014.
- **Lakeview Trail Project:** A grant of \$2,080,280 will fund construction of new pedestrian and bicycle facilities along Lakeview Drive and 236th Street SW, from the Interurban Trail to I-5. The improvements will increase commuting options for residents of Mountlake Terrace and other nearby jurisdictions. They will provide safe and convenient connections for pedestrians and cyclists from west Mountlake Terrace, east Edmonds, and the Interurban Trail to the Mountlake Terrace Transit Center and the Town Center. The grant award is estimated to fund over 80% of the construction costs. The City is currently preparing and reviewing the design plans in anticipation of advertising the project this fall. An Open House was held July 30 and well attended. Staff is reviewing the comment sheets while the 90% design is being completed.

PARKS AND FACILITIES UPDATE

- **PRORAGIS:** Public Works GIS Technician Alex Capron worked with the Recreation and Parks Department to add parks geographic information systems (GIS) data to a nationwide

online mapping application developed by the National Recreation and Park Association (NRPA). The new system known as “PRORAGIS” or the Parks and Recreation Operation Ratio GIS is located at https://host.appgeo.com/NRPA_PRORAGIS/Index.aspx. PRORAGIS was designed to assist parks and recreation professionals in the effective management and planning of their resources and facilities. This application allows users to view parks, park facilities, and trails location information. Results show that the city has over 190 acres devoted to parks and open space as well as 7.5 miles of trails. In addition to the mapping application, NRPA developed reporting tools that can be used to compare similar-sized agencies to show the value provided by parks and recreation facilities and services.

The city is currently compiling its 2014 operating budget, recreation programming, and staffing information for NRPA’s reporting tool as a comparative benchmark to similar-sized agencies. Results will aid in planning decisions for the upcoming 2015 City’s Parks and Open Space Comprehensive Plan Update currently underway. More information on NRPA’s PRORAGIS application can be found at <http://www.nrpa.org/PRORAGIS/>.

RECREATION UPDATES

- **Swim Lesson Registration:** Currently we are registering for the daily two-week sessions. Pre-registration, resident registration and open registration is this week. The twice per week evening lessons began this week but there are still openings.
- **Fall Craze:** The Fall Craze will be distributed through the mail by USPS on or about August 1. Please look in your mailbox or access the digital craze at www.crazedigital.org.
- **NNO:** Recreation and Parks are preparing for the upcoming National Night Out on August 5. Parks crews are preparing fields and the park areas for the event. Recreation staff is also gathering materials for their city booth at the event. The Mountlake Terrace Recreation and Parks Hawaiian Hula dance class will be performing at National Night Out.
- **Summer Camps:** Recreation Summer Camps are riding high mid way through the summer. The Recreation Pavilion and parks have been very busy seeing large amounts of kids and families in attendance. This past week camps attended a field trip at Henry Moses Aquatic Center in Renton. Next week’s field trip is St. Edwards Park!

POLICE DEPARTMENT UPDATES

(July 23 – July 29, 2014)

Agency Assists	Brier	Edmonds	Lynnwood
Year to Date	45	31	21
Week	2	1	2

Patrol Statistics	Week	Year to date
Police Reports	87	2048
Arrests / Misd. / Felony	24	559
Traffic Infractions	92	2575

Verbal Warnings	54	2315
Traffic Collisions	9	149
DUI's	2	25
FIR'S	24	664

Burglaries	Commercial	Residential
5000 212 th Street SW		X
5300 236 th Street SW		X

Investigations	Assigned / Week	Closed / Week	Assigned YTD	Closed YTD
Cases (Including DV)	11	5	230	151

Vehicle Thefts/Recoveries/Prowls

- 4200 236th St. SW Theft from Vehicle
- 7100 220th St. SW Theft from Vehicle
- 23500 47th Pl. West Theft from Vehicle
- 4400 216th St. SW Theft from Vehicle
- 22800 Lakeview Dr. Theft from Vehicle (2)
- 22300 54th Ave West Stolen Vehicle Recovery
- 22300 55th Ave West Vehicle Prowl, no Theft

Significant Incidents:

- On 07/26/2014 at 4:00 p.m., Mountlake Terrace Patrol Officers responded to the 23100 block of 59th Avenue West to a report of shots fired. Numerous witnesses in the area heard the shots coming from a residence. Patrol contacted a male subject in the yard of the residence and after further investigation; a male subject was arrested and booked at Snohomish County Jail for Reckless Endangerment.
- On 07/27/2014 at 1:07 a.m., Mountlake Terrace Patrol Officers responded to the 23300 block of 44th Avenue West to a report of an assault with a weapon. The reporting party admitted that he fired a warning shot from his pistol into the ground in his backyard while confronting two "hostile" subjects. The reporting party was awakened by two subjects who had climbed up an embankment to enter his property. His home was occupied by other family members at the time. After a verbal warning from the reporting party to leave his property, that he was armed and after a warning shot, the subjects fled the area and were not located.

Detective Unit Update:

- Upon investigation by the Mountlake Terrace Police Detectives, a prostitute who had stolen her customer's vehicle was identified and charged with a crime. The vehicle was soon located and returned to the owner.
- A Mountlake Terrace Police Detective was called out to investigate a suspect who had discharged a firearm repeatedly in his yard. Mountlake Terrace Patrol Officers soon

apprehended the suspect and charged him with a crime. A firearm and other evidence were recovered from the scene. Due to a minor child being present in the home at the time the firearm was discharged, Child Protective Services was notified.

Other items of interest:

- The police department is in the final stages of preparing for National Night Out on August 5, 2014 at the Evergreen Playfield.

Code Enforcement Property of the Week:

On 07/24/2104, Mountlake Terrace Code Enforcement observed a code violation at a property located in the 23100 block of La Pierre Drive. Observed in the front and side yards of the property were tall grass and weeds. Per MTMC 8.15.040A1-vegetation exceeding 12 inches in height (exclusive of plants and flowers within a flower bed or container, shrubbery, or trees) located in any front, back, or side yard, adjacent public right-of-way or planting strip, or any vacant property is prohibited. A code violations case was generated and notice sent to the property owner. Code Enforcement will perform a follow up inspection on August 7.



NEWS RELEASES

The following news releases issued this week can be found [here](#):

- Lakeview Trail Open House Planned for July 30
- Police Chief to Present Report to Council
- 2014 Arts of the Terrace Call to Artists Deadline August 30
- Mountlake Terrace National Night Out, Tuesday, August 5
- Council to Review Utility Rates for Mixed-Use Development

MARK YOUR CALENDARS:

- August 5, 6:00 p.m., National Night Out Against Crime, Evergreen Playfield Complex

- August 21, 6:00 to 8:00 p.m. Main Street Open House, Mountlake Terrace Library
- September 13, 9:00 a.m., National Day of Service -- Park Cleanup Day,
- September 17, 6:30 p.m., 6th Annual Evergreen Award Program, Ballinger Clubhouse
- September 27 to October 5, the 36th Annual Arts of the Terrace, Mountlake Terrace Library
- December 5, 6:30 p.m., Tree Lighting Ceremony, Evergreen Playfield Complex

Sincerely,

ARLENE FISHER
City Manager
City of Mountlake Terrace