

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

June 27, 2014

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Council Members:

COUNCIL MEETINGS

The City Council's next work/study session is scheduled for Thursday, July 3, 2014 beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: 1) Review of Town Center Subarea Plan Map Amendment, 2) Main Street Revitalization Project Update, 3) Review of Electrical Charging Station Restriction Ordinance and Fee Resolution (tentative) and 4) Review of Public Lands Inventory.

The City Council's next regular meeting is scheduled for Monday, July 7, 2014 beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: 1) Award of Contract for 216th Street SW Storm Improvements – 52nd Ave W to 53rd Pl W (tentative), 2) Light Rail Update, 3) Adoption of Electric Vehicle Charging Station Fee Resolution (tentative), and 4) Adoption of Electric Vehicle Charging Station Restriction Ordinance (tentative).

COMMUNITY MEETINGS AND EVENTS

- **Coffee with the City:** Residents, business owners and others from the community are welcome to attend and ask questions or have a casual conversation with city officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the City, provide input about City services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW as follows:
 - Wednesday, August 16, 2014 from 6:00 to 7:00 p.m. in the Jungle Room
- **2014 “Arts of the Terrace” Call for Artists:** Mountlake Terrace Arts Advisory Commission is seeking paintings, prints, drawings, miniatures, calligraphy, photographs, 3-Dimensional and Artisans’ works for its 36th Annual Juried Art Show. Over \$4,000 in prize money is available. “Arts of the Terrace” is held September 27 – October 5, 2014. Deadline for entries is August 30. To enter or to view the prospectus online, go to www.cityofmlt.com and on the home page under “most requested services” click on “Arts of the Terrace”.

CITY CLERK’S OFFICE

- **Contract Backlog and Database:** A special project to evaluate the status of our contract backlog and database has commenced and will continue through the end of the year to determine if additional resources are needed for records management. The City Clerk, Administrative Assistant, Management Analyst and Capital Projects Coordinator met this week to discuss the Access database, records retention/destruction log and schedule, contract

policies and procedures, and resources provided by the State Archivists. A strategy will be developed and Administrative Assistant Leslie Lavoie will take on this project and work with the City Clerk to prepare a report and make a recommendation to the City Manager by the end of the year.

ENGINEERING SERVICES UPDATES

- **Puget Sound Energy (PSE) Natural Gas Main:** The PSE gas main extension project on 56th Avenue W is complete with the exception of the final pavement overlay. Construction of the final pavement overlay on 56th Ave W is scheduled for the summer/fall of 2014, with the work beginning at 244th Street W and continuing north.
- **228th/Cedar Way Overlay and Rechannalization Project:** This project will restore the roadway pavement and re-channel 228th Street SW from 39th to 44th Avenues West and Cedar Way from 227th to 232nd Streets SW. Work includes pavement milling, pavement repairs, and asphalt overlay. In selected areas, the roadway will be widened by relocating the curb and sidewalk. New channelization will provide bike lanes on 228th and on 44th/Cedar Way. Other work includes minor upgrades to drainage facilities, adding or upgrading curb ramps, and traffic signal modifications at 228th and 44th. Rectangular Rapid Flashing Beacons (RRFBs) will be installed at 229th Place & 44th and at 228th & 42nd Place. All work is complete with the exception of some minor punch list items. Volumes are being adjusted on the APS locator tones.
- **Vineyard Park:** 231st Street SW is closed between the west driveway into Roger's Market and 57th Avenue W. Alternate routes are 230th Street SW and 232nd Street SW.
- **McAleer Creek Culvert Replacement:** This project will reduce the occurrences of high water levels in Lake Ballinger by increasing the hydraulic capacity of McAleer Creek between the lake and Interstate 5. The construction will replace three existing culverts along the creek with three new bridges, and includes streambed restoration and streambank plantings. Removal of the culvert nearest to Lake Ballinger and construction of the replacement bridge was completed in September. The Contractor has begun excavation for the two remaining bridge footings. Work is expected to be completed in October 2014.
- **Lakeview Trail Project:** A grant of \$2,080,280 will fund construction of new pedestrian and bicycle facilities along Lakeview Drive and 236th Street SW, from the Interurban Trail to I-5. The improvements will increase commuting options for residents of Mountlake Terrace and other nearby jurisdictions. They will provide safe and convenient connections for pedestrians and cyclists from west Mountlake Terrace, east Edmonds, and the Interurban Trail to the Mountlake Terrace Transit Center and the Town Center. The grant award is estimated to fund over 80% of the construction costs. The City is currently preparing and reviewing the design plans in anticipation of advertising the project this fall. An Open House will be held in the summer of 2014.
- **Main Street Reconstruction Project** – As part of the environmental documentation for the Main Street Reconstruction project, geotechnical information needs to be gathered to characterize soil and groundwater conditions. This will be done through soil borings in thirteen areas throughout the project limits, asphalt cores, and non-destructive pavement testing. All borings will take place in existing City right-of-way and will not be on private

property. This may result in lane closures, no detours. There will be flaggers to direct traffic during the work as necessary. Work in the intersections will have traffic control provided by a uniformed police officer. This work will take place the weeks of June 23 and July 14.

RECREATION UPDATE

- **Digital Craze:** Check out the new digital craze at www.crazedigital.org. You can also use the QR code in the printed craze or go to the recreation website at www.mltrec.com and click on the link. This new digital craze will link to classes and websites for a more complete experience.
- **Wi-Fi:** The Recreation Pavilion now has Wi-Fi! Wi-Fi is available at no charge to customers of the Recreation Pavilion as a complimentary service. Contact the front desk for the password!
- **Free Swim Lessons for Third Graders:** If you have a third grader who either resides or goes to school within the boundaries of the Edmonds School District – you have an opportunity to receive three sets of swim lessons free. Hurry and use it if you are just finished with 3rd grade this is your last chance this summer! Next year's third grader's need to wait until fall to start utilizing free lessons. This free swim lesson opportunity is provided through a grant from the Verdant Health Commission. Contact the Recreation Pavilion for more information.
- **Fall 2014 Registration for Preschool & Kindergarten Readiness Classes, Junior Kids Krew (Ages 3-5) and Kids Krew (Kindergarten through 6th grade):** Registration will be ongoing until full. Sign up now as they fill quickly. These programs are certified by the Department of Early Learning and accept DSHS subsidies for qualified applicants. Contact the Recreation Pavilion about class options, sites and fees.
- **Summer Camps & Summer Program Registration:** Registration has begun for all summer youth programs! Sign up for day camps, dance/fitness camps and classes, aqua kids camp, Marlins summer swim team, and much more! Look for the summer brochure available at the Pavilion and online at www.mltrec.com or at www.crazedigital.org.
- **Summer Swim Lessons:** Morning and weekday classes have begun. Weekend lessons will begin on Saturday, June 28 and Sunday, June 29. The first pre-registration for weekday Monday through Friday Lessons will be July 2 during the lesson times, Mountlake Terrace Registration will also be July 2 and Open Registration will be July 3. The Afternoon/Evening classes that meet Monday/Wednesday or Tuesday/Thursday will run through July 23 & 24. Their pre-registration will be July 21 & 22 with MLT Registration July 23 and Open Registration July 24.
- **Summer Swim Schedule-**Is available online and in the lobby. Marlins Swim Team will have their first swim meet at Yost Pool on July 11 and the first home swim meet will be July 18. Marlins t-shirts, swim caps and sammy towels are available in the lobby to purchase. Recreation Swims: the 12:05-1:35pm Recreation Swim was busy the first week of summer with several groups attending from Boys & Girls Clubs and YMCA's and the 1:40-2:40 Camp Swim also had some smaller groups attending. The first week of July will be a short week –the Pavilion will be closed on Friday, July 4 for the Independence Day holiday. The

Pavilion will reopen for the weekend with a regular swim schedule - there are no swimming lessons scheduled on Saturday and Sunday.

- **Aqua Kids Camp:** The camp has successfully completed its first week and is starting the second week. This camp is for kids ages 4-7 years old that love the water. Campers spend a lot of time in the leisure pool for games and activities as well as doing crafts, songs, story time, outdoor play and learning water safety. On Fridays, campers go to Lake Ballinger for canoeing and a barbeque (weather permitting).
- **Basic, Intermediate & Puppygarten Dog Obedience:** Classes are offered throughout the year. Dogs must have current vaccinations. The summer session of Dog Training classes will begin July 7 for Basic, July 9 for Intermediate and July 10 for Puppygarten. Registration is open for these classes.
- **Lifeguard Training In-Service:** Training will take place on Friday, July 11 from 4:15-6:30pm. The 4:15 Recreation Swim and 6:15 Rental will be canceled to have pool space to practice water rescue skills.
- **Fire District 1 First Aid CPR class:** On Saturday, July 19, an American Heart Association CPR/First Aid class taught by Fire District 1 instructors will be held at their headquarters in Everett. This agreement with MLT and Edmonds Recreation Departments started one year ago. Participants sign up online, by phone or in person at the pavilion for these classes. The Fire District provides the instructors, location and equipment. Mountlake Terrace collects for the odd numbered months and Edmonds the even months. The program has worked out well.
- **Summer - Dance Camps, Dance & Fitness Classes:** Weekly dance camps of various styles and age ranges are offered for all youth. Choose from “My First Dance Camp”, “Get Movin’- Hip Hop”, “Ballet & Contemporary Intensive” and many more. Weekly classes are also offered every summer for both children and adults. Tai Chi, Yoga, Ballet, East Coast Swing and Zumba Kids are just a few of the many options. Registration has already begun. Take a look at the craze at www.crazedigital.org to plan your summer activities. For more information, please contact Chloe Davenport at (425) 776-9173 x1107 or cdavenport@ci.mlt.wa.us.
- **Kids Love Soccer:** This session began June 19 at Forest Crest Playfields. The program emphasizes sportsmanship, effort, learning and fun.
- **Mountlake Terrace High School Basketball Camp:** The city and Mountlake Terrace High School hosted a joint basketball camp between on June 23-25 from 9:00 a.m.to1:00 p.m. 100 kids registered and participated.
- **Adult Sport Leagues:** Summer Basketball league registration ends June 29. Leagues begin play July 14. For more information about adult sport leagues contact the Recreation Pavilion at (425)776-9173.

POLICE DEPARTMENT UPDATES

(June 18 – June 24, 2014)

Agency Assists	Brier	Edmonds	Lynnwood
Year to Date	32	26	15
Week	3	1	1

Patrol Statistics	Week	Year to date
Police Reports	68	1683
Arrests / Misd. / Felony	18	453
Traffic Infractions	73	2133
Verbal Warnings	72	1918
Traffic Collisions	5	126
DUI's	2	20
FIR'S	14	531

Burglaries	Commercial	Residential
6400 226 th Street SW	X	
4800 244 th Street SW		X
21400 52 nd Ave. W		X
21600 44 th Ave. W		X

Investigations	Assigned / Week	Closed / Week	Assigned YTD	Closed YTD
Cases (Including DV)	8	3	182	125

Vehicle Thefts/Recoveries/Prowls

- 21800 44th Ave. W Vehicle Theft
- 5800 226th Place SW Vehicle Theft
- 4100 236th Street SW (x2) Vehicle Theft
- 21300 44th Ave. W Stolen Vehicle Recovery
- 4400 212th Street SW Stolen Vehicle Recovery
- 5000 212th Street SW Stolen Vehicle Recovery

Significant Incidents:

- On 06-22-2014 at 7:05 p.m., a Mountlake Terrace Police Officer was dispatched to Swedish Hospital in Edmonds for an assault report. The victim reported that she was struck in the back of her head by a known suspect. The known suspect was later contacted and arrested for Assault 4-DV and DV Mal Misc without incident.
- On 06-23-2014 at approx. 12:26 a.m., a Mountlake Terrace Police Officer observed a stolen vehicle traveling on a roadway in Mountlake Terrace. The vehicle was reported to be stolen out of the City of Bothell. Two male subjects were taken into custody without incident.

Detective Unit Update:

- No detective update(s) were provided by the Detective Sergeant.

Other items of interest:

- After an extensive interview process, Mountlake Terrace Police Officer Moss was selected as the new Mountlake Terrace Police Canine Officer.
- The police department is continuing to prepare for Tour de Terrace, which is scheduled for July 25-27, 2014, and National Night Out, which is scheduled for August 5, 2014.

Code Enforcement Property of the Week:

On 5-28-2014, Mountlake Terrace Code Enforcement received an anonymous property complaint involving a property at the 5400 block of 218th St SW having accumulations of debris and trash located in the front yard. When Mountlake Terrace Code Enforcement arrived, they observed trash bags and miscellaneous debris on the front lawn. On 5-29-2014, Code Enforcement issued a Notice of Violation for the following; 8.15.040.I – (Debris and trash accumulations of broken or neglected items, litter, salvage materials, and junk not in an approved enclosed structure, in the front, back, or side yards of the property), and 8.15.040.G.1 – (Garbage not kept in proper receptacle with a tight-fitting lid). On 6-18-2014, Code Enforcement re-inspected the property and noted all debris and trash have been removed from the front yard.

**NEWS RELEASES**

The following news releases issued this week can be found [here](#):

- 2014 Arts of the Terrace Call to Artists Deadline August 30
- Comprehensive Plan Applications Due June 30
- Personal Fireworks Safety and Laws

MARK YOUR CALENDARS:

- July 25 to July 27, Tour de Terrace, Evergreen Playfield Complex
- August 5, 6:00 p.m., National Night Out Against Crime, Evergreen Playfield Complex

- September 13, 9:00 a.m., National Day of Service -- Park Cleanup Day,
- September 17, 6:30 p.m., 6th Annual Evergreen Award Program, Ballinger Clubhouse
- September 27 to October 5, the 36th Annual Arts of the Terrace, Mountlake Terrace Library
- December 5, 6:30 p.m., Tree Lighting Ceremony, Evergreen Playfield Complex

Sincerely,

ARLENE FISHER
City Manager
City of Mountlake Terrace