

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

July 3, 2014

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Council Members:

COUNCIL MEETINGS

The City Council's next regular meeting is scheduled for Monday, July 7, 2014 beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: 1) Award of Contract for 216th Street SW Storm Improvements – 52nd Ave W to 53rd Pl W (tentative), 2) Light Rail Update, 3) Adoption of Electric Vehicle Charging Station Fee Resolution (tentative), and 4) Adoption of Electric Vehicle Charging Station Restriction Ordinance (tentative).

The City Council's next work/study session is scheduled for Thursday, July 17, 2014 beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: 1) Review of Comprehensive Plan Environment Chapter Update, 2) Review of Utility Rates and Connection Fees Ordinance (tentative), 3) Review of Property Tax Abatement Regulations Ordinance (tentative).

COMMUNITY MEETINGS AND EVENTS

- **Independence Day Holiday:** All City offices will be closed Friday, July 4 for the Independence Day Holiday, including the Recreation Pavilion.
- **Lakeview Trail Open House:** The design for the Lakeview Trail project is nearing completion. An Open House will be held on Wednesday, July 30, from 6:30 p.m. to 8:30 p.m. at the Mickey Corso Community Clubhouse at Ballinger Park 23000 Lakeview Drive. There will be a short presentation at 7:00 p.m.
- **Coffee with the City:** Residents, business owners and others from the community are welcome to attend and ask questions or have a casual conversation with city officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the City, provide input about City services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW as follows:
 - Wednesday, August 13, 2014 from 6:00 to 7:00 p.m. in the Jungle Room
- **2014 “Arts of the Terrace” Call for Artists:** Mountlake Terrace Arts Advisory Commission is seeking paintings, prints, drawings, miniatures, calligraphy, photographs, 3-Dimensional and Artisans’ works for its 36th Annual Juried Art Show. Over \$4,000 in prize money is available. “Arts of the Terrace” is held September 27 – October 5, 2014. Deadline for entries is August 30. To enter or to view the prospectus online, go to www.cityofmlt.com and on the home page under “most requested services” click on “Arts of the Terrace”.

- **Meeting with Senator Cantwell's Representative:** On July 1, City Manager Arlene Fisher and Mayor Jerry Smith met with Joe Downes, the regional representative for Senator Maria Cantwell regarding the Main Street Revitalization project and other legislative priorities.

ADMINISTRATIVE SERVICES

- **CAFR Award:** The City of Mountlake Terrace received a Certificate of Achievement for Excellence in Financial Reporting for its 2012 Comprehensive Annual Financial Report (CAFR) for the seventh year in a row. The City of Mountlake Terrace is one of only three cities in Snohomish County and one of only 36 cities in Washington State to receive a certificate. Furthermore, Mountlake Terrace is only one of two cities in Snohomish County and one of 20 cities statewide to receive certificates for both the CAFR and the Distinguished Budget Award from GFOA. Only about 5% of cities nationwide receive the award. The preparation of the city's 2013 CAFR is currently underway and expected to be completed later this summer.

ENGINEERING SERVICES UPDATES

- **Puget Sound Energy (PSE) Natural Gas Main:** The PSE gas main extension project on 56th Avenue W is complete with the exception of the final pavement overlay. Construction of the final pavement overlay on 56th Ave W is scheduled for the Summer/Fall of 2014, with the work beginning at 244th Street W and continuing north.
- **228th/Cedar Way Overlay and Rechannelization Project:** Work continues on the 228th/Cedar Way Overlay and Rechannelization Project. This project will restore the roadway pavement and re-channel 228th Street SW from 39th to 44th Avenues West and Cedar Way from 227th to 232nd Streets SW. Work includes pavement milling, pavement repairs, and asphalt overlay. In selected areas, the roadway will be widened by relocating the curb and sidewalk. New channelization will provide bike lanes on 228th and on 44th/Cedar Way. Other work includes minor upgrades to drainage facilities, adding or upgrading curb ramps, and traffic signal modifications at 228th and 44th. Rectangular Rapid Flashing Beacons (RRFBs) will be installed at 229th Place & 44th and at 228th & 42nd Place. All work is complete with the exception of some minor punch list items. Volumes are being adjusted on the APS locator tones and voice files are being installed.
- **Vineyard Park:** 231st Street SW is closed between the west driveway into Roger's Market and 57th Avenue W. Alternate routes are 230th Street SW and 232nd Street SW.
- **McAleeer Creek Culvert Replacement:** This project will reduce the occurrences of high water levels in Lake Ballinger by increasing the hydraulic capacity of McAleeer Creek between the lake and Interstate 5. The construction will replace three existing culverts along the creek with three new bridges, and includes streambed restoration and streambank plantings. Removal of the culvert nearest to Lake Ballinger and construction of the replacement bridge was completed in September. Concrete footings will be poured the week of July 7. Work is expected to be completed in October 2014.
- **Lakeview Trail Project:** A grant of \$2,080,280 will fund construction of new pedestrian and bicycle facilities along Lakeview Drive and 236th Street SW, from the Interurban Trail to I-5. The improvements will increase commuting options for residents of Mountlake

Terrace and other nearby jurisdictions. They will provide safe and convenient connections for pedestrians and cyclists from west Mountlake Terrace, east Edmonds, and the Interurban Trail to the Mountlake Terrace Transit Center and the Town Center. The grant award is estimated to fund over 80% of the construction costs. The City is currently preparing and reviewing the design plans in anticipation of advertising the project this fall. An Open House will be held in the summer of 2014.

- **Main Street Reconstruction Project** – As part of the environmental documentation for the Main Street Reconstruction project, geotechnical information needs to be gathered to characterize soil and groundwater conditions. This will be done through soil borings in thirteen areas throughout the project limits, asphalt cores, and non-destructive pavement testing. All borings will take place in existing City right-of-way and will not be on private property. This may result in lane closures, no detours. There will be flaggers to direct traffic during the work as necessary. Work in the intersections will have traffic control provided by a uniformed police officer. This work will take place the week of July 14.

RECREATION UPDATE

- **Adult Athletics:** The spring basketball season is wrapping up with playoffs beginning July 2 and ending July 14. The summer basketball season will begin July 14 and will play through the entire summer. Summer Softball kicked off last week at Evergreen Playfields. The next registration date is July 14 for all fall leagues including softball, basketball and volleyball.
- **Summer Camps:** Camps at the Recreation Pavilion are in full swing. This is the 2nd week of camp with seven more to go! This week's field trip is to the Pacific Science Center and EMP Museum. Dance Camps begin next week. The Recreation Pavilion has been bustling with kids in the pool, in the rooms and out on the playground and fields.
- **Pool Lights:** Facilities employees Floyd Garrigues and Barry Dolan rented a lift this week and replaced two ballasts, two sockets, and one bulb on the pool deck. These original ballasts from the pool remodel are starting to fail one by one. Staff ordered more ballasts to have on hand for this eventuality.
- **Pavilion Planters:** Recreation and Parks staff members Linda Hennerberg and Kasey Cundy teamed up to makeover the planters in front of the Pavilion. Fresh top soil and a mix of perennials and annuals have been planted. Thanks to those two for helping make the Pavilion look great.
- **Resale/Concessions:** Staff sold fifty rubber duckies, including lifeguard duck, ninja duck, and superhero duck to eager customers. We also sold 135 ice cream bars since the first week of summer (last week and a half)! Also, check out our swimsuits for sale! There are many new options available! Also available at the espresso bar is popcorn, espresso, hot dogs, and fruit.
- **3rd Grade Swim Lessons:** This summer is the last session to use the 3rd grade swim lesson vouchers for this year. The Recreation and Parks Department plans to apply to renew this grant as it expires in August. The new vouchers for new third graders would go out in September. This last reporting period 46 kids utilized the free 3rd grade vouchers (April-June 2014).

PUBLIC WORKS DEPARTMENT UPDATE

Decant Facility Additional Covered Bay: Public Works has finished installing a covered bay at the decant facility to store soil that has been dewatered at the decant facility. These soils can then be reused on construction projects, or disposed of at a much cheaper rate, since the water has been removed. Fun fact: The canopy was manufactured in Dyersville, Iowa where *Field of Dreams* was filmed.



POLICE DEPARTMENT UPDATES

(June 25 – July 1, 2014)

Agency Assists	Brier	Edmonds	Lynnwood
Year to Date	33	28	15
Week	1	2	0

Patrol Statistics	Week	Year to date
Police Reports	63	1746
Arrests / Misd. / Felony	22	475
Traffic Infractions	79	2212
Verbal Warnings	73	1991
Traffic Collisions	0	126
DUI's	0	20
FIR'S	31	562

Burglaries	Commercial	Residential
22000 52 ND Ave W	X	
21800 66 th Ave W		X
4800 236 th St SW		X
4800 219 th St SW		X
21400 48 th Ave W		X

Investigations		Assigned / Week	Closed / Week	Assigned YTD	Closed YTD
Cases (Including DV)		11	4	193	129

Vehicle Thefts/Recoveries/Prowls

- 23000 Lakeview Dr. Theft from Vehicle
- 22800 44th Ave W Theft from Vehicle
- 22300 58th Ave W Theft from Vehicle
- 6000 236th St SW Theft from Vehicle

Significant Incidents:

- None this week.

Detective Unit Update:

- No detective update(s) at this time.

Other items of interest:

- Mountlake Terrace Police Officers attended range training at the Snohomish County Range at Cathcart last week.
- Command Staff attended the Civil Service hearing on jurisdiction in the termination of Don Duncan.
- The police department is continuing to prepare for Tour de Terrace, which is scheduled for July 25-27, 2014 and National Night Out, which is scheduled for August 5, 2014.

Code Enforcement Property of the Week:

On 1-24-2014, Mountlake Terrace Code Enforcement observed code violations at a property located in the 22800 block of 57th Ave W. Code Enforcement immediately recognized this property as one with a history of code violations. Observed in the front of the property was a very large, old boat. The boat was covered in green moss, mold, dirt, etc. and appeared to have been sitting, unmoved, for an extended period of time. Also observed in the front of the property next to the garage was a pile of miscellaneous junk and debris. These are violations of MTMC 8.15.050B8-(recreational or utility vehicles parked outside of a building shall be maintained in a clean, stable and well-kept state) and MTMC 8.15.040I-(accumulations of broken or neglected items, litter, salvage materials, and junk not in an approved enclosed structure in the front, back or side yards of the property). A code violations case was opened and notice sent to the property owner. On 2/11/14 and 3/4/14, Code Enforcement performed follow up inspections noting no changes to the property condition, all violations remained. A Notice and Order was issued to the property owner.

On 4/2/14, 4/10/14, and 4/15/14, Code Enforcement performed follow up inspections noting no change to the property condition. Contact was made with a business partner of the property owner and he was advised what needed to be done to bring the property into compliance. On 5/20/14, I received the notice and order back from the post office advising it was

sent to an address that does not exist. Code Enforcement again attempted to contact the owner through a business partner but received no response.

On 6/27/14 and 7/1/14, Code Enforcement performed final inspections and observed no change to the violations and no response from the property owner. Code Enforcement issued civil citations for the above listed violations. Code Enforcement will continue to try to contact the owner and follow up on the violations.



NEWS RELEASES

The following news releases issued this week can be found [here](#):

- Tour de Terrace Festival Begins July 25
- Work Continues on McAleer Creek Enhancements
- Mountlake Terrace Earns Top Finance Award

MARK YOUR CALENDARS:

- July 25 to July 27, Tour de Terrace, Evergreen Playfield Complex
- August 5, 6:00 p.m., National Night Out Against Crime, Evergreen Playfield Complex
- September 13, 9:00 a.m., National Day of Service -- Park Cleanup Day,
- September 17, 6:30 p.m., 6th Annual Evergreen Award Program, Ballinger Clubhouse
- September 27 to October 5, the 36th Annual Arts of the Terrace, Mountlake Terrace Library
- December 5, 6:30 p.m., Tree Lighting Ceremony, Evergreen Playfield Complex

Sincerely,

ARLENE FISHER
City Manager
City of Mountlake Terrace