

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

November 21, 2014

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Council Members:

COUNCIL MEETINGS

The City Council's next work/study session scheduled for November 27 is cancelled.

The City Council's next regular meeting is scheduled for Monday, December 1, 2014 beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: 1) Recognition of UW Student Team for Planning Association of WA Award for Ballinger Park Project, 2) Adoption of 2014 Revenue Bond Issuance Ordinance, 3) Presentation by Economic Alliance of Snohomish County, 4) Approval of Nile Right-of-Way for Lakeview Trail, 5) Update on Subdivision Regulations Ordinance, 6) Approval of Public Defender Contract, and 7) City's 60th Birthday Recognition.

The City Council's next work/study session is scheduled for Thursday, December 11, 2014 beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: 1) Review of 2015-2020 Transportation Improvement Program (TIP) Ordinance, 2) Review of Zoning Text Amendment for allowing Outdoor Archery in the LI/OP Zone 3) Review of Comprehensive Plan Capital Facilities Element Update, 4) Update and Discussion on Non-conforming Use Provisions, 5) Review of 2014 Budget Amendment Ordinance, 5) Third Quarter Financial Report and Performance Measures, and 6) Review of Lodging Tax Advisory Committee's 2015 Funding Recommendation.

COMMUNITY MEETINGS AND EVENTS

- **Coffee with the City:** Residents, business owners and others from the community are welcome to attend and ask questions or have a casual conversation with city officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW on Wednesday, December 10, 2014 from 6:00 to 7:00 p.m. in the Jungle Room.

COMMUNITY AND ECONOMIC DEVELOPMENT

- **Natural Hazard Mitigation Plan Update:** Associate Planner, Paula Schwartz, attended the planning partner/stakeholder meeting for the Snohomish County Natural Hazard Mitigation Plan update. Topics of discussion included (i) a description of the purpose of the plan; (ii) the direction Snohomish County staff will be going in preparing the plan on behalf of planning partners/stakeholders over the new few months; (iii) current action items; and (iv) individual community mitigation issues and their strategies to achieve the community's vision. Upon completion of the plan, copies will be forwarded to all planning

partners/stakeholders for review, followed by submittal of the plan to FEMA in February 2015 for its approval. Prior to final adoption of the plan by the county in September 2015, individual planning partners/stakeholders will be required to adopt their portion of the plan.

- **Comments to Sound Transit on Light Rail Plans:** The city met its deadline for submitting comments to Sound Transit on the 30% engineering drawings for the light rail link planned to run through Mountlake Terrace. Comment categories included (i) station design – ensuring that the station makes a bold statement architecturally, that the station and plaza incorporate materials and features that introduce riders to design elements that characterize surrounding development, and that adds to the vibrancy of Mountlake Terrace; (ii) impacts on parking – ensuring that the impacts on parking are more fully assessed and that a second parking garage be carefully considered. (Because there are currently no plans for additional parking in Sound Transit’s plans, we emphasized the city’s desire to further evaluate with Sound Transit the parking demand for this facility via a parking demand study for the primary and secondary trade area of the 236th Street Station); (iii) noise attenuation – the proposed methods to mitigate noise include sound panels along the rails that may be effective but unsightly and may block views of the gateway site development; (iv) structure screening of power substations; (v) retention of access to Veterans Park; (vi) incorporating a design theme into the overhead contact system; (vii) ensuring that miscellaneous operating equipment is sensitively incorporated into the site design, (viii) enhancement of retaining walls that are prominently visible, and (ix) other miscellaneous engineering comments.
- **CDBG Grant Application Submitted:** The city applied for a Community Development Block Grant (CDBG) through the Snohomish County Office of Housing and Community Development. The grant application is for construction of sidewalks on the east side of 60th Avenue W from 225th St SW to 228th Street SW, and on the north side of 228th Street SW from 60th Avenue W to 59th Avenue W. The proposed project would complete an ADA accessible pedestrian link from 60th Avenue W to Terrace Park School and the Recreation Pavilion. County Council approval of successful grant applications will be announced in May 2015.
- **Community meeting on proposed schools and Atworth Commons subdivision well attended:** A meeting was held Thursday, October 23, at the Mountlake Terrace Library to introduce related projects to the neighbors: a 31-lot subdivision to be known as Atworth Commons, and the reuse of a church as a private school, and a future school expansion on a second parcel for Brighton schools. The three project sites are located on 56th and 58th at approximately 217th Street SW respectively. The community meeting was a voluntary outreach effort by the applicants to share their proposals and hear neighborhood concerns. The meeting was well attended by about 20 residents. This event was not required by city code or sponsored by city staff and staff in attendance.

The applicants had display boards and handouts available and each gave a presentation. There were many questions about the scope of the project, in particular traffic and parking impacts on the neighborhoods. The CED Director Steve Osguthorpe, and city planners Paula Schwartz and Edith Duttlinger were in attendance and responded to some questions but did not comment on the merits of the proposals.

As a result of the comments and questions, staff offered to hold a separate city sponsored meeting on traffic issues on December 4. At that meeting, staff will review the project traffic

and parking reports, explain city transportation requirements and answer questions. The applicants and their traffic engineers are anticipated to be in attendance. This is a city-sponsored event for public education and input.

The City Council will be making a final decision on the proposed subdivision/PUD in early 2015. The hearing examiner will make a decision on the school projects sometime later in December 2014.

ENGINEERING SERVICES UPDATES

- **Vineyard Park:** 231st Street SW is closed between the west driveway into Roger's Market and 57th Avenue W. Alternate routes are 230th Street SW and 232nd Street SW. Paving is complete but final pavement markings need to be installed and some lane closures and delays may be necessary. This work is weather dependent. There are no detours associated with this work. The franchise utility undergrounding work is complete and the site work is expected to be completed this winter.
- **Lakeview Trail Project:** A grant of \$2,080,280 will fund construction of new pedestrian and bicycle facilities along Lakeview Drive and 236th Street SW, from the Interurban Trail to I-5. The improvements will increase commuting options for residents of Mountlake Terrace and other nearby jurisdictions. They will provide safe and convenient connections for pedestrians and cyclists from west Mountlake Terrace, east Edmonds, and the Interurban Trail to the Mountlake Terrace Transit Center and the Town Center. The grant award is estimated to fund over 80% of the construction costs. The city is currently preparing and reviewing the design plans in anticipation of advertising the project this winter.
- **Main Street Reconstruction Project:** The city is working with the design consultant (KPG) to prepare 60% design plans for review this fall. Based on discussions and comments received at the open house, the city is working with KPG to ensure that design improvements provide smooth flow of traffic, offer multiple modes of transportation through the Town Center, and maximize on-street parking opportunities. Design is anticipated to be complete in early 2015.
- **216th Street SW Storm Improvements (52nd Avenue to 53rd Place):** This project will replace the existing storm drain pipe on 216th Street SW between 52nd Avenue W and 54th Avenue W, and on 53rd Place W to the north of 216th. Work also includes installing new catch basins, and replacing short sections of curb and gutter. Utility work will continue through the fall. Expect detours the week of November 24.
- **Lakeside Apartments Pedestrian Accessibility Improvements:** This project will construct 10 new sidewalk ramps in the existing sidewalk along the north side of the 6000 to 6300 blocks of 219th Street SW. All curb ramps will meet current Americans with Disabilities Act (ADA) Standards. Work will be done at current entrances into the Lakeside Apartment site and some lane closures and delays may be necessary. There are no detours associated with this work. This work is weather dependent and is expected to begin in December and be completed this year.
- **236th Street SW Pedestrian Accessibility Improvements:** This project will construct 18 new curb ramps in the existing sidewalks at the corners of the intersections along 236th

Street SW between 48th and 56th Avenues W. There are currently only two curb ramps along this section of 236th. The sidewalk ramps will be constructed in accordance with the Americans with Disabilities Act (ADA) requirements. The city is currently preparing and reviewing the design plans in anticipation of advertising the project this fall.

RECREATION UPDATES

- **Recreation Pavilion 46t Birthday:** The Recreation Pavilion will be celebrating its 46th birthday on Monday, November 24. Patrons will enjoy special treats and discounts on swims, cardio room, and drip coffee and espresso beverages all day.
- **Therapy Pool:** Progress continues on the therapy pool. All plumbing is done and we are moving towards next steps of setting rebar.
- **Tree Lighting:** Staff are readying for the December 5 Tree Lighting/60th Anniversary Celebration. This year’s tree lighters are Avery and Blakely Burns. The event starts at 6:30 p.m. at Evergreen Playfields.
- **Field Users Meeting:** Recreation and Parks staff met with field users at the Recreation Pavilion last Tuesday. New Supervisor Kevin Witte was introduced and met the users of the fields. Many useful ideas were exchanged and future meetings set for coaches of the organizations.
- **School Readiness Training:** On Friday, November 21, Youth Programmer Tracie Neal will attend training on School Readiness, which is the last in-person training for the Early Achievers Program. She will share all the information with her staff at their next meeting.

PUBLIC WORKS UPDATES

- **Street Sweeping:** During the month of November, the City is running two street sweepers to collect leaves and other debris before the material clogs storm drains. The City’s street sweeper is being supplemented with a rented sweeper.
- **Work on Water Valves:** During the month of December, a contractor will be checking the City’s water mains for leaks. To prepare for the project, City crews are servicing water valves all this month.

POLICE DEPARTMENT UPDATES

(November 12, 2014 – November 18, 2014)

Agency Assists	Brier	Edmonds	Lynnwood
Year to Date	68	53	34
Week	2	0	3

Patrol Statistics	Week	Year to date
Police Reports	72	3118

Arrests / Misd. / Felony	25	884
Traffic Infractions	131	3958
Verbal Warnings	106	3420
Traffic Collisions	10	239
DUI's	2	47
FIR'S	26	1017

Burglaries	Commercial	Residential
22100 block of 48 th Avenue West		X

Investigations	Assigned / Week	Closed / Week	Assigned YTD	Closed YTD
Cases (Including DV)	8	1	365	194

Vehicle Thefts/Recoveries/Prowls

- 22700 block of 72nd Place West Vehicle Theft
- 22100 block of 60th Avenue West Stolen Vehicle Recovery
- 6000 block of 244th Street SW Stolen Vehicle Recovery
- 23300 block of 56th Avenue West Theft from Vehicle
- 6600 block of 222nd Street SW Theft from Vehicle
- 22900 block of 60th Avenue West Theft from Vehicle

Significant Incidents:

- On 11/13/14 at approximately 8:45 p.m., Mountlake Terrace Patrol Officers were dispatched to a robbery with a gun at the Subway restaurant at 220th Street SW and 66 Avenue W. An unknown male subject entered the store and pointed a small black semi-automatic handgun at the employee and asked for everything in the register. The employee then emptied the contents of the register drawer onto the counter. At that time, the suspect grabbed the money from the counter and the change hopper and left the store. After an extensive search with the assistance from nearby agencies, the suspect was not located. No one was injured during the incident. Mountlake Terrace Police Detectives will conduct further investigation into this matter.
- On 11/14/2014 at 2:13 p.m., a Mountlake Terrace Patrol Officer met with a St. Pius School student in regards to a possible child luring incident. The student reported that on 11/12/2014 a white male subject, who spoke with what appeared to be a Russian accent and was parked at 56th and 224th Street asked the student if he knew of any nearby schools. The student then pointed out the nearby schools. The male subject asked the student to get into his vehicle and show him how to get to the schools he had just pointed too. When the student refused the van quickly drove off. The suspect vehicle was

described as a green van with flames. Mountlake Terrace Patrol Officers are conducting extra patrols around the schools and the detective unit is following up on possible leads.

Detective Unit Update:

- No detective update.

Other items of interest:

- The Mountlake Terrace Police Department is preparing for the Mountlake Terrace Tree Lighting Event on 12/05/2014.

Code Enforcement Property of the Week:

On 10/29/2014, Mountlake Terrace Code Enforcement observed a silver Honda Prelude with an expired license of 4/15/2014 parked on the public right of way at the 4000 block of 231st Place SW. The above vehicle was missing the front grill, headlights and bumper. According to SNOCOM CAD, the vehicle was not reported stolen, and was registered to a Bothell, WA address. Mountlake Terrace Code Enforcement chalked the rear tire, and issued a parking citation and 72 Hour Correction Notice in accordance with MTMC 10.10.230 - Abandoned vehicles having an expired license exceeding 30 days expired, partially dismantled vehicle, and MTMC 10.10.190 - Storing vehicles on a public street not to exceed 72 consecutive hours. On 11/6/2014, Mountlake Terrace Code Enforcement returned to the above location and noted the parking citation and correction notice were removed from the front windshield. The police marker and tire chalk marks were still intact indicating the vehicle had not moved. Mountlake Terrace Code Enforcement determined the vehicle to be in violation of both the above mentioned City ordinances. SNOCOM was contacted for an impound tow. R&R Star Towing was dispatched, and the above vehicle was impounded and towed.



NEWS RELEASES

The following news releases issued this week can be found [here](#):

- Holiday Crime Prevention Tips
- Time to Plan Ahead for Emergencies
- MLT Police Warn of Possible Child Lurings
- 2015-2016 Budget Ordinance Adopted
- New Recreation Supervisor Kevin Witte
- Council Adopts 2015-2017 Legislative Agenda
- Mountlake Terrace Tree Lighting Ceremony

MARK YOUR CALENDARS

- November 27 and 28, Thanksgiving Holiday, All City Offices Closed
- December 5, 6:30 p.m., Tree Lighting Ceremony, Evergreen Playfield Complex
- December 11, 7:00 a.m. Employee Appreciation Breakfast, Nile

Sincerely,

ARLENE FISHER
City Manager
City of Mountlake Terrace