

# CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

November 28, 2014

Members of the City Council  
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Council Members:

## COUNCIL MEETINGS

The City Council's next regular meeting is scheduled for Monday, December 1, 2014 beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219<sup>th</sup> Street SW, Suite 220. City Council agenda items include: 1) Recognition of UW Student Team for Planning Association of WA Award for Ballinger Park Project, 2) Adoption of 2014 Revenue Bond Issuance Ordinance, 3) Presentation by Economic Alliance of Snohomish County, 4) Approval of Agreement with Nile for Lakeview Trail Right-of-Way, 5) Update on Subdivision Regulations Ordinance, and 6) City's 60<sup>th</sup> Birthday Recognition.

The City Council's next work/study session is scheduled for Thursday, December 11, 2014 beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219<sup>th</sup> Street SW, Suite 220. City Council agenda items include: 1) Review of 2015-2020 Transportation Improvement Program (TIP) Ordinance, 2) Review of Zoning Text Amendment for allowing Outdoor Archery in the LI/OP Zone 3) Review of Comprehensive Plan Capital Facilities Element Update, 4) Update and Discussion on Non-conforming Use Provisions, 5) Review of 2014 Budget Amendment Ordinance, 6) Third Quarter Financial Report and Performance Measures, and 7) Review of Lodging Tax Advisory Committee's 2015 Funding Recommendation.

## COMMUNITY MEETINGS AND EVENTS

- **City's 60<sup>th</sup> Birthday Celebration:** The city is celebrating 60 years since its incorporation (November 29, 1954) during the first week of December. At the end of the December 1 City Council meeting, a PowerPoint presentation will include a walk down memory lane since the 1950's and cake will be served after the meeting. The 60<sup>th</sup> birthday will also be recognized and cupcakes will be served at the end of the Tree Lighting Ceremony on Friday, December 5 at 6:30 p.m. (Evergreen Playfield, 22205 56<sup>th</sup> Avenue W.) Finally, the December issue of *City Happenings* features historical information and recollections by some of the city's original residents and leaders. Additional tributes will be included in the February issue as well.
- **Tree Lighting Ceremony:** Sponsored by Red Onion Burgers, the annual Tree Lighting Ceremony takes place Friday, December 5, from 6:30 to 8 p.m. at Evergreen Playfield, 22205 56<sup>th</sup> Avenue W. This event features a concert by Mountlake Terrace Elementary and Terrace Park Elementary School students, a visit from Santa and the traditional lighting of the tree. Visible for miles around, the enormous "tree" is actually a frame constructed of over 1800 lights and placed on top of the city's water tower. Tour de Terrace volunteers will serve cookies, hot coffee and cocoa while Santa meets with the children after making his grand entrance on a fire truck! At the end of the program, cupcakes will be served to celebrate the

city's 60th Birthday. Thanks again to Red Onion Burgers for this sponsorship since funding was eliminated last year as a budget reduction.

- **Coffee with the City:** Residents, business owners and others from the community are welcome to attend and ask questions or have a casual conversation with city officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228<sup>th</sup> Street SW on Wednesday, December 10, 2014 from 6:00 to 7:00 p.m. in the Jungle Room.

## **COMMUNITY AND ECONOMIC DEVELOPMENT**

- **City Council to recognize UW students for Award on Ballinger Park project:** On December 1, the City Council will recognize the University of Washington (UW) Student Team's receipt of an award from the Planning Association of Washington (PAW) and Washington Planners Association (WAPA) for their work on the Ballinger Park Project. Their work culminated in a report on four different design elements including fencing, trails, shoreline and passive amenities to assist in envisioning the future of Ballinger Park (Fall 2013). The UW project received Honorable Mention in the Student Category. The award was officially presented to the student team during an Awards Ceremony at the annual PAW/WAPA conference held in Spokane, October 2014.
- **Hearing Examiner to consider Conditional Use Permit application by private schools:** Applications have been made to allow two private schools at the former City Church site at 21705 58<sup>th</sup> Avenue West and the vacant lot across the street, at 21704 58<sup>th</sup> Avenue W.

The applicant, Nobel Learning Communities (Brighton School) seeks approval for concurrent Conditional Use Permit and Site Development Plan applications to establish two private schools in a residential district. A conditional use permit is required to establish a school as legal conforming uses consistent with all underlying city codes and standards and any special provisions, such as traffic and parking. The proposal is phased, with one portion proposed for occupancy fall 2015 and the construction of the new school in the near future.

Phase 1 – Brighton School (Relocation) at 21705 58<sup>th</sup> Avenue W. Reuse of an existing building for up to 400 students (K-8), to include interior remodel/renovation, reconfigure parking lots, add street improvements and, on the south side of the building, construct a 4,650 sq. ft. classroom addition, a soccer/playfield and a basketball court.

Phase 1 – Evergreen School (Expansion) at 21704 58<sup>th</sup> Avenue W. Construct a new 13,000 sq. ft. building for up to 275 students (K-8 or possibly pre-school/daycare) on the 1.33-acre vacant lot including a parking lot, playground and street frontage improvements.

A decision on a conditional use is made by a Hearing Examiner after holding a public hearing. The hearing is scheduled for December 18, 2014.

- **Open House to be held on traffic issues associated with proposed new developments:** On Thursday, December 4, city staff will hold an open house from 7:00 to 8:00 p.m. at the Mountlake Terrace Library 23300 58<sup>th</sup> Avenue W. to answer questions the community may have about the traffic impacts from specific private development proposals. The projects are all located north of 220<sup>th</sup> Street SW, between 56<sup>th</sup> and 58<sup>th</sup> Avenue West. The proposals

consist of Atworth Commons, a 31-unit planned unit development and subdivision and two Brighton schools. Atworth Commons will take access from 56<sup>th</sup> Avenue West.

- **Anticipated for 15-lot subdivision – Forest Crest Tennis Club:** A pre-application meeting has been set for December 4, 2014 to consider a 15-lot subdivision with improvements to the existing Forest Crest Tennis Club. The development would include demolition of all existing properties located at 4805, 4809 and 4901 238<sup>th</sup> Street SW and take advantage of its location in the 4800 Overlay District to subdivide. The proposal also includes a Conditional Use Application for improvements to the existing Forest Crest Tennis Club.
- **Bae Short Plat Sold:** The Bae Short Plat located at 4638 228<sup>th</sup> street (approved in August 2011) has been sold. The new owners have applied for Civil, temporary erosion control, and grading permits. It is anticipated that this sale and recent permit applications will result in this plat being finalized and developed.

### **ENGINEERING SERVICES UPDATES**

- **Vineyard Park:** 231st Street SW is closed between the west driveway into Roger's Market and 57th Avenue W. Alternate routes are 230th Street SW and 232nd Street SW. Paving is complete but final pavement markings need to be installed and some lane closures and delays may be necessary. This work is weather dependent. There are no detours associated with this work. The franchise utility undergrounding work is complete and the site work is expected to be completed this winter.
- **Lakeview Trail Project:** A grant of \$2,080,280 will fund construction of new pedestrian and bicycle facilities along Lakeview Drive and 236th Street SW, from the Interurban Trail to I-5. The improvements will increase commuting options for residents of Mountlake Terrace and other nearby jurisdictions. They will provide safe and convenient connections for pedestrians and cyclists from west Mountlake Terrace, east Edmonds, and the Interurban Trail to the Mountlake Terrace Transit Center and the Town Center. The grant award is estimated to fund over 80% of the construction costs. The city is currently preparing and reviewing the design plans in anticipation of advertising the project this winter.
- **Main Street Reconstruction Project:** The city is working with the design consultant (KPG) to prepare 60% design plans for review this fall. Based on discussions and comments received at the open house, the city is working with KPG to ensure that design improvements provide smooth flow of traffic, offer multiple modes of transportation through the Town Center, and maximize on-street parking opportunities. Design is anticipated to be complete in early 2015.
- **216<sup>th</sup> Street SW Storm Improvements (52<sup>nd</sup> Avenue to 53<sup>rd</sup> Place):** This project will replace the existing storm drain pipe on 216th Street SW between 52nd Avenue W and 54th Avenue W, and on 53rd Place W to the north of 216th. Work also includes installing new catch basins, and replacing short sections of curb and gutter. Utility work will continue through the fall. Expect detours the week of November 27.
- **Lakeside Apartments Pedestrian Accessibility Improvements:** This project will construct 10 new sidewalk ramps in the existing sidewalk along the north side of the 6000 to 6300 blocks of 219<sup>th</sup> Street SW. All curb ramps will meet current Americans with Disabilities Act

(ADA) Standards. Work will be done at current entrances into the Lakeside Apartment site and some lane closures and delays may be necessary. There are no detours associated with this work. This work is weather dependent and is expected to begin in December and be completed this year.

- **236th Street SW Pedestrian Accessibility Improvements:** This project will construct 18 new curb ramps in the existing sidewalks at the corners of the intersections along 236th Street SW between 48th and 56th Avenues W. There are currently only two curb ramps along this section of 236th. The sidewalk ramps will be constructed in accordance with the Americans with Disabilities Act (ADA) requirements. The city will be advertising the project December 2.

## **RECREATION UPDATES**

- **Winter Dance Concert:** December 13 at 2:00 p.m. for only \$5, you can see the Mountlake Terrace Dance Academy's Winter Concert at the Mountlake Terrace High School Theater. This show will warm your spirits in this cold and dark time of year. Reindeer, Snowflakes, Soldiers, and many other winter themes will be presented by dancers ages three to adult. Come support local, family-friendly, dance and your recreation Pavilion.
- **Therapy Pool:** The plumbing inspection was completed this past week and the rebar was being set. The therapy pool will now move towards the next stage of construction, which will include pouring forms. Check out our facebook updates weekly! [www.facebook.com/mltrec](http://www.facebook.com/mltrec).
- **Holiday Schedule:** There will be a special holiday schedule posted online and available at the Pavilion front desk for Wednesday, November 26 through Sunday, November 30. No swimming lessons are scheduled those dates. The pavilion is closed on Thanksgiving Day, November 27. A special recreation swim is being offered on Friday, November 28 from 1:15-2:45 p.m. The facility and pool will open later than normal on Friday and Saturday mornings at 8 a.m. Friday, Saturday and Sunday, the facility will have an early closing time at 4:30 p.m.
- **Winter League Registration:** Registration for winter basketball and volleyball leagues is underway. Winter league play begins the week of January 5.

## **PUBLIC WORKS UPDATES**

- **Street Sweeping:** During the month of November, the city is running two street sweepers to collect leaves and other debris before the material clogs storm drains. The city's street sweeper is being supplemented with a rented sweeper.
- **Work on Water Valves:** During the month of December, a contractor will be checking the city's water mains for leaks. To prepare for the project, city crews are servicing water valves all this month.

## POLICE DEPARTMENT UPDATES

(November 19, 2014 – November 25, 2014)

Agency Assists	Brier	Edmonds	Lynnwood
Year to Date	69	55	35
Week	1	2	1

Patrol Statistics	Week	Year to date
Police Reports	51	3169
Arrests / Miss. / Felony	15	899
Traffic Infractions	64	4022
Verbal Warnings	83	3503
Traffic Collisions	5	244
DUI's	0	47
FIR'S	23	1040

Burglaries	Commercial	Residential
22500 block of 60 <sup>th</sup> Avenue West		X
6600 block of 225 <sup>th</sup> Place SW (2)		X

Investigations	Assigned / Week	Closed / Week	Assigned YTD	Closed YTD
Cases (Including DV)	7	5	372	199

### Vehicle Thefts/Recoveries/Prowls

- 4200 block of 225<sup>th</sup> Street SW      Vehicle Theft
- 4200 block of 225<sup>th</sup> Street SW      Theft from Vehicle
- 4200 block of 223<sup>rd</sup> Place SW      Theft from Vehicle

### Significant Incidents:

- On 11/19/2014 at 8:55 p.m., Mountlake Terrace Patrol Officers responded to a possible suicide at Veterans Park in the 23400 block of 58<sup>th</sup> Avenue West. The caller reported a non-responsive subject leaning up against a tree. Upon arrival, the officers located a deceased subject in the wooded area of the park. The subject had a self-inflicted gunshot wound. A pistol was also recovered from the subject's hand. The Mountlake Terrace Police Department Detectives and personnel from the Snohomish County Medical Examiners arrived on scene and continued with the investigation. Nothing suspicious was identified. The subject was identified at the scene.

### **Detective Unit Update:**

- The Mountlake Terrace Police Detectives are currently investigating two cases where they have DNA matches on known suspects. The subjects have not been located so the cases have been sent to the Snohomish County Prosecutor's Office for charging.
- Surveillance video and an alert neighbor identified the suspect of a Malicious Mischief to a Vehicle where the vehicle windows were broken out and a fire extinguisher was discharged inside the vehicle. The case was referred to the prosecutor for charging.

### **Other items of interest:**

- The Mountlake Terrace Police Department continues to prepare for the Mountlake Terrace Tree Lighting Event on 12/05/2014.

### **Code Enforcement Property of the Week:**

On 04/03/2014, Mountlake Terrace Code Enforcement received a complaint of a property having multiple code violations in the 23800 block of 56<sup>th</sup> Avenue West. The complaint stated that the property owner had several junk and inoperable vehicles being stored in the backyard. Mountlake Terrace Code Enforcement performed an inspection and observed more than 10 vehicles in the rear yard of the property that appeared to be inoperable and unused. The vehicles were all visible from public view from the sidewalk in front of the property. These were violations of MTMC 8.15.050B1-all motor vehicles that are junk, inoperable or unused for 30 days or more shall be stored inside a fully enclosed structure. A code violations case was generated and notice sent to the property owner.

On 04/03/2014, Mountlake Terrace Code Enforcement met with the property owner at the station who explained that he wanted to comply but was limited with a disability as well as income. He said that he will start to remove the vehicles one by one but that it will take some time to get them all removed and/or operable. On 05/14/2104, Mountlake Terrace Code Enforcement hadn't heard from the property owner so a follow up inspection was performed and no changes were observed to the violations, all the vehicles remained in the backyard. Mountlake Terrace Code Enforcement called the property owner and he advised that he was still working on getting the vehicles removed. He was advised that Mountlake Terrace Code Enforcement was willing to work with him on the time but that he needed to show that progress was being made to correct the violations. On 06/03/2014, another follow up inspection was performed and Mountlake Terrace Code Enforcement observed no changes to the violations. A Notice and Order was prepared, signed and sent to the property owner.

After several more attempts to contact the property owner after no improvements to the property, Mountlake Terrace Code Enforcement was contacted by the property owner's daughter. She advised that she will be assisting her father in removing the vehicles and they have already applied for the lost paperwork from the DOL to have them removed as scrap. On 08/05/2014, Mountlake Terrace Code Enforcement observed that two junk vehicles had been removed from the property then again on 08/27/2014; Mountlake Terrace Code Enforcement observed four more vehicles had been removed. On 09/26/2014, Mountlake Terrace Code Enforcement met with the property owner's daughter to inspect the property for compliance. Mountlake Terrace Code Enforcement observed another vehicle had been removed and there was one junk vehicle remaining. The other vehicles on the property were licensed and operable. Mountlake Terrace

Code Enforcement made arrangements with the property owner to re-inspect the property after the remaining junk vehicle was removed. On 10/31/2104, Mountlake Terrace Code Enforcement re-inspected the property and observed that the final junk vehicle had been removed and the property was now in compliance.



## **NEWS RELEASES**

The following news releases issued this week can be found [here](#):

- Mountlake Terrace Tree Lighting Ceremony, December 5
- McAleer Creek Culvert Project Nears Completion
- City Council to Celebrate City's 60<sup>th</sup> Birthday

## **MARK YOUR CALENDARS**

- December 5, 6:30 p.m., Tree Lighting and 60<sup>th</sup> Birthday, Evergreen Playfield Complex
- December 11, 7:00 a.m. Employee Appreciation Breakfast, Nile

Sincerely,

ARLENE FISHER  
City Manager  
City of Mountlake Terrace