

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

October 10, 2014

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Council Members:

COUNCIL MEETINGS

The City Council's next work/study session is scheduled for Thursday, October 16, 2014 beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: 1) 2015-2016 Budget Presentation from the City Council/City Manager/Community Relations Department, 2) 2015-2016 Budget Presentation from the Administrative Services Department, 3) 2015-2016 Budget Presentation from the Public Works Department, and 4) 2015-2016 Budget Presentation from the Community and Economic Development Department (Including Development Activities Update).

The City Council's next regular meeting is scheduled for Monday, October 20, 2014 beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: 1) Swearing in of new Officer Troy Williams Jr., 2) Adoption of Public Defender Case Weighting Standards Resolution.

COMMUNITY MEETINGS AND EVENTS

- **Coffee with the City:** Residents, business owners and others from the community are welcome to attend and ask questions or have a casual conversation with city officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW on Wednesday, December 10, 2014 from 6:00 to 7:00 p.m. in the Jungle Room

COMMUNITY AND ECONOMIC DEVELOPMENT

- **PUD Application for 31 Homes:** Sonata Homes, LP, represented by Eric Nordling, submitted applications to obtain approval of a concurrent Planned Unit Development and Fee Simple Unit Lot Subdivision to construct 31 detached single-family residential homes (to be known as Atworth Commons and addressed as 5601 216th Court SW) on a 4.35-acre lot in the Single Household Residential (RS 8400) zoning district. The site is located between 56th and 58th Avenues W, north of 220th Street SW (undeveloped portion of former City Church site). The single-family homes range in size from 2,000 sf., to 3,235 sf. The applicant is requesting a bonus density in the number of allowed residential units from 22 units to 31. A bonus density is allowed when providing additional amenities such as open space. About 18% of the site will include a park for public use; about 26% of the site will include common open space with passive and active recreation elements. The proposal also includes interconnected pedestrian walkways/trails, landscaping, and street frontage improvements along the site's

project frontage along the west margin of 56th Avenue W and the east margin of 58th Avenue W. Environmental review is required.

- **Subdivision Code Update:** The City will be contracting with land use attorney Carol Morris to help address any legal processes and challenges associated with the anticipated Gateway project in the Freeway/Tourist district. While discussing with Ms. Morris some of the platting and subdivision issues associated with this project, it was noted that the existing binding site plan for Gateway Place (lying just south of the project site) overlaps the proposed development. The binding site plan for Gateway Place will therefore need to be amended. However, it was also noted that our subdivision code does not have clear provisions for amending binding site plans, meaning that we need to first amend our subdivision code. The good news is that Ms. Morris has developed a model subdivision code that she has freely offered to the City of Mountlake Terrace. The model code will not only address the immediate need to address binding site plans, but it will also address a number of other issues we have encountered in our subdivision code. We have therefore placed the subdivision code update on the fast track and anticipate having it to the City Council as early as November 24, 2014.
- **Office Depot Closing:** A merge between Office Depot and Office Max was recently announced. As a result of that merge, some Office Depot stores will be closing. Unfortunately, this includes the Office Depot in Mountlake Terrace at Gateway Place. Details on the closing date are not yet known; nor is it known if another tenant is in line to occupy the space.

ENGINEERING SERVICES UPDATES

- **Puget Sound Energy (PSE) Natural Gas Main:** The PSE gas main extension project on 56th Avenue W is complete. Striping is being completed, but minor striping work may be required the week of October 13 with some associated lane closures.
- **Vineyard Park:** 231st Street SW is closed between the west driveway into Roger's Market and 57th Avenue W. Alternate routes are 230th Street SW and 232nd Street SW. Underground utility work will be performed the week of October 13 and some lane closures and delays will be necessary. There are no detours associated with this work. The franchise utility undergrounding work and site work are expected to be completed this fall.
- **McAler Creek Culvert Replacement:** This project will reduce the occurrences of high water levels in Lake Ballinger by increasing the hydraulic capacity of McAler Creek between the lake and Interstate 5. The construction will replace three existing culverts along the creek with three new bridges, and includes streambed restoration and streambank plantings. All three bridges have been installed and existing culverts removed. Paving work is completed and planting is expected to continue the week of October 13. The new bridges are open to golf traffic. Work is expected to be completed in October 2014.
- **Lakeview Trail Project:** A grant of \$2,080,280 will fund construction of new pedestrian and bicycle facilities along Lakeview Drive and 236th Street SW, from the Interurban Trail to I-5. The improvements will increase commuting options for residents of Mountlake Terrace and other nearby jurisdictions. They will provide safe and convenient connections for pedestrians and cyclists from west Mountlake Terrace, east Edmonds, and the Interurban

Trail to the Mountlake Terrace Transit Center and the Town Center. The grant award is estimated to fund over 80% of the construction costs. The city is currently preparing and reviewing the design plans in anticipation of advertising the project this winter.

- **Main Street Reconstruction Project:** The city is working with the design consultant (KPG) to prepare 60% design plans for review this fall. Based on discussions and comments received at the Open House, the city is working with KPG to ensure that design improvements provide smooth flow of traffic, offer multiple modes of transportation through the Town Center, and maximize on-street parking opportunities. Design is anticipated to be complete winter/spring 2015.
- **216th Street SW Storm Improvements (52nd Ave to 53rd Place):** This project will replace the existing storm drain pipe on 216th Street SW between 52nd Avenue W and 54th Avenue W, and on 53rd Place W to the north of 216th. Work also includes installing new catch basins, and replacing short sections of curb and gutter. Utility work will continue through the fall. Expect detours the week of October 13.
- **236th Street SW Pedestrian Accessibility Improvements:** This project will construct 18 new curb ramps in the existing sidewalks at the corners of the intersections along 236th Street SW between 48th and 56th Avenues W. There are currently only two curb ramps along this section of 236th. The sidewalk ramps will be constructed in accordance with the Americans with Disabilities Act (ADA) requirements. The city is currently preparing and reviewing the design plans in anticipation of advertising the project this fall.

RECREATION UPDATES

- **Free Swim Lessons for Third Graders:** The Verdant Health Commission has renewed our FREE swim lesson program for 3rd graders! This is a three-year grant that will cover swim lessons for all 3rd graders within the boundaries of Edmonds School District. Participants can be attending the Edmonds School District, a private school, home schooled or just reside within the boundaries to receive 3 sets of swim lessons for free. Contact the Recreation Pavilion for more information.
- **Snohomish Small Capital Grant:** The City of Mountlake Terrace partnered with the Northwest Nationals Premier Soccer to submit a grant for new goals at Ballinger Park. If obtained, this grant would purchase new full size goals and youth sized goals for diversified use and better turf conditions. The new goals would be much more mobile allowing for even use on the turf.
- **Therapy Pool:** The Health District and the city have approved the plans for the new therapy pool. City staff will be meeting with the contractor to arrange demolition of the old hot tub.
- **Craze:** The Recreation Department has selected a new company, Soundview Design, to be the graphic designer for the craze. Currently we are in the first draft stages of the Winter Craze (Jan-Apr 2015).

- **V.O.I.C.E.:** The Edmonds School District VOICE program restarted its vocational program at the Recreation Pavilion again Monday through Thursday from 1:00 to 3:00 p.m. Three students are working to keep the Pavilion in good condition.
- **Position Recruitments:** The Recreation and Parks Department is hiring a new Recreation Supervisor (Youth and Athletics) as well as a Recreation Coordinator (Aquatics). The interview processes for both will take place this month with the hope of bringing new staff on by the end of the month.
- **Great Washington ShakeOut:** On October 16 at 10:16 a.m., children from the city's youth programs will participate in the "Great Washington ShakeOut". Hundreds of thousands of Washingtonians will "Drop, Cover, and Hold". This will be Washington's largest earthquake drill ever!
- **Swim Lesson Program:** The second weekday session of fall swim lessons will begin October 13 for Monday and Wednesday, and October 14 for Tuesday and Thursday. Pre registration for the second session of weekend lessons begins October 24, 25 and 26. Mountlake Terrace resident registration is October 27. Open and online registration is October 28.
- **8th Annual Costume Carnival:** Kontagious Performing Company and Mountlake Terrace Dance Academy are teaming up to bring you the best family friendly event in town. The Costume Carnival is Saturday, October 25 from 5:00 to 9:00 p.m. at the Terrace Park School Gym, 5409 228th Street SW. Carnival games, food, a costume contest and best of all, diverse music and dance will keep you entertained. KDC and MLT Dance strive to offer inclusive and challenging dance opportunities. Proceeds go directly to the KDC and MLT scholarship funds. \$5 per person or \$10 per family will get you into the fun. Purchase tickets at the door! If you would like to make a donation or want to purchase tickets in advance, please contact Chloe Davenport cdavenport@ci.mlt.wa.us or Albee Abigania albee@kontagious.net.

PARK SERVICES AND PROPERTY MANAGEMENT UPDATES

- **Ballinger Park Master Plan:** A Request for Qualifications (RFQ) for the Ballinger Park Master Plan was advertised on Monday, September 22, 2014. A city staff team consisting of members from Park Services, Recreation, Community and Economic Development, and Storm Water Management Departments will review all submittals with the intent of having a firm in place before the end of the year. The firm will then work with the Recreation Park Advisory Commission (RPAC) and community members to develop a master plan for the former golf course area now known as Ballinger Park.

PUBLIC WORKS UPDATES

- **Lake Ballinger "State of the Lake" Report:** A report has been prepared by Public Work that updates and expands on the last lake report prepared in 1993. The 2014 report covers historical events pertaining to the lake, summarizes physical watershed parameters, lists vegetation and animal characteristics, and updates water quality and water quantity developments since 1993. A summary of issues and recommendations on future actions is also provided. The report can be found on the Lake Ballinger/McAler Creek Forum web

page

at:

<http://www.cityofmlt.com/cityServices/publicWorks/stormWaterDivision/LkBallingerWatershedForum.htm>

- **Street Sweeping:** In preparation for storms this fall, the city will be renting a street sweeper to double-up the efforts of keeping leaves from clogging storm drains. The city typically increases its street sweeping in October and/or November by running extra shifts of our sweeper or renting a second sweeper as leaves begin to fall during the early storm season.
- **Crosswalk Restriping:** Public Works crews have been restriping crosswalks near schools for the past few weeks. The work will continue on crosswalks farther from schools in the weeks ahead.

POLICE DEPARTMENT UPDATES

(October 1, 2014 – October 7, 2014)

Agency Assists	Brier	Edmonds	Lynnwood
Year to Date	59	43	29
Week	1	4	3

Patrol Statistics	Week	Year to date
Police Reports	70	2714
Arrests / Misd. / Felony	13	750
Traffic Infractions	121	3448
Verbal Warnings	76	2981
Traffic Collisions	8	194
DUI's	0	39
FIR'S	19	893

Burglaries	Commercial	Residential
21800 66 th Ave. West (x2)	X	
5900 219 th Street SW		X

Investigations	Assigned / Week	Closed / Week	Assigned YTD	Closed YTD
Cases (Including DV)	4	0	321	183

Vehicle Thefts/Recoveries/Prowls

- 23400 53rd Ave. West Vehicle Theft
- 6300 St. Albion Way Vehicle Theft
- 23400 Lakeview Drive Vehicle Theft
- 6000 219th Street SW Vehicle Theft

- 22400 70th Ave. West Stolen Vehicle Recovery
- 4900 221st Street SW Theft From Vehicle
- 23400 Lakeview Drive Theft From Vehicle

Significant Incidents:

- On 10/01/2014 at 1:00 p.m., Mountlake Terrace Patrol Officers responded to a commercial fire at the City Church building (21700 block of 58th Avenue West). Personnel from the Snohomish County Fire District #1 responded to the scene and were able to put out a fire that apparently started in the ceiling insulation. The building has been unoccupied for 6 months. A Fire Marshall from Snohomish County Fire District #1 responded to the scene to investigate.
- On 10/02/2014 at 10:26 a.m., Mountlake Terrace Patrol Officers responded to the report of a body located along the interurban trail behind the Red Dragon Casino, 21900 block of Hwy 99. The subject was reported as not breathing and cold to the touch. Patrol officers arrived to find the subject deceased at the base of the retaining wall that borders the parking lot to the casino. Detectives responded to the scene and completed the initial investigation. The Snohomish County Medical Examiner's Office responded to the scene and transported the subject to their facility for further investigation.

Detective Unit Update:

- The Mountlake Terrace Detective Unit continues to work with the Edmonds Police Department on a \$30,000 theft/fraud case.

Other items of interest:

- On 10/06/2014, Police Officer Carl Cronk, Police Officer Nathan Betts, Patrol Sergeant Chuck Elrod, and Police Commander Kevin Pickard were officially sworn in during the Mountlake Terrace City Council meeting.
- Commander Doug Hansen started training at the FBI National Command Academy in Quantico Virginia on 10/06/2014. He will graduate from the academy on 12/19/2014.

Code Enforcement Property of the Week:

On 8/12/2014, Mountlake Terrace Code enforcement received an MLT Anytime request involving abandoned vehicles parked on commercial property located near the 4700 block of 212th St SW. The reporting party indicated they are in public view from 48th Ave W. When Mountlake Terrace Code enforcement arrived they observed a red Camaro having an expired license and rear flat tire, and a red Ford Explorer with an expired license. Both of these vehicles were visible from public right of way. Mountlake Terrace Code enforcement immediately contacted the property's management and explained the specific vehicle violations of city nuisance ordinances which included; MTMC 8.15.050.B.1 - All motor vehicles that are junk, inoperable or unused for 30 days or more shall be stored inside a fully enclosed structure. Management agreed to contact the owners of the vehicles in order to see that the tenants license and repair the vehicles. As a result of management contacting the tenants, on 8/27/2014 Mountlake Terrace Code enforcement received a phone call from the registered owner of the red Ford Explorer. They agreed to license the vehicle within one week. On 8/29/2014, the red

Camaro was towed off the property by the registered owner. On 9/4/2014, Mountlake Terrace Code enforcement verified the red Ford Explorer was now currently licensed.



NEWS RELEASES

The following news releases issued this week can be found [here](#):

- Join the Conversation Coffee with the City October 8 6 p.m.
- Smoke Testing Sewer Lines Begins This Week
- Street Sweeping Helps Keep Storm Drains Clear

MARK YOUR CALENDARS:

- December 5, 6:30 p.m., Tree Lighting Ceremony, Evergreen Playfield Complex

Sincerely,

ARLENE FISHER
City Manager
City of Mountlake Terrace