

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

October 17, 2014

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Council Members:

COUNCIL MEETINGS

The City Council's next regular meeting is scheduled for Monday, October 20, 2014 beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: 1) Approval of Amendment No. 1 to the 2002 O & M Interlocal Agreement with Edmonds School District, and 2) Approval of Public Records Policy.

The City Council's next work/study session is scheduled for Thursday, October 23, 2014 beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: 1) 2015-2016 Budget Presentation from the Engineering Services Department, 2) 2015-2016 Budget Presentation from the Recreation, Parks, and Property Management Departments, including a Review of Recreation and Parks Fees for 2015-2019 Resolution, 3) 2015-2016 Budget Presentation from the Police Department and Municipal Court, and 4) 2015-2016 Budget Presentation from the Fire Department.

COMMUNITY MEETINGS AND EVENTS

- **Coffee with the City:** Residents, business owners and others from the community are welcome to attend and ask questions or have a casual conversation with city officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW on Wednesday, December 10, 2014 from 6:00 to 7:00 p.m. in the Jungle Room

COMMUNITY AND ECONOMIC DEVELOPMENT

- **PUD Application for 31 Homes:** Sonata Homes, LP, represented by Eric Nordling, submitted applications to obtain approval of a concurrent Planned Unit Development and Fee Simple Unit Lot Subdivision to construct 31 detached single-family residential homes (to be known as Atworth Commons and addressed as 5601 216th Court SW) on a 4.35-acre lot in the Single Household Residential (RS 8400) zoning district. The site is located between 56th and 58th Avenues W, north of 220th Street SW (undeveloped portion of former City Church site). The single-family homes range in size from 2,000 sf., to 3,235 sf. The applicant is requesting a bonus density in the number of allowed residential units from 22 units to 31. A bonus density is allowed when providing additional amenities such as open space. About 18% of the site will include a park for public use; about 26% of the site will include common open space with passive and active recreation elements. The proposal also includes interconnected pedestrian walkways/trails, landscaping, and street frontage improvements along the site's

project frontage along the west margin of 56th Avenue W and the east margin of 58th Avenue W. Environmental review is required.

- **Subdivision Code Update:** The city will be contracting with land use attorney Carol Morris to help address any legal processes and challenges associated with the anticipated Gateway project in the Freeway/Tourist district. While discussing with Ms. Morris some of the platting and subdivision issues associated with this project, it was noted that the existing binding site plan for Gateway Place (lying just south of the project site) overlaps the proposed development. The binding site plan for Gateway Place will therefore need to be amended. However, it was also noted that our subdivision code does not have clear provisions for amending binding site plans, meaning that we need to first amend our subdivision code. The good news is that Ms. Morris has developed a model subdivision code that she has freely offered to the city of Mountlake Terrace.

ENGINEERING SERVICES UPDATES

- **Puget Sound Energy (PSE) Natural Gas Main:** The PSE gas main extension project on 56th Avenue W is complete. Paving and striping are completed. Some valve covers will be raised the week of October 20 with minor impacts to traffic.
- **Vineyard Park:** 231st Street SW is closed between the west driveway into Roger's Market and 57th Avenue W. Alternate routes are 230th Street SW and 232nd Street SW. Underground utility work will be performed the week of October 20 and some lane closures and delays will be necessary. There are no detours associated with this work. The franchise utility undergrounding work and site work are expected to be completed this fall.
- **McAleeer Creek Culvert Replacement:** This project will reduce the occurrences of high water levels in Lake Ballinger by increasing the hydraulic capacity of McAleeer Creek between the lake and Interstate 5. The construction will replace three existing culverts along the creek with three new bridges, and includes streambed restoration and streambank plantings. All three bridges have been installed and existing culverts removed. Paving work is completed. Planting is expected to be completed the week of October 27. The new bridges are open to golf traffic. Work is expected to be completed in October 2014.
- **Lakeview Trail Project:** A grant of \$2,080,280 will fund construction of new pedestrian and bicycle facilities along Lakeview Drive and 236th Street SW, from the Interurban Trail to I-5. The improvements will increase commuting options for residents of Mountlake Terrace and other nearby jurisdictions. They will provide safe and convenient connections for pedestrians and cyclists from west Mountlake Terrace, east Edmonds, and the Interurban Trail to the Mountlake Terrace Transit Center and the Town Center. The grant award is estimated to fund over 80% of the construction costs. The city is currently preparing and reviewing the design plans in anticipation of advertising the project this winter.
- **Main Street Reconstruction Project:** The city is working with the design consultant (KPG) to prepare 60% design plans for review this fall. Based on discussions and comments received at the open house, the city is working with KPG to ensure that design improvements provide smooth flow of traffic, offer multiple modes of transportation through the Town Center, and maximize on-street parking opportunities. Design is anticipated to be complete winter/spring 2015.

- **216th Street SW Storm Improvements (52nd Avenue to 53rd Place):** This project will replace the existing storm drain pipe on 216th Street SW between 52nd Avenue W and 54th Avenue W, and on 53rd Place W to the north of 216th. Work also includes installing new catch basins, and replacing short sections of curb and gutter. Utility work will continue through the fall. Expect detours the week of October 20.
- **236th Street SW Pedestrian Accessibility Improvements:** This project will construct 18 new curb ramps in the existing sidewalks at the corners of the intersections along 236th Street SW between 48th and 56th Avenues W. There are currently only two curb ramps along this section of 236th. The sidewalk ramps will be constructed in accordance with the Americans with Disabilities Act (ADA) requirements. The city is currently preparing and reviewing the design plans in anticipation of advertising the project this fall.

RECREATION UPDATES

- **Flu Shot Clinic FREE to all:** Seattle Visiting Nurses Association will be in attendance to give out flu shots *free* of charge thanks to the generous sponsorship of the Verdant Health Commission here at the Pavilion on Thursday, October 30 from 4:30 to 7:00 p.m.
- **8th Annual Costume Carnival:** This year's event is shaping up to be a terrific party that nobody should miss. Kontageous Dance Company and the city of Mountlake Terrace dance programs are partnering to put on a family costume carnival at Terrace Park School on Saturday, October 25 from 5-9 p.m. Cost is \$5 per person or \$10 per family, which supports dance scholarships.
- **Fall Swimming Lessons:** The second session of twice a week swimming lessons began on October 13 and 14 these sessions will run through November 12 and 13. These lessons are currently filled to 79% capacity. Participants currently in weekend swimming lessons (Friday, Saturday and Sunday) will be pre registering October 24, 25 and 26 with Mountlake Terrace registration on October 27 and open registration on October 28.
- **WRPA training:** Aquatics Coordinator Roy Brooks will be attending the WRPA Business Institute in Tukwila on October 23. This training features speakers with a mix of topics to help navigate the constantly changing landscape of recreation.
- **Quarterly Dance and Fitness programs:** A 9-week session begins Monday, October 20. Choose from our teen/adult programs: East Coast Swing, Hawaiian Hula, Ballet, Tap, Tai Chi, Yoga for Core Strength, Gentle Yoga, Conditioning, and the very popular, Zumba Fitness. Or if you have little dancers we offer Parent/Toddler Creative Dance, Creative Dance ages 3-5, and Creative Pre-Ballet ages 4-6, and the newest fun fitness thing is Zumba Kids Jr. ages 4-6 and Zumba Kids ages 7-12. All classes are taught by our excellent dance and fitness specialists. Check out the Craze for more details or contact Dance and Fitness Programmer Chloe Davenport cdavenport@ci.mlt.wa.us (425) 640-3107.

PARK SERVICES AND PROPERTY MANAGEMENT UPDATES

- **Evergreen play equipment:** For phase two of the grant-funded Evergreen play equipment project, Parks Services worked with the Recreation Park Advisory Commission (RPAC), the Neighborhood Park Improvement Subcommittee (NPIS) as well as “Before and After School Care” participants at the Recreation Pavilion during the selection process. The committee selected a structure for the 2-5 age range that matches the recently installed equipment. The items have been ordered and shipment is expected the end of October.
- **Therapy Pool:** Recreation and Facilities staff are meeting with the selected contractor for a preconstruction meeting on Friday to finalize the therapy pool construction timeline at the Recreation Pavilion. The Health District and the city have approved the plans. The preliminary schedule anticipates completion at the end of November.

Volunteer Projects

- Eagle Candidate Ryan Trueb has submitted his project to the city of Mountlake Terrace and will be forwarding his submittal to the Mount Baker Council of the Boy Scouts of America. Ryan intends to install the final piece of play equipment at Firefighters Memorial Park as part of the grant-funded enhancements.
- Eagle Candidate Dakota Damiano has an interest in completing an Eagle Scout project at the Matt Hirvela/Bicentennial Park. Dakota’s project entails continuing the pathway created during the sidewalk project and gazebo installation at the park. Dakota has drawn up plans to extend the pathway to the north along the west edge of the park and has received approval from the Mount Baker Council of the Boy Scouts of America. Dakota will be scheduling his project for December or January.

PUBLIC WORKS UPDATES

- **Lake Ballinger “State of the Lake” Report:** A report has been prepared by Public Works that updates and expands on the last lake report prepared in 1993. The 2014 report covers historical events pertaining to the lake, summarizes physical watershed parameters, lists vegetation and animal characteristics, and updates water quality and water quantity developments since 1993. A summary of issues and recommendations on future actions is also provided. The report can be found on the Lake Ballinger/McAler Creek Forum web page at: <http://www.cityofmlt.com/cityServices/publicWorks/stormWaterDivision/LkBallingerWatershedForum.htm>
- **Street Sweeping:** In preparation for storms this fall, the city will be renting a street sweeper to double-up the efforts of keeping leaves from clogging storm drains. The city typically increases its street sweeping in October and/or November by running extra shifts of our sweeper or renting a second sweeper as leaves begin to fall during the early storm season.
- **Crosswalk Restriping:** Public Works crews have been restriping crosswalks near schools for the past few weeks. The work will continue on crosswalks farther from schools in the weeks ahead.

POLICE DEPARTMENT UPDATES

(October 8, 2014 – October 14, 2014)

Agency Assists	Brier	Edmonds	Lynnwood
Year to Date	59	43	29
Week	1	4	3

Patrol Statistics	Week	Year to date
Police Reports	69	2783
Arrests / Misd. / Felony	25	775
Traffic Infractions	72	3520
Verbal Warnings	66	3047
Traffic Collisions	1	195
DUI's	2	41
FIR'S	15	908

Burglaries	Commercial	Residential
6000 block 244 th Street SW (2)	X	

Investigations	Assigned / Week	Closed / Week	Assigned YTD	Closed YTD
Cases (Including DV)	6	1	327	184

Vehicle Thefts/Recoveries/Prowls

- 4500 216th Street SW Vehicle Theft
- 5800 242nd Street SW Vehicle Theft
- 22400 59th Place West Vehicle Theft

Significant Incidents:

- On 10/11/2014 at 3:38 a.m., Mountlake Terrace Patrol Officers were dispatched to the 21800 block of 53rd Avenue West in regards to a shots fired call. During the investigation, five subjects were contacted. None of the occupants of the home were injured. There were no signs that any firearm was discharged. All subjects were released without charges filed. A nearby police department assisted with the incident.
- On 10/11/2014 at 4:30 p.m., Mountlake Terrace Patrol Officers responded to a possible suicide call in the 23000 block of 25th Avenue West in Brier. It was reported a subject had possibly sustained a self-inflicted gunshot wound. Upon arrival, a male subject exited the residence and was detained without incident. Further investigation revealed the subject discharged a round from his revolver somewhere in the living room area of his house. The subject was transported by personnel from Snohomish County Fire District #1 to a nearby hospital for a mental evaluation. No one was injured during the incident.

Detective Unit Update:

- No detective update.

Other items of interest:

- Nothing of interest.

Code Enforcement Property of the Week:

On 05/22/2014, Mountlake Terrace Code Enforcement received a complaint for excessive vegetation at a property located in the 5500 block of 240th Street SW. After an inspection, Mountlake Terrace Code Enforcement determined the vegetation was in excess of the allowed height of 12 inches per MTMC 8.15.040A1-vegetation exceeding 12 inches in height (exclusive of plants and flowers within a flower bed or container, shrubbery or trees) located in any front, back, or side yard, adjacent public right-of-way or planting strip, or any vacant property.

Mountlake Terrace Code Enforcement believed this property was vacant and possibly a bank foreclosure. A Notice of Violation was sent to the previous owner to try to confirm this. After further investigation, it was determined that this property was in fact a foreclosure. Mountlake Terrace Code Enforcement continued to investigate which bank or Mortgage Company was in control of the property.

On 06/20/2014, a follow up inspection was performed and no changes had been made to the property.

On 07/18/2014, Mountlake Terrace Code Enforcement received information and contacted the bank that is taking possession of the property. The bank advised that the property is on the list to be cleaned up. Three more inspections were performed in August and no changes had been made to the property. Mountlake Terrace Code Enforcement contacted the bank on 09/11/2014 for an update. The bank advised that the process can take some time but that the violations should be corrected very soon.

On 10/09/2014, Mountlake Terrace Code Enforcement observed that all the excessive vegetation had been cut back and all violations corrected. The code violations case was closed.



NEWS RELEASES

The following news releases issued this week can be found [here](#):

- MLT Budget Presentations October 16 and 23
- Debra Galassi Photography Exhibit Opens November 1
- MLT Swears in New Police Commander
- MLT Swears in New Police Sergeant

MARK YOUR CALENDARS:

- December 5, 6:30 p.m., Tree Lighting Ceremony, Evergreen Playfield Complex

Sincerely,

ARLENE FISHER
City Manager
City of Mountlake Terrace