

# CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

September 5, 2014

Members of the City Council  
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Council Members:

## COUNCIL MEETINGS

The City Council's next work/study session is scheduled for Thursday, September 11, 2014 beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219<sup>th</sup> Street SW, Suite 220. City Council agenda items include: 1) Fire District 1 Presentation, 2) Review of Comprehensive Plan Economic Vitality Chapter Update (Tentative), and 3) Waste Management Update.

The City Council's next regular meeting is scheduled for Monday, September 15, 2014 beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219<sup>th</sup> Street SW, Suite 220. City Council agenda items include: 1) Recommendation to Participate in Regional Effort to Capture Aerial Imagery of King and Snohomish Counties (Tentative), 2) Approval of Contract with Waste Management (2014-2022).

## COMMUNITY MEETINGS AND EVENTS

- **Meet the City Manager:** Arlene Fisher wants to meet the Mountlake Terrace residents and listen to their ideas, thoughts and concerns. Join her at the following events and take a few moments to chat with her. For more information about “Meet the Manager” events, please contact Community Relations Director Virginia Olsen at (425) 744-6206.
  - Friday, September 5, 2014 from 4:30-6:00 p.m. at Rogers Market
  - Saturday, September 6, 2014 from 9:00-10:30 a.m. at QFC
- **2014 “Arts of the Terrace” Call for Artists DEADLINE EXTENDED:** Mountlake Terrace Arts Advisory Commission is seeking paintings, prints, drawings, miniatures, calligraphy, photographs, 3-Dimensional and Artisans’ works for its 36th Annual Juried Art Show. Over \$4,000 in prize money is available. “Arts of the Terrace” is held September 27 – October 5, 2014. **Deadline for entries has been extended to September 6.** To enter or to view the prospectus online, go to [www.cityofmlt.com](http://www.cityofmlt.com) and on the home page under “most requested services” click on “Arts of the Terrace”.
- **Volunteer Park Clean Up:** The City of Mountlake Terrace is recognizing National Day of Service with a Volunteer Park Clean Up event on Saturday, September 13, from 9 a.m. until 2 p.m. This is an opportunity for residents to give back to their community. Families, friends and neighbors are invited to help clean up city parks and public spaces and join in other activities. Volunteers should meet at the Ballinger Park Clubhouse parking lot, 23000 Lakeview Drive, at 9 a.m. in comfortable work clothes, with gloves and tools in hand. For more information, or to register, contact Ken Courtmanch, Parks Superintendent, at (425)776-1811.

- **Sixth Annual Evergreen Award Program:** The city will host the sixth Annual Evergreen Awards on Wednesday, September 17 at 6:30 p.m. to recognize our community members whose properties stand out in their neighborhoods. This year, we have 24 winning properties and 14 honorable mention awards. The event takes place at the Lake Ballinger Community Center and will feature a dessert reception with a slideshow of winning properties. Community Relations Director Virginia Olsen will emcee the event.
- **Coffee with the City:** Residents, business owners and others from the community are welcome to attend and ask questions or have a casual conversation with city officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228<sup>th</sup> Street SW as follows:
  - Wednesday, October 8, 2014 from 6:00 to 7:00 p.m. in the Jungle Room

### **COMMUNITY AND ECONOMIC DEVELOPMENT UPDATES**

- **Former City Church on 58<sup>th</sup> Ave W to adjust property lines for new development proposals:** Sonata Homes, LP, represented by Eric Nordling, submitted a boundary line adjustment application to consolidate five lots into two lots in the Single Household Residential (RS 8400) zoning district. One of the two new lots created will be used to establish the Brighton (Nobel) School in the former City Church building, addressed as 21705 58<sup>th</sup> Avenue W. Sonata Homes, LP, proposes to develop the second lot with a planned unit development for single-family homes (Atworth Commons), to be addressed as 5602 216<sup>th</sup> Court SW. Conditional Use and Site Plan Applications have been submitted for the Brighton (Nobel) School site. A pre-application meeting has been held for the Sonata Homes, LP site. Land use permits have not been applied for as of this date. Total acreage for all five parcels is 7.1 acres; acreage of the two new parcels will be 2.75 acres for the Brighton (Nobel) School site and 4.35 acres for the Sonata Homes, LP site. Refer to related article in City Manager's News August 25-29, Private school applies to reuse former City Church site, for more information about the school projects.
- **Puget Sound Kidney Center Improvements:** Application was submitted for a tenant improvement for the Puget Sound Kidney Center. The Center is repurposing a portion of the building and adding 3 more treatment beds and creating a home training center with 5 additional beds for the interior remodel. Related permits will be required for commercial electrical, mechanical, plumbing and fire sprinklers.

### **ENGINEERING SERVICES UPDATES**

- **Puget Sound Energy (PSE) Natural Gas Main:** The PSE gas main extension project on 56th Avenue W is complete with the exception of the final pavement overlay. Grinding of the roadway and the final pavement overlay on 56<sup>th</sup> Ave W is scheduled for September in order to coincide with paving along the Vineyard Park frontage. Work will begin at 244<sup>th</sup> Street W and continue north.
- **Vineyard Park:** 231st Street SW is closed between the west driveway into Roger's Market and 57th Avenue W. Alternate routes are 230th Street SW and 232nd Street SW. Curb and gutter will be poured the week of September 8 and some lane closures and delays will be necessary. There are no detours associated with this work. The franchise utility

undergrounding work along the property frontage has begun and will be completed this fall with the site work.

- **McAleer Creek Culvert Replacement:** This project will reduce the occurrences of high water levels in Lake Ballinger by increasing the hydraulic capacity of McAleer Creek between the lake and Interstate 5. The construction will replace three existing culverts along the creek with three new bridges, and includes streambed restoration and streambank plantings. Removal of the culvert nearest to Lake Ballinger and construction of the replacement bridge was completed last fall. The two remaining bridges were installed on August 13. Concrete decks will be poured on the new bridges the week of September 8. Work is expected to be completed in October 2014.
- **Lakeview Trail Project:** A grant of \$2,080,280 will fund construction of new pedestrian and bicycle facilities along Lakeview Drive and 236th Street SW, from the Interurban Trail to I-5. The improvements will increase commuting options for residents of Mountlake Terrace and other nearby jurisdictions. They will provide safe and convenient connections for pedestrians and cyclists from west Mountlake Terrace, east Edmonds, and the Interurban Trail to the Mountlake Terrace Transit Center and the Town Center. The grant award is estimated to fund over 80% of the construction costs. The city is currently preparing and reviewing the design plans in anticipation of advertising the project this fall.
- **Main Street Reconstruction Project:** The city is working with the design consultant (KPG) to prepare 60% design plans for review this fall. Based on discussions and comments received at the open house, the city is working with KPG to ensure that design improvements provide smooth flow of traffic, offer multiple modes of transportation through the Town Center, and maximize on-street parking opportunities. Design will be complete this winter.
- **216<sup>th</sup> Street SW Storm Improvements (52<sup>nd</sup> Ave to 53<sup>rd</sup> Place):** This project will replace the existing storm drain pipe on 216th Street SW between 52nd Avenue W and 54th Avenue W, and on 53rd Place W to the north of 216th. Work also includes installing new catch basins, and replacing short sections of curb and gutter. The contractor has begun utility work. Expect detours the week of September 8.

## **RECREATION UPDATES**

- **Therapy Pool:** Plans have been submitted to Snohomish Health District and should be approved the first week of September. Permits would then need to be obtained, and demolition would start soon after.
- **Craze Editor:** The city's Craze designer has retired and we are in the process of finding a replacement editor for the winter/spring craze. This process should be complete during the month of September.
- **Position Recruitments:** The Recreation and Parks Department is hiring a new Recreation Supervisor (Youth and Athletics) as well as a Recreation Coordinator (Aquatics). See the position listings at <http://www.cityofmlt.com/cityServices/humanResources/currentJobs.htm>.

- **Youth Programmer Training:** On Saturday, August 23, Youth Programmer Tracie Neal attended training on strengthening families. The class was about finding ways to incorporate family activities into the classroom curriculum that are inclusive of all families i.e. blanket day, cooking, and family photo wall. The class also shared ways to create resources and support systems for parents to discuss challenging behaviors. Topics from this training will be shared with staff.
- **MLT Dance Academy:** Programs for ages 3.5 – 19 start September 8. It is not too late to be part of fantastic classes with excellent staff. Creative Dance, Pre-Ballet, Ballet I-V, Pointe, Hip Hop, Irish Step Dance, Jazz I-V, Tap and Tap/Ballet combo classes are all available.
- **Fitness and Dance:** Classes for adults begin on September 8. Yoga, Tai Chi, Full Body Floor Workout, Zumba, Hawaiian Hula, Egyptian Belly Dance, Tap I/II and Ballet I/II are all offered by our excellent staff. Look for East Coast Swing starting later in October also! Check out the Craze for details and schedule or call Dance and Fitness Program Director Chloe Davenport at (425) 640-3107 for more information.
- **Fall swim schedule:** Classes started on Tuesday September 2 with regular drop in programming from September 2 through 7.
- **Swim Lesson Programs:** Fall swim lessons will begin September 8 for Monday/Wednesday lessons, September 9 for Tuesday/Thursday lessons, September 12 for Friday lessons, September 13 for Saturday lessons and September 14 for Sunday lessons. Lessons filled quickly for Saturday and Sunday lessons; most other days have filled in as well. We are currently hiring and training new staff for swim instruction and lifeguarding.
- **Gentle Aquatic Movement Class:** A new class will start Monday, September 8. Gentle aquatic movement class will focus on range of motion exercises that will help increase mobility, strengthen and stretch muscle groups by using the resistive properties of the water to enhance flexibility and balance using floatation equipment. Participants will experience a warm water, gravity free, and safe environment. This class is for those with range of motion difficulties, limited physical movement abilities or wheelchair bound are welcome. Participants needing assistance into and out of the pool or transfer into and out of wheel chairs must provide a caregiver. This class will meet on Tuesdays and Thursday from 9:45-10:30 a.m. (45 minutes of exercise). There is time before and after class for entry and exit from the pool. Instructors are experienced water fitness instructors who also teach our Arthritis Fitness class. Drop-In Fees: MLT Residents: Adult: \$6.75, Senior/Disabled: \$5.00 Non Residents: Adult: \$7.45, Senior/Disabled: \$5.50
- **Lifeguard Training In-Service:** This training will take place on Friday, September 5 from 4:15-6:30 p.m. The 4:15 recreation swim and 6:15 rental will be canceled to have pool space to practice water rescue skills. This is an all staff training, not just lifeguards. Staff will review emergency action plans for severe weather and other emergencies and have an end of summer wrap-up.
- **Basic, Intermediate and Puppygarten Dog Obedience:** Classes are offered throughout the year. Dogs must have current vaccinations. The fall sessions of dog training classes will begin September 8 for Basic, September 10 for Intermediate and September 11 for

Puppygarten. Registration is open for all of these classes. In addition, a Dog First Aid/CPR class will be held on Saturday, October 4 from 9:30 a.m.-12 p.m.

- **First Aid & CPR Class:** Fire District 1 has a Heartsaver First Aid /CPR class for anyone over 12 years old. Anyone interested can register at the Pavilion or online for the class that meets at the Fire District 1 Headquarters in Everett on Saturday, September 20 from 9 a.m.to 4 p.m. The fee is \$70.
- **Kids Love Soccer:** The next session begins September 18 at Evergreen Playfield #3. This program emphasizes sportsmanship, effort, learning and fun.

**PUBLIC WORKS UPDATES**

- **Emergency Operations Center Construction:** Construction on the Emergency Operations Center (EOC) improvements at the Operations Facility is wrapping up is substantially completed. In 2011, the City of Mountlake Terrace was awarded a \$250,000 grant from the U.S. Department of Homeland Security to construct and equip an Emergency Operations Center; the city contributed another \$100,000 for the project. The city’s EOC is used to coordinate response and recovery efforts during times of local disaster, assessing threats to life and property, coordinating fire, police and EMS resources, maintaining communications and informing state and surrounding jurisdictions of the local disaster situation. In times when a larger scale response is necessary, the EOC works with the Emergency Services Coordinating Agency – a regional disaster response organization that includes the EOCs of Mountlake Terrace, Brier, Edmonds, Lynnwood and several other local communities – and with the Washington State Emergency Management Division.

**POLICE DEPARTMENT UPDATES**

*(August 27 – September 2, 2014)*

Agency Assists	Brier	Edmonds	Lynnwood
Year to Date	53	37	23
Week	1		2

Patrol Statistics	Week	Year to date
Police Reports	80	2396
Arrests / Misd. / Felony	18	661
Traffic Infractions	74	3016
Verbal Warnings	65	2638
Traffic Collisions	1	168
DUI's	3	32
FIR'S	19	779

Burglaries	Commercial	Residential
23600 56 <sup>th</sup> Avenue West	X	
22000 52 <sup>nd</sup> Avenue West	X	
21500 54 <sup>th</sup> Avenue West		X

**NOTE:** In regards to the Commercial Burglary in the 23600 block of 56<sup>th</sup> Avenue West, several police reports were taken involving vehicles which were parked in the underground garage. Some of those reports were titled Malicious Mischief, Suspicious Circumstances, Vehicle Prowls, and Theft from Vehicles.

<b>Investigations</b>		<b>Assigned / Week</b>	<b>Closed / Week</b>	<b>Assigned YTD</b>	<b>Closed YTD</b>
<b>Cases (Including DV)</b>		26	1	293	169

**Vehicle Thefts/Recoveries/Prowls**

- 23600 56<sup>th</sup> Avenue West Vehicle Prowl
- 23600 56<sup>th</sup> Avenue West Theft from Vehicle (x6)
- 21600 49<sup>th</sup> Place West Vehicle Theft
- 4300 219<sup>th</sup> Street SW Vehicle Theft
- 21800 66<sup>th</sup> Avenue West Vehicle Theft
- 6700 220<sup>th</sup> Street SW Stolen Vehicle Recovery
- 4100 212<sup>th</sup> Street SW Stolen Vehicle Recovery
- 22700 61<sup>st</sup> Avenue West Stolen Vehicle Recovery
- 6000 220<sup>th</sup> Street SW Stolen Vehicle Recovery

**Significant Incidents:**

- On 08/28/2014 at 2:21 a.m., Mountlake Terrace Patrol Officers responded to Mountlake Terrace Elementary School (22001 52<sup>nd</sup> Avenue West) for a malicious mischief. Upon arrival it was determined an unknown person entered the building and set off a fire extinguisher. No suspects were located.
- On 8/30/14 at 7:40 p.m., Mountlake Terrace Patrol Officers were asked to assist the Washington State Patrol with a collision on S/B Interstate 5 south of 220<sup>th</sup> St. SW. It was reported a male subject was seen running from the scene of a rollover collision. With assistance from nearby police agencies, the suspect was located hiding near a building at the Lake Ballenger Estates and taken into custody. This same suspect was released to the Washington State Patrol for further investigation in regards to Verbal Domestic Violence, Hit and Run, and Driving while Under the Influence.
- On 08/31/2014 at 8:22 p.m., while on the scene of a verbal domestic investigation in the 21700 block of 55<sup>th</sup> Avenue West, Mountlake Terrace Patrol Officers were advised about a possible explosive device (pipe bomb) inside the residence. The Snohomish County Bomb Squad responded and safely destroyed the device. No injuries were sustained. No property was damaged.
- On 09/01/2014 at 5:00 a.m., Mountlake Terrace Patrol Officers responded to the lower parking garage of the Arbor Village Apartments (23600 block of 56<sup>th</sup> Avenue West) in regards to a report of several vehicle prowls. Further investigation is pending.

**Detective Unit Update:**

- No detective update for this week.

**Other items of interest:**

- Two new Lateral Police Officers recently signed letters of employment with the Mountlake Terrace Police Department. They will report to work on 09/15/2014.

**Code Enforcement Property of the Week:**

On 09/03/2014, Mountlake Terrace Code Enforcement observed a property located in the 5500 block of 234<sup>th</sup> ST SW having multiple code violations. Observed in the side yard of the property was a vehicle parked on an unimproved grass surface. Observed in the driveway of the property was a junk/inoperable vehicle on a trailer, having an expired license from 2002 and body damage. These are violations of MTMC 8.15.050B3-all motor vehicles shall be parked on an improved surface anywhere on a property and MTMC 8.15.050B1-all motor vehicles that are junk, inoperable or unused for 30 days or more shall be stored inside a fully enclosed structure. A code violations case was opened and notice was sent to the property owner. Mountlake Terrace Code Enforcement will perform a follow up inspection on 09/18/2014.



**NEWS RELEASES**

The following news releases issued this week can be found [here](#):

- 2014 Arts of the Terrace Call to Artists Deadline Extended to Sept. 6
- Meet Mountlake Terrace City Manager Arlene Fisher Sept. 5 or 6
- Council Supports HASCO's Purchase of Tall Firs
- Council Extends Impact Fee Discount Rate
- Main Street Revitalization Open House
- Parks Volunteer Park Cleanup Saturday, September 13

**MARK YOUR CALENDARS:**

- September 5, 4:30 to 6:00 a.m., Meet the City Manager, Rogers Market
- September 6, 9:00 to 10:30 a.m., Meet the City Manager, QFC
- September 13, 9:00 a.m., National Day of Service -- Park Cleanup Day,
- September 17, 6:30 p.m., 6<sup>th</sup> Annual Evergreen Award Program, Lake Ballinger Community Center
- September 27 to October 5, the 36<sup>th</sup> Annual Arts of the Terrace, Mountlake Terrace Library
- December 5, 6:30 p.m., Tree Lighting Ceremony, Evergreen Playfield Complex

Sincerely,

ARLENE FISHER  
City Manager  
City of Mountlake Terrace