

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

September 26, 2014

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Council Members:

COUNCIL MEETINGS

The City Council's next work/study session is scheduled for **Wednesday, October 1, 2014** beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: 1) Review of Town Center Subarea Plan Map Amendment Ordinance.

City Council Work/Session Change of Date: An appreciation reception for state and federal legislators regarding the Main Street Revitalization Project will take place on Thursday, October 2. Therefore, the City Council's work/study session scheduled for that night is rescheduled as a special meeting on Wednesday, October 1 at 7:00 pm. The only agenda item is "Review of Town Center Subarea Plan Map Amendment Ordinance" and some of the Planning Commissioners are expected to attend and participate in the discussion.

The City Council's next regular meeting is scheduled for Monday, October 6, 2014 beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: 1) Proclamation for Naturopathic Medicine Awareness Week, 2) Swearing in of Commander Kevin Pickard, Sergeant Chuck Elrod, and new Officers Carl Cronk and Nathan Betts, 3) Public Hearing and Adoption of Town Center Subarea Plan Map Amendment Ordinance, 4) City Manager Overview of the Proposed 2015-2016 Biennial Budget and Schedule, 5) Review of Preliminary Report on 2015-2016 Revenue Estimates and Six-Year Financial Forecast, and 6) Review of Financial Policies.

COMMUNITY RELATIONS

City Happenings: The October issue is being mailed to residents and businesses this week. It includes a feature on our Evergreen Award winners on the front cover.

COMMUNITY MEETINGS AND EVENTS

- **Arts of the Terrace:** The 36th Annual Arts of the Terrace Juried Art Show is set for Saturday, September 27 through Sunday, October 5, 2014 at the Mountlake Terrace Library, 23300 58th Avenue West. Sponsored by the Mountlake Terrace Arts Commission and the Friends of the Arts, Arts of the Terrace is one of the major juried art shows held in the Pacific Northwest and attracts top artists from throughout the region. A patron's preview and artists' awards ceremony will be held Friday, September 26 at the Mountlake Terrace Library at 23300 58th Avenue West. The show opens to the public on Saturday, September 27.

This year nearly 180 artists submitted over 370 entries, which is by far the highest number of artists and art submissions in the show's history. Artists compete for more than \$4,000 in cash awards and art merchandise. The quality of the art pieces entered has increased the competition for being accepted in the show. Jurors accepted 267 pieces of art for this year's show. Jurors include Joe MacKechnie for Paintings, Prints, Drawings and Miniatures, Mark Hopkins for photography, Aaron Haba for 3-Dimensional Works and Artisan Works, and Jackie Van Noy for Calligraphy.

The show is free and open to the public Monday through Thursday, 12 noon to 6 pm, Friday and Saturday, 12 to 5 pm, and Sunday, September 28, 1 to 5 pm and Sunday, October 5, 1 to 3 pm.

- **Coffee with the City:** Residents, business owners and others from the community are welcome to attend and ask questions or have a casual conversation with city officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW as follows:
 - Wednesday, October 8, 2014 from 6:00 to 7:00 p.m. in the Jungle Room

ENGINEERING SERVICES UPDATES

- **Road Closure on 56th Avenue W:** Pavement grinding and overlay is scheduled to begin Monday, September 29. This work will be on 56th Avenue W, from 230th Street SW to 244th Street SW. On Monday and Tuesday, there will be pavement grinding which will require lane closures but no detours. On Wednesday and Thursday, the overlay will occur. This will require lane closures between 236th and 244th. Between 230th and 236th, there will be a detour marked which will use 58th Avenue W. Work hours are 8:30 am to 4:30 pm. This work is weather dependent and may be delayed. Pavement marking is scheduled for the week of October 6. This will require lane closures but no detours.
- **Puget Sound Energy (PSE) Natural Gas Main:** The PSE gas main extension project on 56th Avenue W is complete with the exception of the final pavement overlay. Grinding of the roadway and the final pavement overlay on 56th Ave W is scheduled for September in order to coincide with paving along the Vineyard Park frontage. Work will begin at 231st Street W and continue south. Expect lane closures on 56th Ave W with a detour directing traffic to 58th Ave W between 230th and 236th Streets the week of September 29.
- **Vineyard Park:** 231st Street SW is closed between the west driveway into Roger's Market and 57th Avenue W. Alternate routes are 230th Street SW and 232nd Street SW. Underground utility work will be performed the week of September 29 and some lane closures and delays will be necessary. There are no detours associated with this work. The franchise utility undergrounding work and site work are expected to be completed this fall.
- **McAler Creek Culvert Replacement:** This project will reduce the occurrences of high water levels in Lake Ballinger by increasing the hydraulic capacity of McAler Creek between the lake and Interstate 5. The construction will replace three existing culverts along the creek with three new bridges, and includes streambed restoration and streambank plantings. Removal of the culvert nearest to Lake Ballinger and construction of the

replacement bridge was completed last fall. The two remaining bridges were installed in August. The new bridges are open to golf traffic and the contractor is completing work in the creek. Work is expected to be completed in October 2014.

- **Lakeview Trail Project:** A grant of \$2,080,280 will fund construction of new pedestrian and bicycle facilities along Lakeview Drive and 236th Street SW, from the Interurban Trail to I-5. The improvements will increase commuting options for residents of Mountlake Terrace and other nearby jurisdictions. They will provide safe and convenient connections for pedestrians and cyclists from west Mountlake Terrace, east Edmonds, and the Interurban Trail to the Mountlake Terrace Transit Center and the Town Center. The grant award is estimated to fund over 80% of the construction costs. The city is currently preparing and reviewing the design plans in anticipation of advertising the project this fall/winter.
- **Main Street Reconstruction Project:** The city is working with the design consultant (KPG) to prepare 60% design plans for review this fall. Based on discussions and comments received at the open house, the city is working with KPG to ensure that design improvements provide smooth flow of traffic, offer multiple modes of transportation through the Town Center, and maximize on-street parking opportunities. Design is anticipated to be complete this winter.
- **216th Street SW Storm Improvements (52nd Ave to 53rd Place):** This project will replace the existing storm drain pipe on 216th Street SW between 52nd Avenue W and 54th Avenue W, and on 53rd Place W to the north of 216th. Work also includes installing new catch basins, and replacing short sections of curb and gutter. The contractor has begun utility work. Expect detours the week of September 29.

RECREATION UPDATES

- **Therapy Pool Update:** The contractor has filed for city permits this week and is awaiting approval. Once approval is obtained, the therapy pool contractor will meet with city staff on next steps to prepare for demolition of the existing hot tub. This demolition process will take a couple of days. All timelines will be published for customers once the permit process is completed.
- **VOICE program:** The Edmonds School District's VOICE program, which provides vocational opportunities for youth throughout South Snohomish County, will be starting its third school year here at the Recreation Pavilion next week. As many as four students will work at the Recreation Pavilion Monday through Thursday from 11 a.m. to 1 p.m. assisting with a variety of tasks. This service is free to the city and very beneficial to the students to gain work experience.
- **Arts of the Terrace:** Recreation and Parks staff assisted the Friends of the Arts and the Arts Advisory Commission with setup of the 36th Annual Arts of the Terrace Juried Art Show. New panels were setup and arranged throughout the two rooms. The show opens Saturday, September 27 and ends Sunday, October 5.
- **Verdant Roundtable Meetings:** Recreation staff attended a roundtable meeting put on by the Verdant Health Commission this past Monday. Thirty-eight different organizations were in attendance from throughout South Snohomish County to highlight the different services

they provide. A representative of the Boeing Employees Community Fund was also on hand to give a presentation on the work that they do.

- **Youth Programs:** The youth programs received an incentive check for \$77.88 dollars through the Department of Early Learning's Early Achievers Program, for continuing to support quality rating in their programs.

PARK SERVICES AND PROPERTY MANAGEMENT UPDATES

- A Request for Qualifications (RFQ) for the Ballinger Park Master Plan was advertised on Monday, September 22, 2014. A city staff team consisting of members from Park Services, Recreation, Community and Economic Development, and Storm Water Management Departments will review all submittals with the intent of having a firm in place before the end of the year. The firm will then work with the Recreation Park Advisory Commission (RPAC) and community members to develop a master plan for the former golf course area now known as Ballinger Park.

PUBLIC WORKS UPDATES

- **EOC Completion:** Work on the city's Emergency Operations Center is wrapping up, with the contractor finishing a final list of items prior to phones, furniture and computers being installed. Construction of the facility, which will provide a coordination area for the city's response in a disaster or other emergency, is being funded through a state and federal grant.
- **Street Sweeping:** In preparation for storms this fall, the city will be renting a street sweeper to double-up the efforts of keeping leaves from clogging storm drains. The city typically increases its street sweeping in October and/or November by running extra shifts of our sweeper or renting a second sweeper as leaves begin to fall during the early storm season.
- **Crosswalk Restriping:** Public Works crews have been restriping crosswalks near schools for the past few weeks. The work will continue on crosswalks farther from schools in the weeks ahead.
- **New Vector Truck:** The Public Works Department purchased a new Vector truck that is currently being customized by city mechanics for Mountlake Terrace needs. This truck is built on a Kenworth chassis, is 37 feet long, can carry 1500 gallons of water, and can hold 5 cubic yards of debris. Vectors are used by our Public Works crews to excavate/clean up debris using a powerful vacuum hose, and to clean sewer and storm pipes with a high-pressure water nozzle. This vector will be designated "V-6" and is one of two owned by the city that you will see on the streets of Mountlake Terrace.
- **Tour of Northshore Utility District SCADA system:** Public Works is beginning the process of updating its SCADA (Supervisory Control and Data Acquisition) System. The SCADA system is used to monitor and control water reservoirs, sewer lift stations, and other utility stations in the city. Public Works, Engineering and IT staff took a tour of the Northshore Utility District in Kenmore to see how their SCADA system is configured and to hear what they learned from their recent upgrades. The city plans to upgrade our SCADA system in the first half of 2015.

POLICE DEPARTMENT UPDATES

(September 17, – September 23, 2014)

Agency Assists	Brier	Edmonds	Lynnwood
Year to Date	58	39	26
Week	1	0	0

Patrol Statistics	Week	Year to date
Police Reports	73	2586
Arrests / Misd. / Felony	17	713
Traffic Infractions	83	3256
Verbal Warnings	62	2835
Traffic Collisions	9	181
DUI's	2	35
FIR'S	28	836

Burglaries	Commercial	Residential
23500 Lakeview Dr		X
23300 56 th Ave W		X
23400 Lakeview Dr		X
22600 60 th Ave W		X
5100 217 th St SW		X

Investigations	Assigned / Week	Closed / Week	Assigned YTD	Closed YTD
Cases (Including DV)	3	4	310	179

Vehicle Thefts/Recoveries/Prowls

- 4800 226th St SW Vehicle Theft
- 21800 44th Ave W Vehicle Theft
- 6600 222nd St SW Vehicle Theft
- 6600 227th St SW Vehicle Prowl
- 3800 214th St SW Stolen Vehicle Recovered
- 3700 214th St SW Stolen Vehicle Recovered

Significant Incidents:

Nothing this week....

Detective Unit Update:

- A detective followed up on a case where the victim had a car prowled and a credit card stolen. The stolen card was used to make several purchases at local stores. The stores where the purchases were made had video surveillance. The detective was able to positively identify one of the suspects from the surveillance photos. The suspect's

mother, who viewed the pictures, confirmed that her son was the one committing the crime. A bulletin was prepared with the pictures and sent to local agencies and a second suspect was identified by a neighboring agency. Identity theft charges were forwarded to the prosecutor for both suspects.

- In a recent case, a victim reported that a single check had been stolen from a checkbook. The victim believed that the suspect was a friend of a family member. A detective followed a very convoluted trail to a suspect. When interviewed the suspect lied about his role in the forgery and declined any further interviews. Charges for forgery were forwarded to the prosecutor.

Other items of interest:

- On 09/23/2014, interviews of four officers were conducted at the police department for an open detective position. Veteran investigators from neighboring agencies assisted in the selection process.

Code Enforcement Property of the Week:

On 9/2/2014 at 8:13 p.m., Code enforcement was dispatched to a parking complaint near the 24300 block of 58th Place W reported by a local business regarding a 12 ft boat and trailer sitting on blocks, apparently abandoned in front of their business over the weekend. When Code enforcement arrived, they observed a white fiberglass boat on a trailer missing both wheels, and having the rear trailer axle elevated on wood blocks. The trailer was also missing its rear plate, and the boat hull identification numbers were removed. Code enforcement issued a tow notice in violation of MTMC 10.10.200 - Parking boats or trailers overnight from 12 a.m. to 6 a.m. prohibited, and MTMC 10.10.230 - Abandoned vehicles missing the rear license plate. Code enforcement continued to receive multiple complaints regarding the above abandoned boat and trailer. On 9/3/2014, Code enforcement returned to the above location and noted the correction notice had been removed, but the boat and trailer were still at the same location. They determined the above boat and trailer were in violation of the “notice of tow” in accordance with; MTMC 10.10.200 - Parking boats or trailers overnight from 12 a.m. to 6 a.m. prohibited, and MTMC 10.10.230 - Abandoned vehicles prohibited on public property. Code enforcement contacted dispatch and initiated a police impound.



NEWS RELEASES

The following news releases issued this week can be found [here](#):

- National Prescription Drug Take-Back Day, September 27
- Council Approves Waste Management Contract
- Mallory Photography and Painting Exhibit Opens October 1
- Pavilion Lifeguard Demonstration/Free Swim

MARK YOUR CALENDARS:

- September 27 to October 5, the 36th Annual Arts of the Terrace, Mountlake Terrace Library
- December 5, 6:30 p.m., Tree Lighting Ceremony, Evergreen Playfield Complex

Sincerely,

ARLENE FISHER
City Manager
City of Mountlake Terrace