



ANNUAL REPORTING FORM TAX ABATEMENT

(Pursuant to MTMC 3.95.110.A)

6100 219th Street SW, Suite 200
 Mountlake Terrace, WA 98043
 Phone 425.744.6267 Fax 425.775.0420
PermitSpecialist@ci.mlt.wa.us
www.cityofmlt.com

Application # _____

Date Report Prepared: _____ Tax Abatement Certificate No.: _____

Address of Property of Tax Abatement: _____

Date Final Certificate Issued: _____ Date Abatement expires: _____

Form Completed By: _____

Phone: _____ Email: _____

Within 30 days after the anniversary of the date of the certificate of property tax exemption and each year thereafter during the tax exemption period, the owner of the property shall file with the Director an annual report. The owner's report shall at a minimum include the following information and such information the Director may deem necessary or useful (MTMC 3.95.110).

- Status of occupancy and vacancy of the property tax exempt units during the previous year.

Type of Unit (List any other unit types)	Number	Number of Occupied Units	Number of Vacant Units	Average Square Footage of Unit Type	Total Square Feet of Unit Type	Cost Per Unit
Studio						
1-Bedroom						
2-Bedroom						
3-Bedroom						
TOTALS						

- A written description of any changes or improvements constructed after issuance of the certificate of tax exemption and since the most recent annual report was submitted, as applicable. List all permits obtained during the time period (building, electrical, mechanical, plumbing, fire, civil, landscaping, land use, other):

- Any additional information requested by the Director in regard to the units receiving a tax exemption, if applicable.

4. **Certification by Owner:**

I, _____, owner of said property certify, under penalty of perjury, that the above information is true and accurate, and that the use of the property has not changed since the date the certificate was approved.

Signature: _____ Date: _____

Print Name: _____

Do not write below this line.

FOR CITY STAFF TO COMPLETE

Date report received by City: _____

Received by: _____

Was the report deemed sufficient? ___ Yes ___ No (If no, explain)

Other comments:

