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Critical Areas Checklist

Permit No. _____

The presence of Critical Areas on your lot or surrounding properties may or may not affect your proposed project. It is the city’s goal to protect water quality, wildlife habitat, and help property owners manage their property in ways that enhance the natural environment. The purpose of the Checklist is to enable City staff to determine whether any potential Critical Areas are, or may be, present on the subject property, and to help expedite city review of your application for construction, limited grading and/or filling, landscaping or structural work on your lot. If your proposed project is of a scale large enough to require environmental review under SEPA, do not use this form.

This Critical Area Checklist is to be filled out by any person proposing or doing work on property that is:

- **within 200’ of a known stream or wetland,**
- **contains a critical wildlife habitat area, or**
- **contains a critical geologic hazard.**

The information needed to complete the Checklist should be reasonably available from observations of the site and from data available at City Hall (stream and wetland inventories, topographical maps, or soil surveys).

The Checklist must be signed and dated by the legal property owner. After review of the checklist, city records and a brief site visit, staff will determine what measures may be necessary for you to consider with your development permit application.

Along with this form, please submit a vicinity map to locate the specific piece of property you have described. Include other pertinent information (e.g. plot plan, topography map, etc.) or studies in conjunction with this Checklist to assist staff in completing their preliminary assessment of the site.

Property owner(s): _____

Contact person: _____

Company: _____

Address: _____

Address: _____

Phone: _____ Fax: _____

Phone: _____ Fax: _____

E-mail: _____

E-mail: _____

Type of work proposed (structure addition, new structure, tree and brush removal, landscaping, grading, filling, utilities, etc.): _____

Type of Land Use Application, if applicable (variance, conditional use, temporary use, rezone): _____

Site Information (soils/topography/hydrology/vegetation)

1. Address of subject property: _____

2. Tax account number(s): _____

3. Approximate site size (acres or square feet): _____

4. How is the site currently developed? _____

5. Describe use of site and neighboring property: _____

6. Describe the general site topography. Check all that apply. _____

- Flat: less than 5-foot elevation change over entire site
- Rolling: slopes on site generally less than 15% (a vertical rise of 10-feet over a horizontal distance of 66-feet)
- Hilly: slopes present on site of more than 15% and less than 30% (a vertical rise of 10-feet over a horizontal distance of 33 to 66-feet)
- Steep: grades of greater than 30% present on site (a vertical rise of 10-feet over a horizontal distance of less than 33-feet)
- Other (please describe): _____

Describe water flows and characteristics. Does the site contain a creek or an area where water flows across the grounds surface? Are there flows year-round? _____

Any areas of seasonal or year-round standing water? _____

If so, approx. maximum depth at any point: _____

7. Show existing flow path of rain water through site.

8. Vegetation - Character of site:

- Forested
- Paved
- Shrubs
- Mixed
- Dead trees
- Obvious wetland is present on site
- No obvious wet area is present on site

9. Plants on site (check all that apply):

- Alder
- Cottonwood
- Salal
- Elderberry
- Fir
- Salmonberry
- Grass
- Nettles
- Maple
- Mountain Ash
- Non-Native Landscaping
- Skunk Cabbage
- Cedar
- Willow
- Huckleberry
- Buttercup
- Pine
- Serviceberry
- Ocean Spray
- Other _____
- Blackberry
- Ferns

The undersigned applicant, and his/her/its heirs, and assigns, in consideration on the processing of the application agrees to release, indemnify, defend and hold the City of Mountlake Terrace harmless from any and all damages, including reasonable attorney's fees, arising from any action or infraction based in whole or part upon false, misleading, inaccurate or incomplete information provided by the applicant, his/her/its agents or employees.

By my signature, I certify that the information and exhibits herewith submitted are correct and complete to the best of my knowledge and that I am authorized to file this application on the behalf of the owner as listed below.

Signature of Applicant:/Contact: _____ Date: _____

Print Name: _____

Property Owner's Authorization for Non-Owner Applicant:

By my signature, I certify that I have authorized the above Applicant/Agent to apply for the subject land use application, and grant my permission for the public officials and the staff of the City of Mountlake Terrace to enter the subject property for the purposes of inspection and posting attendant to this application.

Signature of Land Owner: _____ Date: _____

Print Name: _____

For City Staff Use Only **Reviewed by:** _____ **Date:** _____

- Plan Check Number, if applicable? _____
- Zone: _____
- Soils Map Classification
- Biological Features Map
- Geological Features Map
- Proximity to nearest main watercourse
- Topography
- Location of Utilities
- Check Park and Trail plans
- Representative Vegetation on Site
- Adjacent Land Use
- Check Fish & Wildlife maps and habitat description

DETERMINATION:

- WAIVER**
- ADDITIONAL STUDY REQUIRED, SEE ATTACHED**
- CONDITIONAL APPROVAL, SEE ATTACHED**

Staff Review comments: _____

Conditions _____

Reviewed by: _____ Date: _____