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MINOR SITE PLAN AMENDMENT APPLICATION

Application # _____

Job Site Address _____

Name of Project _____

Name of Original Project (if different) _____

CONTACT INFORMATION

<u>OWNER</u>
Name _____
Address _____
City _____ State _____ Zip _____
Ph _____ Fax _____
E-mail _____
Contact Name _____
E-mail _____
Ph _____ Fax _____

<u>APPLICANT</u>
Name _____
Address _____
City _____ State _____ Zip _____
Ph _____ Fax _____
E-mail _____
State Lic. # _____
City Lic. # _____

FILING REQUIREMENTS:

1. A written description of how and why the proposed amendment or modification satisfies each criteria (see criteria below). Be descriptive, factual and specific.
2. Plan drawings, to the same scale, showing the approved site layout, and a second drawing showing the proposed modifications. Drawings are to be clearly labeled and appropriately dimensioned.
3. Copy of Conditions of Approval (for original project).
4. Other materials as may be necessary or required to clarify requested changes.
5. Application filing fee.
6. Filing materials (7 copies)

CRITERIA:

1. What is the overall project character before modification and after modification? Describe the difference.
2. Does the proposal increase the number of lots, dwelling units, or the density on site? If so, how?
3. Does the proposal decrease the amount of open space? If not, why not?
4. Review the original Conditions of Approval. Does the proposal result in a conflict with any of the Conditions? Is the proposal able to meet the requirements of City codes and ordinances except as permitted under the original approval?

I certify to the best of my knowledge, the information provided on this application is true and correct.

Sign Owner / Agent _____ **Date** _____

Print Owner / Agent _____ **Date** _____

OFFICE USE ONLY

Received By _____ Date _____

Application Fee \$ _____ Receipt Number _____ Date _____