

# CHIEF OF POLICE PETE CAW



## Chief's Message:

The Staff of the Mountlake Terrace Police Department provide our community with the highest level of safety and service. Although many times our service involves unpleasant circumstances, we take pride in our professionalism and accountability.

Your comments and suggestions are important to us in our continuous effort to provide quality service, maintain public trust, and to recognize our employees.

## Mission Statement

The mission of the City of Mountlake Terrace Police Department is to “Serve” the community with professionalism and integrity, “Support” the Constitution, Laws and Core values as set forth by its citizens and “Defend” the individual rights, human dignity and quality of life for all who live, visit and work within Mountlake Terrace.

### Mountlake Terrace Police Department

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# THE CITY OF MOUNTLAKE TERRACE POLICE DEPARTMENT



Serve - Support – Defend

## DEPARTMENT PHOTO



## PATROL

The Mountlake Terrace Police Department Patrol officer's primary duties are to locate and apprehend criminals, deter criminal activity, and respond to citizen complaints and requests for assistance.

All of our officers are equipped with up to date technology and equipment to help them better enforce the law. The patrol vehicles are equipped with computers, radios, and in-car video systems. Officers respond to calls that are dispatched by the Snohomish County 911 Communications Center.

## TRAFFIC

Traffic Officers are trained in Collision Investigation and Reconstruction; participate in emphasis patrols, School Zone programs, and obtain grants for equipment and overtime.

## RESERVE OFFICERS

The Mountlake Terrace Reserve unit consists of up to ten Reserve Officers. This is a non-civil service position and operates on a volunteer basis. A Patrol Sergeant runs the unit and the Officers are required to work a minimum amount of hours per month. The selection process for the Reserve Officers is the same as a full time Officer.

## INVESTIGATIONS

The Criminal Investigations Division is comprised of a Detective Sergeant, Detectives, a Narcotics Detective, who is assigned to a regional task force, an Evidence Technician and a Domestic Violence Coordinator. They are responsible for investigating all major crimes that occur within the City.

Detectives receive advanced training in areas such as interview and interrogation, computer resources, homicide investigation techniques. Registered Sex Offenders are monitored by the detectives. The investigations unit routinely serves search and arrest warrants with assistance from patrol and the narcotics task force. Detectives are on call 24 hours a day 7 days a week to respond to major incidents that occur. When needed, the Property Room Technician also assists the detectives with evidence collection and handling on major crime scenes.

## DOMESTIC VIOLENCE COORDINATOR

The Domestic Violence Coordinator is responsible for the follow up investigation of the domestic violence reports, including; making follow up contacts with victims and witnesses, taking photographs of the victim's injuries, a crime scene or damage to property, obtaining medical records, 911 tapes or any other evidence relative to assisting the prosecution of the offender. The Domestic Violence Coordinator works directly with the Prosecutor to create an enhanced prosecution approach to increase offender accountability and victim safety. They also conduct ongoing law enforcement training and community education related to domestic violence issues.



## ACCOUNTABILITY

The Police Department embraces transparency to the degree possible while maintaining the integrity of investigation efforts. Beyond this, the Department maintains state accreditation through the Washington Association Sheriffs and Police Chiefs (WASPC). State Accreditation consists of meeting 140 professional standards which are based on "best practice" in the industry. Each department must be recertified every 5 years to remain State Accredited.

## POLICE SERVICES

Code Enforcement is responsible for enforcing various chapters of the Mountlake Terrace Municipal Code that address public health and safety issues, including regulations related to nuisances such as; junk or inoperable vehicles on public and private property, accumulations of debris, garbage, and neglected items, and city parking issues, which include abandoned, hazardous, or improperly parked vehicles. Police Services also includes an Animal Control Officer. All Police Services Officers share Custody Officer duties; proving transportation of prisoners and Electronic Home Monitoring in lieu of jail time. This is a cost savings measure and helps some people stay employed while serving their sentences.

## RECORDS

The Records division consists of Records Specialists, whose primary duties are; management of police reports and tickets, issuing concealed pistol licenses, preparing cases for court, and acting as the first point of contact for the Police Department.

## EXPLORERS

Mountlake Terrace Police department has an Explorer Post for local youth age 14 to 21. The post Advisor is an Officer who formed post in 2008. Generally there are around 20 Explorers. This is a volunteer program that provides a variety of services to the Police department and the community. Most all City events; National Night Out, Tour de Terrace, Tree Lighting Ceremony included, are aided greatly by the help of the Explorers. This program is self-sufficient; holding fundraisers to cover the operational costs of the post. It teaches not only the daily experiences of Police work but also ethics, teamwork, accountability and importance of community involvement.