

**This is a draft and tentative meeting schedule subject to frequent changes. Please contact the City Clerk for the most updated information at [cityhall@ci.mt.wa.us](mailto:cityhall@ci.mt.wa.us) or 425.744.6206**

Updated November 26, 2018

<b>DATES TO REMEMBER</b>		
December 7	6:30 pm	Tree Lighting Ceremony, Evergreen Playfield
December 12	7:00 am	Employee Appreciation Breakfast, Nile
December 12	6:00 pm	Coffee with the City, Recreation Pavilion
December 17	6:00 pm	Joint Meeting with City Council, Planning Commission, and Economic Vitality & Town Center Task Force, Library
February 13-14, 2019		AWC City Action Days, Hotel RL Olympia by Red Lion, 2300 Evergreen Park Dr.
June 25-28, 2019		AWC Annual Conference, Spokane

### **2018-2019 CITY COUNCIL TENTATIVE MEETING SCHEDULE**

<b>November 29, 2018 Work/Study Session</b>	<b>Due November 20, 2018</b>
<ul style="list-style-type: none"> <li>• Review of Creekside Meadows PUD/Plat and Ordinance</li> <li>• Review of State Business License Ordinance</li> <li>• Review Water Utility Rate Ordinance</li> </ul>	
<b>December 3, 2018 Regular Meeting</b>	<b>Due November 20, 2018</b>
<ul style="list-style-type: none"> <li>• Oath of Office Interim Police Chief Pete Caw</li> <li>• Economic Alliance Snohomish County Annual Report Presentation</li> <li>• Adoption of State Business License Ordinance</li> <li>• Approval of Interlocal Cooperation Agreement with Edmonds School District for Electronic Reader Board Sign</li> <li>• Approval of Professional Services Agreement for West Coast Code Consultants, Inc., for Plan Review and Inspection Services</li> <li>• Continuation of Public Hearing and Adoption of 2019-2020 Biennial Budget Ordinance</li> <li>• Public Hearing and Adoption of Creekside Meadows PUD/Plat and Ordinance</li> <li>• Public Hearing and Adoption of Water Utility Rate Ordinance</li> <li>• Public Hearing and Adoption of Amendment to Impact Fees Ordinance</li> </ul>	
<b>December 13, 2018 Work/Study Session</b>	<b>Due December 6, 2018</b>
<ul style="list-style-type: none"> <li>• Review Notice of Intent to Annex 3922 214<sup>th</sup> Street SW (Tentative)</li> <li>• Review of Revisions to Wireless Telecommunication Facilities Code Amendments Including Small Cell Wireless Regulations</li> <li>• Review of Main Street Revitalization Project Bids</li> <li>• Review of 2018 Third Quarter Police Department Report</li> <li>• Review of 2019 Professional Services Contract with the Johnston Group for Federal Lobbying Services</li> <li>• Review of 2019 Professional Services Contract with Gordon Thomas Honeywell Governmental Affairs</li> <li>• Review of Contract with FreeDoc for Implementation of Laserfiche Enterprise Content Management System</li> </ul>	
<b>December 17, 2018 Regular Meeting - Canceled for the 6:00 pm Special Meeting</b>	
<b>December 17, 2018 Special Meeting, Library, 6:00 pm</b>	<b>Due December 7, 2018</b>
<ul style="list-style-type: none"> <li>• Joint Meeting with Planning Commission and Economic Vitality &amp; Town Center Task Force</li> <li>• Approval of Contract with FreeDoc for Implementation of Laserfiche Enterprise Content Management System</li> <li>• Award Construction Contract for the 220<sup>th</sup> Adaptive Signal Project</li> </ul>	

- Approval of 2019 Professional Services Agreement with The Johnston Group for Federal Lobbying Services
- Approval of 2019 Professional Services Agreement with Gordon Thomas Honeywell Governmental Affairs
- Public Hearing and Adoption of Stormwater Comprehensive Plan (Tentative)
- Award of Construction Contract for Main Street Revitalization Project

**2019 CITY COUNCIL TENTATIVE MEETING SCHEDULE**

January 3, 2019 Work/Study Session	Due December 27, 2018
<ul style="list-style-type: none"> <li>• Election of Mayor Pro Tem for 2019</li> <li>• Appointments of Council Liaisons and Representatives for Intergovernmental Agency Boards/Commissions</li> <li>• Review of Revisions to Wireless Telecommunication Facilities Code Including Small Cell Wireless Regulations</li> <li>• Review of Lodging Tax Advisory Committee 2019 Funding Recommendation</li> <li>• Quarterly Discussion and Update of City Council Goals</li> </ul>	
January 7, 2019 Regular Meeting	Due December 28, 2018
<ul style="list-style-type: none"> <li>• Update from Snohomish Health District</li> <li>• Appoint 2019 Lodging Tax Advisory Committee</li> <li>• Adoption of Lodging Tax Advisory Committee 2019 Funding Recommendation</li> <li>• Public Hearing and Adoption of Resolution of Intent to Annex 3922 214<sup>th</sup> Street SW (Tentative)</li> <li>• Public Hearing and Adoption of Revisions to Wireless Telecommunication Facilities Code Amendments Including Small Cell Wireless Regulations</li> <li>• Public Hearing and Adoption of Annexation Ordinance for 3922 214<sup>th</sup> Street SW (Tentative)</li> </ul>	
January 17, 2019 Work/Study Session	Due January 10, 2019
<ul style="list-style-type: none"> <li>• Economic Alliance Snohomish County Annual Report Presentation (Tentative)</li> <li>• Review of Transportation Master Plan</li> <li>• Discuss City Council Retreat Dates</li> <li>• Review City Council Meeting Schedule and Snohomish County Cities Meeting Schedule</li> <li>• Review of City Council Subcommittee Recommendation for Interim Board and Commission Member Appointments</li> </ul>	
Tuesday, January 22, 2019 Regular Meeting	Due January 11, 2019
<ul style="list-style-type: none"> <li>• Introduction of Snohomish County Deputy Prosecuting Attorney Adam Cornell</li> <li>• Approval of City Council Subcommittee Recommendation for Interim Board and Commission Member Appointments</li> <li>• Review Legislative Agenda (Tentative)</li> </ul>	
January 31, 2019 Work/Study Session	Due January 24, 2019
<ul style="list-style-type: none"> <li>• Review of 2018 Transportation Benefit District Board Annual Report</li> <li>• Review of City Departments Performance Measures for July-December 2018                         <ol style="list-style-type: none"> <li>a. Presentation from Recreation, Parks, and Property Management</li> <li>b. Presentation from Community and Economic Development</li> <li>c. Presentation from Public Works/Engineering Services and Operations</li> <li>d. Presentation from Organizational Development</li> <li>e. Presentation from City Council/City Manager/Community Relations</li> </ol> </li> </ul>	

February 4, 2019 Regular Meeting	Due January 25, 2019
<ul style="list-style-type: none"> <li>Approval of 2018 Transportation Benefit District Board Annual Report</li> </ul>	
February 14, 2019 Work/Study Session	Due February 7, 2019
<ul style="list-style-type: none"> <li>Review of 3<sup>rd</sup> of July Event Agreement (Tentative)</li> <li>Review of Planning Commission's 2018 Accomplishments and 2019 Work Program (<i>Discussion with Planning Commission</i>) (Tentative)</li> <li>Review of 2018 Comprehensive Plan Performance Measures (<i>Discussion with Planning Commission</i>) (Tentative)</li> </ul>	
Tuesday, February 19, 2019 Regular Meeting	Due February 8, 2019
<ul style="list-style-type: none"> <li>Approval of 3<sup>rd</sup> of July Event Agreement (Tentative)</li> <li>2018 Year End Police Department Report (Tentative)</li> </ul>	
February 28, 2019 Work/Study Session	Due February 21, 2019
<ul style="list-style-type: none"> <li>Review of RPAC's 2018 Accomplishments and 2019 Work Program (Tentative)</li> <li>Review of Arts Commission's 2018 Accomplishments and 2019 Work Program (Tentative)</li> <li>Review 2019 Tour de Terrace Agreement (Tentative)</li> </ul>	
March 4, 2019 Regular Meeting	Due February 22, 2019
<ul style="list-style-type: none"> <li>Approve 2019 Tour de Terrace Agreement (Tentative)</li> </ul>	
March 14, 2019 Work/Study Session	Due March 7, 2019
<ul style="list-style-type: none"> <li>Review of Development Activities Update (Tentative)</li> </ul>	
March 18, 2019 Regular Meeting	Due March 8, 2019
<ul style="list-style-type: none"> <li>TBD</li> </ul>	
March 28, 2019 Work/Study Session	Due March 21, 2019
<ul style="list-style-type: none"> <li>Review of Fourth Quarter 2018 Financial Report</li> <li>Quarterly Discussion and Update of City Council Goals</li> </ul>	
April 1, 2019 Regular Meeting	Due March 22, 2019
<ul style="list-style-type: none"> <li>TBD</li> </ul>	
April 11, 2019 Work/Study Session	Due April 4, 2019
<ul style="list-style-type: none"> <li>Review of Transportation Master Plan and Incorporation Into Comprehensive Plan</li> </ul>	
April 15, 2019 Regular Meeting	Due April 5, 2019
<ul style="list-style-type: none"> <li>TBD</li> </ul>	
May 2, 2019 Work/Study Session	Due April 25, 2019
<ul style="list-style-type: none"> <li>Review of 2019 First Quarter Police Department Report</li> </ul>	
May 6, 2019 Regular Meeting	Due April 26, 2019
<ul style="list-style-type: none"> <li>TBD</li> </ul>	
May 16, 2019 Work/Study Session	Due May 9, 2019
<ul style="list-style-type: none"> <li>Review of Transportation Master Plan and Incorporation Into Comprehensive Plan</li> </ul>	
May 20, 2019 Regular Meeting	Due May 10, 2019
<ul style="list-style-type: none"> <li>TBD</li> </ul>	
May 30, 2019 Work/Study Session	Due May 23, 2019
<ul style="list-style-type: none"> <li>Review of 2019 Budget Amendments and 2018 Budget Carryovers (Tentative)</li> </ul>	

June 3, 2019 Regular Meeting	Due May 24, 2019
<ul style="list-style-type: none"> <li>Adoption of 2019 Budget Amendments and 2018 Budget Carryovers (Tentative)</li> </ul>	
June 13, 2019 Work/Study Session	Due June 6, 2019
<ul style="list-style-type: none"> <li>Review of First Quarter Financial Report</li> <li>Review of City Council Subcommittee Recommendation for Board/Commission Members (Tentative)</li> </ul>	
June 17, 2019 Regular Meeting	Due June 7, 2019
<ul style="list-style-type: none"> <li>Approval of City Council Subcommittee Recommendation for Board/Commission Members (Tentative)</li> <li>Adoption of Transportation Master Plan Incorporated Into Comprehensive Plan</li> </ul>	
June 27, 2019 Work/Study Session ( <i>AWC Conference June 25-28</i> )	Due June 20, 2019
<ul style="list-style-type: none"> <li>Quarterly Discussion and Update of City Council Goals</li> </ul>	
July 1, 2019 Regular Meeting	Due June 21, 2019
<ul style="list-style-type: none"> <li>TBD</li> </ul>	
July 11, 2019 Work/Study Session	Due July 3, 2019
<ul style="list-style-type: none"> <li>Update on Comprehensive Plan Amendment Process and Docket</li> <li>Review of City Departments Performance Measures for January-June 2019                             <ol style="list-style-type: none"> <li>Presentation from Recreation, Parks, and Property Management</li> <li>Presentation from Community and Economic Development</li> <li>Presentation from Public Works/Engineering Services and Operations</li> <li>Presentation from Organizational Development</li> <li>Presentation from City Council/City Manager/Community Relations</li> </ol> </li> </ul>	
July 15, 2019 Regular Meeting	Due July 3, 2019
<ul style="list-style-type: none"> <li>TBD</li> </ul>	
August 1, 2019 Work/Study Session	Due July 25, 2019
<ul style="list-style-type: none"> <li>Review of 2019 Second Quarter Police Department Report</li> </ul>	
August 5, 2019 Regular Meeting	Due July 26, 2019
<ul style="list-style-type: none"> <li>TBD</li> </ul>	
August 15, 2019 Work/Study Session	Due August 8, 2019
<ul style="list-style-type: none"> <li>TBD</li> </ul>	
August 19, 2019 Regular Meeting	Due August 9, 2019
<ul style="list-style-type: none"> <li>Approval of 2019-2020 Interlocal Agreement for Snohomish Regional Drug and Gang Task Force</li> </ul>	
August 29, 2019 Work/Study Session	Due August 22, 2019
<ul style="list-style-type: none"> <li>TBD</li> </ul>	
Tuesday, September 3, 2019 Regular Meeting	Due August 23, 2019
<ul style="list-style-type: none"> <li>Review of Second Quarter Financial Report</li> <li>Review of Six-Year Financial Forecast (Tentative)</li> <li>Review of Financial Policies (Tentative)</li> </ul>	
September 12, 2019 Work/Study Session	Due September 5, 2019
<ul style="list-style-type: none"> <li>TBD</li> </ul>	

September 16, 2019 Regular Meeting	Due September 6, 2019
<ul style="list-style-type: none"> <li>TBD</li> </ul>	
October 3, 2019 Work/Study Session	Due September 26, 2019
<ul style="list-style-type: none"> <li>Quarterly Discussion and Update of City Council Goals</li> </ul>	
October 7, 2019 Regular Meeting	Due September 27, 2019
<ul style="list-style-type: none"> <li>TBD</li> </ul>	
October 17, 2019 Work/Study Session	Due October 10, 2019
<ul style="list-style-type: none"> <li>Review of 2020-2024 Recreation and Park Fees Resolution</li> </ul>	
October 21, 2019 Regular Meeting	Due October 11, 2019
<ul style="list-style-type: none"> <li>Adoption of 2020-2024 Recreation and Park Fees Resolution</li> </ul>	
October 31, 2019 Work/Study Session	Due October 24, 2019
<ul style="list-style-type: none"> <li>Review of 2019 Third Quarter Police Department Report</li> <li>Review of Mid-Biennial Budget Modifications (Tentative)</li> </ul>	
November 4, 2019 Regular Meeting	Due October 25, 2019
<ul style="list-style-type: none"> <li>Adoption of Budget Modification Ordinance (Tentative)</li> </ul>	
November 14, 2019 Work/Study Session	Due November 7, 2019
<ul style="list-style-type: none"> <li>Review of Third Quarter Financial Report</li> <li>Update on Comprehensive Plan Amendments</li> </ul>	
November 18, 2019 Regular Meeting	Due November 8, 2019
<ul style="list-style-type: none"> <li>Review of Comprehensive Plan Amendments Ordinance</li> </ul>	
November 28, 2019 Work/Study Session – <i>Holiday, Date TBD</i>	Due November 21, 2019
<ul style="list-style-type: none"> <li>TBD</li> </ul>	
December 2, 2019 Regular Meeting	Due November 22, 2019
<ul style="list-style-type: none"> <li>Economic Alliance Snohomish County Annual Report Presentation (Tentative)</li> <li>Public Hearing and Adoption of Comprehensive Plan Amendments Ordinance (Tentative)</li> </ul>	
December 12, 2019 Work/Study Session	Due December 5, 2019
<ul style="list-style-type: none"> <li>Review of Third Quarter Financial Report</li> <li>Review of 2020 Professional Services Contract with the Johnston Group for Federal Lobbying Services</li> <li>Review of 2020 Professional Services Contract with Gordon Thomas Honeywell Governmental Affairs</li> <li>Quarterly Discussion and Update of City Council Goals</li> </ul>	
December 16, 2019 Regular Meeting	Due December 6, 2019
<ul style="list-style-type: none"> <li>Approval of 2020 Professional Services Agreement with The Johnston Group for Federal Lobbying Services</li> <li>Approval of 2020 Professional Services Contract with Gordon Thomas Honeywell Governmental Affairs</li> </ul>	
January 2, 2020 Work/Study Session	Due December 26, 2019

### **Upcoming Agenda Items**

- Review and Approval of Monopole Land Lease Agreement
- Review and Approval of 2018-2019 Interlocal Agreement for Snohomish County Regional Drug and Gang Task Force
- Review of Puget Sound Energy Franchise Ordinance
- Award of Contract for City Safety Improvements
- Professional Services Agreement with The Johnston Group for Lake Ballinger/McAleer Creek Watershed Forum (Expires December 31, 2020)
- City Attorney Contract (Expires December 31, 2020)
- Prosecuting Attorney Contract (Expires August 31, 2020)
- Finance & Budget: Revenue Alternatives in Support of Capital Program (e.g., Property Tax Levy LID, Park and Recreation Districts, LIDs)
- Community and Economic Development
  - Public Hearing and Adoption of Comprehensive Plan Amendments Ordinance
  - Review of Development Process
  - SEPA Code Update Ordinance
  - Sign Code Update
  - Review of Town Center Design Standards Ordinance and Public Hearing and Adoption
  - Review of Transportation Zoning Code Phase 1 and Phase 2 Ordinances
  - Zoning Code Housekeeping Amendments to Implement Comprehensive Plan Ordinance
  - Review Modification to Park Impact Fee Ordinance
  - Review of Growth Management Act (GMA) Major Update Process Report
  - Review of Public Facilities and Services Zoning District Update
  - Review Code Compliance Regulations Ordinance
  - Sidewalk Projects Prioritization
  - Downtown “Main Street” Revitalization Project Update
  - Light Rail Update
  - Annexation of Unincorporated Islands
  - Continue Administrative Code Updates
  - Landscaping Code Update
  - Tree Preservation Program
- Sustainability & Conservation Strategy
- Capital Infrastructure: Wholesale Water Agreement with Alderwood Water and Wastewater District; Regional Wastewater Treatment Agreement; and Lake Ballinger/McAleer Creek Watershed Basin Update
- Public Facilities: Update on City Hall; and Ballinger Parking Lot Improvements
- Community Outreach & Communication: Finance 101; Public Education Videos; City History Project; Urban Forestry-Environmental Education Program; and City Entrance Signs
- Franchise Agreements: Review of 360 Network Franchise Agreement; Review of XO Communication ROW Registration/Franchise Agreement; and Review of Comcast Cable Franchise Agreement
- Reports: Quarterly Police Department Reports; Quarterly Finance and Performance Measures Reports; State & Federal Legislative Priorities; and Development Services and Economic Development Activities Report